

MEETING MINUTES



MEETING City of Guelph Waste Resource Innovation Centre Public Liaison Committee Meeting #34

DATE Thursday June 27, 2019

LOCATION Administration Boardroom, Waste Resource Innovation Centre 110 Dunlop Drive, Guelph, Ontario

TIME 6.45 p.m. to 7.50 p.m.

PRESENT Committee Members:

Elected Chair Michael Fortin(City of Guelph resident) Ken Spira, (City of Guelph resident), Tara McKenna (City of Guelph resident)

City of Guelph: David Gordon, Cam Walsh

Wellington Organix: Matt Weissmann

REGRETS/ ABSENT Mark Jared (Wellington Organix), Jackie Lamport (MOECC), Bassim Abbassi (University of Guelph) Kelly Davey (City of Guelph, resident), Jenn Packer (Professional Engineers of Ontario) Larry Conrad, (City of Guelph resident), Heather Connell

DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	Disclosure of Pecuniary Interest: No disclosures of Pecuniary Interest.
2	Approval of Agenda There was no quorum so the agenda was not approved.

3	<p>Approval of April 11 2019 minutes</p> <p>There was no quorum so the previous minutes were not approved.</p>
4	<p>Review of Action Items from Previous Meeting:</p> <p>The previous action items were not reviewed, will be carried over to the next meeting.</p>
5	<p>Delegations wishing to be heard regarding matters on the agenda:</p> <p>None</p>
6	<p>Matters arising from the Delegations:</p> <p>None</p>
7.	<p>Odour complaints investigation procedure- change in handling calls.</p> <p>The City is changing whom carries out the odour investigations when an odour complaint is made to the City.</p> <p>These calls and the investigation will be conducted by the environmental protection officers (EPOs). They will investigate and gather the information and submit it to staff at solid waste resources who will submit it to the Ministry of Environment, Conservation and Parks.</p> <p>The EPOs will still call the Ministry of Environment when receiving a call and will still follow the same procedure to investigate.</p> <p>The number to contact the EPOs for odour complaints is 519 837 5629</p> <p>This number will be circulated to local residents following this meeting via letter.</p>
8	<p>New Business:</p> <p>a) Organics Facility update on operations.</p> <p>From April 5th 2019 until the 21st June 2019, the plant has processed 6176.915 tonnes of Source Separated organics.</p> <p>The facility has shipped out 1373.72 tonnes of finished compost in this time.</p> <p>The amount of screening waste from the plastics bin leaving the facility in this time frame is as follows:</p> <p>Screening waste- plastics bin- 105.83 tonnes</p>

	<p>Screening waste plastics bin as a percentage of incoming source separated organics is 1.71%.</p> <p>There has been 1 rejected load in this time period from the City of Guelph contaminated with blue box material.</p> <p>Facility has been running, taking waste from the City of Guelph and the Region of Waterloo in this 3-month timeframe.</p> <p>b) Overview of odour complaints since April 11 meeting</p> <p>There have been no odour complaints since the last plc meeting.</p> <p>Total incoming material to site</p> <p>The total incoming material to the site in the period of April 5th to June 21st 2019 was 29478.76 tonnes the outbound material from the site was 19182.80 tonnes. Taken from paradigm on June 27th 2019.</p> <p>Spills on site</p> <p>There was a fire in the transfer station on the 13th April. The City has received no concerns from the MOECP regarding the fire and clean up.</p> <p>There was discussion about the type of sprinklers used in the transfer station.</p> <p>This fire and the run off from it is classed as a spill for reporting purposes</p>
<p>9.</p>	<p>Annual report</p> <p>The City thanked Ken Spira for his questions on the 2018 annual report. The City had reviewed the annual report and decided to remove it from the website and make some revisions to the report.</p> <p>The report has been peer reviewed and is still acceptable from a compliance perspective.</p> <p>When the report has been revised, the city will inform the plc it is back on the website.</p>
<p>10.</p>	<p>Sorting at the bins at the Public drop off</p> <p>Mike Fourtin asked if there was a way to make customers mandatory sort at the public drop off. There was discussion around this and the provisions of bins at the public drop off area. The City was going to discuss further with its site operations management staff</p>
<p>11.</p>	<p>Tires</p>

	<p>Ken had called all the businesses listed as being able to take tires within the City of Guelph. Of the 77 businesses contacted:</p> <p>31 would not take tires, 34 would take tires, 12 gave no answer despite multiple calls.</p> <p>The City said they would send the findings to Resource Productivity and Recovery Authority (RPRA).</p>
12.	<p>Any Other business</p> <p>Tara McKenna said there was a zero waste festival in Guelph on August 10th 2019, she would send some details to the City and asked if the City might consider attending.</p>
13.	<p>Next meeting date's</p> <p>Next meeting:</p> <p>September 26 2019 at 630pm.</p>
14.	<p>Adjournment</p> <p>Meeting adjourned at 7.50 p.m.</p>

ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
1	City of Guelph	Before next meeting	Review and re draft annual report. Circulate to PLC once it has been finalized.
2	City of Guelph	Before next meeting	Discuss sorting at public drop off with site operations staff.
3	City of Guelph	Within one month	Send the information Ken had collected on the tires to RPRA
4	City of Guelph	When information is received	Share information within solid waste resources about zero waste festival in Guelph on 10 th August 2019
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