

COMMITTEE AGENDA



TO **Public Services Committee**

DATE Tuesday, December 1, 2015

LOCATION Council Chambers, Guelph City Hall, 1 Carden Street

TIME 5:00 p.m.

DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

CONFIRMATION OF MINUTES - November 2, 2015 open and closed meeting minutes

PRESENTATIONS (Items with no accompanying report)

- Wyndham House
Terri Millar, Board President
Debbie Bentley-Lauzon, Executive Director
Leisha Burley, Program Director
- Transit Buses on Harvard Road
Pat Murray, on behalf of Harvard Road residents

CONSENT AGENDA

The following resolutions have been prepared to facilitate the Committee's consideration of the various matters and are suggested for consideration. If the Committee wishes to address a specific report in isolation of the Consent Agenda, please identify the item. The item will be extracted and dealt with separately. The balance of the Public Services Committee Consent Agenda will be approved in one resolution.

ITEM	CITY PRESENTATION	DELEGATIONS	TO BE EXTRACTED
PS-2015.30 Guelph Fire Department 2015 – 2019 Strategic Initiatives	John Osborne, Deputy Fire Chief, Operations		✓
PS-2015.31 Victoria Road Recreation Centre Renovation Update	Kristene Scott, General Manager, Parks and Recreation Heather Flaherty, Manager, Recreation Services	John Gerrard, Guelph Marlins Aquatic Club Mark Smit, Guelph Minor Hockey Association	✓

PS-2015.32 Bicycle Skills Facility			
PS-2015.33 Guelph Youth Strategy Update			
PS-2015.34 Older Adult Strategy Update			

Resolution to adopt the balance of the Public Services Committee Consent Agenda.

ITEMS EXTRACTED FROM CONSENT AGENDA

Once extracted items are identified, they will be dealt with in the following order:

- 1) delegations (may include presentations)
- 2) staff presentations only
- 3) all others.

STAFF UPDATES AND ANNOUNCEMENTS

ADJOURN

NEXT MEETING – February 1, 2016

**Public Services Committee Meeting
November 2, 2015 at 5:00 p.m.
City Hall Council Chambers**

Motion

2. Moved by Councillor Billings
Seconded by Mayor Guthrie

That staff report back to the Public Services Committee on the matter of public and private graffiti management in Q2, 2016.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Billings, Downer, Gordon and Van Hellemond (5)

VOTING AGAINST: (0)

CARRIED

Consent Agenda

The following items were extracted:

PS-2015-30 Guelph Museums Advisory Committee Annual Report
PS-2015-31 Public Art Advisory Committee Annual Report

Balance of Consent Items

3. Moved by Councillor Billings
Seconded by Councillor Van Hellemond

That the balance of the Public Services Committee November 2, 2015 Consent Agenda, as identified below, be adopted:

PS-2015.32 TOURISM ADVISORY COMMITTEE ANNUAL REPORT

That the Public Services Report # PS-15-55 "Tourism Advisory Committee Annual Report" dated November 2, 2015, be received.

PS-2015.33 GUELPH SPORTS HALL OF FAME ANNUAL REPORT

That Public Services Report #PS-15-56 "Guelph Sports Hall of Fame Annual Report" dated November 2, 2015, be received.

PS-2015.34 CITY OF GUELPH SUBMISSION TO ONTARIO CULTURE STRATEGY

1. That Public Services Report #PS-15-57 "City of Guelph Submission to Ontario Culture Strategy" dated November 2, 2015 be received.
2. That approval be given for the submission of the attached letter, addressed to the Ministry of Tourism, Culture and Sport, in support of the development of the Ontario Culture Strategy.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Billings, Downer, Gordon and Van Hellemond (5)

VOTING AGAINST: (0)

CARRIED

Extracted Items

PS-2015.30 GUELPH MUSEUMS ADVISORY COMMITTEE ANNUAL REPORT

Tammy Adkin, Manager, Guelph Museums, and JoAnn Hayter, Chair, Guelph Museums Advisory Committee (GMAC), presented the GMAC Annual Report.

4. Moved by Mayor Guthrie
Seconded by Councillor Van Hellemond

That the Public Services Report # PS-15-52 "Guelph Museums Advisory Committee Annual Report" be received.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Billings, Downer, Gordon and Van Hellemond (5)

VOTING AGAINST: (0)

CARRIED

PS-2015.31 PUBLIC ART ADVISORY COMMITTEE ANNUAL REPORT

Ella Pauls, Manager, Cultural Affairs and Tourism, and Sally Wismer, Chair, Public Art Advisory Committee (PSAC), introduced the members of PSAC and presented the PSAC Annual Report.

5. Moved by Mayor Guthrie
Seconded by Councillor Gordon

That staff explore more permanent street closures, such as Wilson Street, including possible programming and revenue opportunities.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Billings, Downer, Gordon and Van Hellemond (5)

VOTING AGAINST: (0)

CARRIED

6. Moved by Councillor Billings
Seconded by Councillor Van Hellemond

That the Public Services Report # PS-15-53 "Public Art Advisory Committee Annual Report" dated November 2, 2015 be received.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Billings, Downer, Gordon and Van Hellemond (5)

VOTING AGAINST: (0)

CARRIED

Authority to Resolve into a Closed Meeting (6:17 p.m.)

7. Moved by Councillor Gordon
Seconded by Mayor Guthrie

That the Public Services Committee now hold a meeting that is closed to the public in accordance with Sec. 239 (2) (b) of the *Municipal Act* with respect to personal matters about identifiable individuals.

CARRIED

Closed Meeting

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

The following matters were considered:

PS-C-2015.6 Citizen Appointments to Various Committees (Guelph Museums Advisory Committee, Guelph Sports Hall of Fame Board of Directors, Property Standards/Fence Viewers Committee, Public Art Advisory Committee, Tourism Advisory Committee and Transit Advisory Committee)

Rise from Closed Meeting (6:19 p.m.)

Open Meeting (6:20 p.m.)

Chair Downer called the meeting to order.

Chair Downer spoke regarding the matters addressed in closed and identified the following:

PS-C-2015.6 Citizen Appointments to Various Committees (Guelph Museums Advisory Committee, Guelph Sports Hall of Fame Board of Directors, Property Standards/Fence Viewers Committee, Public Art Advisory Committee, Tourism Advisory Committee and Transit Advisory Committee)

A recommendation regarding this matter will be forwarded to the November 23, 2015 City Council meeting for deliberation.

Staff Updates and Announcements

Rod Keller, General Manager, Operations, recognized city employee Steve Kelly who has retired after 40 years of service with the City of Guelph. Mr. Keller then informed Council that the annual loose leaf collection program is scheduled to begin November 10, 2015.

Adjournment (6:24 p.m.)

8. Moved by Councillor Van Hellemond
Seconded by Mayor Guthrie

That the meeting be adjourned.

CARRIED

Dylan McMahon
Council Committee Coordinator

WYNDHAM
HOUSE

**Youth
Emergency
Shelter**

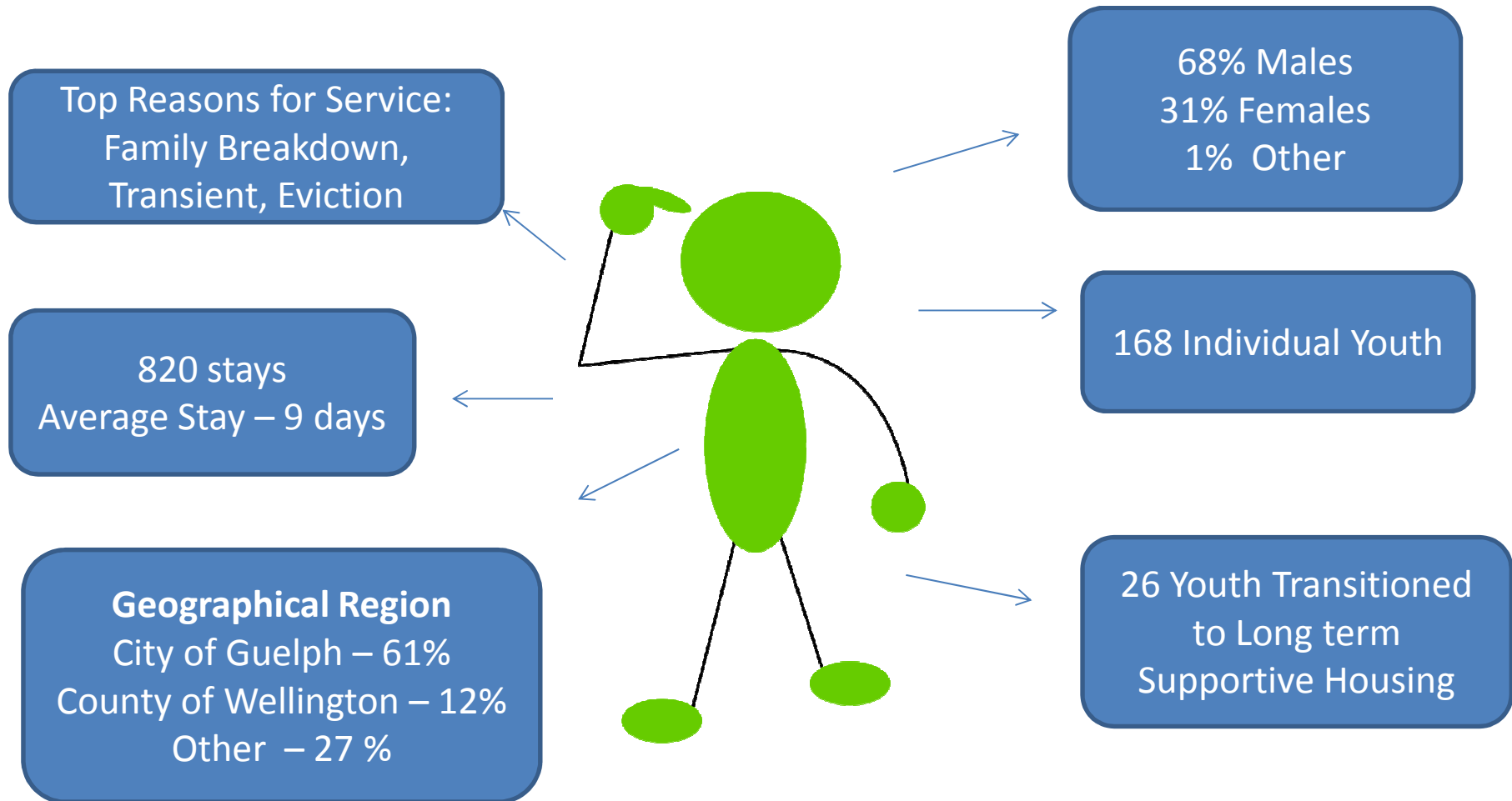


Presentation Objectives

- Client Profile
- Shelter Services
- Amenity Services
- Rapid Re-Housing



Client Profile



* HIFIS data from January – December 2014



Shelter Services

The Youth Emergency Shelter is an immediate response for youth experiencing a housing crisis

- 14-bed facility
- Daily meal program
- All self-care supplies provided
- Clothing hamper
- Safe storage system
- Direct access to housing outreach support



Amenity Services

To youth living in the community that need additional support to maintain housing and an overall wellbeing

- Youth Medical Clinic
- Laundry
- Recreational opportunities
- Meals
- Social skill building activities
- Support beyond business hours



Rapid Re-Housing

Our goal is to reduce the length of time that a young person experiences homelessness

- Understanding contributing factors of homelessness
- Immediate referral to housing support staff upon intake
- Youth based housing first approach
- Futures Planning



THANK YOU



**PUBLIC SERVICES COMMITTEE
CONSENT AGENDA**

Tuesday, December 1, 2015

Members of the Public Services Committee:

SUMMARY OF REPORTS:

The following resolutions have been prepared to facilitate Council's consideration of the various matters and are suggested for consideration. If Council wishes to address a specific report in isolation of the Consent Agenda, please identify the item. The item will be extracted and dealt with immediately. The balance of the Consent Agenda will be approved in one resolution.

REPORTS FROM ADMINISTRATIVE STAFF

REPORT	DIRECTION
<p>PS-2015.30 GUELPH FIRE DEPARTMENT 2015 – 2019 STRATEGIC INITIATIVES</p> <p>1. THAT the Public Services Report # PS-15-60 "Guelph Fire Department 2015 – 2019 Strategic Initiatives" be received</p> <p>2. THAT the Guelph Fire Department 2015 – 2019 Strategic Initiatives Presentation be approved.</p>	Approve
<p>PS-2015.31 VICTORIA ROAD RECREATION CENTRE RENOVATION UPDATE</p> <p>THAT Public Services Report #PS-15-62 "Victoria Road Recreation Centre Renovation Update" dated December 1, 2015 be received.</p>	Receive
<p>PS-2015.32 BICYCLE SKILLS FACILITY</p> <p>THAT the Public Services Report # PS-15-59 "Bicycle Skills Facility" dated December 1, 2015 be received.</p>	Receive
<p>PS-2015.33 GUELPH YOUTH STRATEGY UPDATE</p> <p>THAT the Public Services Report # PS-15-63 "Guelph Youth Strategy Update" dated December 1, 2015 be received.</p>	Receive

PS-2015.34 OLDER ADULT STRATEGY UPDATE

Receive

THAT the Public Services Report # PS-15-61 "Older Adult Strategy Update" dated December 1, 2015 be received.

attach.



GUELPH FIRE DEPARTMENT 2015 – 2019 STRATEGIC INITIATIVES



PURPOSE

The Guelph Fire Department is taking strategic initiatives to:

- **Proactively address feedback received from the stakeholders**
- **Comply with the Commission on Fire Accreditation International requirements**
- **Clearly identify the steps to address key internal and external factors seen as important to achieving the Department's mission**

GUELPH FIRE DEPARTMENT MISSION

Together we:

- **Place the utmost importance on the protection of human life**
- **Prevent and extinguish fires**
- **Rescue those in need from critical incidents**
- **Protect property**
- **Educate and prepare the community for unexpected emergencies**

STRATEGIC INITIATIVES

- **Ensuring a highly skilled workforce**
- **Provide a safe and healthy work environment**
- **Facilitate a safety conscious community**
- **Maintain an innovative work place focused on service excellence**
- **Provide an accountable and transparent department with strong leadership**
- **Cultivate a well-developed network of partnerships with key support agencies**

STAFF REPORT



TO Public Services Committee

SERVICE AREA Public Services – Emergency Services

DATE December 1, 2015

SUBJECT Guelph Fire Department 2015 – 2019 Strategic Initiatives

REPORT NUMBER PS-15-60

EXECUTIVE SUMMARY

PURPOSE OF REPORT

To seek approval for Emergency Services – Guelph Fire Department’s 2015 – 2019 Strategic Initiatives

KEY FINDINGS

Stakeholder feedback was consistent in terms of reporting that quick response times, continued training, sufficient training facilities, acquiring and maintaining modern apparatus and equipment were among the most important issues reported. Other top issues identified include:

- Timeliness to requests for non-emergency services, i.e., safety inspections, general information, complaints, etc.
- Providing public training opportunities and safety education
- Contacting and working with other assisting agencies before and after an emergency
- Cost of fire services to taxpayers
- Promoting services and education programs at community events
- Reaching out to the community for feedback on services provided

Of all the external stakeholder issues identified, city growth and increased budgetary needs were noted as some of the most significant in coming years; whereas the internal stakeholders identified increased training needs and better training facilities as being some of the top issues the department faces. All feedback received assisted in the development of specific fire service goals and objectives.

FINANCIAL IMPLICATIONS

The 2015 – 2019 Strategic Activities Plan was created in-house with assistance from Community Engagement and Corporate Communications. There are no financial implications.

STAFF REPORT

ACTION REQUIRED

Approval of the Guelph Fire Department 2015 – 2019 Strategic Initiatives.

RECOMMENDATION

1. THAT the Public Services Report # PS-15-60 "Guelph Fire Department 2015 – 2019 Strategic Initiatives" be received
2. THAT the Guelph Fire Department 2015 – 2019 Strategic Initiatives Presentation be approved.

BACKGROUND

In 2009, the Guelph Fire Department (GFD) started the process of moving towards obtaining accreditation through the Center for Public Safety Excellence, as part of its commitment to continually improve and enhance service to the community. In 2011, GFD successfully achieved accreditation status. The renewal of the status is required every five years. The strategic initiatives that are part of the process of accreditation need to be reviewed, during this period as well.

REPORT

The Department provided the opportunity for external stakeholders (community members and targeted business facilities including those who have received GFD services), and internal stakeholders (GFD staff) to provide input into the initiatives. A series of applicable service related questions were created in survey format and made available at City facilities, via the City website, and through direct email links. Results were compiled and reviewed by the committee, and the input was utilized during the preparation for the 2015 – 2019 Strategic Initiatives. Through collaborative discussion, these initiatives will continue to be reviewed on an annual basis.

CORPORATE STRATEGIC INITIATIVES

Organizational Excellence

- 1.1 Engage employees through excellence in leadership
- 1.2 Develop collaborative work team and apply whole systems thinking to deliver creative solutions

Innovation in Local Government

- 2.2 Deliver Public Service better

City Building

- 3.3 Strengthen citizen and stakeholder engagement and communications

STAFF REPORT

DEPARTMENTAL CONSULTATION

Community Engagement
Corporate Communications

COMMUNICATIONS

Stakeholders/members of the community were made aware of the community-driven strategic initiatives during the fall of 2014 via local media and City website, when surveys were made available for a three week period. Guelph Fire Department 2015 – 2019 Strategic Initiatives was placed on the City website under Emergency Services/Fire Services webpage.

ATTACHMENTS

N/A

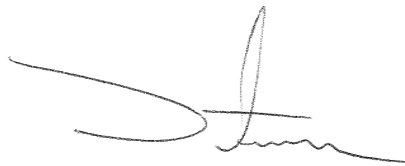
Report Author:

Frank Stocker
Accreditation Coordinator
Guelph Fire Department



Recommended By

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Approved By

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Victoria Road Recreation Centre

Renovation Plans



Design Update

- New modern look and feel
- Improved programming spaces
- Enhanced accessibility throughout facility
- Operational and Energy Efficiencies
- Increased Customer Service

Victoria Road Recreation Centre

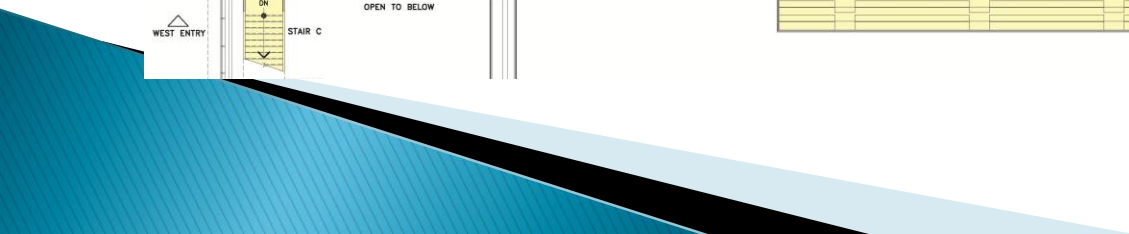


Project Details

Pool Level

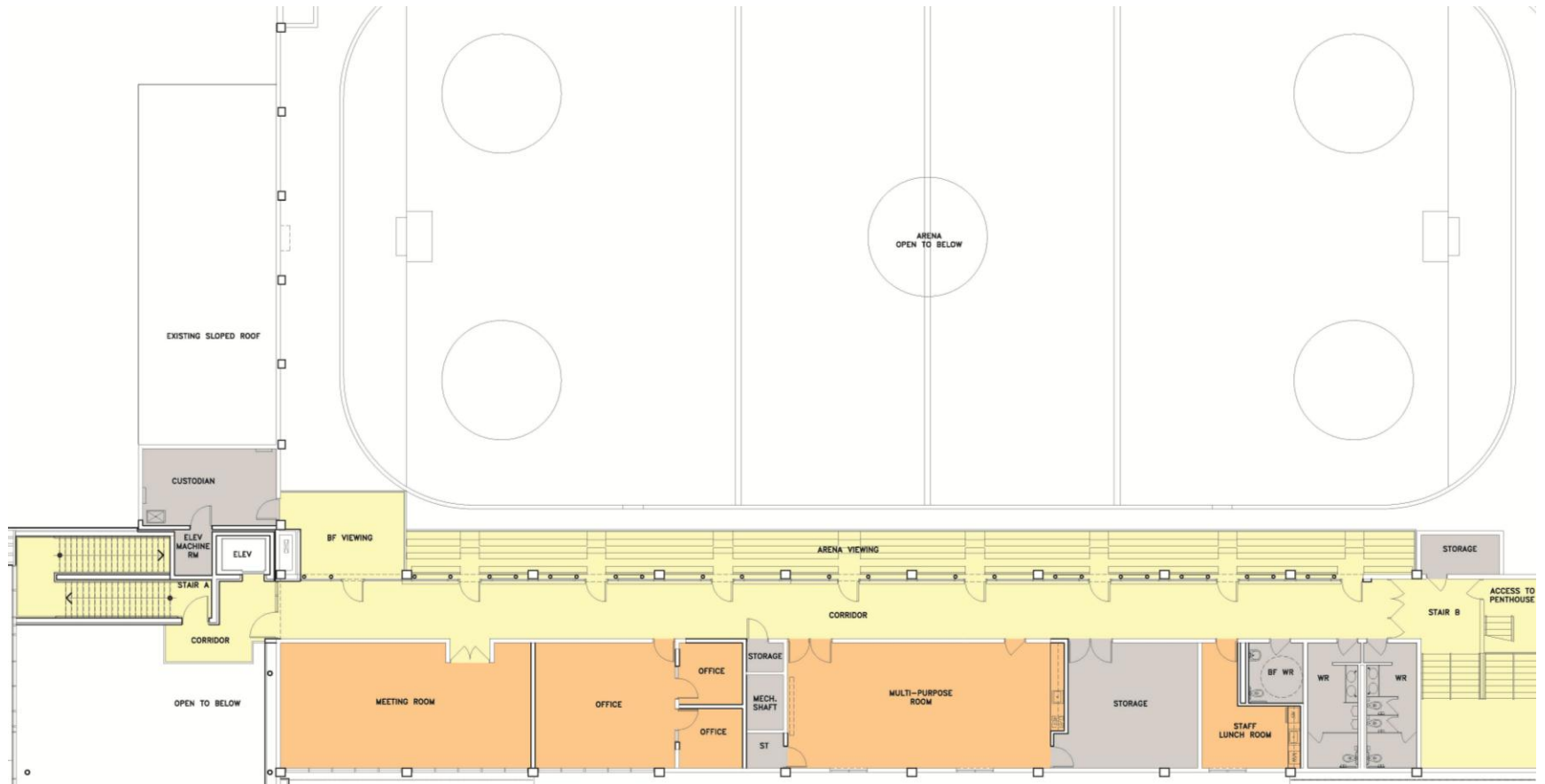


Arena Level



Project Details

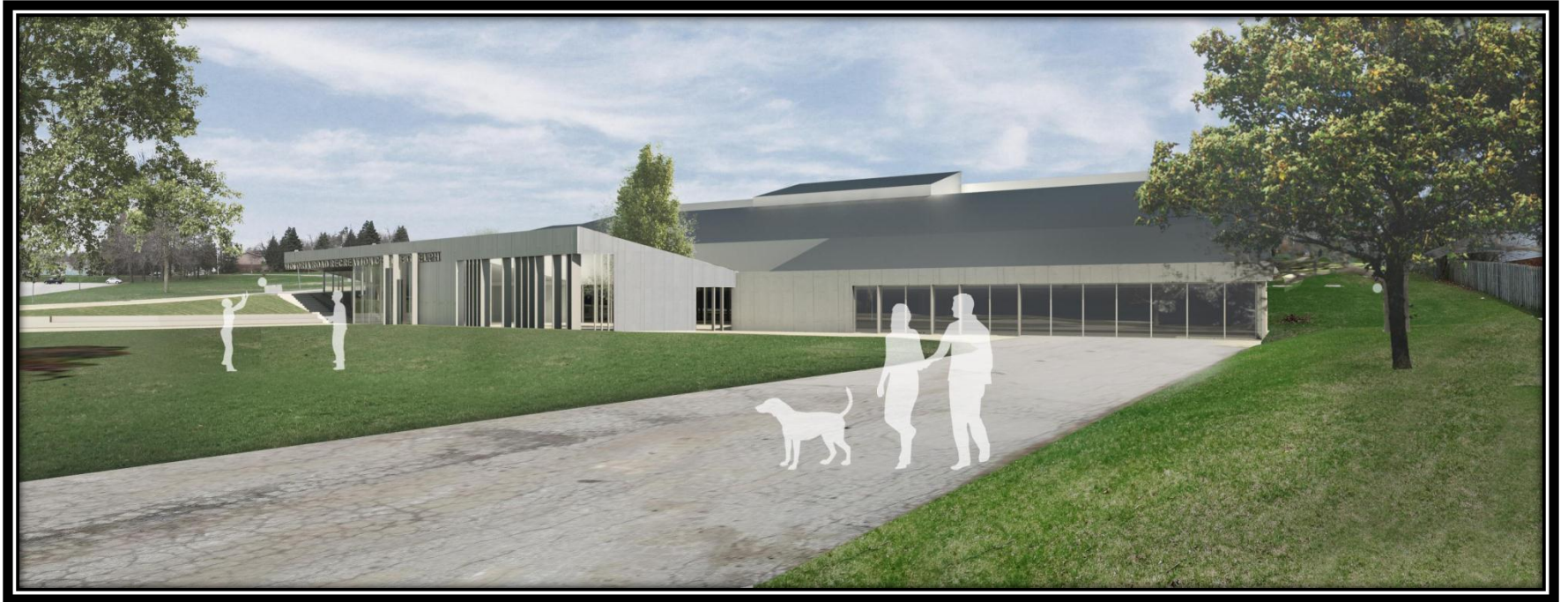
Top Level



Site Overview



Victoria Road Recreation Centre



Current Construction Timeline

Description	Dates
Completion of 90% Costing document	Mid – December 2015
Tender Documents Completed	December 2015
Tender Documents Released	January 2016
Construction Award	February 2016
Construction Start Date	April 4, 2016
Full Building Closure	April 4 – September 15, 2016
Partial Facility Occupancy – Ice pad only	October 15, 2016 – March 30, 2017
Substantial Completion	Spring 2017
Building Opening	June 2017

Questions?



STAFF REPORT

TO Public Services Committee

SERVICE AREA Public Services – Parks and Recreation

DATE December 1, 2015

SUBJECT Victoria Road Recreation Centre Renovation Update

REPORT NUMBER PS-15-62

EXECUTIVE SUMMARY

PURPOSE OF REPORT

To provide information regarding the renovation of Victoria Road Recreation Centre (VRRC), design details, construction timeline and relocation plans for stakeholders, patrons and staff.

KEY FINDINGS

- Staff has been working with CS&P Architects Inc. to address lifecycle, accessibility, mechanical and customer service changes required, which will move VRRC from an aging and outdated recreation centre to an updated, more inclusive and accessible facility.
- Partial occupancy of the ice pad only will be obtained late October 2016 and this area will remain open for the duration of the ice season with reduced access.
- The facility is expected to re-open in Spring 2017.
- Aquatic stakeholders have been cooperatively working with staff in the relocation of their programs and services to the West End Community Centre, Centennial Pool and Lyon Pool.
- There will be no full time staff layoffs as a result of this renovation. Full time staff will be relocated to various facilities and spaces at the West End Community Centre, Centennial Pool, City Hall, Evergreen Seniors Centre and Parks Operations. Staff will continue to work with Human Resources and the respective unions as these transitions occur.
- As part of the community engagement process that has occurred and our ongoing commitment to the community, staff will provide frequent progress updates throughout the duration of the project.
- The facility is scheduled to be closed to the public when construction begins. The anticipated closure date is April 4, 2016.

STAFF REPORT

FINANCIAL IMPLICATIONS

The approved budget for the Victoria Road Recreation Centre renovation project is \$12,584,300.

ACTION REQUIRED

That the report be received.

RECOMMENDATION

1. THAT Public Services Report #PS-15-62 "Victoria Road Recreation Centre Renovation Update" dated December 1, 2015 be received.

BACKGROUND

The VRRC was opened in 1975 and its amenities include a 50 metre pool, a smaller teaching pool, one indoor ice pad, a small fitness room, and multi-purpose rooms. Based on community feedback, age of the facility and outdated design, the VRRC requires a significant number of upgrades/repairs and renovations to deal with accessibility, security, customer service, gaps in programming, energy efficiencies and internal building operating systems. Feasibility studies were completed and Council approved \$12,584,300 for the renovation project.

REPORT

Over the last eight months, staff has been actively working with CS&P Architects Inc. to address lifecycle, accessibility, mechanical, energy efficiencies, programming and customer service changes required, which will move VRRC from an aging and outdated recreation centre to an updated, more inclusive and accessible facility.

High level project summary

Pool Level

- New entrance with multi-purpose rooms, offices, main customer service counter, accessible washrooms and improved viewing area to the pool
- New heating and filtration system, accessible teaching pool, upgrades to existing 50 metre pool, new change rooms and aquatic office

Arena Level

- Renovation of the existing entrance and lobby, new elevator and change room upgrades
- New arena lighting and heating
- Energy efficiency improvements

STAFF REPORT

Upper level

- Upgraded multi-purpose rooms, warm arena viewing area, and additional accessible viewing space
- New facility storage, custodial space upgrades and staff office space

Parking Lot

- Parking lot to include a drop off at the arena and pool entrances
- New driveway from the arena level of the parking lot to the lower parking lot
- Additional accessible parking spaces near the main entrance
- Upgraded lighting and landscaping

Current Project Timeline

Item	Projected Date
Completion of 90% Costing Document	Mid – December 2015
Tender Documents Completed	December 2015
Tender Documents Released	January 2016
Construction Award	February 2016
Construction Start Date	April 4, 2016
Full Building Closure	April 4 – September 30, 2016
Partial Facility Opening - Ice pad only	October 15, 2016 – March 30, 2017
Substantial Completion	Spring 2017
Building Opening	June 2017

Relocation Plans

Aquatic Stakeholders

Staff has been cooperatively working with the stakeholders over the past few months to assist in the relocation of their programs and services to the West End Community Centre, Centennial Pool and Lyon Pool. Given the length of the closure program adjustments have been made accordingly to keep their schedules and services intact.

The Centennial Pool lease agreement is currently being negotiated which may provide increased access to daytime and summer use of the pool by the City to further accommodate residents and stakeholders.

Additional Learn to Swim and leadership programs have been added to City pools to accommodate our patrons and public access users. Lyon Pool will play a key role in the closure and will open earlier in 2016 for use by stakeholders and residents with Learn to Swim programs and our popular public swims being scheduled at this location.

STAFF REPORT

Arena Stakeholders

During the renovations, it will be possible to keep the ice pad open for the 2016 – 2017 ice season. To meet fire and building code regulations to obtain this occupancy, staff will be accommodating evening and weekend rentals only. Primarily practices and adult leagues will be scheduled at this facility. Day time, public access, games and tournaments will be accommodated in other arenas. Similar to the aquatic relocation, staff has worked with ice users to meet their needs during the closure.

Floor rentals, including lacrosse, ball hockey and roller hockey have been relocated to other facilities throughout the city to maintain their programs and services.

Staff Relocation

There will be no full time staff layoffs as a result of this renovation. Full time staff will be re-located to various facilities and spaces at the West End Community Centre, Centennial Pool, City Hall, Evergreen Seniors Centre and Parks Operations. Staff will continue to work with Human Resources and the respective unions as we make these transitions.

In an effort to increase current programming to offset the closure, where possible, part time staff currently working at the VRRRC will be also be relocated to other facilities.

CORPORATE STRATEGIC PLAN

Organizational Excellence

- 1.1 Develop collaborative work team and apply whole systems thinking to deliver creative solutions
- 1.2 Build robust systems, structures and frameworks aligned to strategy

Innovation in Local Government

- 2.1 Build an adaptive environment, for government innovation to ensure fiscal and service sustainability
- 2.2 Deliver Public Service better
- 2.3 Ensure accountability, transparency and engagement

City Building

- 3.1 Ensure a well designed, safe, inclusive, appealing and sustainable City
- 3.3 Strengthen citizen and stakeholder engagement and communications

DEPARTMENTAL CONSULTATION

Human Resources
Corporate Communications

STAFF REPORT



Corporate Building Maintenance

COMMUNICATIONS

As part of the community engagement process that has occurred and our ongoing commitment to the residents, staff will ensure progress of the project is communicated through the following means: City website (project construction update page), a special insert in the 2016 Spring/Summer Community Guide, enhanced marketing of relocated programs, renovation display at VRRC, media releases, social media and communication through our recreation software system to existing patrons.

Subsequent Council updates will occur as the project goes through the various phases.

ATTACHMENTS

N/A

Report Author

Heather Flaherty
Manager, Recreation Services
Public Services

Approved By

Kristene Scott
General Manager
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Recommended By

Derrick Thomson
Deputy CAO
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STAFF REPORT

TO Public Services Committee

SERVICE AREA Public Services – Parks and Recreation

DATE December 1, 2015

SUBJECT Bicycle Skills Facility

REPORT NUMBER PS-15-59

EXECUTIVE SUMMARY

PURPOSE OF REPORT

To respond to a May 11, 2015 Council resolution directing staff to develop a community engagement framework that would review the need, potential locations and operating models for establishing a bicycle skills facility in the city of Guelph.

KEY FINDINGS

- Bicycle skills facilities are growing in popularity among children, youth and young adults.
- There is no set design or layout for a bicycle skills facility; design is generally determined by location, budget, public input and operational model.
- The planning for a bicycle skills facility was initially identified in the Recreation, Parks & Culture Strategic Master Plan Draft, 2009.
- The skateboard facility currently being built in Silvercreek Park has been designed to accommodate BMX bikes; however the programming is primarily geared to skateboarding and not as an off-road bicycle skills facility.
- A citywide community engagement process will be a key benchmark in determining the need and support for establishing a bicycle skills facility in Guelph.
- Starting in 2017, staff will establish a program to engage residents and receive input on public interest for establishing a bicycle skills facility.
- The success of a bicycle skills facility is not only based on the location and design but also on how it is operated.
- Funding will be included in the 2017 capital budget process for Council consideration to complete the community engagement framework.

FINANCIAL IMPLICATIONS

STAFF REPORT

There are no financial implications associated with this report. However, staff will be submitting a budget for 2017 to complete the community engagement framework required to fully define the need for a bicycle skills facility in Guelph.

ACTION REQUIRED

That the report be received for information.

RECOMMENDATION

1. THAT the Public Services Report # PS-15-59 "Bicycle Skills Facility" dated December 1, 2015 be received.

BACKGROUND

Bicycle skills facilities are growing in popularity among children, youth and young adults. The popularity of these facilities is evident with the existence of them in a number of area municipalities such as Kitchener, Milton, Cambridge and Mississauga. Typically, bicycle skill facilities are built with different challenges to help users develop their mountain biking and off-road cycling skills. There is no set design or layout for a facility; generally it is determined by location, budget, public input and operational model.

Currently, there is no publicly supported bicycle skills facility in the city of Guelph. A Council resolution was passed on May 11, 2015 directing "that staff develop a framework, using the City's guidelines for Community Engagement, to confirm need, potential site locations and operating models for a Bicycle Skills Facility."

REPORT

Bicycle skills facilities are designed to accommodate a range of abilities, allowing cyclists to develop mountain biking and off-road cycling skills. A facility can be built using different surfaces that can include natural, manmade and manufactured elements.

The planning for a bicycle skills facility was initially identified in the Recreation, Parks & Culture Strategic Master Plan Draft, 2009 which identifies the establishment of a dirt BMX park "on a trial-basis and in partnership with volunteers to maintain and operate the facility in order to mitigate conflicts between BMX bikes and skateboards." Further, it outlined that through community engagement, a criteria for evaluating the success of the BMX facility be established to facilitate the planning of future parks.

As part of the relocation of the Deerpath Park skateboard facility, a bicycle skills facility was contemplated. In an October 26, 2009 Council resolution, staff was

STAFF REPORT

“directed to proceed with a study on the relocation of the Deerpath Park Skateboard Area including review of locations, site treatments, costs and timing and opportunities for additional amenities such as a bicycle skills facility.” Community engagement and input from an advisory team facilitated the planning of the skateboard facility currently being built in Silvercreek Park. The facility has been designed to accommodate BMX bikes; however the programming is primarily geared to skateboarding in an urban plaza and not as an off-road bicycle skills facility.

Through a community engagement process, the steps below define the framework that will be used to confirm the public need, site locations and operating models for a bicycle skills facility.

STEP 1 - DETERMINING COMMUNITY SUPPORT

A citywide community engagement process will be a key benchmark in determining the need and support for establishing a bicycle skills facility in Guelph. Starting in 2017, staff could establish a program to engage residents and receive input on public interest for establishing a bicycle skills facility. Upon completion of the public engagement process, staff will summarize the input and report back to Council.

STEP 2 - FINDING A LOCATION

The most successful facilities are designed to accommodate the needs of the greatest number of users. There are many types of bicycle skills facilities that can vary from rolling topography, dirt jumps and built obstacles. On average, a bicycle skills facility requires a land area of 0.5 – 5.0 acres. Through community engagement, the type of facility and size of land required needs to be established to determine an appropriate location.

The Deerpath Park skateboard relocation project undertook a public engagement process in 2011. The process included extensive evaluation by both staff and a public advisory team to determine an appropriate location for a citywide skateboard facility. The criteria, assessment and community engagement tools used for finding a new location can be re-engaged to find a preferred location for a bicycle skills facility.

The skateboard relocation process used criteria that looked at an extensive inventory of publicly owned or operated lands and evaluated them based on:

- the size of land required to build the facility with opportunities for future expansion,
- close proximity to a transit route,
- sufficient distance/buffering from residential areas,
- close proximity to major roads, and
- opportunity to provide parking facilities.

STAFF REPORT

As a result, several sites were identified as possible locations to build a facility. The potential sites were further reviewed and received input from key stakeholders and agencies such as user groups, emergency, and police services to identify a preferred site.

Staff will utilize existing information from the skateboard facility selection process to assist in finding a preferred location for a bicycle skills facility. For example, sites that were eliminated for a skateboard facility because of their close proximity to residential or because they were not on a transit route, will also be eliminated for this project.

STEP 3 - DEFINING AN OPERATIONAL MODEL

The success of a bicycle skills facility is not only based on the location and design but also on how it is operated. There are several types of operational models that are being employed for existing bicycle facilities in other municipalities. Each operational model has a different impact on the municipality's operating budget, maintenance requirements and risk assessment. The typical models include:

- (a) a municipally maintained and operated facility, or
- (b) a facility located on public lands and operated under agreement by a privately run service provider.

Municipally maintained and operated facilities occur in many municipalities such as the City of Mississauga and City of Cambridge. The Town of Milton provides a bicycle facility that is located on municipal lands but operated under an agreement by a privately run service provider.

Further analysis will be required to determine a preferred operational model in Guelph.

Risk and Liability

No matter what operational model is employed, a bicycle skills facility is considered a recreational activity where user risk of injury is inherent.

There is a recent Ontario Supreme Court ruling against a municipality that operates a municipally run bike park where a park user was severely injured. The judge found the municipality negligent, stating that injury could have been prevented.

An important component to deciding if Guelph should establish a publically supported bicycle skills facility is understanding the associated risks, and further, outlining what measures need to be put in place to minimize and/or eliminate risk. The City of Guelph owes a duty of care to all users of the facility to keep the premises and equipment in a safe and functional condition. Should an injury occur,

STAFF REPORT

there is a potential for financial consequences where the City is determined to be negligent.

As part of understanding an appropriate operating model, a risk management assessment will be completed. The assessment will include input from an independent party to outline the risks and define what measures are needed to mitigate them.

Project Timing

The commencement of community engagement has not been planned prior to 2017 because of current staff capacity, workload and addressing priorities already identified. Currently, there is no budget identified to complete the community engagement framework required to fully define the need for a bicycle skills facility in Guelph. Staff will include funding as part of the 2017 budget process for Council consideration.

CORPORATE STRATEGIC PLAN

Innovation in Local Government

- 2.1 Build an adaptive environment for government innovation to ensure fiscal and service sustainability.
- 2.2 Deliver public services better.
- 2.3 Ensure accountability, transparency and engagement.

City Building

- 3.1 Ensure a well-designed, safe, inclusive, appealing and sustainable City.
- 3.3 Strengthen citizen and stakeholder engagement and communications.

DEPARTMENTAL CONSULTATION

Corporate Services – Risk Management

COMMUNICATIONS

No formal communication plan is required at this time.

ATTACHMENTS

N/A

Report Author:

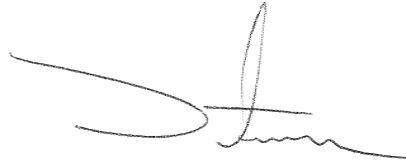
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STAFF REPORT



TO Public Services Committee

SERVICE AREA Public Services – Parks and Recreation

DATE December 1, 2015

SUBJECT Guelph Youth Strategy Update

REPORT NUMBER PS-15-63

EXECUTIVE SUMMARY

SUMMARY OF REPORT

The purpose of this report is to provide Council with a review of Year One Accomplishments of the Guelph Youth Strategy and provide an overview of Guelph Youth Strategy Year Two objectives.

KEY FINDINGS

Year One of the Guelph Youth Strategy has resulted in the development of numerous youth led projects and opportunities. Notable gains have been made in the areas of Youth Voice, Marginalized Youth, Culture, Identity & Belonging, Youth Space and Health & Wellness. The work associated with the Guelph Youth Strategy has also led to the receipt of a Ministry of Health and Long-Term Care Healthy Kids Community Challenge Grant. The City of Guelph has been granted \$825,000 over the next three years to complete child and youth projects.

FINANCIAL IMPLICATIONS

Municipal commitment of \$50,000 per year (50% of Project Leadership Position) was required to trigger Healthy Kids Community Challenge funding. This cost has been included in the 2016 Youth Services Budget.

ACTION REQUIRED

That the report be received.

RECOMMENDATION

1. THAT the Public Services Report # PS-15-63 "Guelph Youth Strategy Update" dated December 1, 2015 be received.

STAFF REPORT

BACKGROUND

By 2013, there will be approximately 30,174 people between the ages of 10 – 24 years old in Guelph. As one of the province's fastest growing cities, Guelph has been designated as a "Place to Grow." As these numbers increase, the City of Guelph needs to be prepared to meet the needs and demands of our youth population moving forward.

The Youth Strategy was developed to ensure that the City is positioned to take a positive and proactive approach to supporting our youth. It provides direction to the Youth Services Division within Public Services, and unites the community through shared and actionable recommendations. Within our municipality, youth issues can be some of the most pressing social concerns, while young people also remain one of our most valuable assets. A shared community response to supporting youth is fundamental to achieving positive long-term outcomes for the City of Guelph.

The Strategic Direction of "Deliver Public Service better" is the foundation to the Youth Strategy. The Guelph Youth Strategy outlines the wants, needs and concerns of young people in Guelph, and further identifies the City of Guelph's roles and responsibilities in supporting our youth population. Specifically, City staff is identified as key service and resource providers, advocates for youth, and catalysts for community wide action.

REPORT

The Youth Strategy has ten Year One recommendations which help to develop a more youth-friendly community.

Year One Overview

All Year One youth-led recommendations were developed with a series of overarching tasks required for the completion. These tasks act as a work planning tool and connect directly to the successful completion of each recommendation.

Each recommendation presented has been generated through youth consultation, feedback, and information gathered in the 2013 Guelph Youth Survey. Additionally, recommendations have been reviewed with internal departments and community stakeholders that have a direct association with the recommendation. These conversations have included City of Guelph staff as well as community partners including: Wellington Guelph Drug Strategy, Social Service Providers, a variety of Neighbourhood Groups, and Wellington Dufferin Guelph Public Health. All recommendations were vetted through the Guelph Youth Strategy Working Group with members representing City Staff, Community Stakeholders, Youth Representatives and Youth Services staff.

Timelines of Year One recommendations were intended to be guidelines rather than a regimented schedule, recognizing that each recommendation requires significant

STAFF REPORT

community support and buy in. In some cases, goals have been revised or sequencing has been adjusted to take advantage of opportunities or emerging community conversations. This is evident in addressing Transportation/Bussing and Anti-Bullying recommendations. Finally, outcomes have been updated to reflect current organizational structures and active municipal initiatives. Moving forward it is expected that the work of the Healthy Kids Community Challenge, Open Government Action Plan, Cycling Master Plan, and others will contribute to the outcomes and completion of the Guelph Youth Strategy.

The following table outlines each Year One recommendation, associated tasks and outcomes.

Guelph Youth Strategy Year One Status Updates

Recommendation	Actions/Activities	Status and Key Outcomes
1.1 Facilitate quarterly youth meetings for the purpose of connecting new and existing youth groups together.	<ul style="list-style-type: none"> • Activate Youth Leadership Conference • Activate Guelph Conference • Guelph Public Library/Youth Services Programming • Youth Services/YMCA-YWCA of Guelph Partnership • Youth Services/Wyndham House/Immigrant Services Joint Programming 	Completed/Ongoing 10+ community youth groups participating 25% increase in Guelph Youth Council membership 6 collaborative youth projects developed 120+ attending youth based workshops and planning sessions
1.2 Youth Services will coordinate twice annual Youth Town Hall meetings between Mayor, Council and local youth.	<ul style="list-style-type: none"> • Completed Mayor Town Hall in May 2015 at Guelph Collegiate Vocational Institute 	Completed/Ongoing 280 students participate in inaugural Mayor Town Hall
2. Prioritize marginalized youth in programming and youth planning.	<ul style="list-style-type: none"> • Activate Guelph Conference • Youth Week 2015 • Guelph Youth Council • Wyndham House STEPS Program 	Completed/Ongoing 300+ under-represented youth participating in programming 3 programs adapted to

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	<ul style="list-style-type: none"> Increased support to Guelph Wellington Children's Foundation (funds and in-kind) Project Sid with John Howard Society of Guelph Municipal support of Wyndham House Programming Youth Inclusion on Community Wellbeing Leadership and South-End Community Centre teams 	<p>accommodate needs of marginalized youth</p> <p>4 Youth Council members representing underserved populations</p> <p>5 new programs developed to serve marginalized/underserved youth (via STEPS)</p>
3. Sell bus tickets at all City of Guelph high schools.	Deferred while conversations regarding Universal Youth Bus Pass continue	Under Development
4. Support and advertise existing youth employment programs and opportunities.	Revised to focus on internal youth hiring processes and supports	<p>Completed/Ongoing</p> <p>Development of career services youth website</p> <p>Development and implementation of Local Government Week Post-Secondary Civics Lab</p> <p>Youth Services presence at Upper Grand District School Board and Wellington Catholic District School Board career and volunteer fairs</p>
5. Endorse City of Guelph anti-bullying policy.	Deferred while multi-sectorial discussions continue. Coordinated approach with School Boards, Police Services, Social Services Providers and independent groups is required.	Under Development

STAFF REPORT

	Best practices from other communities being investigated	
6.1 Advertise and support permanent youth arts displays.	<ul style="list-style-type: none"> Youth Mural Projects CFRU Youth Radio Show Project Sid with John Howard Society of Guelph Royal City Church Music Project Youth Services/ M&T Graphics Factory Partnership 	<p>Completed/Ongoing</p> <p>5 youth designated arts displays</p> <p>15+ emerging youth artists on display</p> <p>12 youth fully trained and hosting youth radio shows</p> <p>Youth led design and marketing utilized by Youth Services (24 youth participants)</p>
6.2 Provide youth space for practicing the arts.	<ul style="list-style-type: none"> Youth Music Spaces Partnership Project 	Under Development
7. Support and Promote endeavors that engage youth	<ul style="list-style-type: none"> Youth Week Multicultural Festival Music Work/Stage Works Fourth Fridays Activate Guelph Youth Mural Projects Introduction of expanded City youth programming Ongoing support of Wyndham House Programming 	<p>Completed/Ongoing</p> <p>50+ youth friendly events</p> <p>70+ youth placed in leadership roles (working groups, steering committees, organizing groups, etc.)</p> <p>100+ youth performers and artists engaged in community events</p>
8.1 Provide free and accessible space for emerging and existing youth groups/committees.	<ul style="list-style-type: none"> Guelph Youth Council City of Guelph youth booking discount City Hall Community Collaboration Space Youth Services/YMCA-YWCA of Guelph project planning 	<p>Completed/Ongoing</p> <p>100+ discounted/free community spaces available for youth</p> <p>15+ City and community partner hosted youth spaces.</p>

STAFF REPORT

8.2 Build permanent community skatepark)	<ul style="list-style-type: none"> Silvercreek Community Skatepark build 	To be Completed (Dec 2015) Build to be completed Q4 2015
9. Maintain and expand City of Guelph environmental programs for youth audiences.	<ul style="list-style-type: none"> Resumption of Yellow Fish Road Project Source Water Protection Program Development of CELP Workshop in a Box. 	Completed/Ongoing 3 programs offered 400 students engaged through community youth groups and high school participation Introduction of Workshop in a Box series
10. Facilitate City-led health and wellness campaign to support youth wellness.	<ul style="list-style-type: none"> Guelph Youth Council Trainings Youth Talk Healthy Kids Community Challenge Funding 	Completed/Ongoing 20+ organizations engaged 300+ youth engaged 12 workshops completed; successful submission of Healthy Kids Community Challenge grant application resulting in \$825,000 in funding over 3 years.

The following objectives are planned for Year Two of the strategy.

1. Facilitate Youth Engagement training for all City employees.
2. Offer CAN-Bike courses for students.
3. Develop a City of Guelph volunteer program for high school students.
4. Develop Safe Spaces for Youth policy and program.
5. Collaborate with Guelph Arts Council to bring the annual youth artists awards/recognition program.
6. Provide Anti-Racism/Anti Oppression training for all City of Guelph staff that engage with youth.
7. Promote a City-wide car free day at Guelph schools.

CORPORATE STRATEGIC PLAN

Organizational Excellence

- 1.2 Develop collaborative work team and apply whole systems thinking to deliver creative solutions
- 1.3 Build robust systems, structures and frameworks aligned to strategy

STAFF REPORT

Innovation in Local Government

- 2.1 Build an adaptive environment, for government innovation to ensure fiscal and service sustainability
- 2.2 Deliver Public Service better

City Building

- 3.1 Ensure a well designed, safe, inclusive, appealing and sustainable City
- 3.3 Strengthen citizen and stakeholder engagement and communications

DEPARTMENTAL CONSULTATION

Communications
Culture, Tourism & Community Investment

COMMUNICATIONS


N/A

ATTACHMENTS

N/A

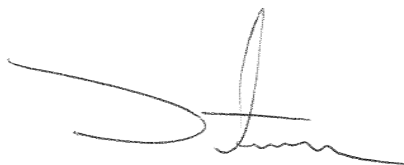
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STAFF REPORT

TO Public Services Committee

SERVICE AREA Public Services – Parks and Recreation

DATE December 1, 2015

SUBJECT Older Adult Strategy Update

REPORT NUMBER PS-15-61

EXECUTIVE SUMMARY

PURPOSE OF REPORT

To provide an update on the implementation of the Older Adult Strategy (OAS) and the development of the Community Older Adult Leadership Team (COALT).

KEY FINDINGS

- The Community Older Adult Leadership Team (COALT) was established and is responsible to prioritize, plan, oversee, coordinate, communicate and evaluate the implementation of the OAS recommendations
- Created an age-friendly community profile and logo to generate awareness through education and communication
- Established a relationship with the Waterloo Wellington Local Health Integration Network (WWLHIN) to explore areas of opportunity to ensure Guelph is a great place to live and age well
- In 2016 COALT will align with other world, provincial and municipal age-friendly initiatives, including renaming the COALT committee as the Age Friendly Guelph Leadership Team
- Working groups will identify key goals and develop work plans from the strategy for implementation

FINANCIAL IMPLICATIONS

Various aspects of the implementation of the Older Adult Strategy are embedded within various department budgets.

ACTION REQUIRED

That the report be received.

STAFF REPORT



RECOMMENDATION

1. THAT the Public Services Report # PS-15-61 "Older Adult Strategy Update" dated December 1, 2015 be received.

BACKGROUND

The population of the City of Guelph is projected to be 169,000 by 2031 with adults aged 55 years and older comprising 34% of all residents. These projections are similar to those of the province of Ontario, and many communities around the world.

Age-friendly cities and communities create supportive social and physical environments that enable older people to live active, safe and meaningful lives, and continue to contribute in all areas of community life. Communities that provide the services, social environment, and physical environments to create age-friendly communities reap the dividends that older adults can bring to those communities, benefiting all residents. The promotion of age friendly communities has implications for the general public in that they are not just elderly friendly, but they also have positive benefits for the broader community and its members.

Becoming an age friendly city is an ongoing process. In June 2012, the City of Guelph undertook development of an OAS using the World Health Organization age-friendly cities framework. A project steering committee comprised of older adults, representatives from organizations serving seniors, and municipal staff was formed to help guide the development of the strategy.

Community engagement was facilitated through a series of community forums, focus groups, stakeholder interviews, presentations to City Councillors, and a survey. This process formed the development of the report, and articulated the Goal, Vision, and Guiding Principles for the City as it relates to older adults. In November 2012, Council approved the vision, guiding values and principles of the OAS.

GOAL:

Guelph is a great place to live and age well.

VISION:

Guelph is an age-friendly community that:

- values and supports older adults
- optimizes opportunity for choice, independence, and quality of life
- celebrates diversity
- is inclusive of all, reducing inequities (is fair and just)

STAFF REPORT

GUIDING PRINCIPLES:

The City of Guelph will ensure that all services, policies and programs are designed, delivered and resourced, where feasible, using the following guiding values and principles:

- participation and inclusion of all citizens
- respect and dignity
- active engagement in communication and decision making
- access to a safe living environment
- fairness and equity
- self-determination and choice

As a result of the guiding principles the Community Older Adult Leadership Team (COALT) was created.

REPORT

The purpose of the OAS is to create an age-friendly community in Guelph supported by the goals, values and guiding principles. To realize this vision, the City undertook the key initial step of joining the World Health Organization Global Network of Age Friendly Cities and Communities. The City of Guelph was officially accepted as a member on December 1, 2014.

Since this time, the City has worked towards creating a more age-friendly city through the following actions:

- Created a Terms of Reference for COALT and established the leadership team through an expression of interest application process;
- Secured grant funding to design and facilitate the processes undertaken by COALT;
- Created an age-friendly community profile by working with the University of Guelph – Community Engaged Scholarship Institute;
- Prepared an executive summary called “Older Adult Strategy Consolidated Report: Recommendations” to provide clarity for the public and the committee;
- Established a relationship with the Waterloo Wellington Local Health Integration Network (WWLHIN) to explore areas of opportunity to ensure Guelph is a great place to live and age well. (Note: The WWLHIN plans, integrates {connects and improves}, and funds health services to improve the health and well-being of approximately 775,000 residents in Waterloo Region, Wellington County, the City of Guelph, and the southern part of Grey County.)

Community Older Adult Leadership Team

COALT is the steward of the OAS framework and is responsible to prioritize, plan, oversee, coordinate, communicate and evaluate the implementation of the recommendations. COALT acts as an advocate on behalf of Guelph, working to

STAFF REPORT

achieve its vision as an age-friendly city and is comprised of up to 15 members who are stakeholders representing: older adults, volunteer organizations serving older adults, agencies serving older adults, businesses, and City of Guelph staff.

COALT has established working groups in the following areas: Housing, Social Participation, Communication and Information, and Community Support and Health Services.

Key achievements of COALT since January 2015 include:

- Advocated with WWLHIN for the continued support of the Community Paramedicine program delivered by Guelph EMS;
- Participated in the WWLHIN strategic planning process, "Mapping the Future of the Local Health Integration Network", as part of an education session and a focus group;
- Exhibitor at Retire In Style Information Fair held at the Evergreen Seniors Community Centre;
- Established connections with City departments and community organizations and businesses in order to implement recommendations;
- Worked with local business (M&T Printing Group) and high school students to create an Age Friendly Guelph logo;
- Through secured funding from multiple grant sources, a dedicated part time lead staff person was hired to support COALT until November 2016.

Deliverables for 2016

- Align COALT and its working groups to parallel other international, national, provincial and municipal initiatives as part of the age-friendly movement, including renaming COALT committee, and all communication as Age Friendly Guelph Leadership Team;
- Connect with key staff in order to implement recommendations that cross departments;
- Continue to establish connections with community organizations and businesses in order to create awareness and seek ways to collaborate on implementing recommendations;
- Create a communication plan for the committee to enhance awareness through education and communication, using multiple modalities including:
 - the City's website will host a page (Guelph.ca/agefriendly) and be a key source for all information and updates
 - local papers will have articles from COALT designed to raise awareness,
 - face to face communication via COALT participation in information fairs and tradeshow,
 - targeted community engagement by hosting a community education session
- Working groups will identify key goals and develop work plans from the strategy.

STAFF REPORT

CORPORATE STRATEGIC PLAN

Organizational Excellence

- 1.2 Develop collaborative work team and apply whole systems thinking to deliver creative solutions

Innovation in Local Government

- 2.1 Build an adaptive environment, for government innovation to ensure fiscal and service sustainability
- 2.2 Ensure accountability, transparency and engagement

City Building

- 3.1 Ensure a well-designed, safe, inclusive, appealing and sustainable City
- 3.3 Strengthen citizen and stakeholder engagement and communications

DEPARTMENTAL CONSULTATION

Parks and Recreation, Guelph Transit, Emergency Medical Services, Human Resources, Information Technology, Corporate Communications

COMMUNICATIONS

Collaborate with Corporate Communications in the development of the Age Friendly Guelph leadership team.

ATTACHMENTS

N/A

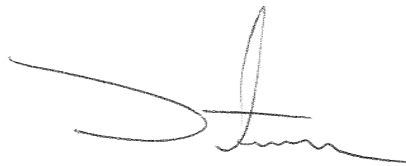
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