

# MEETING MINUTES



MEETING City of Guelph Organic Waste Processing Facility Public Liaison Committee Meeting #8

DATE Thursday, January 24, 2013

LOCATION Administration Boardroom, Waste Resource Innovation Centre 110 Dunlop Drive, Guelph, Ontario

TIME 6:30 p.m. to 8:18 p.m.

PRESENT Committee Members: Elected Chair, Michael Fortin, (City of Guelph resident) Larry Conrad, (City of Guelph resident) Karyn Hogan, (City of Guelph resident) Ken Spira, (City of Guelph resident) Donna Sunter, (City of Guelph resident), Laura Marini (City of Guelph resident), Tim Fisher (NEW member 2013), (City of Guelph resident)

MOE: Kevin Noll

Wellington Organix: Mark Jared

City of Guelph: Catherine McCausland, David Gordon, Kate Armstrong

Facilitator: Mike Calzonetti

Various residents from the local community in the public gallery.

REGRETS  
ABSENT None

## DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	<b>Disclosure of Pecuniary Interest:</b> No disclosures of Pecuniary Interest.
2	<b>Round Table Introductions:</b> New member: Tim Fisher was welcomed to the committee

3	<p><b>Affirmation of previous chair or election for Chair:</b></p> <p>Mike Calzonetti was present to oversee the process of the re-election of the chair.</p> <p>Mike Fortin was re-elected chair of the committee. This took place behind closed doors with only the committee members present.</p>
4	<p><b>Approval of Agenda</b></p> <p>Agenda was approved. Ken Spira had a question about the method of registering as a delegation. He felt this was dissuading potential delegates. The City agreed to look at the wording and report back at the next meeting.</p> <p>Approved and accepted by the committee.</p>
5	<p><b>Approval of October 25<sup>th</sup> 2012 minutes</b></p> <p>Accepted by the committee.</p>
6	<p><b>Update on Committee Guidance Documents/Terms of Reference:</b></p> <p>Documents were distributed.</p>
7	<p><b>Review of Action Items from Previous Meeting:</b></p> <p>Review of interlocking the doors. The City and operator will look at interlocking the roll up doors without hook up to the air system. Will report back at the next meeting.</p>
8	<p><b>Delegations wishing to be heard regarding matters on the agenda:</b></p> <p><b>None</b></p>
9	<p><b>Matters arising from the Delegations:</b></p> <p><b>None</b></p>
10	<p><b>New Business:</b></p> <p><b>a) Organics Facility update on operations.</b></p> <p>From 20<sup>th</sup> October 2012 until Friday 18<sup>th</sup> January 2013 the plant has processed 4898.09 tonnes of Source Separated organics.</p> <p>The facility has shipped out 354.04 tonnes of finished compost in this time.  Screening waste- plastics bin- 65.67 tonnes  Screening waste as a percentage of incoming source separated organics. 1.34%</p>

	<p>Facility has been running taking waste from the City of Guelph and the region of Waterloo in this 3 month timeframe.</p> <p><b>b) Overview of odour complaints since Oct. 25<sup>th</sup> meeting</b></p> <p>Since the 3 months since the last operations update in October, the City has received 1 odour complaint. It was investigated by the City and the MOE. The City and the MOE did not attribute this to the Organics facility or the solid waste operations on site.</p>
<b>11</b>	<p><b>Review status of odour systems for MRF and Transfer Buildings:</b></p> <p>The City of Guelph gave an update on the odour misting systems that are available and the other items that were on the action plan from the MOE odour survey report.</p>
<b>12</b>	<p><b>Review City's responses to Ken Spira's follow up questions regarding the amendment to permit the use of compostable bags as liners.</b></p> <p>The City said the General Manager was working on the response and would be given out in due course</p>
<b>13</b>	<p><b>Notification of upcoming amendment to Site waste ECA that will switch the PDO and the ICI areas.</b></p> <p>The City explained the proposed new amendment to the site. There were specific questions about the height of the berm surrounding the site and the situation with pile of earth on site.</p> <p>The amendment will come before the plc before anything is finalised.</p> <p>The Plc requested that the engineering department attend the next meeting. The City promised to follow this up with them and try and get the information.</p>
<b>14</b>	<p><b>Other business</b></p> <p>None to discuss</p>
<b>13</b>	<p><b>Next meeting date's</b></p> <p>Confirmed as Wednesday 24<sup>th</sup> April, 2013</p> <p>Thursday July 25<sup>th</sup>, 2013</p> <p>Thursday Oct 24<sup>th</sup>, 2013</p>
<b>14</b>	<p><b>Adjournment</b></p> <p>Accepted by the committee.</p> <p>Meeting adjourned at 8.18 p.m.</p>

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**ACTION ITEMS**

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
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<b>1</b>	City of Guelph	Next meeting	Look at wording for the requirements for delegates
<b>2</b>	City of Guelph	Next meeting	Further update on interlocking the doors without the air system
<b>3</b>	City of Guelph	Next meeting	Engineering to provide further information about the status of the pile of earth to the PLC.
<b>5</b>			
<b>6</b>			