

# INFORMATION ITEMS

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**Week Ending December 8, 2017**

## **REPORTS**

1. Urban Forest Management Plan 2017 – Implementation Report

## **INTERGOVERNMENTAL CONSULTATIONS**

1. Proposed New Regulation to be made under the Electricity Act, 1998
2. Policy Proposal Notice: Food and Organic Waste Framework
3. Developing a Voluntary Carbon Offsets Program for Ontario
4. Climate Change Adaptation

## **CORRESPONDENCE**

1. Ontario Energy Board Notices
  - Approval to Recover Costs for 2018 Cap-and-Trade Compliance Plans
  - Enbridge Gas Distribution Inc. and Union Gas Limited Application to Amalgamate
  - Approval for Rate Setting Framework
2. GRCA Current, December 2017

## **BOARDS & COMMITTEES**

1. Guelph Police Services Board Meeting Minutes – November 16, 2017

## **ITEMS AVAILABLE IN THE CLERK'S OFFICE**

1. None

# Information Report



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|---------------|--|
| Service Area  | Public Services  |
| Date          | Friday, December 8, 2017   |
| Subject       | <b>Urban Forest Management Plan 2017 - Implementation Report</b> |
| Report Number | PS-17-37   |

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## Executive Summary

### Purpose of Report

To advise Council of progress in implementing Guelph's Urban Forest Management Plan.

### Key Findings

Implementation of the Urban Forest Management Plan is on-track and having the intended result of evolving Guelph's municipal forestry work to a holistic, progressive, and proactive program.

### Financial Implications

Implementation continues within approved budgets.

## Report

The City of Guelph approved the Urban Forest Management Plan in 2012 which marked a commitment to a new era in urban forestry. Built on a strong tradition of arboricultural excellence in Guelph, this plan is an expression of the community's will for the management of its urban forest to be more holistic, progressive, proactive, bold, and engaging.

Guelph's Urban Forest Management Plan is a 20-year renewable roadmap for improving the management of Guelph's urban forest, particularly that which is owned by, or under management agreement with the City. The plan was approved in late 2012, and implementation began late 2013, making 2017 the fourth full year of implementation. A more detailed five-year review of the plan will be undertaken in 2019.

As reported in previous years, implementation is mostly on-track, due in large part to Council's budget approvals to increase staffing capacity in Forestry. The plan has 22 recommendations. This year, significant headway has been made with new initiatives on 13 of the recommendations. Six other recommendations are classed

as complete or on-going. There are three recommendations slated for 2018 or beyond that have not been started. Significant achievements in 2017 are described below, with status briefly described for each recommendation.

Recommendation #3 relates to tree inventory, in which the significant 2017 progress is the posting of the on-line map that shows tree locations, characteristics, and ownership status. This tool has made our tree inventory publicly available, and helped to inform the dialogue around street tree ownership. Over 1,100 webpage visits suggests that "the word is getting out".

Recommendation #4 speaks to targeted vegetation assessments. This year, the final results were received from a partnership project with University of Toronto and Ontario Ministry of Natural Resources and Forestry. Under the Vegetation Sampling Protocol, 103 permanent sample plots were established within City-owned forests during the 2016 field season. These sample plots have been analysed to inform the City's response to restoration needs related to ash mortality caused by emerald ash borer. Additionally, the plots will be revisited to track ecosystem trajectories after ash mortality and after restoration initiatives, where applicable. They also can form the basis for long-term monitoring of forest health within Guelph, helping to flag health trends related to climate change, invasive exotic organisms, and the impacts of urban intensification.

Recommendation #5 is to expand capacity in planting and maintenance of municipal trees. The major gain in 2017 relates to a move in mid-2016 to replace a retiring Arborist with an Inspector Arborist position within our existing complement. This increased inspection capacity meant that thousands of ash trees have been inspected, in addition to the routine number (approximately two thousand) of other trees through service requests.

Recommendation #7 is an Invasive Species and Pest Management Strategy. By necessity, the emerald ash borer plan has been the focus in this area, and we have completed year four of that plan. The significant achievement in 2017 was managing the increased inspections and removals generated by the infestation. This year, the number of ash removals is equal to the sum of all ash removals in the previous 3 years. The expressed mortality is currently increasing exponentially.

Recommendation #8 includes additional staff training in tree risk assessment, which was undertaken in 2017 for the Inspector Arborist.

Recommendation #10 speaks to establishing a green infrastructure asset valuation, and the significant development here is that trees are being included in the corporate asset management plan and protocol. This is a substantial challenge, as trees are unlike most other assets: their initial installation value and service values are a tiny fraction of their eventual value, through growth, whereas most assets begin with maximum value and steadily decline.

Recommendation #11 speaks to effective policies and regulations. Council approved staff-recommended street tree maintenance standards in Q4 2017, which is a very important policy piece for the program.

Recommendation #12 involves updating relevant City documents to reflect best practice and current regulations related to trees. Trees and their accommodation are prominent in the newly-released City of Guelph Urban Design Manual.

Recommendation #14 relates to producing a Tree Technical Manual. Progress has been slow because of other workload pressures, but segments of the draft have been much improved. This work is being done in conjunction with staff from Planning and Engineering.

Recommendation #15 is to implement and monitor new rooting technologies. The newly installed trees in the Wilson Street makeover are installed in Silva Cells, one such rooting technology, to allow enough soil volume in a downtown situation to give trees a chance to thrive. This is the same technology used on Carden Street, which appears to be functioning appropriately now, since the drainage issue was remedied.

Targeted outreach and education are in Recommendation #20. In May, 2017, the Ontario Professional Foresters Association held their annual conference in Guelph. Within the conference, City staff hosted an urban forestry tour and sponsored an Urban Site Index workshop.

Recommendation #21 is to increase municipal capacity for coordination of volunteers for stewardship activities. This year, an existing part-time position that supported the community garden program was transitioned to a more broadly-framed Stewardship Coordinator. Despite the fact that the part-time status of the position is a constraint on how much can be achieved, it has been a very promising start. Both the community garden program and volunteer stewardship activities have been well supported through this position.

Targeted stewardship initiatives, partnerships and funding sources is Recommendation #22. In 2017, funding was approved from TD Greenstreets program for Stormwater Education and Tree Planting, in partnerships with the Engineering and Water departments.

The following recommendations were completed in past years and/or are on-going, and have no substantially new initiatives in 2017:

- Recommendation #1 - Hire Senior Urban Forester
- Recommendation #2 - Create interdepartmental Tree Team
- Recommendation #6 - Analysis of canopy and plantable spaces
- Recommendation #17 - Track municipal tree removals and plantings
- Recommendation #18 - Expand capacity to undertake tree-related plan review and site inspections
- Recommendation #19 - Create (external) Urban Forest Advisory Committee.

The three pending recommendations are as follows:

- Recommendation #9 - Complete a State of the Urban Forest report every five years
- Recommendation #13 - Develop a public tree by-law
- Recommendation #16 - Develop a greening strategy

Additionally, two noteworthy items remain to be addressed, despite the fact that significant headway has been made generally on the broader recommendation. These include the following:

- Recommendation #5 - One additional arborist position was recommended in the plan, but has not yet been approved in a budget
- Recommendation #7 - Despite great progress with the emerald ash borer response, no progress yet on a broader Invasive Species and Pest Management Strategy.

## **Financial Implications**

Implementation continues within approved budgets.

## **Consultations**

The Tree Team (internal stakeholders) and the Urban Forest Advisory Committee (external stakeholders) meet three or four times per year, and are an important communication mechanism from stakeholders to the City, and from the City to the community of interest.

## **Corporate Administrative Plan**

### **Overarching Goals**

Service Excellence

### **Service Area Operational Work Plans**

Our Services - Municipal services that make lives better

## **Attachments**

ATT-1      Urban Forest Management Plan Recommendations Update 2017

## **Report Author**

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**Approved By**

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## Urban Forest Management Plan Recommendations Update 2017

### MANAGEMENT AND MONITORING

| # | <i><b>Recommendation</b></i>  | <i><b>Year</b></i> | <i><b>Status</b></i>   |
|---|---|--------------------|--|
| 1 | Create a Senior Urban Forester position   | 2013               | Complete: Nov 2013, position since March 2015 overseeing Parks Operations in addition to Forestry  |
| 2 | Create an interdepartmental "Tree Team" of City staff                                   | 2013               | Complete: quarterly meetings since June 2014 – combined with Urban Forest Advisory Committee since 2015  |
| 3 | Increase capacity to complete an inventory of municipal street and park trees           | 2013               | <ul style="list-style-type: none"> <li>Capacity added: Technical staff added 2014; tree inventory now ~90% complete</li> <li>On-line tree ownership map available to the public (2016)</li> </ul>  |
| 4 | Undertake targeted vegetation assessment and management of City parks and natural areas | 2015               | On-going: <ul style="list-style-type: none"> <li>Natural Areas Monitoring established and baseline report/data complete (2016)</li> <li>Future projects pending.</li> </ul>  |
| 5 | Expand the City's capacity for planting and maintenance of municipal trees              | 2013               | Partial: <ul style="list-style-type: none"> <li>One of two recommended additional arborists approved in 2015 budget; staff added in June, 2015</li> <li>One existing Arborist position converted to Inspector Arborist in November, 2016.</li> </ul> |
| 6 | Undertake an Urban Tree Cover and Potential Plantable Spaces Analysis                   | 2013               | Partial: <ul style="list-style-type: none"> <li>Master's thesis in cooperation with U of G School of Landscape Architecture complete 2016</li> <li>Plantable spaces identification and prioritization, target: 2018</li> </ul>                       |

## Urban Forest Management Plan Recommendations Update 2017

|    |   |      |  |
|----|---|------|--|
| 7  | Develop and implement an Invasive Species and Pest Management Strategy, starting with an Emerald Ash Borer Strategy | 2013 | Partial / Ongoing: <ul style="list-style-type: none"> <li>• Emerald Ash Borer Plan, completed year 4 of implementation; broader invasives strategy not started</li> <li>• Increased capacity to remove invasive vegetation with addition of Supervisor, Trails and Natural Areas (Buckthorn, Japanese Knot weed, Poison Ivy). Several projects completed in 2016</li> <li>• Creation of GIS layers to allow for the collection of pest and disease information for individual trees; development of Integrated Pest Management Strategy to move forward in 2018</li> </ul> |
| 8  | Develop tree risk management policy and train City Arborists in risk assessment                                     | 2015 | Partial: Hiring of Inspector Arborist, November – Tree Risk Assessment Qualification (TRAQ) training through the International Society of Arborists (ISA) completed.   |
| 9  | Complete a State of the Urban Forest report every five years  | 2017 | Pending: Target of 2019 to include 2014-2018; plan implemented in 2014, not 2012 as originally intended  |
| 10 | Establish a green infrastructure asset valuation  | 2018 | Pending: Trees included in Corporate Asset Management Process (2017).  |



## Urban Forest Management Plan Recommendations Update 2017

### PLANNING

| #  | Recommendation  | Year | Status   |
|----|---|------|--|
| 11 | Assess the effectiveness of current tree-related policies and legislation                         | 2013 | Pending: Council approved Tree Ownership and Maintenance Standards (2017)  |
| 12 | Update City documents to be consistent with new tree-related policies, guidelines and legislation | 2014 | Partial: <ul style="list-style-type: none"> <li>• 2017 update of Linear Infrastructure Standards</li> <li>• Council approved Urban Design Manual (2017)</li> </ul> |
| 13 | Develop and implement a Public Tree By-law  | 2018 | Pending  |

### PROTECTION, ENHANCEMENT, PLANTING

| #  | Recommendation  | Year | Status  |
|----|---|------|---|
| 14 | Implement and assess use of the new Tree Technical Manual                             | 2013 | Partial: Tree Technical Manual Substantially completed draft. Community Engagement Plan proposed for early 2018. Target completion: Q2 2018   |
| 15 | Implement and monitor success of new rooting technologies                             | 2013 | On-going: <ul style="list-style-type: none"> <li>• Integration of cell technology (Silva Cell) into Wilson Street reconstruction.</li> <li>• Continue to monitor tree cells on Carden Street</li> </ul> |
| 16 | Develop a Greening Strategy building on the Potential Plantable Spaces Analysis       | 2018 | Pending : <ul style="list-style-type: none"> <li>• Plantable Spaces Identification and Prioritization (Based on Potential Plantable Spaces Analysis)</li> </ul>   |
| 17 | Track municipal tree removals and plantings   | 2018 | On-going  |
| 18 | Expand the City's capacity to undertake tree-related plan review and site inspections | 2015 | Capacity improved with the 2014 hiring of 2 technologists   |

# Urban Forest Management Plan Recommendations Update 2017

## COMMUNICATIONS

| #  | Recommendation  | Year | Status  |
|----|---|------|---|
| 19 | Create an Urban Forest Advisory Committee   | 2013 | Meeting ~quarterly since early 2014– combined with Urban Forest Advisory Committee since 2015   |
| 20 | Pursue targeted urban forest education and outreach                                   | 2012 | <p>Ongoing:</p> <ul style="list-style-type: none"> <li>• Hosted 2017 Ontario Professional Foresters Association Conference and City Tours</li> <li>• Forests Ontario: Forestry in the Classroom – deliver forestry education at local schools</li> <li>• Development of new 'Tree' Website – target completion early 2018</li> </ul>                    |
| 21 | Increase municipal capacity for coordination of volunteers for stewardship activities | 2014 | Increased with technical staff (2014), Trails and Natural Areas Supervisor (May, 2016) and Part-time Community Stewardship coordinator position (2017)  |
| 22 | Pursue targeted stewardship initiatives, partnerships and funding sources             | 2015 | <p>Ongoing :</p> <ul style="list-style-type: none"> <li>• University of Toronto (Vegetative Sampling Protocol) (2016)</li> <li>• University of Guelph (Potential Plantable Spaces Analysis) (2015)</li> <li>• Received 2017 TD Green Streets grant for Tree Planting and Stormwater Education in partnership with Engineering and Waterworks</li> </ul> |

| Provincial/Federal Consultation Alert                              |          |                       |   |  |  |                       |   |
|--|----------|-----------------------|---|--|--|-----------------------|---|
| Title  | Ministry | Consultation Deadline | Summary   | Proposed Form of Input   | Rationale  | Lead                  | Link to Ministry Website  |
| Proposed New Regulation to be made under the Electricity Act, 1998 | Energy   | January 12, 2018      | <p>The purpose of the proposed regulation is to ensure the appropriate siting of renewable energy generation facilities in relation to residential areas and prime agricultural land.</p> <p style="text-align: center;">* * *</p> <p>The Province's 2017 Long-Term Energy Plan (LTEP) commits to enhance Ontario's net metering framework to give customers new ways to participate in clean, renewable electricity generation. In accordance with this commitment, the Ministry of Energy intends to expand net metering eligibility to include new ownership models and to ensure appropriate consumer protection provisions and siting restrictions are in place. The Ministry of Energy intends to propose regulatory changes to enable new ownership models, as well as other regulatory measures in support of an expanded and enhanced net metering framework, as follows:</p> <ul style="list-style-type: none"><li>• Enable third-party ownership of net-metered generation facilities and virtual net metering demonstration projects</li><li>• Adapt and enhance the existing energy consumer protection framework to support</li></ul> | <p>Staff comments will be submitted on the online Environmental Registry (EBR) and provided to Council via the Information Package following the consultation deadline.</p> <p>A joint response will be prepared through EWaCC and Climate Change Office</p> | <p>Staff level comments will be consistent with the City's approach with energy planning.</p> <p>Restrictions on siting of renewable energy generation systems may impact the city's ability to meet targets for local renewable generation in the Community Energy Initiative</p> | Climate Change Office | <a href="http://www.ebr.gov.on.ca/ERS-WEB-External/displaynoticecontent.do?noticeId=MTM0MDM0&amp;statusId=MjAzODk3&amp;language=en">http://www.ebr.gov.on.ca/ERS-WEB-External/displaynoticecontent.do?noticeId=MTM0MDM0&amp;statusId=MjAzODk3&amp;language=en</a> |

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|  |  |  | <div>the introduction of third-party ownership arrangements</div> <ul style="list-style-type: none"><li>• Ensure that prescribed types of renewable energy generation facilities are sited appropriately.</li></ul> |  |  |  |  |
|--|--|--|---|--|--|--|--|

| Provincial/Federal Consultation Alert                                 |  |                       |   |  |   |   |   |
|---|--|-----------------------|---|--|---|---|---|
| Title   | Ministry                                       | Consultation Deadline | Summary   | Proposed Form of Input   | Rationale   | Lead  | Link to Ministry Website  |
| <b>Policy Proposal Notice</b><br><br>Food and Organic Waste Framework | Ministry of the Environment and Climate Change | January 15, 2018      | <p>An EBR notice has been posted (013-1814) as a Policy Proposal Notice. The Ministry has developed a proposed Food and Organic Waste Framework as part of its commitments in the Strategy for a Waste-Free Ontario: Building a Circular Economy. The Framework consists of two complementary components:</p> <ul style="list-style-type: none"><li>• Part A: Proposed Food and Organic Waste Action Plan which outlines strategic commitments to be taken by the province to address food and organic waste; and,</li><li>• Part B: Proposed Food and Organic Waste Policy Statement under the Resource Recovery and Circular Economy Act, 2016, which provides direction to the province, municipalities, producers, IC&amp;I sector, waste management sector, and others to further the provincial interest in waste reduction and resource recovery as it relates to food and organic waste.</li></ul> <p>The proposed Framework strives towards the achievement of the following objectives:</p> <ul style="list-style-type: none"><li>• Reduce food and organic waste</li><li>• Recover resources from food waste and organic waste</li><li>• Support resource recovery infrastructure</li><li>• Promote beneficial uses of recovered resources</li></ul> <p>The proposed Framework includes actions and policies which support Ontarians as they prevent food and organic waste, rescue surplus food, recover resources from food and organic waste, and find sustainable end-uses for products made from organic materials.</p> | Staff comments will be submitted on the online Environmental Registry (EBR) and provided to Council via the Information Package following the consultation deadline. | <p>Staff response on the proposed Framework will be consistent with our comments given at our invited participation at Ministry Food Waste Consultation Sessions.</p> <p>The City of Guelph has a vested interest in diverting food and organic waste from landfill through the operation of our Organic Waste Processing Facility, thereby reducing our carbon footprint and increasing our diversion rate.</p> <p>Further, due to some of the proposals in the framework, there may be considerations related to City operations, capacity, promotion/education, etc.</p> | Solid Waste Resources, Environmental Services | <a href="https://www.ebr.gov.on.ca/ERS-WEB-External/displaynoticecontent.do?noticeId=MTMzOTI0&amp;statusId=MjAzNzAz&amp;language=en">https://www.ebr.gov.on.ca/ERS-WEB-External/displaynoticecontent.do?noticeId=MTMzOTI0&amp;statusId=MjAzNzAz&amp;language=en</a> |

| Provincial/Federal Consultation Alert                     |  |                       |  |   |  |                       |   |
|---|--|-----------------------|--|---|--|-----------------------|---|
| Title   | Ministry                                   | Consultation Deadline | Summary  | Proposed Form of Input  | Rationale  | Lead                  | Link to Ministry Website  |
| Developing a Voluntary Carbon Offsets Program for Ontario | Ministry of Environment and Climate Change | January 15, 2018      | <p>The province is looking for feedback regarding the development of a program that enables the creation of carbon offset credits in Ontario's voluntary carbon offsets program.</p> <p>Ontario's proposed voluntary carbon offsets program will create a clear set of rules and requirements for anyone who wants to facilitate the creation of carbon offsets projects and to sell the credits generated from these projects to others. Ontario's program for quality branded voluntary carbon offsets would:</p> <ul style="list-style-type: none"><li>• Provide a mechanism for government , the private</li></ul> | <p>Staff comments will be submitted on the online Environmental Registry (EBR) and provided to Council via the Information Package following the consultation deadline. A joint response will be prepared through EWaCC and Climate Change Office</p> | <p>Staff level comments will be consistent with the City's approach to energy planning.</p> <p>City energy-related projects will often result in lower carbon emissions, and may be eligible for the program. Further, the City already obtains credits for captured biogas at the Eastview decommissioned landfill site, and this program may impact the credit sale process.</p> | Climate Change Office | <a href="http://www.ebr.gov.on.ca/ERS-WEB-External/displaynoticecontent.do?noticeId=MTMzNzM0&amp;statusId=MjAzMzg0&amp;language=en">http://www.ebr.gov.on.ca/ERS-WEB-External/displaynoticecontent.do?noticeId=MTMzNzM0&amp;statusId=MjAzMzg0&amp;language=en</a> |

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|  |  |  | <div>sector and others to reduce both their carbon and ecological footprints;</div> <div><ul style="list-style-type: none"><li>• Facilitate participation by Indigenous, northern and agricultural communities and municipalities in the carbon market;</li><li>• Promote additional environmental co-benefits; and</li><li>• Drive innovation and support the transition to a low carbon economy.</li></ul></div> |  |  |  |  |
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| Provincial/Federal Consultation Alert |  |                       |   |  |   |                       |   |
|---------------------------------------|--|-----------------------|---|--|---|-----------------------|---|
| Title                                 | Ministry                                       | Consultation Deadline | Summary   | Proposed Form of Input   | Rationale   | Lead                  | Link to Ministry Website  |
| Climate Change Adaptation             | Ministry of the Environment and Climate Change | January 21, 2018      | <p>The Province is seeking feedback regarding its climate change adaptation approach.</p> <p>Ontario has made progress on a number of climate change adaptation actions, and this proposal outlines the next set of actions to help ensure communities and their partner organizations, governments, private businesses and individual Ontarians have the information they need to build resilience in a changing climate</p> | <p>Staff comments will be submitted on the online Environmental Registry (EBR) and provided to Council via the Information Package following the consultation deadline.</p> <p>A joint response will be prepared through EWaCC and Climate Change Office</p> | <p>Staff level comments will be consistent with the City's approach to climate change mitigation strategies and adaptation planning.</p> <p>Given that climate change is affecting Guelph, it is the City's desire to ensure provincial programming assists with our adaptation planning.</p> | Climate Change Office | <a href="http://www.ebr.gov.on.ca/ERS-WEB-External/displaynoticecontent.do?noticeId=MTMzNjA3&amp;statusId=MjAzMTcz&amp;language=en">http://www.ebr.gov.on.ca/ERS-WEB-External/displaynoticecontent.do?noticeId=MTMzNjA3&amp;statusId=MjAzMTcz&amp;language=en</a> |



# **ONTARIO ENERGY BOARD NOTICE TO CUSTOMERS OF ENBRIDGE GAS DISTRIBUTION INC. UNION GAS LIMITED AND EPCOR NATURAL GAS LIMITED PARTNERSHIP**

**Enbridge Gas Distribution Inc., Union Gas Limited and EPCOR Natural Gas Limited Partnership have each applied for approval to recover the costs associated with their 2018 cap and trade compliance plans.**

**Learn more. Have your say.**

**Under the Government of Ontario's greenhouse gas emissions regulation each of Enbridge Gas Distribution Inc., Union Gas Limited and EPCOR Natural Gas Limited Partnership are required to develop plans to meet their cap and trade compliance obligations. Each of the natural gas utilities have applied for approval to recover the costs associated with their 2018 cap and trade compliance plans. If approved, the costs of the proposed plans would raise natural gas rates by \$0.40 to \$0.50 on average per month starting January 1, 2018 for residential customers. The exact amount of the increase will depend on the amount of gas you use and on your gas utility. Other customers, including businesses, may also be affected.**

**The Ontario Energy Board will assess the cost-effectiveness of each of the cap and trade compliance plans filed by the natural gas utilities to determine whether the gas utilities can recover those costs in the rates they charge customers.**

**Enbridge Gas Distribution Inc. and Union Gas Limited have also asked for approval of a jointly developed procurement and funding model to introduce renewable natural gas into the Ontario market.**

## **THE ONTARIO ENERGY BOARD WILL HOLD A PUBLIC HEARING**

The Ontario Energy Board (OEB) will hold a combined public hearing to consider the requests made by each of Enbridge Gas, Union Gas and EPCOR Natural Gas. We will question each of the gas utilities on their cap and trade compliance plans and on each of their cases for a rate change to implement those plans. We will review the proposals of Enbridge Gas and Union Gas in relation to the renewable natural gas procurement and funding model. We will also hear questions and arguments from individual customers and from groups that represent customers of Enbridge Gas, Union Gas and EPCOR Natural Gas. The OEB will assess whether the compliance plans are cost-effective to determine whether the recovery of the cap and trade costs from customers is reasonable, and will determine whether to approve the renewable natural gas procurement and funding model.

The OEB is an independent and impartial public agency. We make decisions that serve the public interest. Our goal is to promote a financially viable and efficient energy sector that provides you with reliable energy services at a reasonable cost.

## **BE INFORMED AND HAVE YOUR SAY**

You have the right to information regarding this application and to be involved in the process.

- You can review each of the Enbridge Gas, Union Gas and EPCOR Natural Gas applications on the OEB's website now.
- You can file a letter with your comments at any time before the end of the OEB's hearing, which will be considered during the hearing.
- You can become an active participant (called an intervenor). Apply by **December 22, 2017** or the hearing will go ahead without you and you will not receive any further notice of the proceeding.
- At the end of the process, you can review the OEB's decision and its reasons on our website.

## **LEARN MORE**

Our file numbers for this case is **EB-2017-0224 (Enbridge Gas), EB-2017-0255 (Union Gas) and EB-2017-0275 (EPCOR Natural Gas)**. To learn more about this hearing, find instructions on how to file letters or become an intervenor, or to access any document related to this case, please enter one of the three file numbers **EB-2017-0224 (Enbridge Gas), EB-2017-0255 (Union Gas) and EB-2017-0275 (EPCOR Natural Gas)** on the OEB website: [www.ontarioenergyboard.ca/notice](http://www.ontarioenergyboard.ca/notice). You can also phone our Consumer Relations Centre at 1-877-632-2727 with any questions.

## **ORAL VS. WRITTEN HEARINGS**

There are two types of OEB hearings – oral and written. The OEB will determine at a later date whether to proceed by way of a written or oral hearing. If you think an oral hearing is needed, you can write to the OEB to explain why by **December 22, 2017**.

**PRIVACY**

*If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. However, your personal telephone number, home address and email address will be removed. If you are a business, all your information will remain public. If you apply to become an intervenor, all information will be public.*

*This hearing will be combined pursuant to section 21(5) and held under section 36 of the Ontario Energy Board Act, S.O. 1998 c.15 (Schedule B).*



# ONTARIO ENERGY BOARD NOTICE TO CUSTOMERS OF ENBRIDGE GAS DISTRIBUTION INC. AND UNION GAS LIMITED

**Enbridge Gas Distribution Inc. and Union Gas Limited have applied for approval to amalgamate to form a single gas distribution, transportation and storage company.**

**Learn more. Have your say.**

Enbridge Gas Distribution Inc. and Union Gas Limited have applied to the Ontario Energy Board to amalgamate to form a single natural gas distribution, transportation and storage company effective January 1, 2019. The amalgamated utility would serve over 3.5 million natural gas customers in Ontario.

Enbridge Gas Distribution Inc. and Union Gas Limited say that their customers will not pay any costs related to the amalgamation and that if the Ontario Energy Board approves the amalgamation, customers will receive a total benefit of \$410 million over a ten-year period.

The rates that Enbridge Gas Distribution Inc. and Union Gas Limited currently charge customers are set using two separate frameworks that expire at the end of 2018. The Ontario Energy Board would normally review the costs of each of the gas utilities to set new rates starting in 2019. In a separate application, Enbridge Gas Distribution Inc. and Union Gas Limited have asked the Ontario Energy Board to defer its full review of their costs for 10 years and have proposed a methodology for setting rates from 2019 to the end of 2028 using a formula. The Ontario Energy Board will review this rate proposal in a separate proceeding. You can review the notice and related documents for that proceeding at [www.oeb.ca/EnbridgeUnionRateFramework](http://www.oeb.ca/EnbridgeUnionRateFramework).

## THE ONTARIO ENERGY BOARD IS HOLDING A PUBLIC HEARING

The OEB will hold a public hearing to consider the application filed by Enbridge Gas and Union Gas. We will question both companies on the case. We will also hear arguments from individuals and from groups that represent the customers of both Enbridge Gas and Union Gas. At the end of this hearing, the OEB will decide whether to approve the application.

The OEB is an independent and impartial public agency. We make decisions that serve the public interest. Our goal is to promote a financially viable and efficient energy sector that provides you with reliable energy services at a reasonable cost.

## BE INFORMED AND HAVE YOUR SAY

You have the right to information regarding this application and to be involved in the process.

- You can review the application filed by Enbridge Gas and Union Gas on the OEB's website now.
- You can file a letter with your comments, which will be considered during the hearing.
- You can become an active participant (called an intervenor). Apply by **December 20, 2017** or the hearing will go ahead without you and you will not receive any further notice of the proceeding.
- At the end of the process, review the OEB's decision and its reasons on our website.

## LEARN MORE

Our file number for this case is **EB-2017-0306**. To learn more about this hearing, find instructions on how to file letters or become an intervenor, or to access any document related to this case, please select the file number **EB-2017-0306** from the list on the OEB website: [www.oeb.ca/notice](http://www.oeb.ca/notice). You can also phone our Consumer Relations Centre at 1-877-632-2727 with any questions.

## ORAL VS. WRITTEN HEARINGS

There are two types of OEB hearings – oral and written. Enbridge Gas and Union Gas have asked for a written hearing. The OEB is considering this request. If you think an oral hearing is needed, you can write to the OEB to explain why by **December 20, 2017**.

## PRIVACY

*If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. However, your personal telephone number, home address and email address will be removed. If you are a business, all your information will remain public. If you apply to become an intervenor, all information will be public.*

*This hearing will be held under section 43(1) of the Ontario Energy Board Act, 1998, S.O. 1998.*



Ontario

Ontario Energy Board    Commission de l'énergie  
de l'Ontario

# ONTARIO ENERGY BOARD NOTICE TO CUSTOMERS OF ENBRIDGE GAS DISTRIBUTION INC. AND UNION GAS LIMITED

**Enbridge Gas Distribution Inc. and Union Gas Limited  
have applied for approval of a new framework that would set rates for the  
delivery of natural gas from January 1, 2019 to December 31, 2028**

**Learn more. Have your say.**

Enbridge Gas Distribution Inc. and Union Gas Limited have jointly asked the Ontario Energy Board to approve a new framework that, if approved, would be used to set rates for the delivery of natural gas to customers in every year from 2019 to the end of 2028.

The rates that Enbridge Gas Distribution Inc. and Union Gas Limited currently charge customers for the delivery of natural gas are set using two separate five-year frameworks that will expire at the end of 2018. The Ontario Energy Board would normally review the costs of each of the gas utilities to set new rates starting in 2019. However, in a separate application, Enbridge Gas Distribution Inc. and Union Gas Limited have asked the Ontario Energy Board for approval to amalgamate the two utilities to form a single natural gas distribution, transmission and storage company effective January 1, 2019. As part of that application, which the Ontario Energy Board is reviewing in a separate hearing (EB-2017-0306), the utilities have asked to defer the full review of their costs for 10 years.

In the current application, the gas utilities have proposed a rate setting framework that would:

- escalate rates annually based on an index driven by inflation without reductions to account for productivity or for a stretch factor
- allow the continued recovery of certain routine, pass through costs such as gas commodity, upstream transportation and cap and trade costs
- allow the recovery of certain non-routine costs provided they are outside of the applicants' control and exceed a threshold of \$1 million

Enbridge Gas Distribution Inc. and Union Gas Limited have also asked for other approvals related to qualifying for incremental capital, adjustments to currently approved revenues and for the continuation of some, and the discontinuation of other deferral and variance accounts.

## **THE ONTARIO ENERGY BOARD IS HOLDING A PUBLIC HEARING**

The OEB will hold a public hearing to consider the rate framework application filed by Enbridge Gas and Union Gas. We will question both companies on the case. We will also hear arguments from individuals and from groups that represent the customers of both Enbridge Gas and Union Gas. At the end of this hearing, the OEB will decide whether to approve the application.

The OEB is an independent and impartial public agency. We make decisions that serve the public interest. Our goal is to promote a financially viable and efficient energy sector that provides you with reliable energy services at a reasonable cost.

## **BE INFORMED AND HAVE YOUR SAY**

You have the right to information regarding this application and to be involved in the process.

- You can review the application filed by Enbridge Gas and Union Gas on the OEB's website now.
- You can file a letter with your comments, which will be considered during the hearing.
- You can become an active participant (called an intervenor). Apply by **December 16, 2017** or the hearing will go ahead without you and you will not receive any further notice of the proceeding.
- At the end of the process, review the OEB's decision and its reasons on our website.

## LEARN MORE

Our file number for this case is **EB-2017-0307**. To learn more about this hearing, find instructions on how to file letters or become an intervenor, or to access any document related to this case, please select the file number **EB-2017-0307** from the list on the OEB website: [www.oeb.ca/notice](http://www.oeb.ca/notice). You can also phone our Consumer Relations Centre at 1-877-632-2727 with any questions.

## ORAL VS. WRITTEN HEARINGS

There are two types of OEB hearings – oral and written. Enbridge Gas and Union Gas have asked for an oral hearing. The OEB will determine at a later date whether to proceed by way of a written or oral hearing. If you think an oral hearing is needed, you can write to the OEB to explain why by **December 16, 2017**.

## PRIVACY

*If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. However, your personal telephone number, home address and email address will be removed. If you are a business, all your information will remain public. If you apply to become an intervenor, all information will be public.*

*This hearing will be held under section 36 of the Ontario Energy Board Act, 1998, S.O. 1998.*



## GRCA General Membership

|   |   |
|---|---|
| <b>Chair</b>  | Helen Jowett  |
| <b>Vice-Chair</b>   | Chris White   |
| <b>Townships of Amaranth, East Garafraxa, Melancthon and Southgate and Town of Grand Valley</b> | Guy Gardhouse   |
| <b>Townships of Mapleton and Wellington North</b>   | Pat Salter  |
| <b>Township of Centre Wellington</b>  | Kirk McElwain   |
| <b>Town of Erin, Townships of Guelph/Eramosa and Puslinch</b>                                   | Chris White   |
| <b>City of Guelph</b>   | Bob Bell, Mike Salisbury  |
| <b>Region of Waterloo</b>   | Les Armstrong, Elizabeth Clarke, Sue Foxton, Helen Jowett, Geoff Lorentz, Jane Mitchell, Joe Nowak, Wayne Roth, Sandy Shantz, Warren Stauch |
| <b>Municipality of North Perth and Township of Perth East</b>                                   | George Wicke  |
| <b>Halton Region</b>  | Cindy Lunau   |
| <b>City of Hamilton</b>   | George Stojanovic   |
| <b>Oxford County</b>  | Bruce Banbury   |
| <b>County of Brant</b>  | Brian Coleman, Shirley Simons   |
| <b>City of Brantford</b>  | Dave Neumann, Vic Prendergast   |
| <b>Haldimand and Norfolk Counties</b>   | Bernie Corbett, Fred Morison  |

## Getting set to build a new Guelph Lake Nature Centre

The GRCA is getting ready to build the new Guelph Lake Nature Centre, which it expects to complete by the summer of 2020.

At its November meeting, the GRCA board allocated \$100,000 to this project. These funds will come from the building and mechanical equipment reserve. This brings the funding to \$1.82 million, or more than 80 per cent of the expected construction cost. Staff received board approval to go ahead with construction drawings, detailed designs and specifications and to tender the project.

The Grand River Conservation Foundation will continue raising funds to meet the \$2.5 million goal of the Nature at Your Doorstep Campaign for the Guelph Lake Nature Centre. Funds raised will cover the cost of the facility and the site work. Many community organizations, businesses and individuals have already contributed. Most recently, the Rotary Club of Guelph announced its Centennial Project at Guelph Lake, which includes a trail expansion, an observatory in the park, a planetarium for the nature centre and \$250,000 for construction of the nature centre itself. The club's centennial year is also 2020.

The existing nature centre is a single-family home that was converted into a nature centre in 1980. The site has many accessibility barriers. The new nature centre will be within Guelph Lake Park and will be accessible, providing a place for both students and people visiting the park.

parts of the creek. GRCA staff will monitor the drawdown and will move any fish that become stranded. While the water level is low, large mud flats will be exposed and water will continue to flow through the old creek channel at the bottom of the reservoir.

A similar drawdown was completed in November 2014 for concrete repairs on the structure.

## New Secretary Treasurer/Deputy CAO appointed

Karen Armstrong has been appointed as the new Secretary-Treasurer/Deputy CAO, effective January 1, 2018.

Karen has worked at the GRCA for 15 years, currently serving as Manager of Human Resources. She holds a BBA from Wilfrid Laurier University, an MBA from the University of Windsor and a Diploma in Municipal Administration from the Association of Municipal Clerks and Treasurers of Ontario.

In her new role, Karen will oversee the Administration Division of the GRCA, which includes Communications, Human Resources, Corporate Services and Information Systems and Technology. She will also be the Acting CAO when CAO Joe Farwell is away.

Karen replaces Keith Murch, who will be retiring in February, after 24 years in this role.

## Wellesley Dam inspection

The water level in Wellesley Pond will be drawn down for about one week beginning December 4 in order to allow for a dam inspection.

The inspection will be conducted in one day, and then the pond will return to its normal holding level. The dam is owned and operated by the GRCA. Water is being drained slowly over a few days to minimize silt from being washed downstream and to give fish time to move to other

## Dike maintenance in New Hamburg

A maintenance project for the New Hamburg Dike will last approximately three weeks, until mid-December.

Trees, shrubs and invasive plant species are being removed from the face of the dike and, where needed, grass is being planted. Much of the area is heavily overgrown with invasive Manitoba maples, many of which are split or fallen, with exposed roots.





This work improves the integrity of the dike and allows for more efficient passage of flood waters along the river, reducing flooding.

The project has been undertaken by the GRCA, which owns and maintains this section of dike along the Nith River behind Sobeyes, between Burns and Mill Streets. The maintenance program for this dike is similar to that at other GRCA-owned dikes in Cambridge and Brantford.

The \$50,000 project is being carried out by contractors. Most of the work will be completed in areas with limited access.

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## Seasonal weather

November brought seasonal temperatures and precipitation, following the warm, wet weather in October.

The first recorded snowfall was during the second week of November. The Luther Marsh climate station recorded the biggest snowfall at six centimetres, but it melted during the warm days that followed.

The large reservoirs are close to the normal operating level for this time of year. During the winter, reservoir water will be discharged into the rivers to help with both wastewater assimilation and healthy river ecology.

Lake Erie continues to be well above the long-term average, so the lower Grand River continues to be susceptible to flooding from lake surge. Three high lake level watch messages were issued for Lake Erie since late October — on October 24, 30 and November 1.

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## A big thanks to Dufferin

Dufferin County will contribute to the Rural Water Quality Program (RWQP) each year, starting with \$20,000 this year.

The program provides funding to Dufferin County landowners who are completing projects that improve water quality. Through the program, landowners in Dufferin have received \$417,000 since 2002 for 174 projects.

For the first years of this program, grants came from outside funding partners. Later, the Upper Grand Restoration Fund allowed the program to continue. In 2012, Dufferin provided a one-time \$50,000 grant. Now it is making a long-term commitment.



GRCA Forester Ron Wu-Winter and Forestry Specialist Meghan Clay check the work at Shade's Mills Park where rows of trees were removed to improve forest health.

The Grand River RWQP is provided across the watershed by GRCA staff, thanks to funding contributions from municipalities and many partners. Since 1998, nearly 6,000 voluntary projects have been completed to help to improve river health and reduce the Grand River's impact on Lake Erie.

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## Forestry work at Puslinch and Starkey

Puslinch Tract in Cambridge is closed to visitors on December 5 and December 6 and Starkey Hill in Puslinch is closed on December 7 and December 8 for hazard tree removal.

GRCA forestry crews are working with a contractor to remove hazard trees near trails. They appreciate the co-operation of visitors to GRCA properties and ask them to obey signs, fencing and yellow and black warning tape wherever they see these on GRCA property.

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## Forest improvement at Shade's Mills

Forest improvements in the conifer plantations at Shade's Mill Park took several weeks this fall.

Crews thinned the plantations east of the reservoir and trails were closed on weekdays while work was underway. A contractor

harvested rows, groups and selected individual trees which had been marked for removal. This improves forest health and creates varied habitats. By removing rows of trees, damage to the forest was minimized.

It is part of the GRCA's long-term forest management program to convert plantations to more natural forests. Thinning was scheduled to avoid nesting season.

The contractor removed most of the felled trees, but some branches and other small pieces were left on the ground to decompose

This issue of *GRCA Current* was published in December 2017.

It is a summary of the November, 2017 business conducted by the Grand River Conservation Authority board and committees, as well as other noteworthy happenings and topics of interest.

The Grand River Conservation Authority welcomes distribution and forwarding of *GRCA Current*.

**Next board meeting:**  
December 15 at 9:30 a.m.,  
GRCA Administration Centre

**Subscribe to GRCA Current and other news:**  
[www.grandriver.ca/subscribe](http://www.grandriver.ca/subscribe)

**View meeting agendas:**  
<https://calendar.grandriver.ca/directors>

**View GRCA events:**  
[www.grandriver.ca/events](http://www.grandriver.ca/events)



## Guelph Police Services Board

PO Box 31038, Willow West Postal Outlet, Guelph, Ontario N1H 8K1

Telephone: (519) 824-1212 #7213 Fax: (519) 824-8360

TTY (519)824-1466 Email: board@guelphpolice.ca

### OPEN MEETING

### MINUTES – NOVEMBER 16, 2017

An Open meeting of the Guelph Police Services Board was held on November 16, 2017.

**Present:** D. Drone, Chair  
J. Sorbara, Vice-Chair  
L. Griffiths, Member  
C. Guthrie, Member  
C. Polonenko, Executive Assistant  
J. DeRuyter, Chief of Police  
P. Martin, Deputy Chief of Police  
J. Sidlofsky Stoffman, Legal Services  
S. Purton, Financial Services Manager

**Regrets:** C. Billings, Member

**Guests:** David Lee, Director, University of Guelph Campus Police; Andrew Serafin and guests. Guelph Police Service: Inspector G. Male, S. Odorico

1. **WELCOME AND INTRODUCTIONS**

2. **MEETING CALLED TO ORDER**

Chair D. Drone called the meeting to order at 1:01 p.m. in Meeting Room C, Guelph City Hall, 1 Carden Street, Guelph.

3. **MOTION TO GO INTO CLOSED SESSION**

Moved by J. Sorbara

Seconded by L. Griffiths

**THAT** the Guelph Police Services Board convene in closed session to discuss matters that it is of the opinion falls under Section 35(4) (a) or (b) of the *Police Services Act*.

**-CARRIED-**

4. **MOTION TO RECONVENE IN OPEN SESSION**

Moved by L. Griffiths

Seconded by C. Guthrie

**THAT** the Guelph Police Services Board reconvene at 2:28 p.m. in Open Session.

**-CARRIED-**



5. **DECLARATION OF CONFLICT OR PECUNIARY INTEREST**

There were no declarations of conflict or pecuniary interest.

6. **CLOSED SESSION RESOLUTIONS**

Moved by C. Guthrie

Seconded by J. Sorbara

**THAT** the following Closed session resolutions be reported in open session:

**THAT** the Guelph Police Services Board extend the Agreement with Bob's Towing for a further one (1) year term from January 1, 2018 to December 31, 2018.

**THAT** the Guelph Police Services Board accept the proposal of Tonin & Co. LLP, Chartered Professional Accountants, to perform a Review Engagement on the Community Account in the amount of \$750.00 plus HST per year, inclusive of disbursements, for a three-year period, commencing January 1, 2018, for the fiscal years 2017, 2018, and 2019.

**-CARRIED-**

7. **PRESENTATIONS/DELEGATIONS**

7.1 **Delegation – Mr. Andrew Serafin**

D. Drone invited Mr. Andrew Serafin, a citizen of Guelph, and friends accompanying him, to the meeting. After being advised of the guidelines for delegations, Mr. Serafin introduced himself and addressed the Board. On April 20, 2017, Mr. Serafin was riding his bicycle in the City of Guelph and was struck by a vehicle. He presented two issues: 1) disagreement with the *Highway Traffic Act* charge laid against the driver of the vehicle, which was subsequently changed by the Provincial Prosecutor, and 2) the fees charged by the Guelph Police Service to obtain the reports associated with the accident. After his presentation, the Board asked for some clarifications. D. Drone thanked Mr. Serafin for coming and advised that the Board would consider his delegation and respond in writing in due course.

C. Guthrie left the meeting at 2:44 p.m.

7.2 **University of Guelph Campus Police Annual Report – Mr. David Lee, Director**

Chief DeRuyter introduced Mr. David Lee, Director of the University of Guelph Campus Police, who presented the Annual Report from May 2016 to May 2017. Highlights included:

- Calls for service were up 16% and reportable incidents were up 14% from the previous year. He suggested that it may be as a result of more prudent reporting.
- Alcohol offences doubled from the previous year.

- General mischief and property damage declined.
- Sexual violence offences increased, perhaps because the Ministry brought out new guidelines and options for reporting, so more offences are reported. This includes everything from inappropriate touching to violent sexual acts.
- Hate activity has reduced.
- Mental health incidents increased from 39 to 61 this year due to the Ministry's commitment to students to have more mental health services available to them.

Mr. Lee presented future considerations in the following four areas:

- 1) **People** - There are four vacancies: Emergency Coordinator (Sergeant uniform position), general administrator, new hire as a Special Constable, and a replacement for Pat Martin retiring January 12, 2018.
- 2) **Infrastructure** - Reporting software has been upgraded to the point where it can bridge over to Niche. A "Working Alone" app will be available for the security of students and staff working late.
- 3) **Relationships** – A mutual assistance agreement with the City is being developed to line up with the University's emergency protocols. Officers will also be getting more frequent tours of the University.
- 4) **Work** – In the police reporting software, new codes have been created for various tasks to be able to track performance, starting with parking to track violations. Codes have been created in 15 key areas.

C. Guthrie entered the meeting at 3:08 p.m.

Discussion ensued. Mr. Lee explained in detail the lock down procedure that is being developed and instituted at the University in the event of an emergency. Chief DeRuyter noted Inspector G. Male's leadership as the liaison in coordinating response training with police staff and campus police. L. Griffiths noted that the Board has jurisdiction over the approval of Special Constables but the Board does not see the approvals. Chief DeRuyter signs off on the authorization to the Ministry, as does the Board Chair. Chief DeRuyter will look into reporting back to the Board when Special Constables appointed. Special Constables receive mental health and sexual violence training as sworn officers do. The issue of student suicides at the University was discussed. The Student Wellness Department has increased their staff to provide support to the students. Homecoming and St. Patrick's Day issues were discussed. Mr. Lee indicated that there will be increased residence security.

D. Drone thanked David Lee for his presentation. Mayor Guthrie thanked him and his staff for his response to Homecoming issues.

**8. APPROVAL OF MINUTES**

**8.1 Minutes of the Open Meeting, Thursday, October 19, 2017**

**Moved by** L. Griffiths

**Seconded by** J. Sorbara

**THAT** the Minutes of the Open Meeting held Thursday, October 19, 2017 be approved as presented.

**- CARRIED -**

**9. APPROVAL OF AGENDA**

**Moved by** C. Guthrie

**Seconded by** J. Sorbara

**THAT** the Guelph Police Services Board adopt **Part i – Consent Agenda**, as identified below.

**- CARRIED -**

**9.1 Headquarter Renovation and Expansion**

That the Report titled “Police Headquarters Renovation and Expansion Project” and dated November 16, 2017, be received for information.

**9.2 Human Resources Report**

That Don Goodman be appointed as a full-time member of this Service effective October 23, 2017.

**9.3 Operating and Capital Budget Quarterly Variance Report**

That the report titled “September 2017 Financial Variance Report” and dated November 16, 2017 be received for information.

**9.4 Board Correspondence Report**

That the report titled “Board Correspondence Report” be received for information.

David Lee and Inspector G. Male left the meeting at 3:15 p.m.

**Part 2 – Discussion Agenda**

**9.5 Chief’s Monthly Report**

Chief DeRuyter provided his schedule of upcoming internal and external community events and meetings. He invited the Board to join him at any events.

- Project Corridor was a great two-week initiative in partnership with the City, monitoring traffic on the Gordon Street corridor. Last year there were 144 collisions on Gordon Street. People are driving too fast, not stopping for lights.
- A project around stolen vehicles related to the drug subculture is being developed. Thefts appear not to be for financial gain, but to get from place to

place and this causes concern from community safety perspective. It was noted that if the trend is that vehicle owners are at fault for leaving keys in the vehicle, perhaps there could be a proactive media communication. Chief DeRuyter will continue with that message and working with our partners.

- Youth Engagement Program graduation on November 28, 2017, with the largest class ever, 40 participants, graduating.

**9.6 New Business** - There was no new business noted.

## **10. INFORMATION ITEMS**

- Next Open Meeting: Thursday, **December 7, 2017**, 2:30 p.m., Guelph City Hall, Meeting Room C.
- Youth Engagement Program Graduation: Tuesday, November 28, 2017, 7:00 p.m., Bishop Macdonell High School Theatre Room; D. Drone and J. Sorbara attending.

**Moved by J. Sorbara**

**Seconded by C. Guthrie**

**THAT** the open meeting be suspended at 3:25 p.m. and the Guelph Police Services Board move into the closed meeting.

**-CARRIED-**

S. Odorico and S. Purton left the meeting at 3:25 p.m.

**Moved by C. Guthrie**

**Seconded by J. Sorbara**

**THAT** the open meeting of the Guelph Police Services Board be reconvened at 3:41 p.m.

**-CARRIED-**

## **11. ADJOURNMENT**

**Moved by C. Guthrie**

**Seconded by J. Sorbara**

**THAT** the Open meeting of the Guelph Police Services Board adjourn as at 3:41 p.m.

**- CARRIED -**

*The minutes of this meeting were adopted this 7<sup>th</sup> day of December, 2017.*

*"D. Drone"*

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D. Drone, Chair

*"C. Polonenko"*

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C. Polonenko, Executive Assistant