

INFORMATION ITEMS

Week Ending November 23, 2018

REPORTS

1. Tier 1 Project Portfolio Q3 2018 Status Update

INTERGOVERNMENTAL CONSULTATIONS

1. Extending the Moratorium on Water Bottling Permits (EBR #013-3974)

CORRESPONDENCE

1. City of Guelph Response to Intergovernmental Consultation Re: Comments on a made in Ontario Climate Plan
2. Ontario Good Roads Association Re: Call for Nominations

BOARDS & COMMITTEES

1. None

ITEMS AVAILABLE IN THE CLERK'S OFFICE

1. None

Information Report

Service Area	Infrastructure, Development and Enterprise Services
Date	Friday, November 23, 2018
Subject	Tier 1 Project Portfolio Q3 2018 Status Update
Report Number	IDE-2018-137

Executive Summary

Purpose of Report

To provide a quarterly status update of Tier 1 Projects. These reports are posted on their respective project pages on guelph.ca.

Key Findings

The City currently has five active Tier 1 projects:

- Guelph Police Service Headquarters Renovation;
- South End Community Centre Design;
- Victoria Road Recreation Centre Renovation;
- Wilson Street Reconstruction and Market Square Parkade; and
- Guelph Innovation District Development.

Status dashboards for these Tier 1 projects as of September 30, 2018 are attached. A brief update of each project is provided within this report.

The following Tier 1 projects are in the initiation and planning stage and updates for these projects will be provided as they move into development:

- Baker District Redevelopment;
- Guelph Main Branch Library;
- Wyndham Street North / St. George's Square Reconstruction; and
- Canada's Smart Cities Challenge.

The first three Tier 1 projects in the initiation and planning stages fall under the umbrella of the Downtown Implementation Strategy.

Financial Implications

The final budget reconciliation for Victoria Road Recreation Centre is to be carried out upon completion of warranty-related deficiencies. 100% of the original approved budget has been spent to date. Updated figures will be provided in the subsequent project update report.

Report

This report is to provide quarterly status updates of Tier 1 projects to Council.

Current Tier 1 Projects:

Currently active Tier 1 projects:

- Guelph Police Service (GPS) Headquarters (HQ) Renovation Project;
- South End Community Centre Design;
- Victoria Road Recreation Centre Renovation;
- Wilson Street Reconstruction and Market Square Parkade Project; and
- Guelph Innovation District Development.

Highlights for each of these projects are summarized below. Full updates can be seen in the attached status dashboards.

1) GPS HQ Renovation Project

The project is progressing well and is within budget and scope. The completion date for the Guelph Police Service headquarters renovation has been extended to the end of 2019. The originally projected date of completion was Spring 2019.

The revision in completion dates is a result of a number of factors including:

- Weather: loss of time due to last winter's weather conditions
- Excavation work: the bedrock was more extensive than geological testing suggested and excavation work has taken longer than expected
- Site complexity: renovating a working site is more complex than a new build or a renovation at an empty building as it requires coordinating multiple office space moves

Delays such as these can lead to an increased overall delay due to the need to pause or reschedule work. More information is available at guelph.ca/gpsreno.

2) South End Community Centre Design

The conceptual design and a class D cost estimate has been developed as per Phase 1 of this project. Detailed design work is nearing completion. Detailed information is available via guelph.ca/living/recreation/rec-facilities/south-end-recreation-centre/.

3) Victoria Road Recreation Centre Renovation

The Victoria Road Recreation centre opened in June 2017. 100% of the original approved budget has been spent to date. The majority of the warranty-related deficiencies have been addressed. The project is expected to be fully closed and completed in Q1 2019. More information is available via guelph.ca/construction.

4) Wilson Street Reconstruction and Market Square Parkade Project

The site plan approval and building permits for the construction of the Market Square Parkade have been obtained. The foundations are almost complete, the superstructure is being laid on-site, and components of the parkade are being fabricated off-site. The project is on track to be completed in Q3 2019. More information is available via guelph.ca/construction.

5) Guelph Innovation District Development

The City's Expression of Interest to Infrastructure Ontario (IO) was accepted, therefore ending stage 1 of this development. Stage 2 is currently underway, which includes conducting due diligence on the subject properties, after which the City may enter into a Letter of Intent (also known as a Term Sheet) and a conditional agreement of purchase and sale with the province. Stage 3, which includes conducting a developer pre-qualification and call for proposals is expected to be complete and on budget by the end of Q2 2019. Subject to the outcome of stage 3, it is the City's objective to close on the sale of the subject properties to qualified development interests by the end of Q4 2019 for the purpose of implementing the policy objectives of the Guelph Innovation District Secondary Plan.

Planned Tier 1 Projects:

Four Tier 1 projects are currently in the initiation and planning stage. Updates for these new projects will be provided as they move into development.

- Baker District Redevelopment;
- Guelph Main Branch Library; and
- Wyndham Street North / St. George's Square Reconstruction; and
- Canada's Smart Cities Challenge.

The first three planned Tier 1 projects fall under the umbrella of the Downtown Implementation Strategy.

6) Baker District Redevelopment

Windmill Development Group was selected as the preferred partner to lead the planning, design and development for the Baker District. This development team will work with the City and Guelph Public Library to arrive at a final plan for development. Community engagement is planned to begin in November 2018.

7) Guelph Main Branch Library

Staff has established the governance structure for this project with the City managing capital undertakings on behalf of the Guelph Public Library (GPL). The project will be managed as per the Tier 1 project management governance

structure. This project will be co-managed with the Baker District Redevelopment Program.

8) Wyndham Street North / St. George's Square Reconstruction

Staff is currently developing the Tier 1 governance structure and project charter.

9) Canada's Smart Cities Challenge

The final proposal for Canada's Smart Cities Challenge is due in March 2019. The final proposal is the main requirement of the finalist phase and will be evaluated by Infrastructure Canada's Smart Cities Challenge Jury on the following deliverables: vision, performance measurement, project management, technology, governance, engagement, data and privacy, financial and implementation plans.

Staff is convening facilitated collaboration sessions with a diverse group of community stakeholders via joint workstream meetings and steering committee meetings to bring unique expertise and resources into the development of the final proposal. The governance structure for this project is nearly complete, and an external consultant has been hired to solidify the Advisory Board membership.

Key dates:

October 16, 2018 – World Food Day, release of communications and engagement strategy

October – December 2018: Joint workstream and steering committee meetings

March 5, 2019: Finalist proposal and video due

Spring 2019: Finalist pitch

Financial Implications

The final budget reconciliation for Victoria Road Recreation Centre is to be carried out upon completion of warranty-related deficiencies. 100% of the original approved budget has been spent to date. Updated figures will be provided in the subsequent project update report.

Consultations

Staff from the following divisions were consulted for this report: Corporate Communications; Engineering & Transportation Services; Facilities Management; Business Development and Enterprise; Guelph Innovation District Office; Strategy, Innovation, and Intergovernmental Services; and Finance.

Corporate Administrative Plan

Overarching Goals

Service Excellence

Financial Stability

Service Area Operational Work Plans

Our Resources - A solid foundation for a growing city

Attachments

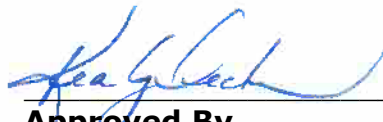
- ATT-1 Tier 1 Project Portfolio Dashboard – Q3-2018
- ATT-2 Guelph Police Service Headquarters Renovation Project – Q3-2018
- ATT-3 South End Community Centre Project – Q3-2018
- ATT-4 Victoria Road Recreation Centre Renovation Project – Q3-2018
- ATT-5 Wilson Street Reconstruction and Market Square Parkade Project – Q3-2018
- ATT-6 Guelph Innovation District Development Project – Q3-2018

Departmental Approval

Kealy Dedman, P.Eng., General Manager/City Engineer

Report Author

Daryush Esmaili, M.A.Sc, PMP,
Manager, Corporate Asset and Project Management



Approved By

Kealy Dedman, P.Eng.
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Recommended By

Scott Stewart, C.E.T.
Deputy CAO
Infrastructure, Development and
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scott.stewart@guelph.ca

Q3 end of September 2018



Basic Project Information

PROJECT	EXECUTIVE SPONSOR	PROJECT MANAGER	APPROVED BUDGET	FUNDING SOURCES	TARGET COMPLETION			
Wilson Street Reconstruction and Parkade	Scott Stewart , DCAO, Infrastructure, Development and Enterprise Services	Joe de Koning , Acting Manager, Design and Construction Engineering and Capital infrastructure Services	\$24,875,000	Street 22% Tax, 62% Non-Tax, 16% Federal Gas Tax	Complete			
		Jeet Joginder , Manager, Complex Capital Projects, Facilities Management		Bridge 100% Tax	Fall 2019			
				Parkade 50% Parking DC, 50% Tax Funded debt	Fall 2019			
Guelph Police Service Headquarters Renovation		Jeet Joginder , Manager, Complex Capital Projects, Facilities Management	\$34,111,000	45% Development Charges, 55% Tax	Fall 2019			
Victoria Road Recreation Centre Renovation						\$15,100,000	3% Parkland Dedication Reserve, 11% Recreation Facility DC, 86% Tax funded debt	Opened June 2017
South End Community Centre Design						\$4,100,000	80% Development Charges, 20% Tax	By end of 2018
Guelph Innovation District Development	Scott Stewart , DCAO, IDE and Trevor Lee , DCAO, CS	Peter J. Cartwright , General Manager, Guelph Innovation District Office	\$3,011,000	Tax Operating Contingency Reserve	Q4 2019			

Q3 end of September 2018



Dashboard

Project	Current			
	Scope	Schedule	Budget	
Wilson Street Reconstruction	 Within scope	 On schedule	 Within budget	
Parkade	 Within scope	 On schedule	 Within budget	
Guelph Police Service Headquarters Renovation	 Within scope	 On revised schedule	 Within budget	
Victoria Road Recreation Centre Renovation	 Within scope	 Open to public	 Within budget	
South End Community Centre Design	 Within scope	 On schedule	 Within budget	
Guelph Innovation District Development	 Within scope	 On schedule	 Within budget	

Q3 end of September 2018

Guelph Police Service Headquarters Renovation



Executive Sponsor	Scott Stewart, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services
Project Manager	Jeet Joginder, Manager, Complex Capital Projects, Facilities Management
Approved Budget	\$34,111,000
Funding Sources	45% Development Charges, 55% Tax
Project Deliverables and Scope	<p>GPS headquarters is undergoing an expansion and renovation to meet the needs of our community's police services today and 25 years from now. This work will bring the facility up to today's health and safety standards, provide the appropriate space—long-term—for police operations and personnel, and replace the building's aging equipment.</p> <p>The renovation includes gutting and rebuilding the inside of the existing building and the expansion includes the construction of two new wings—on the east and west sides of the existing building. Additional details available at guelph.ca/gpsreno.</p>
Target Completion	Fall 2019

Project Status



Within scope



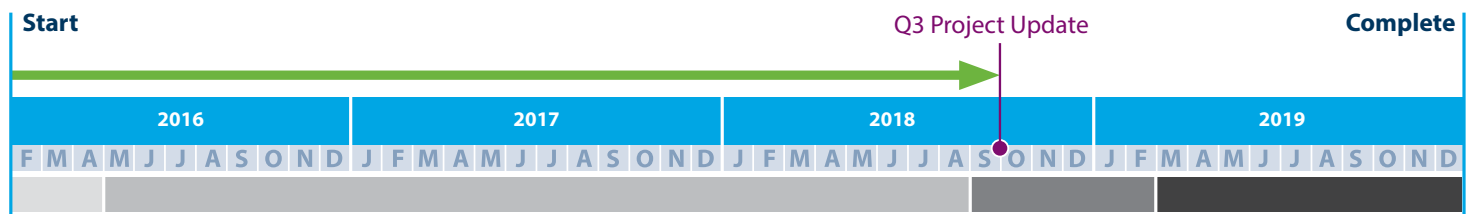
On revised schedule
79% of construction work completed



Within budget
73% of total (approved) budget spent to date

*On schedule as per revised baseline. For more information, visit guelph.ca/gpsreno.

Progress to date



- Construction preparation
- Phase 1 (east and west wing renovations)
- Phase 2 renovation
- Post construction work

Q3 end of September 2018

South End Community Centre Design



Main entrance view from east. Artist's interpretation. Subject to change.

Executive Sponsor	Scott Stewart, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services Colleen Clack, Deputy Chief Administrative Officer, Public Services
Project Manager	Jeet Joginder, Manager, Complex Capital Projects, Facilities Management
Approved Budget	\$4,100,000
Funding Sources	80% Development Charges, 20% Tax
Project Deliverables and Scope	Design of a community centre of an approximate area of 165,000 square feet consisting of a twin pad arena, an aquatic facility, a double multi-purpose gymnasium, program space, meeting rooms and indoor walking track and administration spaces. The project will provide a conceptual rendering, detail design drawings and a cost estimate for construction. For additional details, visit guelph.ca/living/recreation/rec-facilities/south-end-recreation-centre/ .
Target Completion	December 2018

Project Status



Within scope



On schedule*



Within budget

20% of total (approved) budget spent to date

*Detailed design anticipated to be complete by yearend 2018.

Q3 end of September 2018

Victoria Road Recreation Centre Renovation



Executive Sponsor	Scott Stewart, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services
Project Manager	Jeet Joginder, Manager, Complex Capital Projects, Facilities Management
Approved Budget	\$15,100,000
Funding Sources	3% Parkland Dedication Reserve, 11% Recreation Facility Development Charges, 86% Tax funded debt
Project Deliverables and Scope	A renovation and expansion that will move the facility from an aging and outdated recreation centre to an updated, more inclusive and accessible community centre. The modernized facility will meet all building code and legislated requirements and improve the experience of City patrons and employees through improved accessibility, security, customer service, and new programming. For additional details, visit guelph.ca/vrrcrenovations .
Target Completion	Opened in June 2017.

Project Status



Within scope



Open to the public
Facility re-opened
and community
programs started



Within budget*
100% of total (approved)
budget spent to date

*Final budget reconciliation in progress. Updated figures will be included in a future update report once established.

Q3 end of September 2018

Wilson Street Reconstruction and Parkade



Executive Sponsor	Scott Stewart, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services
Project Manager	Street: Joe de Koning, Acting Manager, Design and Construction, Engineering and Capital Infrastructure Services, Engineering and Capital Infrastructure Services Parkade: Jeet Joginder, Manager, Complex Capital Projects, Facilities Management
Approved Budget	\$24,875,000
Funding Sources	Street: 22% Tax, 62% Non-Tax, 16% Federal Gas Tax Bridge: 100% Tax Parkade: 50% Parking DC, 50% Tax Funded debt
Project Deliverables and Scope	A new parking structure with approx. 490 parking spaces, replacement of the Norfolk Pedestrian Bridge and reconstruction of Northumberland Street between Wilson and Norfolk streets, and reconstruction of Wilson Street between Gordon and Macdonell streets. For additional details, visit guelph.ca and search Wilson street reconstruction and parkade .
Target Completion	Q3 2019

Street Project Status



Within scope*



On schedule

Parkade Project Status



Within scope**



On schedule



Within budget
28% of total (approved) budget spent to date

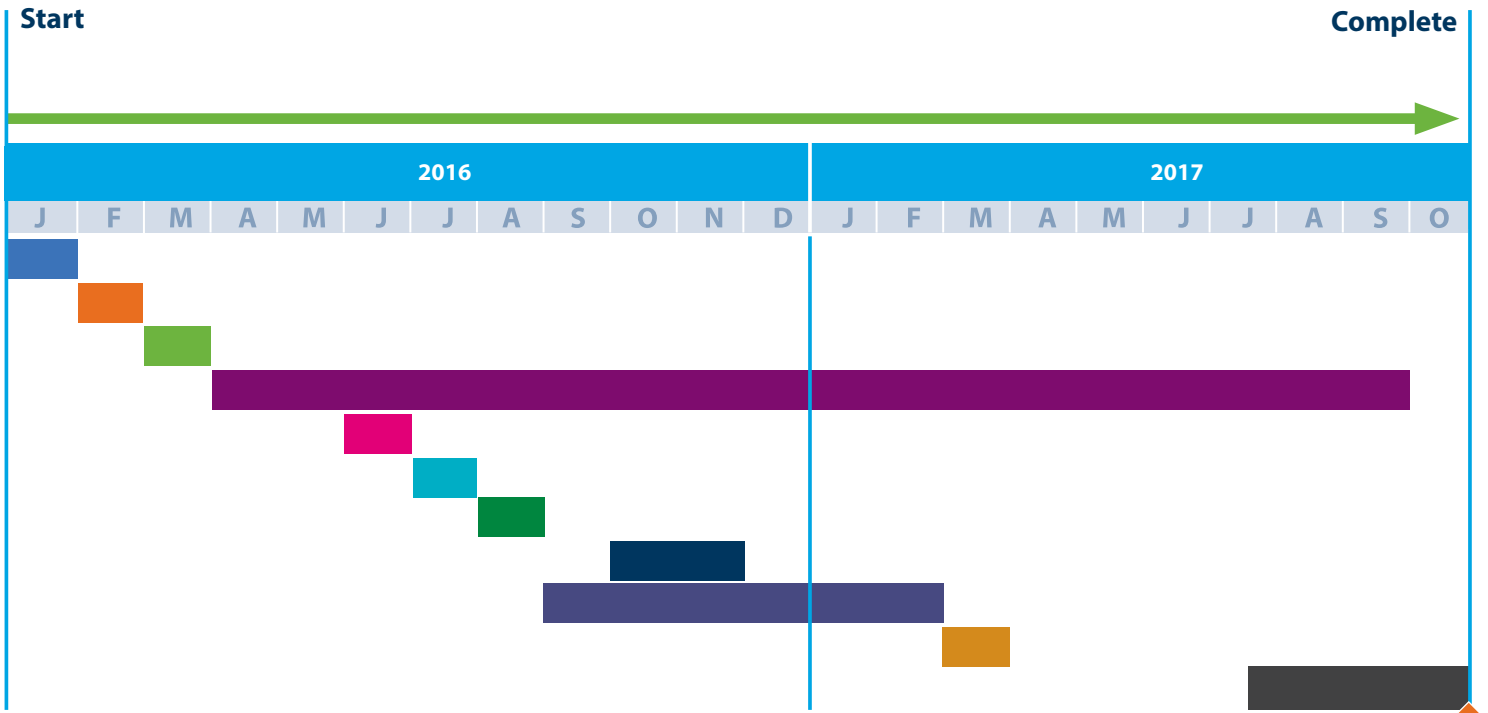
***Street:** Stage 2 construction complete. Stage 3 to commence in Spring 2019.

****Parkade:** Construction work in progress.

Q3 end of September 2018

Wilson Street Reconstruction (Stage 1 and 2)

Progress to date

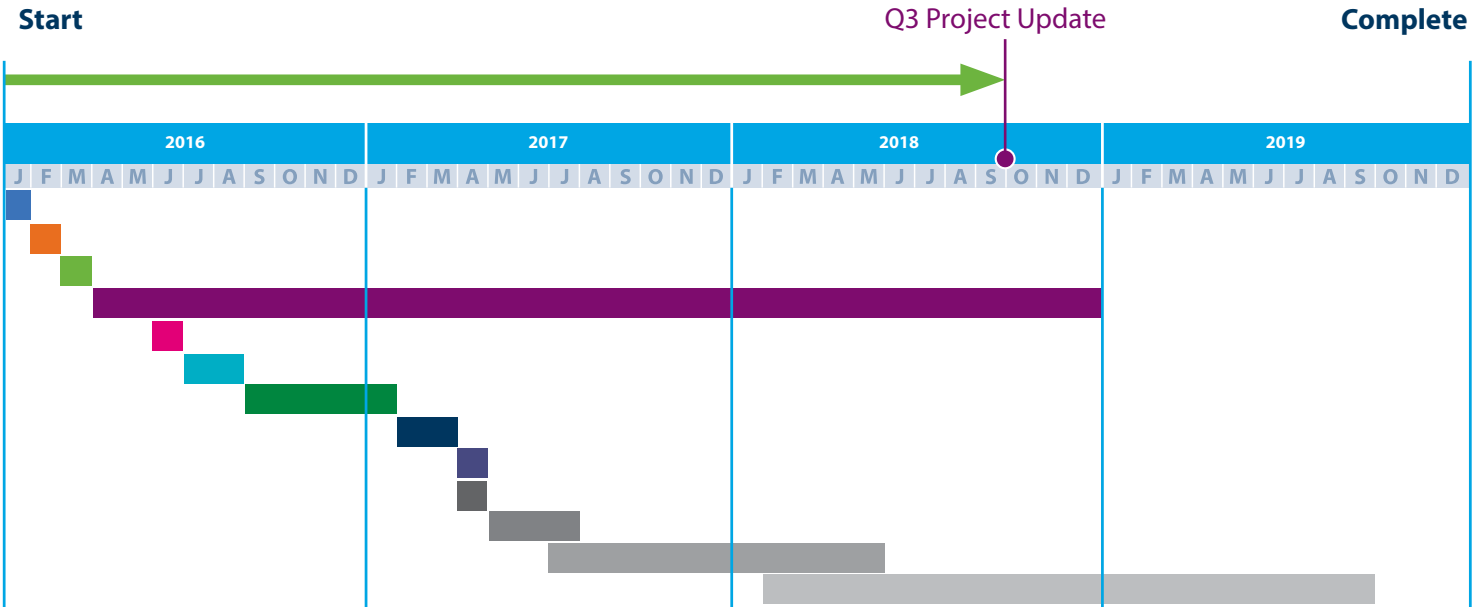


- Project start-up (staff)
- Hire Wilson Street design consultant
- Project scoping and engagement development
- Public engagement
- Council receipt of project scope and RFP approach
- Tender Wilson Street construction (Stage 1)
- Award Wilson Street construction (Stage 1)
- Wilson Street construction (Stage 1)
- Final EA Decisions for Wilson Street surface design
- Tender Wilson Street construction (Stage 2)
- Wilson Street construction (Stage 2)
- ◆ Wilson Street construction (Stage 2) complete

Q3 end of September 2018

Wilson Parkade Construction (Stage 3 street and bridge reconstruction)

Progress to date



- Project start-up (staff)
- Hire design-build (d-b) contract consultant
- Project scoping and engagement development
- Public engagement
- Council receipt of project scope and RFP approach
- Tender Wilson Parkade d-b RFP
- Analysis of RFP results and preparation to reissue new RFP
- Re-issue and close Wilson Parkade d-b RFP
- Evaluation and recommendation
- Contract award
- Design of Wilson Parkade and Norfolk Bridge
- Site plan approval and building permits
- Construction of Wilson Parkade and Norfolk Bridge

Tier 1 Project Update | November 23, 2018

Q3 end of September 2018

Guelph Innovation District Development



Executive Sponsor	Scott Stewart, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services and Trevor Lee, Deputy Chief Administrative Officer, Corporate Services
Project Manager	Peter J. Cartwright, General Manager, Guelph Innovation District Office
Approved Budget	\$3,011,000
Funding Sources	Tax Operating Contingency Reserve
Project Deliverables and Scope	A plan to acquire and develop more than 162 hectares (400 acres) at the eastern edge of the City as an integrated mixed-use community with housing, commercial and recreational spaces. The Guelph Innovation District will connect to the downtown and University of Guelph communities, provide homes for more than 6,500 residents and space for more than 8,500 jobs. For more information visit guelph.ca/guelph-innovation-district .
Target Completion	Q4 2019

Project Status



Within scope



On schedule



Within budget

Progress to date



- Phase 1: Expression of interest
- Phase 2: Due diligence

Proceeding with this project is dependent on the outcome of stage 2. If the project proceeds, the following stages would include Request for Proposals (RFP), then conditional and closing real estate transaction stages.

Provincial/Federal Consultation Alert

Title	Ministry	Consultation Deadline	Summary	Proposed Form of Input	Rationale	Lead	Link to Ministry Website
<p>Extending the moratorium on water bottling permits (EBR 013-3974)</p>	<p>Ministry of the Environment, Conservation, and Parks</p>	<p>November 29, 2018</p>	<p>The Ministry is proposing to extend the current moratorium on new or increasing permits to take groundwater to produce bottled water. This would extend the moratorium for up to one year, to January 1, 2020.</p>	<p>EBR submission</p>	<p>The City is responding to the proposed regulation to extend the moratorium on permits to take groundwater as this program has been a policy issue previously addressed by the City.</p> <p>The City has previously responded to the province stating that the province develop a provincially funded, comprehensive water management program. In the response to the province, the City plans to reiterate this request to the new provincial government.</p>	<p>Dave Belanger/ Melissa Bauman</p>	<p>https://ero.ontario.ca/notice/013-3974</p>

November 16, 2018

Ministry of Environment, Conservation and Parks
900 Bay St, 2nd Floor
Toronto ON
M7A 1N3

To whom it may concern,

RE: **Comments on a Made In Ontario Climate Change Plan**

Thank you for the opportunity to comment on the Province's development of the new Climate Change Plan.

Comments from the City of Guelph

The City of Guelph (the City) is seeking innovative approaches to renewing key infrastructure that supports both the economy and the environmental prosperity of our community. We request that the Ontario Climate Change Plan seek to invest in municipal systems that help to protect people, property and the environment. We propose that the Plan address innovative approaches to adapt to and mitigate the effects of climate change, while growing the economy, managing our infrastructure, while considering long-term cost efficiencies to taxpayers.

Climate Change and the City of Guelph

Climate change has presented itself as one of the most pressing policy issues of a generation. A recent United Nations report states if greenhouse gas emissions continue at the current rate, the atmosphere will warm up by as much as 2.7 degrees Fahrenheit (1.5 degrees Celsius) above preindustrial levels by 2040, flooding coastlines and intensifying droughts and poverty.

For the City of Guelph, we are experiencing the effects of climate change first hand. For example, more frequent instances of heavy, sustained rainfall places significant strain on City stormwater infrastructure and increases the likelihood of overland and riverine flooding. Further, there are now more extreme heat days in summer, requiring action to protect vulnerable populations such as the elderly and low-income families.

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1 Carden St
Guelph, ON
Canada
N1H 3A1

T 519-822-1260
TTY 519-826-9771

guelph.ca

The City of Guelph has worked as both an organization and as a community to proactively adapt (increasing resilience to climate effects that cannot be reversed) to and mitigate (reducing GHGs) the effects of climate change. For example, the City has undertaken a Community Energy Initiative (CEI) (Council resolution IDE-2018.56) which has resulted in a number of positive environmental, economic and social benefits for the City.

Environmental Benefits: 2012-2013 emissions dropped by 17 per cent and energy use by 25 per cent based on 2006 levels, reduced water consumption by six million litres of water per day and reduced related energy costs for water heating

Economic: Canadian Solar Solutions Inc., one of the world's largest solar panel manufacturers, is based in Guelph, 400 new jobs supported largely due to synergies provided by the CEI

Social: Partnerships with local companies, cooperatives and community groups foster ongoing public engagement

However, despite the work-taking place at the City of Guelph to support innovative projects that address climate change, a comprehensive Ontario Climate Change Plan is needed to support the work taking place at the municipal level. Investment in municipal systems such as stormwater management, transit and innovative renewable technologies can help to grow the economy, while preserving our environment and the communities we live in at a cost that is affordable to Ontarians.

Preparing for the Future by Investing and Managing Our Infrastructure

Water and Wastewater

The effects of climate change has also demonstrated that our existing public infrastructure may not be suitable to withstand the long-term effects of climate change and associated extreme weather events. For example, the City's Drinking Water Quality Management system requires additional investment in order to ensure the continued protection of our water supply.

Further, resilience also requires investments in other physical infrastructure as directed by local asset management plans, such as roads, bridges, sewer and water systems.

To help address the impact on core infrastructure resulting from climate change, it is important for the provincial government to consider additional investment in vital municipal assets such as water and wastewater infrastructure.

Request for Consideration: Province to consider investment in water and wastewater infrastructure to support long-term resilience, affordability and health of the community.

Public and Active Transportation

Further, additional investments should be made in active and public transportation systems. These modes of transportation are more environmentally sustainable and more economical than individual car ownership, help improve air quality, alleviate traffic congestion and noise, benefiting residents' long-term health.

Further, two-way-all-day GO transit service along the Toronto-Kitchener Waterloo rail corridor would enhance the use of existing infrastructure, while also mitigating the use of personal vehicles for people travelling to and from Toronto. This investment would expand access along the Innovation Corridor, contributing to the economic growth potential of the region, while reducing GHG emissions.

Request for Consideration: Province to consider continued investment in active and public transportation projects to support the expansion of these services.

Province to consider investment in two way all day GO service along the Toronto-Kitchener Waterloo GO transit corridor.

Growing the Economy with Investments in Innovative Technologies

Research has demonstrated that new technologies, including those that address climate change, can have a positive economic impact, and can help to grow the economy.

For example, renewable and clean energy technologies help to improve health and environmental quality. Electricity generated from renewable energy rather than fossil fuels offer significant public health, environmental and economic benefits.

Renewable technologies present an opportunity to save operating costs for businesses and governments over the long-term. The challenge, however, is the upfront cost to implementing these technologies and funding the infrastructure. To support greater access and implementation, the provincial government should consider removing barriers to businesses and governments to implementing renewable energy technologies.

As a way to foster innovative thinking and implementing renewable energy technology, the City in partnership with Alectra Inc. is undertaking the

creation of the Green Energy and Technology (GRE&T) Centre. The proposed GRE&T Centre seeks to be a centre of excellence where new green solutions will be tried, tested and readied for broader deployment. The GRE&T Centre will focus on engaging and building capacity for its customers, and supporting businesses in bringing green technologies to market. The Centre would support entrepreneurship, job growth and attraction, as well as enhancing Guelph's reputation as a clean tech economy.

Request for Consideration: For the Climate Change Plan to incorporate opportunities to collaborate with the provincial government to grow clean technology jobs and drive innovation and promote community-based energy initiatives that can enable the private sector to create a flexible energy system, and

To support the establishment of the GRE&T Centre in order to bring energy technology to market and grow the economy.

Thank you again for the opportunity to comment on the development of the province's new climate change plan. The City applauds the provincial government's interest in working to address climate resilience and adaptation. As demonstrated above, investments in municipal governments to help address climate change at the ground level not only support our environment, but are also investments in continued service excellence for the public and help to grow the economy.

The City would be happy to engage with the province as they build out the Climate Change Plan and subsequent programs and regulations. Please do not hesitate to contact me if you have any questions regarding the City of Guelph's feedback.

Sincerely,

A handwritten signature in blue ink, appearing to read "Scott Stewart", with a horizontal line extending to the right.

Scott Stewart
Deputy CAO, Infrastructure, Development and Enterprise
T 519-822-1260 x 3445
E scott.stewart@quelp.ca

cc Barbara Swartzentruber
Executive Director, Intergovernmental Relations and Strategy

Antti Vilkkö
Acting General Manager, Facilities Management



November 20, 2018

To the Head & Members of Council:

Pursuant to Policy B-008 of the Ontario Good Roads Association, the Nominating Committee shall report to the Annual Conference its nominations for directors.

The OGRA Board of Directors is committed to achieving a diverse leadership team. We encourage women and individuals from diverse backgrounds to put their names forward for these positions.

The following members will serve on the 2019-2020 Board of Directors in the following capacity:

President	Rick Kester , CAO, City of Belleville
1 st Vice-President	Rick Harms , Project Engineer, City of Thunder Bay
2 nd Vice-President	Dave Burton , Mayor, Municipality of Highlands East
Immediate Past President	Chris Traini , County Engineer, County of Middlesex
Directors	Paul Ainslie , Councillor, City of Toronto
	Antoine Boucher , Director of Public Works & Engineering, Municipality of East Ferris
	Steven Kodama , Director, Transportation Services, City of Toronto
	Bryan Lewis , Councillor, Town of Halton Hills
	Paul Schoppmann , Mayor, Municipality of St.-Charles
	Michael Touw , Manager of Operations, County of Peterborough

Those nominated by the Nominating Committee shall be selected from OGRA's municipal or First Nations membership pursuant to the requirements for geographic representation contained in Section 12 of the Constitution, and so far as possible meeting the criteria established in Policy B-008. A full copy of the Constitution can be viewed on the OGRA web-site. **Those elected shall serve for a two (2) year term ending on February 24, 2021.**

The following vacancies need to be filled:

South West Zone	Two (2) Vacancies
South Central Zone	Two (2) Vacancies
Northern Zone	One (1) Vacancy

The Southwest Zone consists of the municipalities in and including the Counties of Brant, Bruce, Elgin, Essex, Haldimand, Huron, Lambton, Middlesex, Norfolk, Oxford, and Perth, the municipality of Chatham-Kent, and municipalities in and including the Regional Municipality of Waterloo.

The South Central Zone consists of the municipalities in and including the Counties of Dufferin, Grey, Simcoe, and Wellington, and municipalities in and including the Regional Municipalities of Durham, Halton, Niagara, Peel and York, and the City of Hamilton.

The Northern Zone consists of the municipalities in the Districts of Algoma, Cochrane, Kenora, Manitoulin Island, Nipissing, Parry Sound, Rainy River, Sudbury, Thunder Bay and Timiskaming; municipalities in and including the District of Muskoka and the City of Greater Sudbury.

Any member of Council or a permanent full time staff from an OGRA member municipality or First Nations interested in being considered as a candidate for a position on the Board of Directors must complete the attached Nomination Consent form and submit it along with their résumé to the attention of the Chair of the Nominating Committee by no later than **December 21, 2018** at 2:00 p.m. Fax your information to 289-291-6477, e-mail to info@ogra.org or mail to OGRA, 1525 Cornwall Road, Unit 22, Oakville, Ontario L6J 0B2

The Nominating Committee will meet in January to recommend a slate of candidates to the membership. The members of the Committee are:

Chair: Ken Lauppé, Immediate Past President
Vice Chair: Robert Burlie, OGRA Past President
Members: Paul Ainslie, OGRA Director
Dave Burton, OGRA 3rd Vice-President
Paul Schoppmann, OGRA Director

Any questions regarding the Nomination process or serving on the Board of Directors can be directed to the undersigned at joe@ogra.org.

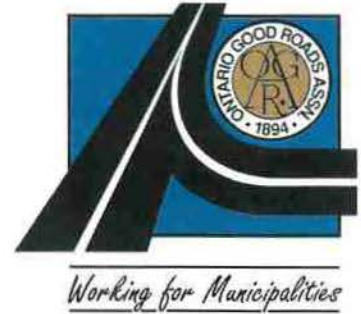
Yours truly,

A handwritten signature in black ink, enclosed in a hand-drawn oval. The signature appears to be 'J. W. Tiernay'.

J. W. Tiernay,
Executive Director

c: Ken Lauppé, Chair, Nominating Committee

Ontario Good Roads Association
Board of Directors
Nomination and Consent Form



We hereby nominate the following to the Board of Directors of the Ontario Good Roads Association for the 2019/21 term of office (2 year term):

Name of Candidate

Name: _____

Position: _____

Municipality: _____

Moved by: _____

Seconded by: _____

(Candidates must be nominated by two eligible members of OGRA. A resolution of Council is acceptable but not mandatory)

Candidate Consent

The candidate nominated above must sign below indicating they consent to the Nomination and agree to let their name stand for office.

I, _____ hereby consent to the Nomination
(Name of Candidate)
to the Board of Directors of the Ontario Good Roads Association.

Signature

Date

Submit completed form and candidate's résumé by fax or e-mail to the attention of Ken Laupé, Chair, OGRA Nominating Committee
Fax: 289-291-6477
E-mail: info@ogra.org