

**THE CORPORATION OF THE CITY OF GUELPH**

**By-law Number (2019)-20448**

A By-law to impose water and wastewater fees and charges in the City of Guelph, to set billing schedules and to repeal By-law Number (2017) – 20224.

**WHEREAS** section 391 of the Municipal Act, 2001, S.O. 2001, c.25, as amended (the "Act"), allows municipalities to pass by-laws imposing fees or charges on persons for services, activities, costs and uses of property of the municipality;

**AND WHEREAS** for the purposes of this By-law, and as defined in section 390 of the Act, "person" includes a municipality and a local board and the Crown;


**AND WHEREAS** the Council of The Corporation of the City of Guelph desires to pass a by-law pursuant to section 391 of the Act;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF GUELPH ENACTS AS FOLLOWS:**

1. That the rates and charges for water supplied and the rates and charges for sewage service in the City of Guelph shall be as set out in Schedule "A" of this By-law.
2. That, in accordance with agreements made from time to time between Alectra Utilities and The Corporation of the City of Guelph, water meters shall be read by Alectra Utilities on the same meter reading schedule as is the case for hydro meters and Alectra Utilities shall carry out the billing of such water use with industrial and commercial meters being read and billed on the same schedule as hydro billing.
3. That By-law Number (2017)-20224 be and the same is hereby repealed.
4. That this By-law shall come into effect at 12:01 a.m. on the first day of January, 2020.

**PASSED this THIRTEENTH day of NOVEMBER 2019.**



  
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**CAM GUTHRIE - MAYOR**

  
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**DYLAN MCMAHON - DEPUTY CITY CLERK**

**SCHEDULE "A"**  
to By-law Number (2019)-20448

**1. Water and Wastewater Daily Basic Service Charges**

**Table A**  
**Water and Wastewater Daily Basic Service Charges**

Water Meter Size		Water Daily Basic Service Charges	Wastewater Daily Basic Service Charges
Inches	Millimetres		
5/8	15	\$0.26	\$0.32
3/4	20	\$0.26	\$0.32
1	25	\$0.35	\$0.52
1 ½	40	\$0.91	\$1.37
2	50	\$1.99	\$3.09
3	75	\$4.21	\$6.27
4	100	\$7.26	\$11.22
6	150	\$13.61	\$21.08
8	200	\$23.71	\$37.13
10	250	\$39.14	\$61.87

**2. Water and Wastewater Volume Charges**

Water Volume Charge                      \$1.77 per cubic metre  
Wastewater Volume Charge                \$1.92 per cubic metre

In the event that a billing period commences before and ends after the day that this Schedule comes into effect, the water and wastewater volume charges for that period shall be assessed proportionately, based on the number of days water was supplied before and after the day that this Schedule came into effect.

**3. Water Meter Connection Charges**

**Table B**  
**Water Meter Connection Charges**

Water Meter Size		Charge
Inches	Millimetres	
5/8 x ½	15 mm	\$303.23
5/8 x ¾	15 mm	\$304.25
3/4	20 mm	\$326.69
3/4 x 1	20 mm	\$334.81
1	25 mm	Set by Water Services
1 ½	40 mm	Set by Water Services
2	50 mm	Set by Water Services
3	75 mm	Set by Water Services
4	100 mm	Set by Water Services
6	150 mm	Set by Water Services
8	200 mm	Set by Water Services
10	250 mm	Set by Water Services

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Water Meter connection charges are payable on invoice provided after the installation of the water meter by Water Services staff. Meter types are chosen by Water Services to ensure accurate customer metering and billing. Water meters 1 (one) inch through 10(ten) inch must be approved by Water Services to ensure appropriate sizing. Water Services will set the Meter Connection Charge for water meters of these sizes at time of approval.

**4. Home Builder Meter Kits**

¾ x 1” Water Meter Home Builder Kit charge = \$202 per kit

Water Meter Builder kit charges are payable on invoice provided after the provision of home builder water meter kits by Water Services staff to home builders.

**5. Bulk Water Rate Charge**

The charge for all bulk water sales by the City from the municipal water supply, including bulk water sold from City of Guelph filling stations or from City of Guelph fire hydrants, shall be at the rate of \$3.41 per cubic metre of water supplied.

**6. Water Meter Related Charges**

- i. The charge for replacing or repairing a frozen water meter, or a water meter damaged by a customer, is based on the meter size to be replaced or repaired, and shall be at a rate equal to the corresponding Water Meter Connection Charge listed in Table B.
- ii. Any water customer having doubts as to the accuracy of the water meter installed on the water customer’s premises may request that the meter be tested by entering into a meter testing agreement as outlined in the Customer Accounts Water and Wastewater Bylaw, and shall be at a rate equal to the corresponding Water Meter Testing Charges listed in Table C.

**Table C  
Water Meter Testing Charges**

Water Meter Size		Charge
Inches	Millimetres	
5/8 x 1/2	15 mm	\$272
5/8 x 3/4	15 mm	\$272
3/4	20 mm	\$284
3/4 x 1	20 mm	\$284
1	25 mm	\$291
1 ½	40 mm	\$310
2	50 mm	\$366
3	75 mm	Set by Water Services
4	100 mm	Set by Water Services
6	150 mm	Set by Water Services
8	200 mm	Set by Water Services
10	250 mm	Set by Water Services

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**7. Fire Hydrant Related Charges**

- i. Fire Hydrant Meter and Backflow Preventer Installation, Rental and Water Supply Charges
  - a. The charge for a Fire Hydrant Meter Installation and Rental is based on actual labour costs, payroll burden costs, overhead and administration costs, vehicle, equipment, materials, and all property restoration costs.
  - b. The monthly rental charge for each fire hydrant meter and backflow preventer combination is \$175.00.
  - c. The volume charge is billed at the Bulk Water Rate set out in this Schedule "A".
- ii. Fire Hydrant Meter and/or Backflow Preventor Repair/Replacement

The charge to repair or replace a lost or damaged fire hydrant meter or backflow preventor is based on actual labour costs, payroll burden costs, overhead and administration costs, vehicle, equipment, materials, and all property restoration costs.
- iii. Fire Hydrant Relocation

Every customer-requested fire hydrant relocation requires a written agreement between the requesting customer and Water Services. The charge for relocation of a fire hydrant as requested by a customer is based on actual labour costs, payroll burden costs, overhead and administration costs, vehicle, equipment, materials, and all property restoration costs. As the relocation of an existing fire hydrant may result in loss of fire protection for existing customers, the related costs of maintaining fire protection to these affected customers will be borne by the customer requesting and paying for the fire hydrant relocation.
- iv. Fire Hydrant Damage Repair

The charge to repair a damaged fire hydrant is based on actual labour costs, payroll burden costs, overhead and administration costs, vehicle, equipment, materials, and all property restoration costs.

**8. Charges for Distribution System Infrastructure Installation and Maintenance**

During regular business hours of Monday to Friday, 8:00 a.m. to 4:00 p.m., excluding statutory holidays observed by the City, the following services are charged based on actual labour costs, payroll burden costs, overhead and administration costs, vehicle, equipment, materials, and all property restoration costs:

- i. Watermain tapping services;
- ii. Water service replacements;
- iii. New subdivision connections, inspections, shutdowns, and bacteriological testing;
- iv. Thawing frozen water pipes on private property;
- v. Locating and/or leak detecting private services on private property; and
- vi. Supervision of the private repair of water services and watermains;

Outside regular business hours, being Monday to Friday, 4:00 p.m. to 8:00 a.m., weekends, and all statutory holidays observed by the City:

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- i. Water service turn off and water service turn on requests will be charged at a rate of \$197: and
- ii. All other services will be charged a minimum 2 hour fee based on actual labour costs, payroll burden costs, overhead and administration costs, vehicle, equipment, materials, and all property restoration costs.

**9. Fees for Storm, Sanitary, and Water Service Installation**

All customers applying for storm, sanitary, and water service installations are to provide, at the time of application for a building permit, a deposit as set out in the following Table D, Deposit Fees for Sanitary, Storm, and Water Service Installations. Customers agree and acknowledge that this is a deposit only and that they will be fully responsible for payment of all progress and/or final invoices issued by the City. If the actual costs of installation are less than the deposit, the balance of the deposit will be returned to the customer after completion of the work.

All progress invoices and/or final invoices are charged based on actual installation costs, which, in turn, are based on actual labour costs, payroll burden costs, overhead and administration costs, vehicle, equipment, materials, tendered contracts and all property restoration costs. Costs may vary depending on factors like traffic control, weather conditions, local underground conditions, depth of frost, need for dewatering, and soil disposal requirements.

**Table D**  
**Deposit Fees for Sanitary, Storm, and Water Service Installations**

Size and Type of Connection		Type of Connection	Deposit Fee
In Inches	In Millimetres		
4	100	Sanitary	\$ 10,000.00
6	150	Sanitary	\$ 10,500.00
8	200	Sanitary	\$ 11,000.00
6	150	Storm	\$ 10,000.00
8	200	Storm	\$ 11,000.00
10	250	Storm	\$ 11,500.00
12	300	Storm	\$ 12,000.00
15	375	Storm	\$ 13,000.00
18	450	Storm	\$ 14,000.00
21	525	Storm	\$ 15,000.00
24	600	Storm	\$ 16,000.00
27	675	Storm	\$ 17,500.00
30	750	Storm	\$ 19,500.00
1	25	Water	\$ 10,500.00
2	50	Water	\$ 11,000.00
6	150	Water	\$ 15,000.00
8	200	Water	\$ 16,500.00
10	250	Water	\$ 18,000.00
12	300	Water	\$ 20,000.00

**10. Wastewater Overstrength Surcharge Agreement Fees**

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The City's Sewer Use By-law provides for Overstrength Surcharge Agreements, which in turn provide for the payment of certain Overstrength Surcharge fees. These fees are calculated using the formula provided in that by-law. That formula includes the operating cost of the City's Wastewater Treatment Plant, which is hereby established as \$0.392 per 1,000 Litres of wastewater.

**11. Late Payment Charges**

All rates, fees and charges payable are subject to a late payment charge if they are not paid in full on or before the due date. Late payment charges for overdue amounts may be adjusted from time to time, but in any event, the amount charged shall be in accordance with the City's current late penalty rates.

**12. Credits**

City Council may, from time to time, approve corporate policies providing for Credits towards the payment of fees and charges under this By-law. City staff shall carry out the procedures necessary to implement such policies. By way of example, City Council may approve corporate policies relating to a Sewer Abatement Credit and a Leak Forgiveness Credit.