

MEETING MINUTES



MEETING City of Guelph Organic Waste Processing Facility Public Liaison Committee Meeting #9

DATE Wednesday April 24, 2013

LOCATION Administration Boardroom, Waste Resource Innovation Centre 110 Dunlop Drive, Guelph, Ontario

TIME 6:30 p.m. to 7.50 p.m.

PRESENT Committee Members: Elected Chair, Michael Fortin,(City of Guelph resident) Karyn Hogan, (City of Guelph resident) Ken Spira, (City of Guelph resident) Donna Sunter, (City of Guelph resident), Laura Marini (City of Guelph resident), Tim Fisher, (City of Guelph resident)

MOE: Kevin Noll, Jane Glassco

Wellington Organix: Mark Jared

City of Guelph: Catherine McCausland, David Gordon, Bill Shields, Kate Armstrong

REGRETS ABSENT Larry Conrad,(City of Guelph resident)

DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	Disclosure of Pecuniary Interest: No disclosures of Pecuniary Interest.
2	Approval of Agenda Agenda was approved and accepted by the committee.
3	Approval of January 24th 2013 minutes The facilitator was missing from the minutes. Changes will be made and minutes posted.

	Accepted by the committee.
4	<p>Review of Action Items from Previous Meeting:</p> <p>Terms of Reference for the committee were reviewed and comments made. The City will update the terms and send to the MOE, if they have comments they will send them back.</p> <p>Interlocking the doors will be reviewed periodically as required.</p> <p>The soil pile will continue to be discussed if answers from various parties are not forthcoming.</p>
5	<p>Delegations wishing to be heard regarding matters on the agenda:</p> <p>None</p>
6	<p>Matters arising from the Delegations:</p> <p>None</p>
7	<p>New Business:</p> <p>a) Organics Facility update on operations.</p> <p>From 21st January 2013 until Friday the 19th April 2013 the plant has processed 4279.27 tonnes of Source Separated organics.</p> <p>The facility has shipped out 911.75 tonnes of finished compost in this time.</p> <p>Screening waste- plastics bin- 97.1 tonnes Screening waste as a percentage of incoming source separated organics is 2.27%.</p> <p>Facility has been running taking waste from the City of Guelph and the region of Waterloo in this 3 month timeframe.</p> <p>b) Overview of odour complaints since January 24th meeting</p> <p>There have been no odour complaints within the last 3 months since the last plc meeting.</p>
8	<p>Status of current amendments (PDO and negative air pressure):</p> <p>Negative air pressure- still working with the MOE on language that all parties are comfortable with.</p> <p>PDO- Questions on the application on this should be submitted to the MOE and to Bill Shields at the City of Guelph.</p>

	The City agreed to share the landscaping drawings with the committee
9	<p>WRIC Annual Report</p> <p>Any questions submitted on the annual report would be answered in due course by the City.</p> <p>The MOE informed the committee that they had sent off the report for comment on the ground water and the surface water data within the report. Once this was back it would be shared with the committee.</p> <p>There was a question from Ken Spira about gas tax funding of one of the projects however it was deemed outside the scope of this committee.</p>
10	<p>Solid Waste Master Plan process</p> <p>The City explained that the Master Plan was being updated. Ken asked for the names of the committee members. These will be provided to the committee.</p> <p>There will be regular updates on this process to the committee.</p>
11	<p>Waste Collection Photo</p> <p>There had been an error of judgement within the department and the matter had been dealt with internally.</p>
12	<p>Other business</p> <p>None to discuss</p>
13	<p>Next meeting date's</p> <p>Confirmed as Thursday July 25th,2013</p>
14	<p>Adjournment</p> <p>Accepted by the committee.</p> <p>Meeting adjourned at 7.50 p.m.</p>

ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
1	The City of Guelph	Next meeting	Share landscaping details for the PDO amendment with committee
2	The City of Guelph	Next meeting	Provide names of Solid waste master plan committee
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