

**The Corporation of the City of Guelph  
Land Ambulance Committee  
Wednesday, April 11, 2007, 12:00 p.m.**

A regular meeting of the Land Ambulance Committee was held on Wednesday, April 11, 2007 in County Administration Building, Guelph Room at 12:00 p.m.

Present: City Councillors: Beard, Bell, Laidlaw  
County Councillors: McKay, Tosh, Whitcombe,  
Warden John Green  
Absent: Mayor Farbridge

City Staff in Attendance: Mr. S. Armstrong, Director of Emergency Services/Fire Chief; Mr. L. Quan, Deputy Fire Chief/Administration; Mr. D. Kennedy, Director of Finance; Mrs. L.A. Giles, City Clerk/Manager of Council Administrative Services; Ms. D. Black, Assistant Council Committee Coordinator.

County Staff in Attendance: Mr. S. Wilson, CAO, Mr. M. Bolzon, Manager, Purchasing & Risk Management Services; Mr. D. Anderson, Mayor of Minto; Ms. D. Van Wyck, Clerk; Ms. L. Miller, Clerk's Assistant; Mr. K. Mulholland, Construction Manager; Ms. V. Sauer, Assistant Administrator; Ms. T. McKeenan, Director of Child Care Services; Mr. K. Warner, Social Services Administrator; Mr. K. DeHart, Ms. H. Burke, Director of Housing Services; Mr. K. Palmer, Training Manager.

There was no disclosure of pecuniary interest.

**Land Ambulance Services – Guelph/Wellington**

1. Moved by Councillor Beard  
Seconded by Councillor McKay

REPORT TO  
COUNCIL

THAT the Committee receives the report dated April 11, 2007 regarding the Land Ambulance Services;

AND THAT staff be directed to develop terms of reference for a consultant assessment of ambulance service in Guelph and Wellington County based on the areas identified in the report, including a service standard;

AND THAT staff report back with the recommendation on the selection of a consultant to conduct the assessment.

Carried

April 11, 2007

**Land Ambulance**

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Next Meeting: Wednesday, May 9, 2007

The meeting adjourned at 12:12 p.m.

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Chairperson

**The Corporation of the City of Guelph  
Land Ambulance Committee  
Wednesday, June 13, 2007, 12:00 p.m.**

A regular meeting of the Land Ambulance Committee was held on Wednesday, June 13, 2007 at 138 Wyndham Street N., Room 1

Present: City Councillors: Laidlaw, Beard, and Mayor Farbridge  
County Councillors: Warden Green, Councillors McKay, Tosh, and Whitcombe

City Staff in Attendance: Mr. S. Armstrong, Fire Chief; Mr. L. Quan, Deputy Fire Chief; Mr. D.A. Kennedy, Director of Finance; Mrs. L.A. Giles, City Clerk; Ms. D. Black, Assistant Council Committee Coordinator.

County Staff in Attendance: Mr. S. Wilson, CAO; Mr. C. Dyer, County Treasurer, Mr. M. Bolzon, Manager of Purchasing and Risk Management; Ms. T. McKeeman, Director of Child Care Services; Mr. K. Warner, Social Services Administrator; Ms. H. Burke, Director of Housing Services; Ms. K. Allison, Manager of Community Services; Ms. S. Calder, Financial Analysis Social Services and Ms. Kelly-Ann Hall, Parking and Alarm Coordinator

There was no disclosure of pecuniary interest.

1. Moved by Councillor MacKay  
Seconded by Warden Green

THAT the minutes of the Land Ambulance Committee meeting held on April 11, 2007 be confirmed as recorded and without being read.

Carried

**New OPP Tactical Emergency Medical Services (OPP TEMS) Program**

Chief Armstrong provided some background information with respect to the program and advised that he is in the process of finding out what the level of local involvement will be and what the costs will be for the City and County. He will advise the Committee members when he receives this information.

2. Moved by Councillor Whitcombe  
Seconded by Councillor Beard

Chief S. Armstrong

THAT the correspondence from Dr. Andrew Reed, Medical Director, OPP TEMS Program, Ontario Provincial Police, with respect to the New OPP Tactical Emergency Medical Services (OPP TEMS) Program, be received.

Carried

**Land Ambulance Services Data (Jan. – Mar. 2007)**

The Deputy Chief informed the Committee that the report is now condensed for easier interpretation for Committee members. He will distribute a cleaner copy

to the Committee members by e-mail and will change the colour formatting for future reports.

Chief S. Armstrong

- 3. Moved by Councillor McKay  
Seconded by Councillor Beard

THAT the report dated June 13, 2007 with respect to the Land Ambulance Services Data (Jan – Mar, 2007) be received.

Carried

Councillor Bell arrived at the meeting at 12:15 p.m.

**Land Ambulance Services – Guelph/Wellington**

Chief Armstrong informed the Committee that the tender closed on May 31<sup>st</sup> and they have short-listed to one vendor. There was a meeting held to discuss the submissions and it was agreed that Emergency Management and Training Inc. was the best option. The Fire Chief advised that he would like approval to move forward, pending the outcome of a meeting with the vendor since the tender was within the financial parameters decided upon previously.

REPORT

- 4. Moved by Mayor Farbridge  
Seconded by Councillor Bell

THAT the request for proposal #07-052 to retain a consultant to review land ambulance services in Wellington County and City of Guelph be awarded to Emergency Management and Training Inc.;

AND THAT the Mayor and Director of Emergency Services be authorized to issue a contract to the consultant pending the outcome of the interview with the consultant.

Carried

Next Meeting: September 12, 2007

The meeting adjourned at 12:25 p.m.

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Chairperson

**The Corporation of the City of Guelph  
Land Ambulance Committee  
Wednesday, September 12, 2007, 12:00 p.m.**

A regular meeting of the Land Ambulance Committee was held on Wednesday, September 12, 2007 in County Administration Building – Guelph Room at 12:10 p.m.

Present:

City Councillors: Laidlaw, Beard, Bell and Mayor Farbridge  
County Councillors: Barb McKay, Gord Tosh, Brad Whitcombe  
and Warden John Green

City Staff Present: Mr. H. Loewig, Interim CAO; Mr. L. Quan, Deputy Fire Chief; Mrs. L.A. Giles, City Clerk; Ms. D. Black, Assistant Council Committee Coordinator.

County Staff Present: Heather Burke, Director of Housing Services; Shauna Calder, Financial Analyst, Social Services; Nicole Cardow, Clerk's Assistant; Ken DeHart, Manager Financial Services; Craig Dyer, Treasurer; Teresa McKeeman, Director of Child Care Services; Lisa Oldridge, Clerk's Assistant; Val Sauer, Assistant Administrator; Kim Warner, Social Services Administrator.

There was no disclosure of pecuniary interest.

1. Moved by Mayor Farbridge  
Seconded by Councillor Tosh

THAT the minutes of the Land Ambulance Committee meeting held on June 13, 2007 be confirmed as recorded and without being read.

Carried

**Land Ambulance Consultant Interim Report**

Mr. Lyle Quan, Deputy Fire Chief advised the consultant was unable to attend this meeting but will be in attendance at the October meeting of the Land Ambulance Committee. He then proceeded to give a brief update of the status of the process.

**Monthly Statistics from Service Provider**

The Deputy Fire Chief presented the monthly call statistics, and in response to an inquiry, advised that he will determine if statistics could be cross-referenced with the codes for each service area with the number of calls per service area.

REPORT

2. Moved by Mayor Farbridge  
Seconded by Councillor Tosh  
THAT the reports from Emergency Services dated September 12, 2007 regarding the Guelph-Wellington Land Ambulance Service Review and Call Data for 2007 ending July 31, 2007 be received.

Carried

Next Meeting: October 10, 2007

The meeting adjourned at 12:25 p.m.

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Chairperson

**The Corporation of the City of Guelph  
Land Ambulance Committee  
Wednesday, October 10, 2007, 12:00 p.m.**

A regular meeting of the Land Ambulance Committee was held on Wednesday, October 10, 2007 in County Administration Building – Guelph Room at 12:20 p.m.

Present: City Councillors: Laidlaw, Beard, Bell and Mayor Farbridge  
County Councillors: Barb McKay, Gord Tosh, Brad Whitcombe and  
Warden John Green

City Staff in Attendance: Chief S. Armstrong, Fire Chief/Director of  
Emergency Services; Mr. L. Quan, Deputy Chief; Mr. H. Loewig, Interim Chief  
Administrative Officer; Ms. P. Tollett, Financial Consultant, Mrs. L.A. Giles,  
City Clerk; Ms. D. Black, Assistant Council Committee Coordinator.  
County Staff in Attendance: Ms. H. Burke, Director of Housing Services; Ms.  
S. Calder, Financial Analyst, Social Services; Mr. K. DeHart, Manager  
Financial Services; Mr. C. Dyer, Treasurer; Ms. T. McKeeman, Director of  
Child Care Services; Mr. K. Warner, Social Services Administrator; Mr. S.  
Wilson, CAO; Ms. L. Oldridge, Clerk's Assistant

There was no disclosure of pecuniary interest.

1. Moved by Councillor McKay  
Seconded by Councillor Bell

THAT the minutes of the Land Ambulance Committee meeting held on  
September 12 , 2007 be confirmed as recorded and without being read.

Carried

**Land Ambulance Consultant's Update**

Mr. Daryl Culley, Consultant, presented an update on the progress of the Land  
Ambulance Service Review and explained the breakdown of services currently  
being provided. He also outlined the following key issues of the review:

- Operational Pressures
- Supervisory Coverage
- Service Delivery Options
- Internal Organizational Structure
- Moving Forward

2. Moved by Councillor Beard  
Seconded by Councillor Whitcombe

THAT the presentation by Mr. Daryl Culley regarding an update of the review  
of Land Ambulance Services be received.

Chief S. Armstrong

Carried

**Land Ambulance Services Data (Jan. – Aug. 2007)**

Chief S. Armstrong

3. Moved by Mayor Farbridge  
Seconded by Councillor Bell  
THAT the report dated October 10, 2007 regarding Land Ambulance responses within Guelph and Wellington County January to August, 2007, be received.

Carried

**Vehicle Status and Requirements for 2008**

REPORT

4. Moved by Mayor Farbridge  
Seconded by Councillor McKay  
THAT Council approve the purchase of three (3) new ambulances, which are presently scheduled for in the 2008 Capital Budget;  
  
AND THAT staff proceed to order these ambulances in 2007 in preparation for a 2008 delivery.

Carried

**Ministry of Health & Long Term Care Memorandum**

Chief S. Armstrong

5. Moved by Mayor Farbridge  
Seconded by Councillor Bell  
THAT the memorandum dated September 24, 2007 with respect to Ontario Regulation 484/07, *Highway Traffic Act: Use of Flashing Red or Green Lights* be received.

**Other Business**

Chief S. Armstrong

Chief Armstrong was requested to report back to the Committee with respect to the relocation of the Land Ambulance Station with Administrative Offices to the City's South End Emergency Services Facility.

Next Meeting: November 14, 2007

The meeting adjourned at 1:30 p.m.

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Chairperson



**The Corporation of the City of Guelph  
Land Ambulance Committee  
Wednesday, November 14, 2007, 12:45 p.m.**

A regular meeting of the Land Ambulance Committee was held on Wednesday, November 14, 2007 in the County Administration Building – Guelph Room at 12:45p.m.

Present: City Councillors: Laidlaw, Beard, and Bell  
County Councillors: Barb McKay, Gord Tosh, Brad Whitcombe and  
Warden John Green

Absent: Mayor Farbridge

City Staff in Attendance: Chief S. Armstrong, Fire Chief/Director of  
Emergency Services; Mr. L. Quan, Deputy Chief; Mr. H. Loewig, City  
Administrator; Mr. M. Humble, Financial Consultant; Ms. P. Tollett, Financial  
Consultant; Mrs. L.A. Giles, City Clerk; Ms. D. Black, Assistant Council  
Committee Coordinator.

County Staff in Attendance: Shauna Calder, Financial Analyst, Social Services;  
Ken DeHart, Manager Financial Services; Craig Dyer, Treasurer; Teresa  
McKeeman, Director of Child Care Services; Lisa Oldridge, Clerk's Assistant;  
Val Sauer, Assistant Administrator Social Services; Kim Warner, Social  
Services Administrator; Scott Wilson, C.A.O.

There was no disclosure of pecuniary interest.

1. Moved by Warden Green

Seconded by Councillor McKay

THAT the minutes of the Land Ambulance Committee meeting held on October  
10, 2007 be confirmed as recorded and without being read.

Carried

**Land Ambulance Financial Information**

2. Moved by Councillor Beard

Seconded by Councillor Whitcombe

Chief S. Armstrong

THAT the attached financial updates submitted in relation to the operation costs  
of land ambulance services and related internal charges be received.

Carried

**Land Ambulance Service Review**

Deputy Chief Quan advised the Committee that staff are already addressing  
issues raised in the review and stated that the ambulance replacement program  
has already been submitted in the City's 2008 budget package. He also stated  
that staff will be reviewing the report, getting analysis and coming back to the

committee with a priority listing for consideration.

**Land Ambulance Committee**

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It was suggested that the recommendations should be dealt with in a timely manner and that the standard of service should be the driving force and then fit the budget to make it work. It was also stated that although the County, as a whole, has a response time faster than the recommended time, there are still areas within the County that exceed acceptable response times and that must be addressed as soon as possible.

3. Moved by Councillor Beard  
Seconded by Councillor Whitcombe

REPORT

THAT the attached report submitted by the land ambulance consultant (Emergency Management & Training Inc.) in relation to the recent review of land ambulance services in Guelph and Wellington County be received;

AND THAT Royal City Ambulance provides a detailed breakdown of the total costs relating to the following items;

- Dedicated Supervisors for the service area by discontinuing the practice of dual duties as Supervisor/Paramedics on staffed ambulances
- Include additional staffing hours for identified areas of highest ambulance utilization
- Include the use of Paramedic Response Units to provide enhanced service to the Town of Erin and Guelph-Eramosa Township (Rockwood) area;

AND THAT staff prepare a business case for an Operations Manager and Quality Assurance/Training Supervisor reporting directly to the Delivery Agent on behalf of the City and the County;

AND THAT staff prepare a report recommending the future provision of land ambulance beyond 2008.

AND THAT staff provide a report respecting cross-border billing;

AND THAT the consultant attend the next Land Ambulance Committee meeting to provide an overview of the report.

Carried

**South End Facility Report**

Chief S. Armstrong

THAT the presentation by Mr. Daryl Culley regarding an update of the review of Land Ambulance Services be received.

Next Meeting: December 12, 2007

The meeting adjourned at 1:10 p.m.

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Chairperson

**The Corporation of the City of Guelph  
Land Ambulance Committee  
Wednesday, January 9, 2008, 12:00 p.m.**

A regular meeting of the Land Ambulance Committee was held on Wednesday, January 9, 2008 in County Administration Building – Guelph Room at 12:15 p.m.

Present: City Councillors: Beard, Bell and Laidlaw, and Mayor Farbridge  
County Councillors: Finnie, Tosh, Whitcombe and Warden Green  
(arrived at 12:22 p.m.)

City Staff in Attendance: Chief S. Armstrong, Fire Chief; Mr. L. Quan, Hr. H. Loewig, City Administrator; Mr. M. Humble, Financial Consultant; Ms. P. Tolett, Financial Consultant; Ms. T. Agnello, Deputy City Clerk; Ms. D. Black, Assistant Council Committee Coordinator.

County Staff in Attendance: Scott Wilson, C.A.O.; Kim Warner, Social Services Administrator; Val Sauer, Assistant Administrator; Lisa Oldridge, Clerk's Assistant; Teresa McKeeman, Director of Child Care Services; Craig Dyer, Treasurer; Ken Dehart, Manager, Financial Services; Shauna Calder, Financial Analyst-Social Services; Heather Burke, Director of Housing Services; Goldie Barth, Manager, Ontario Works Special Services Unit

There was no disclosure of pecuniary interest.

1. Moved by Councillor Laidlaw  
Seconded by Councillor Whitcombe

THAT the minutes of the Land Ambulance Committee meeting held on November 14, 2007 be confirmed as recorded and without being read.

Carried

**Ministry of Health and Long Term Care Memorandum Regarding  
Regulation 556/07 Made Under the Highway Traffic Act – Regarding  
Emergency Response Vehicles**

Deputy Fire Chief Quan explained that the new legislation now entitles all emergency support vehicles, including supervisory vehicles that have been assigned a vehicle number by the Director, Emergency Health Services Branch of the Ministry of Health and Long-Term Care, to use emergency warning systems while providing emergency response services.

2. Moved by Councillor Bell  
Seconded by Councillor Finnie

Chief S. Armstrong

THAT the memorandum from the Ministry of Health and Long-Term Care regarding Regulation 556/07 made under the Highway Traffic Act – Regarding Emergency Response Vehicles be received.

Carried

**Cross Border Billing Information Report**

Deputy Chief Quan explained that our current cross-border billing status is a result of less requests for our ambulance service to go outside of the County and no change in the number of calls we have made for cross-border services to come into the County.

Chief Armstrong advised that there has been no consistent resolution to cross-border billing issues, and to date, the City has not been requested to make payments to any other community. He stated that the municipalities need to get together and come to terms with respect to how each call will be billed.

Chief S. Armstrong

3. Moved by Councillor Laidlaw  
Seconded by Councillor Bell  
THAT the Report dated January 9, 2008, entitled "Cross Border Billing" be received.

Carried

**2008 Operating & Capital Budget**

Ms. P. Tollett, Financial Consultant, provided a brief outline of the 2008 Operating & Capital budget.

4. Moved by Councillor Laidlaw  
Seconded by Councillor Bell  
THAT the 2008 Operating & Capital Budget report be tabled until after the In-Camera Report is discussed.

Carried

5. Moved by Councillor Laidlaw  
Seconded by Councillor Beard  
THAT the Land Ambulance Committee now hold a meeting that is closed to the public, pursuant to Section 239 (2) (d) of the Municipal Act with respect to:
- labour relations or employee negotiations

Carried

Present: City Councillors: Beard, Bell and Laidlaw, and Mayor Farbridge  
County Councillors: Finnie, Tosh, Whitcombe and Warden Green

City Staff in Attendance: Chief S. Armstrong, Fire Chief; Mr. L. Quan, Hr. H. Loewig, City Administrator; Ms. P. Tolett, Financial Consultant; Ms. T. Agnello, Deputy City Clerk; Ms. D. Black, Assistant Council Committee Coordinator.

County Staff in Attendance: Scott Wilson,C.A.O.; Kim Warner, Social Services Administrator; Lisa Oldridge, Clerk’s Assistant; Craig Dyer, Treasurer; Ken Dehart, Manager, Financial Services; Shauna Calder, Financial Analyst-Social Services;

Mr. Darryl Culley, Consultant, provided information regarding a matter with respect to labour relations or employee negotiations.

Chief S. Armstrong provided details regarding a matter with respect to labour relations or employee negotiations.

**REPORT TO COUNCIL**

6. Moved by Mayor Farbridge  
Seconded by Councillor Whitcombe  
THAT staff be given direction with respect to a labour relations or employee negotiations matter.

Carried

The remainder of the meeting was held in open session

Chief S. Armstrong  
Mr. B. Stewart

7. Moved by Mayor Farbridge  
Seconded by Warden Green  
THAT the 2008 Operating & Capital Budget report be deferred to the next meeting of the Land Ambulance Committee.

Carried

The meeting adjourned at 1:18 p.m.

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Chairperson

**The Corporation of the City of Guelph  
Land Ambulance Committee  
Wednesday, February 13, 2008, 12:00 p.m.**

A regular meeting of the Land Ambulance Committee was held on Wednesday, February 12, 2008 in Council Chambers at 12:00 p.m.

Present: City Councillors: Beard, Laidlaw and Mayor Farbridge  
County Councillors: Tosh, McKay, and Mayors Finnie and  
Whitcombe, and Warden Green

Absent: City Councillor: Bell

City Staff in Attendance: Chief S. Armstrong, Fire Chief; Deputy Chief L. Quan, Mr. H. Loewig, Chief Administrative Officer. Mr. M. Humble, Financial Consultant, Ms. P. Tollett, Financial Consultant, Mrs. L.A. Giles, City Clerk; Ms. D. Black, Assistant Council Committee Coordinator.  
County Staff in Attendance: Mr. S. Wilson, Chief Administrative Officer; Mr. K. Warner, Social Services Administrator; Mr. C. Dyer, Treasurer, Mr. K. Dehart, Manager, Financial Services; Ms. S. Calder, Financial Analyst – Social Services; Ms. H. Burke, Director of Housing Services; Ms. G. Barth, Manager, Ontario Works special Services Unit, Ms. V. Sauer, Assistant Administrator; Ms. N. Cardow, Clerk's Assistant; Ms. L. Oldridge, Clerk's Assistant

There was no disclosure of pecuniary interest.

1. Moved by Councillor Laidlaw  
Seconded by Councillor Whitcombe

THAT the minutes of the Land Ambulance Committee meeting held on January 9, 2008 be confirmed as recorded and without being read.

Carried

**Royal City Ambulance Service Review**

2. Moved by Mayor Farbridge  
Seconded by Warden Green

Chief S. Armstrong

THAT the report of the Director of Emergency Services dated February 13, 2008 with respect to Royal City Ambulance Service Review be received.

Carried

**Changes to Resuscitation Policy**

Deputy Chief Quan briefly explained that the policy was being changed to provide consistency and clarity with respect to resuscitation procedures.

February 13, 2008

**Land Ambulance Committee**

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Chief S. Armstrong

3. Moved by Councillor Laidlaw  
Seconded by Mayor Farbridge  
THAT the Emergency Services Report dated February 13, 2008 entitled Changes to the Resuscitation Policy be received.

Carried

**Land Ambulance Services Data: Jan. – Dec. 2007**

Deputy Chief Quan advised the consultant had no definitive explanation for the spike in services.

Chief S. Armstrong

4. Moved by Mayor Finnie  
Seconded by Councillor Laidlaw  
THAT the report from Emergency Services dated February 13, 2008, regarding Land Ambulance responses within Guelph and Wellington County be received.

Carried

**Land Ambulance Financial Information – Reporting for Third Quarter of 2007**

Chief Armstrong advised they will investigate the possibility of shortening the timeline for the Royal City Ambulance financial reports.

Chief S. Armstrong

5. Moved by Councillor Beard  
Seconded by Warden Green  
THAT the report from Emergency Services dated February 13, 2008, regarding Land Ambulance Financial Information – Reporting for Third Quarter of 2007, in relation to the operating costs of land ambulance services and related internal charges be received.

Carried

**2008 Operating and Capital Budget**

REPORT

6. Moved by Mayor Farbridge  
Seconded by Councillor Laidlaw  
THAT the 2008 operating and capital budgets, be approved as outlined in Attachments 1-3 of the Emergency Services Report entitled “2008 Operating and Capital Budget” dated February 13, 2008.

Carried



**2008 Land Ambulance Expansions**

Mayor Finnie advised that Erin would provide a bay for an ambulance if it would facilitate the expansion options.

REPORT

- 7. Moved by Warden Green  
Seconded by Mayor Finnie

THAT the Land Ambulance Committee recommends that Guelph City Council approve the expansions for the Land Ambulance System as presented in the 2008 operating budget.

Carried

- 8. Moved by Warden Green  
Seconded by Councillor Beard

THAT the Land Ambulance Committee now hold a meeting that is closed to the public, pursuant to Section 239 (2) (b) of the Municipal Act with respect to:

- personal matters about an identifiable individual

Carried

The remainder of the meeting was held in camera.

Chief Armstrong and Deputy Chief Quan provided information with respect to a personal matter about an identifiable individual.

Next Meeting: March 12, 2008

The meeting adjourned at 12:50 p.m.

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Chairperson

**The Corporation of the City of Guelph  
Land Ambulance Committee  
Wednesday, March 12, 2008, 12:00 p.m.**

A regular meeting of the Land Ambulance Committee was held on Wednesday, March 12, 2008 in the Dominion Public Building, 138 Wyndham Street North at 12:00 p.m.

Present: City Councillors: Beard, Bell and Mayor Farbridge  
County Councillor: Tosh; Mayors Finnie and Whitcombe  
and Warden Green

Absent: City Councillor Laidlaw

City Staff in Attendance: Deputy Chief L. Quan, Mr. M. Humble, Financial Consultant, Ms. L.E. Payne, Assistant City Administrator/City Solicitor; Mrs. L.A. Giles, City Clerk; and Ms. J. Sweeney, Council Committee Coordinator.

County Staff in Attendance: Mr. S. Wilson, Chief Administrative Officer; Mr. C. Dyer, County Treasurer; Mr. K. Warner, Social Services Administrator; Mr. M. Bolzon, Manager of Purchasing and Risk Management; Ms. V. Sauer, Assistant Administrator; Ms. T. McKeenan, Director of Child Care Services; Mr. K. DeHart, Manager of Financial Services; Ms. H. Burke, Director of Housing Services; Mr. K. Palmer; Ms. L. Oldridge, Clerk's Assistant; and Nicole Cardow, Clerk's Assistant.

There was no disclosure of pecuniary interest.

1. Moved by Warden Green  
Seconded by Councillor Bell  
THAT the minutes of the Land Ambulance Committee meeting held on February 13, 2008 be confirmed as recorded and without being read.

Carried

**Fire Departments Choosing to Participate in Tiered Medical Response with Land Ambulance Services – Wellington County**

The Deputy Fire Chief provided background information on fire departments participating in tiered medical response with land ambulance services.

2. Moved by Mayor Whitcombe  
Seconded by Mayor Farbridge  
THAT the March 12, 2008 Emergency Services report entitled "Fire Departments Choosing to Participate in Tiered Medical Response with Land Ambulance Services – Wellington County", be received.

Chief Armstrong

Carried

**Ambulance Expansions**

County Councillor Lou Maieron expressed concerns on behalf of the taxpayers of the Town of Erin with respect to ambulance service to their vicinity. He outlined concerns with the response times compared to service received from Peel, Halton and Dufferin; and the increase to Code 8 (stand-by) call volumes in municipalities with hospitals. He suggested that an additional ambulance is required to provide adequate service and that it should be stationed in the Erin/Osprunge/Hillsburgh area. If after a few months the Rockwood ambulance station does not significantly improve Erin's call response and average times, the Committee should look at moving the ambulance station further east. He further suggested that the Committee should identify the cause for the increase to Code 8 calls.

The Deputy Fire Chief advised that in discussions with the ambulance provider, it is felt that staff be can adjusted to service an additional ambulance.

- 3. Moved by Mayor Farbridge  
Seconded by Mayor Finnie

Chief S. Armstrong

THAT the report of Emergency Services dated March 12, 2008 providing an update in relation to service adjustments for Land Ambulance improvements for Guelph and Wellington County, be approved.

Carried

The Committee requested that staff investigate the recent complaint received with respect to service received in the Town of Erin.

The Deputy Fire Chief distributed the monthly statistics for January 2008.

- 4. Moved by Councillor Beard  
Seconded by Councillor Bell

THAT the Land Ambulance Committee now hold a meeting that is closed to the public, pursuant to Section 239 (2) (b) of the Municipal Act with respect to:

- personal matters about an identifiable individual.

Carried

The Committee moved in camera.

The Deputy Fire Chief provided an update with respect to a personal matter about an identifiable individual.

5. Moved by Mayor Finnie  
Seconded by Councillor Bell  
THAT the verbal update of the Deputy Fire Chief with respect to a personal matter about an identifiable individual be received.

Carried

The Committee resumed in public session.

It was suggested that Mayor Farbridge and Warden Green discuss a potential briefing session for the Councils of both the City of Guelph and the County of Wellington on how the joint services for ambulance works.

Next Meeting: April 9, 2007

The meeting adjourned at 12:55 p.m.

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Chairperson

**The Corporation of the City of Guelph  
Land Ambulance Committee  
Wednesday, April 9, 2008, 12:00 p.m.**

A regular meeting of the Land Ambulance Committee was held on Wednesday, April 9, 2008 in the Dominion Public Building, 138 Wyndham Street North at 12:00 p.m.

Present: City Councillors: Beard, Bell and Mayor Farbridge  
County Councillor: Tosh; Mayors Finnie and Whitcombe  
and Warden Green

Absent: City Councillor Laidlaw

City Staff in Attendance: Chief S. Armstrong, Deputy Chief L. Quan, Mr. M. Humble, Financial Consultant, Mr. M. Amorosi, Director of Human Resources; Mrs. L.A. Giles, City Clerk; and Ms. D. Black, Assistant Council Committee Coordinator.

County Staff in Attendance: Mr. S. Wilson, Chief Administrative Officer; Mr. C. Dyer, County Treasurer; Mr. K. Warner, Social Services Administrator; Mr. M. Bolzon, Manager of Purchasing and Risk Management; Ms. V. Sauer, Assistant Administrator; Ms. T. McKeenan, Director of Child Care Services; Mr. K. DeHart, Manager of Financial Services; Ms. H. Burke, Director of Housing Services; Ms. G. Barth, Manager, Ontario Works special Services Unit; Ms. S. Calder, Financial Analyst – Social Services; and Ms. N. Cardow, Clerk's Assistant.

There was no disclosure of pecuniary interest.

1. Moved by Councillor Laidlaw  
Seconded by Mayor Finnie

THAT the Land Ambulance Committee now hold a meeting that is closed to the public, pursuant to Section 239 (2) (b) of the Municipal Act with respect to:

- personal matters about an identifiable individual.

Mr. M. Amorosi, Director of Human Resources for the City of Guelph, and Chief Armstrong, provided information with respect to personal matters about identifiable individuals.

Deputy Chief Quan provided a verbal update with respect to a personal matter about an identifiable individual.

2. Moved by Councillor Laidlaw  
Seconded by Warden Green

THAT the Land Ambulance Committee reconvene in formal session.

Carried

**The Land Ambulance Committee meeting reconvened in formal session.**

**Results Regarding Direction Received on Patient Transfers in North**

Deputy Chief Quan provided information with respect to patient transfers in the north part of the County.

**Monthly Ambulance Statistics**

Deputy Chief Quan advised that they were not in receipt of the monthly statistics from the Ministry to date and will provide them at the next meeting.

**Update Regarding Approved Enhancements**

Deputy Chief Quan advised that there is a meeting scheduled with the service provider and they anticipate the ambulance service to be in place in Rockwood by their target date in June.

- 3. Moved by Councillor Laidlaw  
Seconded by Warden Green

THAT the minutes of the Land Ambulance Committee meeting held on March 12, 2008 be confirmed as recorded and without being read.

Carried

Next Meeting: May 14, 2007

The meeting adjourned at 12:55 p.m.

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Chairperson

**The Corporation of the City of Guelph  
Land Ambulance Committee  
Wednesday, May 14, 2008, 12:00 p.m.**

A regular meeting of the Land Ambulance Committee was held on Wednesday, May 14, 2008 in Room 1 of the Dominion Public Building, 138 Wyndham Street North at 12:00 p.m.

Present: City Councillors: Beard, Bell, Laidlaw and Mayor Farbridge  
County Councillors: Tosh; Finnie and Whitcombe and Warden Green

City Staff in Attendance: Mr. H. Loewig, Chief Administrative Officer; Chief S. Armstrong, Deputy Chief L. Quan; Mr. G. Scapinello, Financial Consultant; Ms. Joyce Sweeney, Acting Clerk by Designation; and Ms. D. Black, Assistant Council Committee Coordinator.

County Staff in Attendance: Mr. S. Wilson, Chief Administrative Officer; Mr. K. DeHart, Manager of Financial Services; and Ms. N. Cardow, Clerk's Assistant.

There was no disclosure of pecuniary interest.

1. Moved by Warden Green  
Seconded by Mayor Farbridge

THAT the minutes of the Land Ambulance Committee meeting held on April 9, 2008 be confirmed as recorded and without being read.

Carried

**Land Ambulance Response Data (Jan. – Mar. 2008)**

Deputy Chief Quan advised of the change in the updated Land Ambulance Response Data for January to March of 2008. He also advised the expansions are moving ahead as scheduled.

2. Moved by Mayor Farbridge  
Seconded by Councillor Laidlaw

Chief S. Armstrong

THAT the Emergency Services Report dated May 14, 2008 regarding Land Ambulance Response Data (Jan – Mar, 2008) be received.

Carried

**Land Ambulance Financial Information – Reporting for Year End 2007**

In response to questions, Deputy Chief Quan advised that surplus funding is placed in reserve.

Chief S. Armstrong

- 3. Moved by Councillor Laidlaw  
Seconded by Mayor Farbridge
- THAT THE Emergency Services report dated May 14, 2008 regarding the financial year end report from Royal City Ambulance, for the period ending 2007, be received.

Carried

**South End Emergency Services Facility**

Chief Armstrong advised that an Open House was held and staff are gathering community input and will provide further information at a future meeting.

**Niagara Region Resolution Regarding Offload Delay Situation**

REPORT

- 4. Moved by Councillor Finnie  
Seconded by Councillor Beard
- THAT the resolution from the Region of Niagara with respect to Offload Delay Situation relating to ambulance service, as follows, be endorsed:

WHEREAS ambulance off-load delays are common and increasing realities affecting most, if not all, emergency medical services across Ontario; and

WHEREAS ambulance off-load delays are a symptom of serious health care and community support system problems and challenges (for example, lack of access to comprehensive and effective primary care, emergency department staffing and optimal functioning, alternate level of care patient crises, lack of adequate supportive housing, etc.); and

WHEREAS ambulance offload delay times are consistently increasing in the Regional Municipality of Niagara, on a month to month and year to year basis; and



WHEREAS response times to high acuity calls have dramatically increased across the Regional Municipality of Niagara due to ambulance offload delays, to the point where Provincially mandated standards cannot be met on a consistent basis; and

WHEREAS total resource commitment to offload delays is contributing to periods of critically low ambulance availability to respond to emergency calls; and

WHEREAS ambulance offload delays are contributing to budget variance, not within the approved budgetary guidelines for mandated service provisions to the Regional Municipality; and

WHEREAS programs and initiatives undertaken by both Emergency Medical Services and the Niagara Health System have not achieved results in eliminating offload delays; and

WHEREAS Niagara EMS can no longer sustain the effects of offload delay without temporary measures being requested of Regional Council to enhance staffing and the associated budget required;

THEREFORE BE IT RESOLVED:

THAT the Public Health and Social Services Committee recommend that Regional Council affirm its support for the urgent need for a coordinated and effective province-wide approach to the systems and issues underlying offload delays, for circulation to other boards of health, municipal, county or regional governments responsible for land ambulance services, the Ontario Hospital Association, the Association of Municipalities of Ontario, Local health Integration Networks and the MOHLTC;

AND THAT the provincial governments be requested to continue working with hospital emergency departments to address and resolve offload delays in an expedient manner.

Carried

### **Other Business**

The Committee agreed to move the next meeting date to Monday, June 9<sup>th</sup>, 2008 at noon.

Next Meeting: June 9, 2008

The meeting adjourned at 12:20 p.m.

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Chairperson

**The Corporation of the City of Guelph  
Land Ambulance Committee  
Monday, June 9, 2008, 12:00 p.m.**

A regular meeting of the Land Ambulance Committee was held on Monday, June 9, 2008 in Room 1 of the Dominion Public Building, 138 Wyndham Street North at 12:00 p.m.

Present: City Councillors: Beard, Bell, Laidlaw and Mayor Farbridge  
County Councillors: Tosh, Finnie, Whitcombe and Warden John Green

City Staff in Attendance: Mr. H. Loewig, Chief Administrative Officer; Chief S. Armstrong, Director of Emergency Services/Fire Chief; Deputy Chief L. Quan, Mr. M. Amorosi, Director of Human Resources; Mr. M. Humble, Financial Consultant, Ms. T. Agnello, Deputy City Clerk; Ms. D. Black, Assistant Council Committee Coordinator.

County Staff in Attendance: Mr. S. Wilson, Chief Administrative Officer; Mr. K. Warner, Social Services Administrator; Mr. K. DeHart, Manager of Financial Services, Ms. S. Caulder, Financial Analyst – Social Services; Ms. J. Middleton, Clerk's Assistant; and Ms. N. Cardow, Clerk's Assistant

There was no disclosure of pecuniary interest.

1. Moved by Warden Green  
Seconded by Mayor Farbridge

THAT the minutes of the Land Ambulance Committee meeting held on May 14, 2008 be confirmed as recorded and without being read.

Carried

**Land Ambulance Response Data (Jan. – April, 2008)**

2. Moved by Councillor Whitcombe  
Seconded by Councillor Finnie

Chief S. Armstrong

THAT the Emergency Services Report dated June 9, 2008 regarding Land Ambulance Response Data that covers the period of January to April, 2008, be received.

Carried

**Eastern Ontario Wardens' Caucus Support of Resolution 126-08 From the County of Frontenac**

Chief Armstrong provided information and clarification on this item.

REPORT

3. Moved by Councillor Finnie  
Seconded by Mayor Farbridge

THAT the resolution from the Eastern Ontario Wardens' Caucus, as follows, be endorsed:

THEREFORE be it resolved that the EOWC support the County of Frontenac's Resolution (Resolution Number 126-08) to petition the Minister of Health and Long-Term Care to act on the Whitmore recommendation by issuing a second portable for all ambulance in the Province of Ontario, as well as, that the Ministry of Health and Long-Term Care ensure that adequate backup communications devices are made available in areas of the province with the full cost borne by the Ministry of Health and Long-Term Care.

Carried

4. Moved by Warden Green  
Seconded by Councillor Bell

THAT the Land Ambulance Committee now hold a meeting that is closed to the public, pursuant to Section 239 (2) (d) of the Municipal Act with respect to:

- labour relations or employee negotiations

Carried

Chief Armstrong provided information with respect to a matter regarding labour relations or employee negotiations.

Chief S. Armstrong

5. Moved by Councillor Laidlaw  
Seconded by Councillor Beard

THAT staff be given direction with respect to a matter regarding labour relations or employee negotiations.

Carried

6. Moved by Councillor Bell  
Seconded by Councillor Beard  
THAT the Land Ambulance Committee now hold a meeting that is open to the public.

Carried

**Other Business**

Deputy Chief Quan advised that the expansions and enhancements are on schedule and will be completed by the end of June. He stated the ambulance has been up and running in Rockwood since May.

Next Meeting: July 9, 2008

The meeting adjourned at 12:35 p.m.

.....

Chairperson

**The Corporation of the City of Guelph  
Land Ambulance Committee  
Wednesday, September 10, 2008, 12:10 p.m.**

A regular meeting of the Land Ambulance Committee was held on Wednesday, September 10, 2008 in Room 1 of the Dominion Public Building, 138 Wyndham Street North at 12:10 p.m.

Present: City Councillors: Beard, Bell, and Mayor Farbridge  
County Councillors: Tosh, Finnie, Whitcombe and Warden John Green

Absent: Councillor Laidlaw

City Staff in Attendance: Chief S. Armstrong, Director of Emergency Services/ Fire Chief; Deputy Chief L. Quan; Mr. M. Humble, Financial Consultant; Mrs. L.A. Giles, City Clerk; and Ms. D. Black, Assistant Council Committee Coordinator.

County Staff in Attendance: Scott Wilson, Craig Dyer, Kim Warner,

There was no disclosure of pecuniary interest.

1. Moved by Councillor Bell  
Seconded by Warden Green

THAT the minutes of the Land Ambulance Committee meeting held on June 9, 2008 be confirmed as recorded and without being read.

Carried

**Land Ambulance Response Data (Jan. – June) 2008**

2. Moved by Councillor Finnie  
Seconded by Mayor Farbridge

Chief S. Armstrong

THAT the response data report which covers the period of January to June 2008 be received.

Carried

**Land Ambulance Transition Update Report #1**

3. Moved by Councillor Finnie  
Seconded by Mayor Farbridge

Chief S. Armstrong

THAT the Land Ambulance Transition update report #1 dated September 10, 2008 be received.

Carried

**AMO Alert – New Local Land Ambulance Response Time Standards to be Established**

Deputy Quan provided information on the new regulation passed by the Province permitting the establishment of local ambulance response time plans.

Next Meeting: October 8, 2008

The meeting adjourned at 12:25 p.m.

.....  
Chairperson

**The Corporation of the City of Guelph  
Land Ambulance Committee  
Wednesday, September 9, 2009, 12:00 noon**

A regular meeting of the Land Ambulance Committee was held on Wednesday, September 9, 2009 in Room 1, 138 Wyndham Street North at 12:00 p.m.

Present: City Councillors: Bell, Laidlaw and Piper, Mayor Farbridge  
County Councillors: McKay, Tosh, Mayor Whitcombe and  
Warden Ross-Zuj

City Staff in Attendance: Mr. S. Armstrong, Director of Emergency Services; Mr. S. Smith, Emergency Medical Services Chief; Ms. L. Swanko, Emergency Medical Services Deputy Chief; Ms. M. Neubauer, Acting CAO/Director of Finance; Ms. T. Agnello, Deputy Clerk; and Ms. D. Black, Assistant Council Committee Coordinator.

County Staff in Attendance: Mr. S. Wilson, CAO; Mr. C. Dyer, Treasurer

There was no disclosure of pecuniary interest.

1. Moved by Mayor Farbridge  
Seconded by Councillor McKay

THAT the minutes of the Land Ambulance Committee meeting held on June 9, 2009 be confirmed as recorded and without being read.

Carried

**November Land Ambulance Date**

2. Moved by Councillor Bell  
Seconded by Mayor Farbridge

Councillor Piper

THAT the November Land Ambulance Committee Meeting be set for Wednesday, November 3, 2009 to be held at the usual time and location.

Carried

**Committee Mandate and Charter**

3. Moved by Mayor Farbridge  
Seconded by Councillor McKay

REPORT

THAT the Land Ambulance Committee Mandate and Charter, as amended, attached as Appendix 1 be approved.

Carried



**Land Ambulance Service – Balancing Coverage**

Mr. Armstrong, Director of Emergency Services provided an overview of the land ambulance response times within the County of Wellington and explained the process.

Ms. S. Wilson, a resident of Erin, provided information regarding her experience with land ambulance response times a few years ago. She urged the committee to get an ambulance placed in the Town of Erin as soon as possible.

Councillor Ken Chapman provided a petition in favour of the residents of the Town of Erin to be provided with ambulance services in line with Provincial guidelines. He submitted a resolution from the Town of Erin stating that they do not support the report of the Director of Emergency Services dated September 9, 2009. He believes that the Town of Erin is not being given the same land ambulance service as the other locations within the County. He does not believe that a tiered response using firefighters is acceptable. He requested that an ambulance be placed in Erin on a full-time basis.

Councillor Lou Maieron advised that the Town of Erin has been requesting an ambulance for a number of years and that alternative solutions to date have not alleviated the issues. He does not believe their volunteer firefighters should be responsible for ambulance calls. He requested an ambulance be placed in Erin as quickly as possible.

4. Moved by Mayor Whitcombe  
Seconded by Councillor McKay

REPORT

THAT the report regarding Land Ambulance Service – Balancing Coverage dated September 9, 2009 be received;

AND THAT Wellington County Fire Services continue to receive funding for medical supplies and equipment as necessary to support tiered fire department responses to medical emergencies as part of an overall emergency 1<sup>st</sup> responder program;

AND THAT the Ontario Association of Fire Chiefs and the Ontario Professional Firefighters Association Discussion Paper, Saving Life in 6.0 Minutes or Less by utilizing the efficiencies of the Ontario Fire Service be received for information;

AND THAT staff be instructed to contact the Ministry of Health and Long Term Care, (MOHLTC), and request that the Central Ambulance Communications Centre dispatch EMS and Fire life saving resources simultaneously in order to improve response times to the patient;

**September 9, 2009**

**Land Ambulance Committee**

**Page 3**

AND THAT Guelph Wellington Emergency Medical Service and County Fire medical response times are reported to the Land Ambulance Committee on a quarterly basis commencing October 1, 2009.

AND THAT the request for an ambulance in Erin be referred to the City of Guelph 2010 budget process.

Carried

Mayor Farbridge suggested that a public meeting be held in the Town of Erin to provide information regarding Land Ambulance processes. Mayor Farbridge, will work with Warden Ross-Zuj to arrange the meeting.

Next Meeting: October 14, 2009

The meeting adjourned at 1:23 p.m.

.....  
Chair

**The Corporation of the City of Guelph  
Land Ambulance Committee  
Wednesday, October 8, 2008, 12:05 p.m.**

A regular meeting of the Land Ambulance Committee was held on Wednesday, October 8, 2008 in Room 1 of the Dominion Public Building, 138 Wyndham Street North at 12:05 p.m.

Present: City Councillors: Beard, Bell, Laidlaw and Mayor Farbridge  
County Councillors: Tosh, Finnie, Whitcombe and Warden John Green

City Staff in Attendance: Deputy Chief L. Quan; Ms. T. Agnello, Deputy Clerk; and Ms. D. Black, Assistant Council Committee Coordinator.

County Staff in Attendance: Mr. C. Dyer, Mr. K. Warner

There was no disclosure of pecuniary interest.

1. Moved by Councillor Bell  
Seconded by Mayor Farbridge  
THAT the minutes of the Land Ambulance Committee meeting held on September 10, 2008 be confirmed as recorded and without being read.

Carried

**Land Ambulance Response Data (Jan. – August) 2008**

Deputy Chief Quan advised that the Rockwood station statistics are not reflected yet because the province has yet to register the station as an identifier in order to track statistics. He was able to provide information regarding the reduced number of standby calls.

2. Moved by Councillor Finnie  
Seconded by Councillor Bell  
THAT the response data report which covers the period of January to August, 2008 be received.

Chief S. Armstrong

Carried

**Land Ambulance Transition Update Report #2**

Deputy Chief Lyle Quan provided a verbal update regarding the Land Ambulance Transition.

3. Moved by Mayor Farbridge  
Seconded by Councillor Whitcombe  
THAT the verbal Land Ambulance Transition update report #2 be received.

Chief S. Armstrong

Carried

**October Workshop Dates – Land Ambulance Response Time Standard**

Deputy Chief Quan advised he will be attending a workshop regarding land ambulance response time standards and will provide a report at a future meeting.

Next Meeting: November 12, 2008

The meeting adjourned at 12:20 p.m.

.....  
Chairperson

**The Corporation of the City of Guelph  
Land Ambulance Committee  
Wednesday, June 9, 2009, 12:00 noon**

A regular meeting of the Land Ambulance Committee was held on Wednesday, June 9, 2009 in Room 1, 138 Wyndham Street North at 12:00 p.m.

Present: City Councillors: Bell, and Piper, Mayor Farbridge  
County Councillors: McKay, Mayor Whitcombe and Warden Ross-Zuj

Absent: City Councillors: Laidlaw  
County Councillors: Tosh

City Staff in Attendance: Chief S. Armstrong, Director of Emergency Services/Fire Chief; Ms. T. Agnello, Deputy Clerk; and Ms. D. Black, Assistant Council Committee Coordinator.

County Staff in Attendance: Mr. S. Wilson, CAO; Mr. C. Dyer, Treasurer

There was no disclosure of pecuniary interest.

1. Moved by Mayor Farbridge  
Seconded by Councillor McKay

THAT the minutes of the Land Ambulance Committee meeting held on April 8, 2009 be confirmed as recorded and without being read.

Carried

2. Moved by Mayor Whitcombe  
Seconded by Councillor McKay

THAT the procedural by-law be suspended to allow Councillor Maieron to speak to committee regarding ambulance response times in Erin.

Carried

**Ambulance Response Times in Erin**

Councillor Maieron expressed concerns with the ambulance response times in Erin. He stated that Peel, Halton and Dufferin appear to providing more service to Erin than those under the Guelph-Wellington emergency Medical Services group, He would like changes implemented as soon as possible to rectify the ambulance response times in Erin.

3. Moved by Mayor Farbridge  
Seconded by Councillor Bell

THAT the Land Ambulance Committee now hold a meeting that is closed to the public, pursuant to Section 239 (2) (b) of the Municipal

Act with respect to personal matters about an identifiable individual.

Carried

**A meeting of the Land Ambulance Committee meeting in Committee of the Whole.**

Present: City Councillors: Bell, and Piper, Mayor Farbridge  
County Councillors: McKay, Mayor Whitcombe and Warden  
Ross-Zuj  
Absent: City Councillors: Laidlaw and Mayor Farbridge  
County Councillors: Tosh

City Staff in Attendance: Chief S. Armstrong, Director of Emergency Services/ Fire Chief; Ms. T. Agnello, Deputy Clerk; and Ms. D. Black, Assistant Council Committee Coordinator.  
County Staff in Attendance: Mr. S. Wilson, CAO; Mr. C. Dyer, Treasurer

The Director of Emergency Services/Fire Chief provided information with respect to personal matters about an identifiable individual. He advised he will provide a brief memo to the committee members on this matter.

1. Moved by Mayor Farbridge  
Seconded by Warden Ross-Zuj  
THAT the committee reconvene in formal session.

Carried

**The Land Ambulance Committee reconvened in formal session.**

Present: City Councillors: Bell, and Piper, Mayor Farbridge  
County Councillors: McKay, Mayor Whitcombe and Warden  
Ross-Zuj  
Absent: City Councillors: Laidlaw and Mayor Farbridge  
County Councillors: Tosh

City Staff in Attendance: Chief S. Armstrong, Director of Emergency Services/ Fire Chief; Ms. T. Agnello, Deputy Clerk; and Ms. D. Black, Assistant Council Committee Coordinator.  
County Staff in Attendance: Mr. S. Wilson, CAO; Mr. C. Dyer, Treasurer

**Land Ambulance Response Times**

The Director of Emergency Services/Fire Chief advised he will have a full report for the meeting in September.

The Chair advised those present that the next meeting will be held in September due to availability of County Committee members and staff. She stated she will ensure Councillor Maieron will be advised in writing.

Next Meeting: September 9, 2009

The meeting adjourned at 12:50 p.m.

.....  
Chair

**The Corporation of the City of Guelph  
Land Ambulance Committee  
Wednesday, April 8, 2009, 12:00 noon**

A regular meeting of the Land Ambulance Committee was held on Wednesday, April 8, 2009 in Room, 138 Wyndham Street North at 12:15 p.m.

Present: City Councillors: Bell, and Piper, Mayor Farbridge  
County Councillors: McKay, Mayor Whitcombe and Warden Ross-Zuj

Absent: City Councillors: Laidlaw and Mayor Farbridge  
County Councillors: Tosh

City Staff in Attendance: Chief S. Armstrong, Director of Emergency Services/ Fire Chief; Ms. T. Agnello, Deputy Clerk; and Ms. D. Black, Assistant Council Committee Coordinator.

County Staff in Attendance: Mr. S. Wilson, CAO; Mr. C. Dyer, Treasurer

There was no disclosure of pecuniary interest.

1. Moved by Mayor Farbridge  
Seconded by Councillor McKay

THAT the minutes of the Land Ambulance Committee meeting held on February 11, 2009 be confirmed as recorded and without being read.  
Carried

2. Moved by Mayor Whitcombe  
Seconded by Councillor McKay

THAT the procedural by-law be suspended to allow Councillor Maieron to speak to committee regarding ambulance response times in Erin.

Carried

**Ambulance Response Times in the Town of Erin**

Councillor Maieron expressed concerns with the ambulance response times in Erin. He stated that Peel, Halton and Dufferin appear to be providing more service to Erin than those under the Guelph-Wellington Emergency Medical Services group. He would like changes implemented as soon as possible to rectify the ambulance response times in Erin.

3. Moved by Mayor Farbridge  
Seconded by Councillor Bell

THAT the Land Ambulance Committee now hold a meeting that is closed to the public, pursuant to Section 239 (2) (b) of the Municipal Act with respect to personal matters about an identifiable individual.

Carried



**A meeting of the Land Ambulance Committee meeting in Committee of the Whole.**

Present: City Councillors: Bell, and Piper, Mayor Farbridge  
County Councillors: McKay, Mayor Whitcombe and Warden Ross-Zuj  
Absent: City Councillors: Laidlaw and Mayor Farbridge  
County Councillors: Tosh

City Staff in Attendance: Chief S. Armstrong, Director of Emergency Services/ Fire Chief; Ms. T. Agnello, Deputy Clerk; and Ms. D. Black, Assistant Council Committee Coordinator.  
County Staff in Attendance: Mr. S. Wilson, CAO; Mr. C. Dyer, Treasurer

The Director of Emergency Services/Fire Chief provided information with respect to personal matters about an identifiable individual. He advised he will provide a brief memo to the committee members on this matter.

1. Moved by Mayor Farbridge  
Seconded by Warden Ross-Zuj  
THAT the committee reconvene in formal session.

Carried

**The Land Ambulance Committee reconvened in formal session.**

Present: City Councillors: Bell, and Piper, Mayor Farbridge  
County Councillors: McKay, Mayor Whitcombe and Warden Ross-Zuj  
Absent: City Councillors: Laidlaw and Mayor Farbridge  
County Councillors: Tosh

**Land Ambulance Response Times**

The Director of Emergency Services/Fire Chief advised he will have a full report for the meeting in September.

The Chair advised those present that the next meeting will be held in September due to availability of County Committee members and staff. She stated she will ensure Councillor Maieron will be advised in writing.

Next Meeting: September 9, 2009

The meeting adjourned at 12:50 p.m.

.....  
Chair

**The Corporation of the City of Guelph  
Land Ambulance Committee  
Wednesday, February 11, 2009, 12:00 noon**

A regular meeting of the Land Ambulance Committee was held on Wednesday, February 11, 2009 in Room, 138 Wyndham Street North at 12:15 p.m.

Present: City Councillors: Bell, Laidlaw, Piper and Mayor Farbridge  
County Councillors: McKay, Tosh, Mayor Whitcombe and  
Warden Ross-Zuj

Also Present: City Councillor Hofland

City Staff in Attendance: Chief S. Armstrong, Director of Emergency Services/ Fire Chief; Ms. Lois Payne, Director of Corporate Services; Ms. M. Neubauer, Director of Finance; Ms. T. Agnello, Deputy City Clerk; and Ms. D. Black, Assistant Council Committee Coordinator.  
County Staff in Attendance: Mr. S. Wilson, CAO; Mr. C. Dyer, Treasurer; Mr. K. Warner, Director of Social Services (retiring); Mr. E. Alton, Director of Social Services (incoming); Ms. N. Cardow, Clerk's Assistant; Ms. J. Major, Clerk's Assistant

The Chair introduced and welcomed the new Director of Social Services, Mr. Eddie Alton to the Committee.

There was no disclosure of pecuniary interest.

1. Moved by Councillor Tosh  
Seconded by Councillor Laidlaw

THAT the minutes of the Land Ambulance Committee meeting held on January 14, 2009 be confirmed as recorded and without being read.

Carried

Mayor Farbridge explained the new agenda format and the method of handling the consent agenda.

**Beyond the Transition of Royal City Ambulance Service to  
Guelph-Wellington Emergency Medical Service**

2. Moved by Mayor Farbridge  
Seconded by Councillor Laidlaw

Chief S. Armstrong

THAT the report dated February 11, 2009 'Beyond the Transition of Royal City Ambulance Service to Guelph-Wellington Emergency Medical Service' be received;

AND THAT staff returns in May 2009 with a Business Case detailing an incremental service enhancement of peak time Paramedic staffing for the east portion of Wellington County including the Town of Erin.

Carried

Next Meeting: March 11, 2009

The meeting adjourned at 12:10 p.m.

.....  
Chair

**The Corporation of the City of Guelph  
Land Ambulance Committee  
Wednesday, January 14, 2009, 12:00 noon**

A regular meeting of the Land Ambulance Committee was held on Wednesday, January 14, 2009 in Room, 138 Wyndham Street North at 12:15 p.m.

Present: City Councillors: Bell, Piper and Mayor Farbridge  
County Councillors: McKay, Tosh, Mayor Whitcombe and  
Warden Ross-Zuj

Absent: Councillor Laidlaw

City Staff in Attendance: Chief S. Armstrong, Director of Emergency Services/ Fire Chief; Deputy Chief L. Quan; Ms. Lois Payne, Director of Corporate Services; Ms. M. Neubauer, Director of Finance; Ms. S. Aram, Deputy Treasurer; Mr. M. Humble, Financial Consultant; Mr. R. Hagey, Supervisor of Budget Services; Ms. T. Agnello, Deputy City Clerk; and Ms. D. Black, Assistant Council Committee Coordinator.

County Staff in Attendance: Mr. S. Wilson, CAO; Mr. C. Dyer, Treasurer; Mr. K. Warner, Director of Social Services; Ms. N. Cardow, Clerk's Assistant

There was no disclosure of pecuniary interest.

1. Moved by Mayor Whitcombe  
Seconded by Councillor Bell

THAT the minutes of the Land Ambulance Committee meeting held on November 12, 2008 be confirmed as recorded and without being read.

Carried

**Land Ambulance 2009 Budget Presentation**

Chief Armstrong provided an overview of the 2009 budget. He advised that they plan to put the tender for the South End Emergency Centre in February.

2. Moved by Councillor McKay  
Seconded by Mayor Farbridge

Chief S. Armstrong

THAT the land Ambulance budget presentation dated January 14, 2009 be received.

Carried

**Land Ambulance Transition Report**

Chief Armstrong advised the transition went smoothly with no interruption of services. He thanked the Transition Committee and

**January 14, 2009**

the Sponsor Committee for their hard work and dedication. He  
**Land Ambulance Committee** **Page 2**

advised that a more detailed report will be forthcoming that will include a study of response times and a review of the effectiveness of the consultant's recommendations.

Chief S. Armstrong

3. Moved by Mayor Farbridge  
Seconded by Councillor McKay  
THAT the Land Ambulance Transition report dated January 14, 2009 be received.

Next Meeting: February 11, 2009

The meeting adjourned at 12:30 p.m.

.....  
Chair