

# MEETING MINUTES



MEETING City of Guelph Organic Waste Processing Facility Public Liaison Committee Meeting #4

DATE Thursday April 26, 2012

LOCATION Administration Boardroom, Waste Resource Innovation Centre 110 Dunlop Drive, Guelph, Ontario

TIME 6:30 p.m. to 8:30 p.m.

PRESENT Committee Members: Elected Chair, Michael Fortin, (City of Guelph resident) Larry Conrad, (City of Guelph resident) Karyn Hogan, (City of Guelph resident) Ken Spira, (City of Guelph resident) Donna Sunter, (City of Guelph resident), Laura Marini (City of Guelph resident), Scott Massen (City of Guelph resident)

MOE: Jane Glassco, Greta Najcler

Wellington Organix: Sean Van Wely, Mark Jared

City of Guelph: Dean Wyman, Catherine McCausland, David Gordon, Kate Armstrong

Various residents from the local community in the public gallery.

REGRETS  
ABSENT None

## DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	<b>Introductions:</b> Round Table <b>Disclosure of Pecuniary Interest:</b> No disclosures of Pecuniary Interest.
2	<b>Approval of Agenda</b> Moved by Ken accepted by the committee
3	<b>Approval of previous meeting minutes</b>

	Moved by Karen accepted by the committee
4	<p><b>Review of Action Items from Previous Meeting</b></p> <p>Moved by Larry accepted by the committee</p>
5	<p><b>Delegations wishing to be heard regarding matters on the agenda</b></p> <p>No Delegations. Motion to Approve by Karen Hogan. Accepted by the committee</p>
6	<b>No Delegations</b>
7	<p><b>New Business</b></p> <p><b>a) Organic Facility Update on Operations</b></p> <p>The plant recommenced receiving waste on the 13th February, following the amendments to the Air Certificate of Approval which was granted on the 10<sup>th</sup> February. From February 13<sup>th</sup> until Friday 20<sup>th</sup> April the facility has processed 1744.83 tonnes of Source Separated organics.</p> <p>The facility has shipped out 410.84 tonnes of finished compost in this time.</p> <p><b>b) Overview of odour complaints since January 19<sup>th</sup> Meeting</b></p> <p>The City has received a small number of odour complaints during this time, none of the complaints were attributed to the facility.</p>
8	<p><b>Annual report Questions</b></p> <p>Committee asked that a copy of the comments on the annual report from the MOE be sent to the committee at the same time as the City. The City agreed to this.</p> <p>Questions on the annual report were to be submitted to the City and if required a hydro-geologist would be invited to the meeting in July to answer any questions.</p>
9	<p><b>Air inspection Report</b></p> <p>The report had been given to the committee at too short notice for meaningful comment.</p> <p>The committee requested a further meeting to discuss this and gave some potential dates. There was a request that if diary permits, Janet Laird be in attendance.</p> <p>Questions were to be submitted to the City within 2 weeks and a meeting to be arranged for late May, early June.</p> <p>Motion to have another meeting carried by 6 votes to 1.</p>
10	<b>Amendment Application for the blower room changes</b>

	<p>Information was given to the committee members. It had been discussed at previous meetings. Comments were to be given to the City if required</p> <p>Laura Marini wanted it minuted that she wasn't concerned with this amendment but was concerned about how many new amendments might be brought forward.</p>
11	<p><b>Other Business</b></p> <p><b>Mandate of the plc</b> It was requested to change the wording of the committee to cover off site impacts with respect to the organic waste processing facility.</p> <p>Motion by Ken Spira to include off site impacts. Carried by the committee.</p> <p><b>Commissioning</b></p> <p>Ken Spira was concerned with term commissioning. He would email his question to Bill Shields for clarification.</p>
12	<b>Next Meeting Date June 6<sup>th</sup> 2012, then 26<sup>th</sup> July 2012</b>
13	<p><b>Adjournment</b> Moved by Mike and Accepted by the committee.</p> <p>Meeting adjourned at 8.30 p.m.</p>

## ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
1	Committee members	11 <sup>th</sup> May 2012	Submit questions on the annual report to the City
2	Committee members	11 <sup>th</sup> May 2012	Submit questions on the air inspection report to the City
3			
5			
6			