

**Minutes of the Planning and Building, Engineering and Environment Committee
Held in the Council Chambers, Guelph City Hall on
Monday, March 18, 2013 at 2:00 p.m.**

DRAFT MINUTES – SUBJECT TO CONFIRMATION

Attendance

Members: Chair Piper, Mayor Farbridge, Councillors Guthrie and Piper

Absent: Councillors Bell and Burcher

Councillors: Councillors Furfaro and Van Hellemond

Staff: Dr. J. Laird, Executive Director of Planning, Building, Engineering and Environment; Mr. T. Salter, General Manager, Planning Services; Mr. D. Wyman, General Manager, Solid Waste Resources; Mr. R. Henry, General Manager of Engineering Services/City Engineer; Mr. D. Kudo, Manager of Infrastructure Planning Design & Construction; Mr. B. Labelle, City Clerk; and Ms. D. Black, Council Committee Coordinator

Call to Order (2:05 p.m.)

Chair Piper called the meeting to order. The meeting began with a moment of silence in respect of the passing of Constable Jennifer Kovach.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Confirmation of Minutes

1. Moved by Councillor Guthrie
Seconded by Mayor Farbridge

That the open meeting minutes of the Planning and Building, Engineering and Environment Committee held on February 19, 2013 be confirmed as recorded.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Guthrie and Piper (3)

VOTING AGAINST: (0)

CARRIED

Consent Agenda

The following items were extracted from the March 18, 2013 Consent Agenda to be voted on separately:

**PBEE-2013.9 Sign By-law Variances for 40 Wellington Street West – Belmont
Equities Balance of Consent Items**

2. Moved by Mayor Farbridge
Seconded by Councillor Guthrie

That the balance of the Consent Agenda of the Planning and Building, Engineering and Environment Committee of March 18, 2013 as identified below, be adopted:

PBEE-2013.6 2012 Delegation of Authority Report

That the report dated March 18, 2013 entitled "2012 Delegation of Authority Report" with respect to delegated authority under the purview of the Planning & Building, Engineering and Environment Committee be received.

PBEE-2013.7 Wastewater Collection System – Inflow & Infiltration Study

That the Wastewater Collection System – Inflow and Infiltration Study report dated March 18, 2013 from Planning, Building, Engineering and Environment be received for information.

PBEE-2103.8 Stormwater Funding Study – Terms of Reference

That staff be directed to proceed with the Stormwater Funding Study by issuing the terms of reference for the consultant engineering assignment.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Guthrie and Piper (3)

VOTING AGAINST: (0)

CARRIED

Extracted Consent Items

PBEE-2013.9 Sign By-law Variances for 40 Wellington Street West – Belmont Equities

Staff confirmed that some signage restrictions could be placed on the property.

3. Moved by Mayor Farbridge
Seconded by Councillor Guthrie
1. That the Planning, Building, Engineering and Environment report dated March 18, 2013, regarding Sign by-law variances for 40 Wellington Street West, be received.
 2. That the request for variances from the Sign By-law for 40 Wellington Street West to permit freestanding signage with a setback of 1 to 6 metres, a maximum size of 10 square metres and a maximum height of 4.5 metres, be approved.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Guthrie and Piper (3)

VOTING AGAINST: (0)

CARRIED

Authority to Resolve into a Closed Meeting

4. Moved by Mayor Farbridge
Seconded by Councillor Guthrie

That the Planning and Building, Engineering and Environment Committee now hold a meeting that is closed to the public with respect to Sec. 239(2)(b) of the *Municipal Act* with respect to personal matters about identifiable individuals.

CARRIED

Closed Meeting (2:11 p.m.)

1. Citizen Appointments to Property Standards/Fence Viewers Committee and Solid Waste Management Master Plan Review Public Steering Committee

5. Moved by Mayor Farbridge
Seconded by Councillor Guthrie

That staff be given direction with respect to citizen appointments to the Property Standards/Fence Viewers Committee and the Solid Waste Management Master Plan Review Public Steering Committee.

CARRIED

Rise from Closed Meeting (2:12 p.m.)

6. Moved by Mayor Farbridge
Seconded by Councillor Guthrie

That the Planning and Building, Engineering and Environment Committee rise from its closed meeting.

CARRIED

Open Meeting (2:13 p.m.)

Review of Draft Meeting Flow Guide

The Committee reviewed and provided feedback on a draft meeting flow guide developed in accordance with the recently established Standing Committee Terms of Reference.

Adjournment (2:14 p.m.)

7. Moved by Mayor Farbridge
Seconded by Councillor Guthrie

That the March 18, 2013 meeting of the Planning and Building, Engineering and Environment Committee be adjourned.

CARRIED

Chairperson