

MEETING MINUTES



MEETING City of Guelph Waste Resource Innovation Centre Public Liaison Committee Meeting #35

DATE Thursday September 26, 2019

LOCATION Administration Boardroom, Waste Resource Innovation Centre 110 Dunlop Drive, Guelph, Ontario

TIME 6.48 p.m. to 7.37 p.m.

PRESENT Committee Members:

Elected Chair Michael Fortin (City of Guelph resident) Ken Spira, (City of Guelph resident), Tara McKenna (City of Guelph resident), Bassim Abbassi (University of Guelph), Jenn Packer (Professional Engineers of Ontario)

City of Guelph: David Gordon, Cam Walsh, Heather Connell

Wellington Organix: Matt Weissmann

**REGRETS/
ABSENT** Mark Jared (Wellington Organix), Jackie Lamport (MOECC), Kelly Davey (City of Guelph, resident), Larry Conrad, (City of Guelph resident)

DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	Disclosure of Pecuniary Interest: No disclosures of Pecuniary Interest.
2	Approval of Agenda There were no objections to the agenda. Accepted by the committee

3	<p>Approval of April 11 2019 and June 27 2019 minutes</p> <p>There was a typo in the 11th April minutes, the City would correct.</p> <p>It was requested that the fire in the 27th June minutes be listed as a spill; the City would also change this.</p> <p>Accepted by the Committee.</p>
4	<p>Review of Action Items from Previous Meeting:</p> <p>As there had been no quorum at the last meeting, the committee went through the action items from the last two meetings.</p> <p>April actions:</p> <p>Check the timer settings for the exterior streetlights, the lower set, on the new PDO. The Maintenance Dept. were currently going round replacing bulbs that had gone out, some with LED. The times for the lighting would be updated as we move into the winter hours in this process.</p> <p>Inform committee members that annual report is on the City website. The City had informed the plc when the annual report was on the website.</p> <p>Circulate draft response to EBR posting on reducing litter and waste in the province to committee members for comment. The City had circulated a draft response to the EBR posting on reducing litter and waste in the province, the committee had given comments on this.</p> <p>Find out further information about term of members. The City had found out about the terms of members and it was 8 years. 3 of the current committee members, Ken Spira, Mike Fourtin and Larry Conrad had reached their 8-year terms. The City was appreciative of the effort these members had committed over the last 8 years and thanked them for this. The City is currently advertising for new members for the committee, The City hopes to have new members at the next meeting in January. Mike Fourtin commented that it would be good if the mandate of this committee could include the work done by the department off the WRIC site, so to include collections. This would be taken under consideration.</p> <p>June Actions</p> <p>Review and re draft annual report. Circulate to PLC once it has been finalized. Further to questions received from Ken Spira, the City removed the annual report from the website; it was put back on the website on 26th September. The City committed to responding to those questions.</p>

	<p>Discuss sorting at public drop off with site operations staff. The City did discuss site sorting with the site operations staff and there was discussion with the committee about the options open to the department to try to improve sorting at the PDO.</p> <p>Send the information Ken had collected on the tires to RPRA The City sent the information on to RPRA. RPRA had committed to responding to Ken once they had investigated further.</p> <p>Share information within solid waste resources about zero waste festival in Guelph on 10th August 2019. The City had put the festival in touch with the relevant parties from within the City; the festival had been a success.</p>
5	<p>Delegations wishing to be heard regarding matters on the agenda:</p> <p>None</p>
6	<p>Matters arising from the Delegations:</p> <p>None</p>
7	<p>New Business:</p> <p>a) Organics Facility update on operations.</p> <p>From 21st June 2019 to September 20th 2019, the plant has processed 7702.64 tonnes of Source Separated organics.</p> <p>The facility has shipped out 1838.71 tonnes of finished compost in this time.</p> <p>The amount of screening waste from the plastics bin leaving the facility in this time frame is as follows:</p> <p>Screening waste- plastics bin- 140.77 tonnes</p> <p>Screening waste plastics bin as a percentage of incoming source separated organics is 1.83%.</p> <p>There has been 2 rejected load in this time period from the City of Guelph contaminated with blue box material.</p> <p>Facility has been running, taking waste from the City of Guelph and the Region of Waterloo in this 3-month timeframe.</p> <p>b) Overview of odour complaints since June 27 2019 meeting</p> <p>There have been two odour complaints since the last plc meeting. No odour was detected by the City at these complaints.</p>

	<p>Total incoming material to site</p> <p>The total incoming material to the site in the period of June 22nd to September 20th 2019 was 33194.37 tonnes; the outbound material from the site was 21182.29 tonnes. Taken from paradigm on September 26th 2019.</p> <p>Spills on site</p> <p>There was a Fire in the MRF on 23rd September 2019. It was on the Tip floor and the source was incoming material. It was dealt with by the facility workers and extinguished quickly.</p>
8.	<p>Any Other business</p> <p>Bassim Abbassi asked if the City had considered giving residents a yard waste program like other municipalities. The City commented it had been requested the last couple of years within the budget but had not been granted, it would be going forward in this years budget deliberations.</p>
9.	<p>Next meeting date's for 2020</p> <p>January 16 2020, March 26 2020, June 25 2020 and September 24 2020</p> <p>Next meeting:</p> <p>January 16 2020 at 630pm.</p>
10.	<p>Adjournment</p> <p>Meeting adjourned at 7.37 p.m.</p>

ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
1	The City	Before next meeting	To respond to annual report questions from Ken Spira.
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