

Information Items



Week Ending December 13, 2019

Reports

1. Update on Guelph's Representation on Wellington County's Social Services Committee
2. Council Composition, Ward Boundary, and Voting Systems and Methods Review Update
3. Development Fees Exemptions or Waivers

Intergovernmental Consultations

1. Water Bottling Moratorium
2. Brownfields Regulatory Amendment
3. Public Health Modernization
4. Paramedic Services Consultation RE: Discussion Paper - Emergency Health Services Modernization

Correspondence

1. City of Guelph Response to Intergovernmental Consultation RE: O.Reg 506-18 Comments EWRB Rollout
2. City of Stratford RE: Resolution in Support of Conservation Authorities

Boards and Committees

1. Guelph Police Services Board Minutes - November 21, 2019

Items Available in the Clerk's Office

1. None

Information Report



Service Area	Office of the Chief Administrative Officer
Date	Friday, December 13, 2019
Subject	Update on Guelph's Representation on Wellington County's Social Services Committee
Report Number	CAO-2019-22

Executive Summary

Purpose of Report

To update Council on Guelph's representation on Wellington County's Social Services Committee.

Key Findings

The Mayor of Guelph or an approved designate will now sit on Wellington County's Social Services Committee as a voting member. Previously, the Mayor sat on the committee as a non-voting member.

Financial Implications

None

Report

Details

On November 28, 2019 the County of Wellington ratified a motion to have the Mayor of Guelph or a designate sit on the County's Social Services Committee as a voting member. This motion was initially carried by the County's Social Services Committee on November 13, 2019 for later adoption by County Council.

This follows a December 2016 decision of Guelph Council to approve having Mayor Guthrie represent the City on Wellington County's Social Services Committee in an ex-officio capacity.

Financial Implications

None

Consultations

Intergovernmental Services will provide Council with further updates as necessary.

Strategic Plan Alignment

A key Strategic Plan priority is a commitment to Building our Future. This means continuing to build strong, vibrant and healthy communities for the people who live

in Guelph. Sitting as a voting member of Wellington County's Social Services Committee will allow the City to contribute to and vote on key social services initiatives of impact to Guelph residents.

Attachments

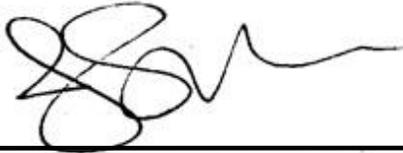
None

Departmental Approval

Jodie Sales, General Manager, Strategy, Innovation and Intergovernmental Services

Report Author

Leslie Muñoz, Manager, Policy and Intergovernmental Relations



Approved By

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Recommended By

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Information Report



Service Area	Corporate Services
Date	Friday, December 13, 2019
Subject	Council Composition, Ward Boundaries, and Voting Systems and Methods Review Update
Report Number	CS-2019-102

Executive Summary

Purpose of Report

To provide an update regarding the Council Composition, Ward Boundaries, and Voting Systems and Methods Review and identify Watson and Associates Economists Ltd., in partnership with ICA Associates Inc., Dr. Robert Williams and Dr. David Siegel, as the successful proponent.

Key Findings

- The project will be conducted in three phases:
 - Phase One: Council Composition and Employment Status Review
 - Phase Two: Ward Boundary Review
 - Phase Three: Voting Systems and Methods Review
 - The project may lead to a change in the number of Councillors on City Council, the number of Councillors elected per ward and/or the number and size of wards.
 - During the 2020 budget process, City Council approved \$230,000 to fund the project as a one-time transfer from the Tax Rate Operating Contingency Reserve.
 - The City issued a request for proposal (RFP) for a Council composition, employment status and ward boundary review on October 4, 2019. The RFP closed on October 25, 2019 with three vendors responding.
 - The successful proponent, Watson and Associates Economists Ltd., has partnered with ICA Associates Inc., Dr. Robert Williams and Dr. David Siegel to deliver the project.
 - Comprehensive city wide community engagement will begin in February, 2020.
-

Report

Background and Successful Proponent

On July 22, 2019, Council approved the recommendations of report [CS-2019-61, titled 2018-2022 Council Composition and Employment Status Review](#) that directed staff to engage a third-party subject matter expert to conduct a Council Composition and Employment Status Review during the 2018-2022 term of Council.

At that time, Council referred \$150,000 to the 2020 budget to cover the anticipated cost of the project.

Through the 2020 budget process, the Executive Team identified a one-time transfer from the Tax Rate Operating Contingency Reserve as the appropriate way to fund the project. This amount was noted in the 2020 operating budget materials that were circulated to City Council in the [reserve and reserve fund summary](#) on page 67.

On October 4, 2019 the City issued an RFP for a Council composition, employment status and ward boundary review. The RFP closed on October 25, 2019 with three vendors responding.

The highest ranked proposal included an estimated cost of \$230,000. Despite coming in over the estimated budget, the highest ranked proposal received substantially higher scores overall than other bidders. Given the size, scope and importance of this project, as well as the impact that changes to Council composition and ward boundaries may have, staff recommended moving forward with the winning bidder given the strength of their project team, their experience with similar projects in other jurisdictions and their proposed approach and work plan.

Consequently, the City Clerk's Office requested an additional \$80,000 for the 2020 budget, to be funded from the Tax Rate Operating Contingency Reserve, in order to complete the proposed review of Council composition and ward boundaries in time for the 2022 municipal election. On December 3, 2019, City Council approved \$230,000 to fund the Council composition and ward boundary review phases of the project. Work on the project will begin in 2020 and any changes resulting from the review, based on the timelines outlined below, will be in place for the 2022 municipal election.

The successful proponent, Watson and Associates Economists Ltd., has partnered with ICA Associates Inc., Dr. Robert J. Williams and Dr. David T. Siegel to deliver phase one and two of the project.

Watson and Associated Economists Ltd. is one of Canada's leading land economics firms and has extensive experience leading and conducting electoral and ward boundary reviews, housing and population forecasting, demographic and socio-economic analysis and growth management studies.

ICA Associates Inc. specializes in leading participatory engagement processes with governments and agencies in Ontario and has experience leading engagement activities on ward boundary reviews as recently as 2016 for the City of Hamilton.

Dr. Robert J. Williams is an independent public affairs consultant and a leading Ontario authority in the area of municipal electoral systems. Dr. Williams was a faculty member in the Department of Political Science at the University of Waterloo from 1971 until 2006. He has been an independent consultant on municipal electoral systems for more than a decade. Since 2006, Dr. Williams has participated in various roles in more than twenty electoral and ward boundary reviews in Ontario, either independently or in collaboration with Watson and Associates Economists Ltd.

Dr. David T. Siegel has recently retired after a 41-year career teaching political science at Brock University. During his time at Brock, Dr. Siegel held various administrative positions such as Associate Vice-President, dean of two faculties, and chair of his department. He was also the founding director of the Niagara Community Observatory, a research institute that emphasizes working with the local community. Dr. Siegel has researched and written extensively in the areas of public administration and local government.

Project Deliverables, Timelines and Community Engagement

A full timeline of the project is included as attachment one. In order to have a revised Council composition and ward boundaries in place for the 2022 municipal election, both phase one and phase two must be completed before the end of 2020. Changes to ward boundaries, as per s. 222 (4) of the Municipal Act, are appealable to the Local Planning Appeal Tribunal (LPAT) within 45 days of the passing of a by-law which alters existing ward boundaries. Following Council approval of revised ward boundaries in fourth quarter of 2020, one year is provided to accommodate a potential LPAT appeal. This is necessary due to the lengthy time required for a ward boundary by-law to move through the appeal process. If an appeal extends beyond December 31, 2021, new ward boundaries will not be in force for the 2022 municipal election.

Phase One – Council Composition and Employment Status Review

The results of phase one will include a recommendation regarding the total number of Councillors, the employment status of Councillors and the Mayor (part-time, full-time or a combination), and the method by which Councillors are elected (at-large, through wards or a combination). A report outlining the results of the Council composition and employment status review will be brought forward to City Council at a dedicated Special Council Meeting in the second quarter of 2020. Community engagement on phase one will begin in February, 2020 and include, at minimum, seven community engagement events (one in each ward and one at City Hall).

Phase one will be led by Watson and Associates Economists Ltd. in partnership with ICA Associates Inc., Dr. Williams and Dr. Siegel.

Phase Two – Ward Boundary Review

The results of the phase two ward boundary review will include a recommendation on revised ward boundaries that reflects the Council decision made as part of phase one. A staff report outlining the results of the ward boundary review will be brought to City Council at a second dedicated Special Council Meeting in the fourth quarter of 2020. Community engagement on phase two will be conducted in the third quarter of 2020 and include, at minimum, seven community engagement events (one in each ward and one at City Hall).

Phase one will be led by Watson and Associates Economists Ltd. in partnership with ICA Associates Inc., Dr. Williams and Dr. Siegel.

Phase Three – Voting Systems and Methods

Following the completion of phase one and two, a review of voting systems and methods will begin with community engagement in the third and fourth quarter of 2020 with a final report to City Council in the first quarter of 2021. That report will include a staff recommendation regarding the use of voting systems (first-past-the-

post or ranked balloting for City Council offices) and methods (tabulators, internet voting, vote-by-mail and/or telephone voting).

Section 42 (1) of the Municipal Elections Act requires that City Council make a decision regarding voting systems and methods before May 1, 2021 in order for them to be in effect for the 2022 municipal election.

Phase three will be led by the City Clerk's Office.

Staff in Corporate Communications and Customer Service and the City Clerk's Office, as well as the successful proponent, Watson and Associates Economists Ltd., will develop a comprehensive communication plan for all phases of the review.

Financial Implications

The full \$230,000 cost associated with phase one and two of the project is funded from the Tax Rate Operating Contingency Reserve on a one-time basis. Any costs associated with phase three will be funded from the Election Reserve.

Any future costs resulting from changes to Council composition, such as office equipment, support staff and furniture, will be identified as part of a Council remuneration and support review in 2021 and in preparation for the 2022-2026 term of Council.

Strategic Plan Alignment

This project aligns with the strategic plan priority of working together for our future by ensuring that Guelph's governance model effectively represents the needs of residents and the Corporation of the City of Guelph.

Attachments

Attachment-1: Council Composition, Ward Boundaries, and Voting System and Methods Review Timeline

Departmental Approval

Tara Baker, General Manager, Finance/City Treasurer

Jennifer Slater, Manager, Information, Privacy and Elections/Deputy City Clerk

Dylan McMahon, Manager, Legislative Services/Deputy City Clerk

Report Author

Dolores Black, Council and Committee Coordinator



Approved By

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Recommended By

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Information Report



Service Area	Corporate Services
Date	Friday, December 13, 2019
Subject	Development Fee Exemptions or Waivers
Report Number	CS-2019-103

Executive Summary

Purpose of Report

The purpose of this report is to provide Council with information regarding the process used by City staff to assess and respond to requests for Development Charge (DC) or other development fee exemptions or waivers.

Key Findings

The City's DC By-law (2019-20372) does not provide for DC exemptions for not-for-profit organizations.

The City's DC Exemption Policy requires that all statutory and Council-approved DC exemptions be budgeted and funded from tax and rate supported funding sources. The waiver of other development-related fees would mean that the City is providing services using tax supported funds instead of user fee revenues that are meant to recover the cost of those services.

In order to provide Council and staff with a framework to assess community requests for grants, waiver of fees or any other financial contribution, a program to guide the decision-making criterion should be in place. Financial contributions should be linked clearly to Council priorities and intended outcomes. Staff only consider financial contribution requests from the community if there is a program in place to which the request would qualify within the approved parameters. This process also ensures that funding is available and budgeted to support the request being considered. In the absence of a Council-directed program and funding source, staff will continue to turn down requests received for waiving of development fees for not-for-profit organizations.

If there is no qualifying program for a community request to waive development fees, and Council believes it to be a priority, then Council should identify a budget source and direct staff to develop this program. Without a program, there is no decision framework. A program would provide delivery accountability on the outcomes achieved by the City's investment. Examples of current city programs include the Affordable Housing Financial Incentive Program, the Community Investment Strategy and the Brownfield Community Improvement Plan.

Financial Implications

Waiver or exemption of any development-related fees means Council is choosing to have the tax and rate base pay for the cost of new growth/development.

DCs are fees levied on new development to help offset the cost of providing growth-related infrastructure. The DC fee is based on the anticipated growth over a particular period. If the City exempts a developer/organization from paying DCs, the lost revenue must be made up with tax and rate supported funding resources. Current statutory and Council-approved DC exemptions have cost on average, an annual \$4.5 million over the last two years.

The City also charges user fees on other development-related services including development application reviews and building permit issuance. These are charged with an outcome of cost-recovery (growth paying for growth) and choosing to waive or exempt these fees means that the property tax base would result in paying for the cost of delivering these services.

Report

Details

The City's DC By-law (2019-20372) does not permit for the exemption of DCs to not-for-profit organizations.

The DC By-law and DC Background Study were completed in 2018 and approved in 2019 and involved extensive consultation with Council, staff, the development community and members of the public. The Development Charges Act, 1997 prescribes a list of legislated exemptions including:

- Industrial building additions of up to and including 50 per cent of the existing gross floor area
- Buildings or structures owned by and used for the purposes of any municipality, local board or Board of Education
- Other levels of government including colleges
- Residential development that results only in the enlargement of an existing dwelling unit, or that results in the creation of up to two additional dwelling units

Decisions made through the 2018 DC Background Study process resulted in the following list of discretionary exemptions:

- Land, buildings or structures
- Used or to be used for a Place of Worship or for the purposes of cemetery or burial ground exempt from taxation under the Assessment Act
- A public hospital receiving aid under the Public Hospitals Act
- Exemption for University-related purposes
- Private parking structures

The cost of these exemptions are budgeted annually through the Growth Funding Strategy to ensure the DC reserve funds have sufficient funding to provide the growth-related infrastructure needed to accommodate new population.

The preferred approach to incentivizing a particular type of development is to create a grant/incentive program based on Council priorities. These programs are

then funded through the budget and there is a framework and criterion that can be applied to the request in an open and fair process. The amount of the grant awarded may be proportional or equal to the cost of development-related fees, such as DCs or building permit fees depending on the framework approved by Council

This approach has several benefits including:

- Grants are awarded to projects that align with Council-approved priorities, through a framework that has pre-established criterion, and ensures outcomes of the development will further the community goals.
- The cost of the incentives awarded are contained within an annual budget amount to manage the impact to existing tax and rate payers.
- The cost of the grants are tracked and reported on annually so that Council can see the link from this investment to the outcomes (example increased affordable housing supply or redeveloped brownfield sites to productive use).

If there is no qualifying program for a community request to waive development fees, and Council believes it to be a priority, then Council should identify a budget source and direct staff to develop this program. Examples of current city programs include the Affordable Housing Financial Incentive Program, the Community Investment Strategy and the Brownfield Community Improvement Plan.

Changing legislation

Bill 108 introduced policy that will require the City to permit a DC deferral for institutions, not-for-profit housing and rental housing over a period of six years (21 years for not-for-profit housing). Further, the first draft of the Community Benefit Charge (CBC) regulations indicate a full exemption for these fees for long-term care homes, colleges and universities, memorial homes, not-for-profit housing, retirement homes and hospices.

The effective date for the statutory DC deferrals will be the date of proclamation of Bill 108 which has yet to be announced by the province but could be early in 2020. The effective date of the CBC exemptions will not be until the new CBC by-law is passed or January 1, 2021, whichever is earlier.

Financial Implications

DC are fees levied on new development to help offset the cost of providing growth-related infrastructure. The DC fee is based on the anticipated growth over a particular period. If the City exempts a developer from paying DCs, the lost revenue must be made up with tax and rate supported resources. Current statutory and Council-approved exemptions have cost on average \$4.5 million per year, over the last two years.

The waiver of other development-related fees would mean that the City is providing services using tax supported funds instead of user fee revenues that are meant to recover the cost of those services.

Consultations

None

Strategic Plan Alignment

The opinions in this report support the **Working together for our future** pillar. The preferred approach to considering development fee waivers will ensure transparency and fairness which will lead to increased public trust and validation of the reasoning for why Council would invest in that development. Fulsome budgeting for DC and other fee exemptions will contribute to the City's goal of managing growth to support long-term financial sustainability.

Departmental Approval

Greg Clark, CPA, CMA, Manager of Financial Strategy and Long-term Planning

Report Author

Christel Gregson, CPA, CMA, Senior Corporate Analyst – Development Charges



Approved By

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Recommended By

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Provincial and Federal Consultation Alert



Proposal to extend the current moratorium on water bottling permits

Ministry

Ontario's Ministry of the Environment, Conservation and Parks (MECP)

Consultation Deadline

18 December 2019

Summary

MECP is proposing to amend Ontario Regulation 463/16 to extend the current moratorium on new or increased permits to take groundwater for water bottles for 9 months until 1 October 2020. This extension will allow the MECP time to complete a review on water quantity and to hold public consultations on how water is managed moving forward.

Proposed Form of Input

A formal submission to the Environmental Registry of Ontario consultation posting.

Rationale

Protecting water sources and the environment is important to the City of Guelph and our residents.

Lead

Environmental Services

Link to Ministry Website

<https://ero.ontario.ca/notice/019-0913>

Contact Information

Intergovernmental Services:

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City Hall, 1 Carden Street, Guelph ON N1H 3A

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Provincial and Federal Consultation Alert



Amendment to the Record of Site Condition (Brownfields) Regulation related to the Requirement to Sample Ground Water

Ministry

Ontario Ministry of Environment, Conservation and Parks

Consultation Deadline

13 January 2020

Summary

Ontario is proposing to amend brownfields-related regulations under the *Environmental Protection Act* to allow qualified persons to determine the need or lack thereof for ground water testing under certain circumstances during the Record of Site Condition process.

Proposed Form of Input

Written submission on the Environmental Registry of Ontario.

Rationale

City staff are analysing the regulatory proposal to determine impacts and to advance City of Guelph interests.

Lead

Engineering and Transportation Services with support from Environmental Services.

Link to Ministry Website

<https://ero.ontario.ca/notice/019-0987>

Contact Information

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Provincial and Federal Consultation Alert



Discussion Paper: Public Health Modernization

Ministry

Ontario's Ministry of Health

Consultation Deadline

10 February 2020

Summary

The Ministry of Health is holding consultations on transforming Public Health Services across Ontario to inform provincial decision-making on public health service delivery and restructuring. A discussion paper has been posted online alongside a survey that is open for public input.

Proposed Form of Input

That the City of Guelph respond to the Ministry's discussion paper survey, write a letter with interested partners to Municipal Advisor Jim Pine and prepare to participate in in-person consultations should a session be held in the region.

Rationale

The City of Guelph is a co-funder of the Wellington-Dufferin-Guelph Public Health Unit and has representation on the Board of Health.

Lead

Finance/Intergovernmental Services

Link to Ministry Website

http://health.gov.on.ca/en/pro/programs/phehs_consultations/docs/dp_public_health_modernization.pdf

Contact Information

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Provincial and Federal Consultation Alert



Discussion Paper: Emergency Health Services Modernization

Ministry

Ontario's Ministry of Health

Consultation Deadline

10 February 2020

Summary

The Ministry of Health is holding consultations on modernizing municipal land ambulance services. A discussion paper has been posted online alongside a survey that is open for public input.

Proposed Form of Input

That the City of Guelph respond to the Ministry's discussion paper survey, write a letter to Municipal Advisor Jim Pine and prepare to participate in in-person consultations should a session be held in the region.

Rationale

Any provincial reforms arising from the consultation will have a direct impact on the finances and operations of Guelph-Wellington Paramedic Services.

Lead

Public Services - Guelph Wellington Paramedic Services

Link to Ministry Website

http://health.gov.on.ca/en/pro/programs/phehs_consultations/docs/dp_emergency_health_services_modernization.pdf

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Thursday December 12, 2019

Ministry of Energy, Northern Development and Mines
77 Grenville, 5th Floor
Toronto ON M7A 2C1

RE: Proposed amendment to O.Reg 506/18 (Reporting of Energy Consumption and Water Use) to stop further rollout to buildings under 100,000 square feet

The City of Guelph is pleased to provide comments to the Ministry of Energy, Northern Development and Mines regarding its proposed changes to O.Reg 506/18 which seek to stop the phased rollout of the Energy and Water Reporting and Benchmarking (EWRB) Initiative to buildings under 100,000 square feet.

The City appreciates that the intention of this proposal is to reduce regulatory burden on our businesses so that they can continue to grow and thrive in local communities across Ontario. Guelph is nonetheless supportive of the current EWRB initiative. We are concerned that proposed changes to the regulation will negatively impact Guelph's business community and large building owners as well as the City's ability to manage community-scale energy planning and local water supply challenges into the future. Sustainably managing community energy plans and water supply is critical to the City's ability to meet its provincially-mandated growth objectives. Businesses and building owners also stand to financially benefit from the EWRB rollout if left as is.

The EWRB initiative and its further rollout to buildings under 100,000 square feet helps businesses and large building owners by establishing benchmarking tools for their use. The benchmarking tool allows businesses to understand their position on energy and water consumption of their facilities and how they compare within their sector or facility class. With this data, businesses can identify potential options to remain competitive and reduce their utility expenditures. Utility costs tend to be one of, if not the top, expense for businesses.

The EWRB initiative and further rollout also helps the City plan and devise strategies to help the business community and large building owners conserve energy, reduce GHG emissions and strive towards the City's Community Energy Target of Net Zero Carbon by 2050. Guelph recognizes the important role that businesses play in contributing towards this community goal. The benchmarking data provided

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Ministry of Energy, Northern Development and Mines

Thursday December 12, 2019

RE: Proposed amendment to O.Reg 506/18 (Reporting of Energy Consumption and Water Use) to stop further rollout to buildings under 100,000 square feet

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through the EWRB initiative also allows municipal governments like Guelph to more efficiently target programs and policies towards achieving key climate and energy goals in a way supportive of economic development.

On water consumption, the City of Guelph is unique in that it is a large urban municipality that supplies all drinking water to the community using groundwater. The City has three separate planning documents aimed at successfully ensuring a sustainable water supply for local residents and businesses in the decades to come. These documents include Guelph's [Water Supply Master Plan \(2014\)](#), [Water Efficiency Strategy \(2016\)](#) and [Community Energy Initiative \(2018\)](#), all of which are imperative to achieving 2041 provincial targets under the *Places to Grow Act*.

Guelph is concerned that the current proposal to limit the EWRB will negatively impact the City's ability to manage water consumption. Under its current structure and phase-in plan, the EWRB initiative is an important tool to help the City of Guelph maintain a sustainable water supply now and in the future. The EWRB initiative, and the rollout to buildings under 100,000 square feet, aligns with key City programming in place to achieve the water savings needed for further local business and residential growth.

Two examples are the City's voluntary [Multi-residential Water Audit Program](#) and the [Water Smart Business Program](#). These programs help building owners and businesses with water audits and supports to help them permanently reduce their water use. These programs are good for the City and good for business: they ensure water supply capacity in Guelph remains sustainable while also helping businesses generate savings by reducing their water consumption.

The current EWRB initiative and further rollouts complement these local municipal programs and facilitate the City's ability to manage water supply to service the community in the long-term. If the rollout of the EWRB to smaller buildings is to be stopped province-wide as currently proposed, we ask that an exception be created for Guelph in recognition of its unique circumstances as a groundwater-based community. Given the local circumstances, enabling authorities to allow the municipality to implement these requirements locally would also be welcome in lieu of a province-wide approach.

Ministry of Energy, Northern Development and Mines

Thursday December 12, 2019

RE: Proposed amendment to O.Reg 506/18 (Reporting of Energy Consumption and Water Use) to stop further rollout to buildings under 100,000 square feet

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If you have any questions about this submission Leslie Muñoz, Manager of Policy and Intergovernmental Relations at the City of Guelph, can be reached at leslie.munoz@guelph.ca.

The City would be happy to share additional information about our unique circumstances as a groundwater-based community. We also welcome the opportunity to share more information about the local programming in place to advance sustainable water consumption practices.

Sincerely,

Kealy Dedman, Deputy Chief Administrative Officer
Infrastructure, Development and Enterprise

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Corporate Services Department
Clerk's Office

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December 6, 2019

Honourable Jeff Yurek
Minister of Environment, Conservation and Parks
College Park 5th Flr, 777 Bay St.
Toronto, ON M7A 2J3

minister.mecp@ontario.ca

Honourable Premier Doug Ford
Premier of Ontario
Legislative Building
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premier@ontario.ca

Dear Premier Ford and Minister Yurek:

Re: Resolution in Support of Conservation Authorities

Stratford City Council recently adopted a resolution in support of continuation of the programs of Ontario conservation authorities and requesting the Ministry of Environment, Conservation and Parks give clear direction regarding what is considered mandatory or non-mandatory and how programs will be funded.

A copy of the resolution is attached for your consideration. We kindly request your support and endorsement.

Sincerely,

Tatiana Dafoe
Acting Clerk

Encl.
/ja

cc: MPP Erie Hardeman
MPP Randy Pettapiece
MP John Nater
Association of Municipalities of Ontario
Upper Thames River Conservation Authority
Conservation Ontario
All Ontario Municipalities



THE CORPORATION OF THE CITY OF STRATFORD
Resolution in Support of Conservation Authorities

WHEREAS the City of Stratford is committed to planning for a sustainable future for its resources and environment;

AND WHEREAS the City of Stratford is a member of the Upper Thames River Conservation Authority (UTRCA) and has a representative on the Board of Directors of the UTRCA;

AND WHEREAS the Board of Directors determines the policies, priorities and budget of the UTRCA;

AND WHEREAS the UTRCA provides the City of Stratford with expert advice on the environmental impact of land use planning proposals and that the City of Stratford does not have staff with comparable expertise or experience;

AND WHEREAS the UTRCA provides programs to the residents of Stratford and other member municipalities that include recreation, education, water quality monitoring, reduction of vegetation loss and soil erosion, preservation of species at risk, completing restoration projects on the Avon River as well as protecting life and property through a variety of measures;

THEREFORE BE IT RESOLVED:

That the City of Stratford supports continuation of the programs of the UTRCA, both mandatory and non-mandatory, and that no programs of the UTRCA or of the other Conservation Authorities in Ontario be "wound down" at this time. And that, the Ministry of Environment, Conservation and Parks give clear direction as to what programs are considered mandatory and non-mandatory and how those programs will be funded in the future;

AND THAT this resolution be forwarded to the Minister of the Environment, Conservation and Parks, Premier Doug Ford, MPP Ernie Hardeman, the Association of Municipalities of Ontario, the Upper Thames River Conservation Authority, Conservation Ontario and all Ontario municipalities.

The Corporation of the City of Stratford, P.O. Box 818, Stratford ON N5A 6W1
Attention: Acting Clerk, 519-271-0250 ext 329, clerks@stratford.ca



Guelph Police Services Board

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OPEN MEETING

MINUTES – NOVEMBER 21, 2019

An Open meeting of the Guelph Police Services Board was held on November 21, 2019.

Present: D. Drone, Chair
R. Carter, Vice Chair
R. Curran, Member
C. Billings, Member
C. Polonenko, Executive Assistant
G. Cobey, Chief of Police
P. Martin, Deputy Chief of Police
J. Sidlofsky Stoffman, Legal Services
L. Pelton, Financial Services Supervisor

Absent: C. Guthrie, Member (excused)

1. WELCOME AND INTRODUCTIONS

2. MEETING CALLED TO ORDER

Chair Drone called the meeting to order at 1:00 p.m. in Room C, Guelph City Hall, 1 Carden Street, Guelph.

3. MOTION TO GO INTO CLOSED SESSION

Moved by R. Carter

Seconded C. Billings

THAT the Guelph Police Services Board convene in closed session to discuss matters that it is of the opinion falls under Section 35(4) (a) or (b) of the *Police Services Act*.

-CARRIED-

4. MOTION TO RECONVENE IN OPEN SESSISON

Moved by C. Billings

Seconded by R. Carter

THAT the Guelph Police Services Board reconvene at 2:32 p.m. in Open Session.

-CARRIED-

5. DECLARATION OF CONFLICT OR PECUNIARY INTEREST

There were no declarations of conflict or pecuniary interest.

6. CLOSED SESSION RESOLUTIONS

There were no motions brought forward from the closed session.

7. PRESENTATIONS/DELEGATIONS

7.1 Guelph Police Service Charity Gala – June 4, 2020 – Elizabeth Kent, Executive Director, Victim Services Wellington, Cst. Neil Moulton, Guelph Police Service

Chief Cobey introduced Elizabeth Kent and Cst. Neil Moulton who are spearheading the first annual Guelph Police Service Charity Gala to be held on June 4, 2020 at the Delta Hotel. The idea was by design the Police Service's Gala, not the Chief's Gala. Cst. Moulton described the event and asked for the Board's support. The goal is to raise \$50,000: \$25,000 to name a room at the new Humane Society after Cst. Jennifer Kovach and \$25,000 to support Victim Services Wellington. The theme will be mental health, using a keynote speaker. To date, more than 20 people have volunteered to help. The question arose as to whether attendees would receive a charitable donation receipt for a portion of the ticket cost of \$150. D. Drone suggested that the Board may ask the question internally to see if it is possible. The receipt may be issued through another affiliated organization, but would be completely a Guelph Police Service event. Chief Cobey said that there is great synergy regarding their overall goal of serving, connecting with and giving back to the community.

D. Drone thanked them for the passion they have for this great cause and for taking time to present this idea to the Board. He confirmed the Board's assistance and support.

Elizabeth Kent and Cst. Neil Moulton left the meeting at 2:47 p.m.

8. APPROVAL OF MINUTES

8.1 Special Meeting of October 9, 2019

Moved by R. Carter

Seconded by C. Billings

THAT the Minutes of the Special Open Meeting held Tuesday, October 9, 2019 be approved as presented.

- CARRIED –

8.2 Meeting of October 17, 2019

Moved by R. Carter

Seconded by C. Billings

THAT the Minutes of the Open Meeting held Thursday, October 17, 2019 be approved as presented.

- CARRIED –

8.3 Meeting of the Progress Review Committee, October 9, 2019

C. Billings requested that the budget approval be a two-stage process as it was this year; that is, present the budget in September and budget approval in October to give time to review and discuss prior to approval. The monthly reporting schedule will be changed to reflect this amendment.

Moved by C. Billings

Seconded by R. Carter

THAT the Minutes of the Progress Review Committee Meeting held Tuesday, October 9, 2019 be approved as amended.

- CARRIED –

9. APPROVAL OF AGENDA

Moved by R. Carter

Seconded by R. Curran

THAT the Guelph Police Services Board approve the Open Meeting agenda as presented.

- CARRIED –

Moved by R. Carter

Seconded by R. Curran

THAT the Guelph Police Services Board adopt **Part 1 – Consent Agenda** as identified below.

- CARRIED –

9.1 Headquarter Renovation and Expansion

That the Report titled “Police Headquarters Renovation and Expansion Project” and dated November 21, 2019, be received for information.

9.2 Board Correspondence Report

That the report titled “Open Meeting – November 21, 2019 Board Correspondence Report” be received for information.

9.3 September 2019 Financial Variance Report

That the Report titled “September 2019 Financial Variance Report” and dated November 21, 2019, be received for information.

L. Pelton reported that there were 1,010 overtime hours and \$72,000 in costs to the Police Service to support Homecoming at the University of Guelph in 2019. There was discussion regarding having the University share in this cost. It was suggested that the Service invoice the University; however, the Chair noted that meetings have been held with the President. What has been discussed informally this year is that the cost be brought to the University by scheduling a meeting with key people from the Service and Board, and the University President and their Board members. At that

time, information from other university communities where the University pays some of these costs will also be presented.

Moved by R. Curran

Seconded by R. Carter

THAT the Guelph Police Services Board recover the cost to the Guelph Police Service for securing the area around the University for Homecoming by sending an invoice to the University in the amount of \$72,000.

After discussion regarding the approach to take with the University, the favoured approach was to send a delegation to the University to present the cost to the Service of not only Homecoming, but also St. Patrick's Day.

Moved by R. Carter

Seconded by C. Billings

THAT the motion be amended that the Board engage the University in dialogue first before sending an invoice to the University for the cost of both Homecoming and St. Patrick's Day by sending a delegation to the University.

-CARRIED-

The original motion was amended to read:

Moved by R. Curran

Seconded by R. Carter

THAT the Guelph Police Services Board recover some of the cost to the Guelph Police Service for securing the area around the University for Homecoming and the cost of St. Patrick's Day by sending a delegation to the University to present and discuss the cost prior to sending an invoice to the University.

-CARRIED-

Moved by C. Billings

Seconded by R. Carter

THAT the Guelph Police Services Board send a delegation to the University to present and discuss the cost of both Homecoming and St. Patrick's Day to the Guelph Police Service.

-CARRIED-

Part 2 – Discussion Agenda

9.4 Community Safety and Wellbeing Plan Committee Selection

Moved by D. Drone

Seconded by C. Billings

THAT the Guelph Police Services Board appoint Rod Curran as the Board's representative on the Community Safety and Wellbeing Plan Committee.

-CARRIED-

9.5 Chief's Monthly Report

Chief Cobey provided his schedule of events for the next month and invited Board members to attend.

9.6 New Business

The date for the Swearing In and Badge Ceremony for the new recruits is December 12, 2019 at City Hall Council Chambers. D. Drone will attend. Zone 5 meeting is on December 10, 2019. R. Curran will attend.

10. INFORMATION ITEMS

- Next Open Meeting: Thursday, **December 12, 2019**, 2:30 p.m., Guelph City Hall, Meeting Room 112, Margaret McKinnon Room
- Zone 5 Meeting: Tuesday, December 10, 2019, 9:00 a.m., Lord Dufferin Centre, 32 First Street, Orangeville
- CAPG Governance Summit: February 20, 2020, 9:00 a.m., Hyatt Regency in Toronto
- 2020 Law of Policing Conference: April 29-30, 2020, Toronto
- OAPSB Spring Conference and AGM: May 27-30, 2020, Marriott Downtown, Toronto
- Inaugural Guelph Police Service Charity Gala: June 4, 2020
- CAPG Annual Conference: August 20-23, 2020, Victoria, B.C.

11. ADJOURNMENT

Moved by C. Guthrie

Seconded by C. Billings

THAT the Open meeting of the Guelph Police Services Board adjourn as at 2:59 p.m.

- CARRIED -

The minutes of this meeting were adopted this 12th day of December, 2019.

"D. Drone"

D. Drone , Chair

"C. Polonenko"

C. Polonenko, Executive Assistant