

MEETING MINUTES



MEETING City of Guelph Organic Waste Processing Facility Public Liaison Committee Meeting #10

DATE Thursday July 25, 2013

LOCATION Administration Boardroom, Waste Resource Innovation Centre 110 Dunlop Drive, Guelph, Ontario

TIME 6:30 p.m. to 8.00 p.m.

PRESENT Committee Members: Elected Chair, Michael Fortin,(City of Guelph resident) Karyn Hogan, (City of Guelph resident) Ken Spira, (City of Guelph resident) Donna Sunter, (City of Guelph resident), Laura Marini (City of Guelph resident),
MOE: Jane Glassco
Wellington Organix: Mark Jared
City of Guelph: Catherine McCausland, David Gordon, Kate Armstrong

REGRETS ABSENT Larry Conrad,(City of Guelph resident)
Tim Fisher, (City of Guelph resident)

DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	Disclosure of Pecuniary Interest: No disclosures of Pecuniary Interest.
2	Approval of Agenda Agenda was approved and accepted by the committee.
3	Approval of April 24th 2013 minutes Accepted by the committee.
4	Review of Action Items from Previous Meeting:

	<p>The City hasn't finalised the landscaping drawings for the PDO project. When they are finalised they will be circulated.</p> <p>Ken Spira had some further questions on the annual report and the documents surrounding the ground water and surface water monitoring. Jane Glassco circulated some further documents from the MOE. Any further questions on this subject would be directed to Bill Shields.</p> <p>The names for the Solid waste management masterplan will be listed under that item from this meeting.</p>
5	<p>Delegations wishing to be heard regarding matters on the agenda:</p> <p>None</p>
6	<p>Matters arising from the Delegations:</p> <p>None</p>
7	<p>New Business:</p> <p>a) Organics Facility update on operations.</p> <p>From Monday 22nd April 2013 until Friday the 19th July 2013 the plant has processed 4274.52 tonnes of Source Separated organics.</p> <p>The facility has shipped out 857.1 tonnes of finished compost in this time.</p> <p>The amount of screening waste leaving the facility in this time frame is as follows:</p> <p>Screening waste- plastics bin- 117.84 tonnes</p> <p>Screening waste as a percentage of incoming source separated organics is 2.76%.</p> <p>Facility has been running taking waste from the City of Guelph and the region of Waterloo in this 3 month timeframe.</p> <p>b) Overview of odour complaints since April 24th meeting</p> <p>There have been no odour complaints within the last 3 months since the last plc meeting.</p>
8	<p>Status of current amendments (PDO and negative air pressure):</p> <p>Negative air pressure- The MOE has given the City 9 months to collect some more data, this will be reviewed in February 2014.</p> <p>PDO- The project is still ongoing, any significant updates will be provided to the committee.</p>

<p>9</p>	<p>Solid Waste Management Master Plan Update:</p> <p>Committee has been selected and is comprised of the following members:</p> <ul style="list-style-type: none"> • University of Guelph representative- Ed Martin • Three Residents within the City- Vicki Beard, Brajesh Dubey, Janet MacInnes • Two IC&I sector representatives- Domenic Sacco, Lloyd Longfield • One member from the environmental advisory committee- Emily Stahl <p>The agenda and the minutes are posted on the City’s Website.</p> <p>The second committee meeting is scheduled for Monday, August 12 from 6:30 to 9:00 p.m. at the WRIC, Upper Boardroom. Items to be discussed are the focus groups, open houses, online surveys and a review of the current state report.</p> <p>If you want to get involved or submit ideas you can email SWMMP@guelph.ca, attend the open houses and/or complete the online survey.</p>
<p>10</p>	<p>Waste Diversion figures and methods of calculation</p> <p>There are two methods of calculating the diversion rates of a municipality.</p> <p>Waste Diversion Ontario (WDO)</p> <p>The City provides tonnages on an annual basis for the amount of residential waste collected within the municipality.</p> <p>Waste Diversion Ontario carries out the calculations. However Waste Diversion Ontario does include credits, debits and estimations for items such as glass returned to the beer store outlets, estimates the amount of grass cuttings from a municipality based on its population size and allowances for residual waste from collection programs.</p> <p>Municipal Performance Measurement Program (MPMP)</p> <p>This program also provides data for the provincial government.</p> <p>This data includes residential waste (3 streams, like the WDO) but is purely based on what is picked up at the curb within the municipality. It doesn’t take into account any residuals generated.</p> <p>Annual report</p> <p>Data from the whole site (residential and commercial) is used to populate the annual report required under the Environmental Compliance Approval.</p> <p>There was discussion around a letter that had appeared in the Mercury about costs associated with diversion. Ken is going to circulate the methodology to the committee, Mike Fortin will comment on it.</p>

11	<p>Dust from the Engineering Dept soil pile</p> <p>There had been an incident with dust blowing across from the soil pile.</p> <p>The committee would like to thank the engineering department for the quick and timely response. The chair would be contacting them.</p>
12	<p>The Future of the Subbor Building</p> <p>No plans at this time. The City will look at the lighting at night around the building.</p> <p>The city to keep committees updated with any future plans.</p>
13	<p>Other business</p> <p>Backyard composting bins- Ken would like to see the City promote this service more vigorously. The City would investigate this provision</p> <p>New Composting Regulations- Ken asked how the new regulations would affect the plant. The City responded that the moisture in the maturation hall would have to be monitored and process slightly altered, the MOE was aware of this.</p> <p>Food Waste Pilot Project- Ken asked what this was about.</p> <p>The University is conducting a study with support from Solid waste resources. It will focus initially on measuring the amount of waste that is generated at some randomly selected houses in areas of the City that are still on the bag system. More information can be found at:</p> <p>http://guelph.ca/2013/07/food-waste-pilot-project/</p>
14	<p>Next meeting date's</p> <p>Confirmed as Thursday October 25th,2013</p>
15	<p>Adjournment</p> <p>Accepted by the committee.</p> <p>Meeting adjourned at 8.00 p.m.</p>

ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
1	Mike Fortin	Next meeting	To comment on methodology of costs letter to

			mercury. Ken to provide info to Mike
2	The City of Guelph	Next meeting	To look at the lighting provision around the subbor building
3	The City of Guelph	Next meeting	To investigate the backyard composting provision on the Solid waste resources website
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