

**Minutes of the Planning & Building, Engineering and Environment Committee
Held in the Council Chambers, Guelph City Hall on
Monday, April 22, 2013 at 2:00 p.m.**

Attendance

Members: Chair Piper, Mayor Farbridge and Councillors Bell, Burcher and Guthrie

Absent:

Councillors: Councillors Furfaro, Hofland and Van Hellemond

Staff: Dr. J. Laird, Executive Director of Planning, Building, Engineering and Environment; Mr. T. Salter, General Manager, Planning Services; Mr. B. Poole, Chief Building Official; Mr. P. Busatto, General Manager, Water Services; Mr. B. Labelle, City Clerk; and Ms. D. Black, Council Committee Coordinator

Call to Order (2:00 p.m.)

Chair Piper called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Confirmation of Minutes

1. Moved by Councillor Guthrie
Seconded by Councillor Bell

That the open and closed meeting minutes of the Planning & Building, Engineering and Environment Committee held on March 18, 2013 be confirmed as recorded.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Bell, Burcher, Guthrie and Piper (5)

VOTING AGAINST: (0)

CARRIED

Consent Agenda

The following items were extracted from the April 22, 2013 Consent Agenda to be voted on separately:

- | | |
|---------------------|---|
| PBEE-2013.10 | Termite Control Program 2012 Annual Report |
| PBEE-2013.11 | Building Services 2012 Annual Report |
| PBEE-2013.14 | Annual Increase of Building Permit Fees |
| PBEE-2013.15 | 2012 Annual & Summary Water Services Report (compliance) |
| PBEE-2013.16 | Supporting the Expansion of Community CarShare Cooperative to Guelph |

2. Moved by Councillor Burcher
Seconded by Councillor Guthrie

That the balance of the Consent Agenda of the Planning and Building, Engineering and Environment Committee of April 22, 2013 as identified below, be adopted:

PBEE-2013.12 Committee of Adjustment 2012 Annual Report

That report from Planning, Building, Engineering and Environment dated April 22, 2013 entitled Committee of Adjustment 2012 Annual Report be received.

PBEE-2013.13 2012 Building Permit Fees, Costs and Building Stabilization Reserve Fund

That the report from Planning, Building, Engineering, and Environment dated April 22, 2013 entitled 2012 Building Permit Fees, Costs and Building Stabilization Reserve Fund, be received.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Bell, Burcher, Guthrie and Piper (5)

VOTING AGAINST: (0)

CARRIED

Extracted Consent Items

PBEE-2013.15 2012 Annual & Summary Water Services Report (compliance)

3. Moved by Mayor Farbridge
Seconded by Councillor Burcher

That the 2012 Annual and Summary Water Services Report (compliance) be received.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Bell, Burcher, Guthrie and Piper (5)

VOTING AGAINST: (0)

CARRIED

PBEE-2013.10 Termite Control Program 2012 Annual Report

Dr. Tim Myles, Termite Control Officer, outlined the 2012 termite management practices, and results of the monitoring and trapping. He also explained the plans and goals for termite management for 2013.

Main Motion

4. Moved by Councillor Burcher
Seconded by Councillor Guthrie

That the report from Planning, Building, Engineering and Environment dated April 22, 2013 entitled Termite Control Program 2012 Annual Report be received.

First Amendment

5. Moved by Councillor Bell
Seconded by Mayor Farbridge

That staff be directed to bring forward in the 2014 budget, an item to address the removal and disposal of termite feedstock from City property.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Bell, Burcher, Guthrie and Piper (5)

VOTING AGAINST: (0)

CARRIED

Main Motion as Amended

6. Moved by Councillor Burcher
Seconded by Councillor Guthrie

1. That the report from Planning, Building, Engineering and Environment dated April 22, 2013 entitled Termite Control Program 2012 Annual Report be received.
2. **That staff be directed to bring forward in the 2014 budget, an item to address the removal and disposal of termite feedstock from City property.**

VOTING IN FAVOUR: Mayor Farbridge, Councillors Bell, Burcher, Guthrie and Piper (5)

VOTING AGAINST: (0)

CARRIED

PBEE-2013.16 Supporting the Expansion of Community CarShare Cooperative to Guelph

Mr. Jason Hammond, Community CarShare Cooperative, explained the Community CarShare Cooperative program. He provided information regarding other City organizations involved in the program.

Mr. Lloyd Longfield was not present.

Main Motion

7. Moved by Councillor Burcher
Seconded by Councillor Guthrie

1. That the report entitled "Supporting the Expansion of Community CarShare Cooperative to Guelph", dated April 22, 2013, be received.
2. That Council approve the transfer of entitlement of the free parking space in the Baker Street Parking Lot from the former Guelph Community Car Coop (GCCC) to the Community CarShare Cooperative.
3. That Council approve providing a second dedicated carshare space downtown free of charge in a location mutually agreed upon by Community CarShare and staff.

First Amendment

8. Moved by Mayor Farbridge
Seconded by Councillor Burcher

That staff be directed, as part of the Zoning By-law Review, to develop a change in policy to reduce parking requirements for a development that has provided access to a car sharing practice.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Bell, Burcher, Guthrie and Piper (5)
VOTING AGAINST: (0)

CARRIED

Second Amendment

9. Moved by Councillor Bell
Seconded by Councillor Burcher

That staff be directed to set the term of the proposed spaces for car sharing to ten years.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Bell, Burcher, Guthrie and Piper (5)
VOTING AGAINST: (0)

CARRIED

Main Motion as Amended

10. Moved by Mayor Farbridge
Seconded by Councillor Burcher

1. That the report entitled "Supporting the Expansion of Community CarShare Cooperative to Guelph", dated April 22, 2013, be received.
2. That Council approve the transfer of entitlement of the free parking space in the Baker Street Parking Lot from the former Guelph Community Car Coop (GCCC) to the Community CarShare Cooperative.
3. That Council approve providing a second dedicated carshare space downtown free of charge in a location mutually agreed upon by Community CarShare and staff.
4. **That staff be directed, as part of the Zoning By-law Review, to develop a change in policy to reduce parking requirements for a development that has provided access to a car sharing practice.**
5. **That staff be directed to set the term of the proposed spaces for car sharing to ten years.**

VOTING IN FAVOUR: Mayor Farbridge, Councillors Bell, Burcher, Guthrie and Piper (5)
VOTING AGAINST: (0)

CARRIED

PBEE-2013.11 Building Services 2012 Annual Report

Mr. Bruce Poole, Chief Building Official, provided a summary of the Building Services 2012 Annual Report. He clarified the building permit and site plan approval process relationship. He also said it is common to have re-inspections. He also noted that complainants are advised of the 3-5 day response times to their issues whenever possible.

11. Moved by Mayor Farbridge
Seconded by Councillor Burcher

That the report from Planning Building, Engineering and Environment dated April 22, 2013 entitled Building Services 2012 Annual Report be received.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Bell, Burcher, Guthrie and Piper (5)

VOTING AGAINST: (0)

CARRIED

PBEE-2013.14 Annual Increase of Building Permit Fees

12. Moved by Councillor Guthrie
Seconded by Councillor Bell

1. That the report from Planning, Building, Engineering and Environment dated April 22, 2013 entitled Annual Increase of Building Permit Fees be received.
2. That Council approve the attached Schedule of Permit Fees, effective June 1, 2013.

First Amendment

That the Administration Fees Section of the Schedule of Permit Fees, be amended to remove "will support the Community Energy Initiative" and replace it with "has supported the Community Energy Initiative".

VOTING IN FAVOUR: Mayor Farbridge, Councillors Bell, Burcher, Guthrie and Piper (5)

VOTING AGAINST: (0)

CARRIED

Main Motion as Amended

13. Moved by Councillor Guthrie
Seconded by Councillor Bell

1. That the report from Planning, Building, Engineering and Environment dated April 22, 2013 entitled Annual Increase of Building Permit Fees be received.
2. **That Council approve the attached Schedule of Permit Fees, as amended in the Administration Fees Section, by removing "will support the Community Energy Initiative" and inserting "has supported the Community Energy Initiative", effective June 1, 2013.**

Review of Draft Meeting Flow Guide

The Committee reviewed and provided feedback on the draft meeting flow guide developed in accordance with the recently established Standing Committee Terms of Reference.

Adjourn (3:43 p.m.)

14. Moved by Councillor Bell
Seconded by Councillor Guthrie

That the April 22, 2013 meeting of the Planning and Building, Engineering and Environment Committee be adjourned.

CARRIED

City Clerk