

MEETING AGENDA



MEETING	City of Guelph Waste Resources Innovation Centre Public Liaison Committee – Meeting # 8
DATE	Thursday January 24th, 2013
LOCATION	The Boardroom, Waste Resource Innovation Centre, 110 Dunlop Drive, Guelph, Ontario
TIME	6:30 pm to 8:00 pm
CHAIR	Michael Calzonetti (Facilitator for this meeting until such time as a Chair is selected by the Committee)

**WITHOUT QUORUM, IMPORTANT ISSUES CANNOT BE VOTED ON.
IF YOU WILL BE UNABLE TO ATTEND THIS MEETING,
please call BILL SHIELDS, Planning, Building, Engineering and Environment
City of Guelph at (519) 767-0598, ext. 2058.**

Anyone wishing to delegate on any agenda item must notify Bill Shields no later than five business days immediately preceding the scheduled meeting if they wish to have their name included on the agenda. (Note: item must be on the agenda) and where possible should provide a written copy of their submission before 4:00 p.m. two business days prior to the meeting so the information can be included in the committee package.

AGENDA ITEMS

ITEM #	DESCRIPTION	
1.	Declaration of Pecuniary Interest	Michael Calzonetti
2.	Round Table Introductions	Michael Calzonetti
3.	Affirmation of previous chair or election for Chair	Michael Calzonetti
4.	Approval of Agenda	Chair
5.	Approval of October 25th, 2012 minutes	Chair
6.	Update on Committee Guidance Documents/Terms of Reference	David Gordon
7.	Review of Action Items from Previous Meeting (see Action Items below)	Chair
8.	Delegations wishing to be heard regarding matters on the agenda	Chair
9.	Matters arising from the Delegations	Chair

10.	New Business a) Organics Facility update on operations b) Overview of odour complaints since Oct. 25 th meeting	David Gordon David Gordon
11.	Review status of odour systems for MRF and Transfer buildings	C. McCausland
12.	Review City's responses to Ken Spira's follow up questions regarding the amendment to permit the use of compostable bags as liners.	C. McCausland
13.	Notification of upcoming amendment to Site waste ECA that will switch the PDO and the ICI areas.	C. McCausland
14.	Other business	
15.	Next Meeting Date (April 24 th)	Chair
16.	Adjournment	Chair

ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
1.	DAVID GORDON	JAN. 24 TH MEETING	Update on investigation of installing interlocking at organics facility

DOCUMENTS DISTRIBUTED TO COMMITTEE	DISTRIBUTED BY
UPDATE TO PLC GUIDANCE DOCUMENTS – UPDATED FUGITIVE EMISSION PLAN, AMENDMENTS TO ECA FOR PLASTIC BAGS AND SERVICE AREA ETC.	DAVID GORDON
ACTION PLAN SUBMITTED TO THE MINISTRY IN RESPONSE TO ODOUR SURVEY CONCERNS OF POSSIBLE ODOURS BEING DISCHARGED OFF-SITE FROM ON-SITE OPERATIONS	BILL SHIELDS (EMAIL)