

# **INFORMATION ITEMS**

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**Week Ending July 8, 2016**

## **REPORTS**

1. Community Gardens Program Annual Report
2. Guelph Sports Hall of Fame Annual Report

## **CURRENT FEDERAL/PROVINCIAL CONSULTATION**

1. Potential Municipal Asset Management Planning Regulation
2. Aggregate Fees Received by Municipalities
3. Cycling Network Identification
4. Ontario Municipal Board Reform
5. Inclusionary Zoning
6. Transfer Payment Accountability Framework

## **CORRESPONDENCE**

1. Township of West Lincoln re: Mandatory Municipal Consent for Future Renewable Energy projects
2. [GRCA re: 2015 Water Management Action Plan - Report on Actions](#)

## **BOARDS & COMMITTEES**

1. Committee of Adjustment Meeting Minutes:
  - [May 26, 2016](#)
  - [June 9, 2016](#)

## **ITEMS AVAILABLE IN THE CLERK'S OFFICE**

1. None

# STAFF REPORT



TO Public Services Committee

SERVICE AREA Public Services – Parks and Recreation Department

DATE July 4, 2016

**SUBJECT Community Gardens Program Annual Report**

REPORT NUMBER PS-16-15

## EXECUTIVE SUMMARY

### PURPOSE OF REPORT

To provide an update of the Community Gardens Program for the 2015 growing season.

### KEY FINDINGS

The Community Gardens Program is supported by the City of Guelph, in collaboration with community groups and volunteers including: the Community Gardens Network Working Group (CGNWG), the Guelph Wellington Food Round Table (GWFRT), the Upper Grand District School Board (UGDSB), private land owners, and the Neighbourhood Groups of the Guelph Neighbourhood Support Coalition (GNSC).

There are 16 community gardens in Guelph: five on City property, six on school board property, and five on private property. Each garden is managed by a garden volunteer. One new garden has been implemented for 2016 and staff is reviewing an application for 2017. The program receives approximately 1,500 hours of in-kind support from community volunteers

### FINANCIAL IMPLICATIONS

The community garden program is funded through the existing budget for the Parks Operations and Forestry Division.

### ACTION REQUIRED

That the Community Gardens Program Report be received.

## RECOMMENDATION

That the Public Services Report # PS-16-15 "Community Gardens Program Annual Report" dated July 4, 2016 be received

# STAFF REPORT

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## BACKGROUND

Council report # CSS-CESS-1514 dated April 7, 2015 provided an evaluation of the Community Gardens Pilot Program with a recommendation that the Community Gardens Program be made a permanent City of Guelph program and to report back annually to Council.

## REPORT

The program is maintained by sixteen dedicated community volunteers who make up the Community Gardens Network Working Group (CGNWG), and led by the Community Gardens Coordinator. In 2015 this group and the volunteer gardeners contributed over 1,500 hours of in-kind support.

In 2015, the program contributed approximately 500 kgs of fresh produce to support food security programs across Guelph, and approximately 900 shopping bags of produce to themselves and their communities. Partnerships have been established with the following community groups and agencies through the Guelph Wellington Food Round Table:

- Upper Grand District School Board
- Guelph Neighbourhood Support Coalition Neighbourhood Groups: Brant Avenue, Grange Hill East, Downtown Neighbourhood Association, Onward Willow and Parkwood Gardens
- Wellington-Dufferin-Guelph Public Health
- University of Guelph
- Guelph Wellington Taskforce for Poverty Elimination
- Guelph Wellington Local Food
- Harcourt Memorial United Church
- Priory Park Baptist Church

Over the past year the program has evolved with the following tactics being put into place:

- A communications plan (including a facebook page called GUELPHGARDENS which is monitored and updated by volunteers)
- A process designed to seek funding from local businesses and community grants that aim to support local food security
- A series of educational workshops for the community to be instructed by community gardeners
- An annual program evaluation which included surveying community gardeners and volunteers

The group has also:

- Developed and updated the City's policy, with input from City staff representing eight departments, which includes: an updated accessibility language which meets City of Guelph FADM (Accessibility for Ontarians with

# STAFF REPORT



Disabilities Act) compliance; a new sustainable water plan which includes the donation of water barrels for each new garden to decrease reliance on City water; calculating total water usage by all gardens; and, working community gardens into existing park re-mastering plans (when and where appropriate)

- Developed a new partnership with Guelph's first Community Food Forest, supported by the City, to work together to share knowledge and resources
- Collaborated with GIS staff to create the program's first map of all community gardens (available on the City website)

This program strongly demonstrates that with a small investment of leadership and coordination, the community is prepared to contribute their time and resources to improve the health and wellbeing of people in Guelph.

## **CORPORATE STRATEGIC PLAN**

### Organizational Excellence

1.2 Develop collaborative work team and apply whole systems thinking to deliver creative solutions

### Innovation in Local Government

- 2.1 Build an adaptive environment, for government innovation to ensure fiscal and service sustainability
- 2.2 Deliver Public Service better
- 2.3 Ensure accountability, transparency and engagement

### City Building

- 3.1 Ensure a well-designed, safe, inclusive, appealing and sustainable City
- 3.3 Strengthen citizen and stakeholder engagement and communications

## **DEPARTMENTAL CONSULTATION**

Parks and Recreation Department  
Water Services  
Facilities Management – Accessibility Co-ordinator  
Corporate Communications

## **ATTACHMENTS**

ATT-1 Updated 2015 policy

### **Report Author**

Alia Ziesman  
Community Gardens Co-ordinator

# STAFF REPORT

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**Approved By**  
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# CORPORATE POLICY AND PROCEDURE



POLICY	<b>Community Gardens Policy</b>
CATEGORY	Interdepartmental Policy
AUTHORITY	Community and Social Services
RELATED POLICIES	
APPROVED BY	Barbara Powell, General Manager CE, December 19, 2011
EFFECTIVE DATE	January 1, 2012
REVISION DATE	October 22, 2015

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## POLICY STATEMENT

Guided by our vision; to be the City that makes a difference, The Corporation of the City of Guelph believes in acting locally and globally to improve the lives of residents. The City of Guelph values, supports and encourages the development of community gardens as an asset that enhances quality of life. Community gardens advances the City's strategic goal for a healthy and safe community where life can be lived to the fullest by contributing nutritious local food production, fitness, recreation, positive social interactions, environmental education and stewardship and strong, engaged neighbourhoods.

## PURPOSE

The purpose of this policy is to:

- Establish criteria for the selection of appropriate sites for community gardens.
- Provide direction to establish operational guidelines and best practice for successful community gardens.
- Establish a practice for community engagement and public comment prior to approving a community garden.

## DEFINITIONS

**\*Community Garden:** Community gardens are gardens located on parcels of land used by neighbourhood residents to grow their own vegetables, herbs, pollinator flowers and/or fruit. They are primarily used in areas where residents do not have any (or suitable) yard space to grow their own gardens. In a community garden, residents are granted a plot of land upon which they may grow organic vegetables and flowers. Residents share in the establishment, maintenance, and rewards of the garden.

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- \* **Community Group:** a group of community people interested in a community garden, this can include but is not limited to a neighbourhood group, service club or garden group.
  - \* **The City:** The City means the Corporation of the City of Guelph.
  - \* **Donation Garden or Plot:** is a full garden or plot within a garden where food or flowers are planted, tended and harvested with the intent to be donated to food banks, cupboards and community kitchens etc.
  - \* **Drainage Swale:** means a landscape feature consisting of a carefully formed and shallow trough-like depression within a turf that carries water during rain storms or snow melts.
  - \* **Food Security:** means when all people, at all times, have physical and economic access to sufficient, safe, and nutritious food to meet their dietary needs and food preferences for an active healthy life. (1996 World Food Summit definition)
  - \* **Gardeners:** Individuals who have an interest or who are currently gardening at a community garden.
  - \* **Garden Coordinator:** is the volunteer organizing the Community Garden in their area or neighbourhood and represents the collective garden group and shall serve as the point of contact between the garden and the City.
  - \* **Liability Insurance:** means insurance to protect the insured from the risks of liabilities.
  - \* **Machinery:** Any mechanical electrical or gas powered device used for performing or assists with the performance of a human task.
  - \* **Public Property:** real property owned or controlled by a governmental or similar organization.
  - \* **Park Land:** means land officially zoned as a park.
  - \* **Underutilized Land:** is defined as land not being used to its potential.
  - \* **Second:** is the volunteer organizing the community garden in their area or neighbourhood should the Garden Coordinator be unavailable.
  - \* **Subsidy:** is an elimination or reduction in regular fees to accommodate financial accessibility for an individual or family.

## 1 City Support for Community Gardens

The City of Guelph will work in partnership with community groups, neighbourhood groups and gardening organizations to support Community Gardens. Subject to available resources the City will assist with:

**1.1 Partnerships:** The City of Guelph will support Community Gardens in Guelph with a continued partnership with the Upper Grand District School Board and other partners. The City will support community garden networks to meet goals of knowledge sharing, skill and capacity building and to encourage interaction, engagement and access to Community Gardens.

**1.2 Coordination:** The City of Guelph will offer coordination of Community Gardens through an application process, establishing links to City departments, other gardens and gardeners, and the Community Garden Network of Guelph Wellington Food Round Table (GWFRT).

### 1.3 Operational Support:

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- Community engagement; via mailings, surveys, site meetings, focus groups as appropriate
  - Site assessments; not including soil tests or utility locates
  - Site preparation; staking out and first tilling of garden area, wood mulch delivery (subject to availability)
  - Water; access via existing water chambers in parks, water barrel donations, consultation for water solutions (i.e. rainwater harvesting), as well as consideration of capital upgrades with part re-development
  - Communications support; surveys, website, community guide & promotion for garden programs, activities and social media
  - Grass maintenance; mowing and other grass maintenance, consistent with regular turf maintenance schedules, around the perimeter of the garden where standard machinery can access the grass. Grass cutting within the garden area such as on pathways is the responsibility of the Community Garden group and its gardeners.
  - Waste Removal; waste removal of yard waste materials can be arranged by request.

## **2 Site Selection**

All requests for Community Gardens on City property must follow the process for applications, garden groups, and the site criteria and selection outlined below. These criteria must be met for Community Garden site approval.

### **2.1 Application Process**

- Community members interested in community gardening, garden groups, community groups or neighbourhood groups will contact the Community Gardens Coordinator in writing to express interest in a community garden. This will be followed with a more detailed application form.
- Applications for Community Gardens can be submitted at any time throughout the year but applications must be received by October 31<sup>st</sup> or the first business day following October 31<sup>st</sup> to begin the site selection process for the growing season of the following year.
- The City will work with the garden group to meet all requirements for approval of a Community Garden. Approvals from the City for complete applications including all testing and permits will be received by the Community Garden group on or before May 1<sup>st</sup> of the growing season.

### **2.2 Site Selection Process**

The City will work with the community group to identify and assess viable sites that meet the criteria to choose an appropriate site.

- A garden site plan will be prepared and submitted to the Community Gardens Coordinator who will circulate it with other City departments for review and comment.
- The site plan will include plot layouts and other features including structures such as compost bins or storage sheds,

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perennial plants. Soil amendments or fill materials and materials for pathways must also be defined.

- Minimum setbacks of 5 meters from edges of Community Gardens to surrounding amenities, property lines, hedgerows and trees to allow for regular park maintenance equipment may be required.
- The City of Guelph “Facility Accessibility Design Manual Standards” (FADMS) should be considered in site plan. Features such as crushed limestone-screening pathways to accessible plots and garden amenities, raised beds and other accessibility features are encouraged. The City will offer information and/ or consultation for FADM and will assist with funding requests from outside funders to apply for grants to promote accessibility for all people.
- The Community Gardens Coordinator will liaise with the City and Community Gardens groups to secure funds to make 20% of the garden plots accessible (i.e. raised beds) consistent with the City’s FADM when on City property. Further, the Coordinator will develop an implementation plan demonstrating timelines to fund and build the accessible garden plots.
- The City and the community garden group will hold a consultation process with the neighbours near the potential site. This may include surveys, neighbourhood meetings, petitions and outreach tools. On site meetings are encouraged.
- The City reserves the right to deny a site or alter a site plan at its sole discretion.

### **2.3 Garden Group Criteria**

- Supportive community garden members
- Volunteers willing to develop, and maintain the community garden
- Volunteers willing to be the Garden Coordinator and Second to manage and coordinate the garden
- Gardeners in close proximity to garden site
- Ability of Group to obtain Liability Insurance
- Ability and willingness to complete all applications and apply for all outside permits such as utility locates and soil tests

### **2.4 Site criteria**

- An area that receives 6 or more hours of sunlight daily
- Away from trees including immature trees that do not yet cast much shade
- Suitable soil quality and drainage
- Availability of water (via existing water chamber) or can be harvested and stored in rain barrels or cisterns such as the roof of an existing building
- In an area that will not interfere with other uses i.e. recreational

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- In an area that will not interfere with water drainage and site maintenance.
  - Walkable to the gardening community and accessible to parking and or transit
  - Sightlines are unobstructed to the garden from the street or other amenities
  - Slope of the land/garden will be considered on a case by case basis. Flat areas are considered easier to garden and are recommended for novice gardeners.
  - At no point during the construction or operation of the garden shall the existing drainage of the area be changed or modified. This includes filling in of existing drainage swales, or redirecting the natural overland flow of water.

### **3 Garden Implementation and Construction**

Following the successful application and site selection the restrictions and approvals below must be met.

- Prior to any garden activity or construction a Community Garden Agreement must be signed by the Garden Coordinator and the City. This agreement is for a 3 year period.
- Structures, materials, use of machinery and site plan must be approved prior to construction.
- Utility locates and soil tests must be acquired and satisfactory before any digging or garden construction or activity occurs.

### **4 Conditions of Use**

The Community Garden Coordinator and Gardeners must agree to develop, operate and maintain the gardens according to the "Community Garden Agreement" with the City that will further identify all terms of use. The conditions of use herein shall not supersede any existing by-laws. Conditions may include but are not limited to:

- Garden developed at no cost to City other than City supports identified in Section 1. The City will provide operation and monitoring support as needed, including the donation of water barrels to each new community garden in 2016 and beyond, as an effort to ensure water sustainability and reduce dependency on City water.
- The garden shall be clearly signed as a Community Garden.
- Garden Coordinator or second/ designate to be available to respond to concerns within 24 hours. The name and contact information of the garden coordinator will be provided to the City at the beginning of each season.
- Garden group must provide rules of operation and waiver to each gardener.
- Use of chemical pesticides and fertilizers are prohibited.
- Soil amendments are to include compost and composted manure only.

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- Compost bins, fencing, other garden structures and plots are to be well maintained.
  - Pets are prohibited in garden area.
  - Prohibited plants are not to be planted or encouraged to grow (e.g., illegal, noxious weeds, aggressive plants, trees).
  - Produce cannot be sold. Produce grown in community gardens is for personal use and consumption or for donation if the community garden or plot is a donation garden or plot.
  - Gardeners can have their agreement for the Community Garden revoked due to non-compliance with the agreement and rules of use signed by each gardener. Discipline and removal procedures are to be progressive and based on severity of non-compliance. Removal is to be executed the City.
  - Gardeners and Garden Coordinators must be selected using an open and transparent process with intention for all interested neighbours to be given equal chance to have access to a plot. Garden groups should give consideration to the residents best served by community gardens programs in their selection process.
  - Size of garden plots to be defined by garden group using the area of the full garden and number of interested gardeners. Plots should be of a size to accommodate interest and also offer reasonable growing space.
  - Permission for fencing, compost bins and sheds must be requested in writing. Written approval may include preclusions which need to be adhered to or permission could be revoked.
  - Structures constructed of wood or timber must be untreated.
  - With respect to gardens located in termite areas, wood is strictly prohibited. Soil testing identifying the site as suitable for vegetable gardening must be submitted to the City before any garden or other garden related community activities occur on a potential site.
  - Utility locates must be performed before any digging for soil preparation, fencing, building or any other garden activity. Utility locates expire monthly; therefore they will need to be renewed with each new digging activity. Current locate information must be on-site at the time of digging or tilling.
  - Gardeners and Garden Coordinators must comply with the City of Guelph Respect and Responsibility Policy (R Zone). There is zero tolerance for abusive or violent behavior in any program or facility.
  - Fees for plots should only be charged to cover basic administrative costs such as covering the cost for soil testing. Efforts should be made to accommodate individuals or a family who would benefit from the garden but have identified the fee is prohibitive.

## **5 Private & School Property**

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The City recognizes sites on School Board and private property such as churches may be more appropriate than available public lands within some neighbourhoods. The City is willing to provide in kind City supports where applicable, appropriate and allowable by both the City and the property owner to encourage community gardening as a healthy and valuable program for all communities.

## **6 User Agreements/ License for Use**

The Garden Coordinator responsible for the garden will be responsible for obtaining user agreements with each gardener. The user agreement must include all conditions of use listed above in this policy and any other rules of use that are specific to each group's garden. An unsigned copy of the user agreement for each community garden will be kept on file at the City for reference.

The registration process and the forms for each gardener should be kept on file with the garden coordinator as long as the gardener/ garden is active. In accordance with the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) when a season is complete, a gardener leaves his or her plot for any reason or the garden is no longer in use, the registration form and all other forms with personal information will be shredded and a record of destruction form will be kept on file.

Garden groups are required to provide their own liability insurance in the amount of 2 million dollars.

## **7 Evaluations and Statistical Reporting**

Evaluations and statistics provide information to assist in ensuring community gardens and community related garden programming is valued and understood. The City requires a report of the following information, a template or survey will be provided:

- Number of Gardeners
- Number of plots
- Size of plots
- Waiting list information if applicable
- Number of returning gardeners
- Any fees charged to gardeners
- Number of garden plots accessed as a result of subsidy
- A statement recording the number of plots accessible for gardeners with a physical disability

In addition to the statistical information required other voluntary survey material will be distributed.

Garden Coordinators are encouraged to offer evaluations and information about donations, volume of food produced for special garden programs, food security programs; related food skilling programs and value added volunteering that was made possible due to the garden.

## **8 Site Expansions/ Reduction**

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Site expansion or reduction can be considered by the City provided the expansion is desired by the community and both the garden group and garden coordinator have the capacity to coordinate the extra gardening activities. A garden expansion will need to follow an application for expansion. Written notice expressing interest in garden expansion or reduction to the City is required before any activity begins.

## **9 Risk Management**

To ensure the health and safety of all gardeners and community groups the following procedures are required.

- Programs in gardens involving children 12 and under shall be overseen by related adults or program staff or volunteers with satisfactory police records checks for the vulnerable sector.
- Use of machinery of any kind is permitted, providing the machine is used in a garden with an existing insurance agreement that is pre-approved by the Community Gardens Coordinator. If a mishap with machinery should happen in a garden, including but not limited to, an injury or a fuel spill, the machinery should be turned off and the use discontinued and the garden coordinator and the City should be notified at once.
- First-aid kits shall be made available by the garden group at each site in a designated storage area and all gardeners and garden volunteers shall be advised of its location.
- Any accidents or incidents must be reported to the Garden Coordinator (volunteer) who will fill out an incident or accident form.

## **10 Policy Review**

The Community Gardens Policy will be reviewed annually in January. Comment from any City of Guelph department related to policy or concerns of the community garden program shall be forwarded to the Community and Social Services Department on or before December 1st to be included in the policy review. The interdepartmental community gardens staff team will meet a minimum of twice per year to review the program and or community garden applications. The Community Gardens Coordinator will meet with the Community Gardens Working Groups or the GWFRT as needed to monitor and evaluate the program community wide.

## **11 Funding**

Funding for community gardens is the sole responsibility of the Community Garden Working Group of the Guelph Wellington Food Round Table and the individual garden groups at each community garden site. This does not include the support provided in Section 1.

When possible and for the purpose of grant applications the City of Guelph will make available dollar value information related to the in-kind support provided by each department supporting the Community Garden Program.

## **12 Garden Closures**

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In the event a community garden group no longer wishes to manage and maintain a community garden before the Community Garden Agreement term is complete the garden group shall provide written notice that they wish to dissolve. A public input process will be undertaken to assess interest for other residents to assume the garden responsibilities. If there is insufficient interest the garden structures and yard waste are to be taken away by the garden group. The City will re-seed or sod the area.

# STAFF REPORT



TO Public Services Committee

SERVICE AREA Public Services – Parks and Recreation

DATE July 4, 2016

**SUBJECT Guelph Sports Hall of Fame Annual Report**

REPORT NUMBER PS-16-16

## EXECUTIVE SUMMARY

### PURPOSE OF REPORT

To provide Council with an update on the Guelph Sports Hall of Fame.

### KEY FINDINGS

The Guelph Sports Hall of Fame was established in 1993 and the committee consists of six (6) members at large and three (3) Kiwanis Club members.

Inductees are recognized at the annual Guelph Kiwanis Sports Celebrity Dinner which was hosted on May 18, 2016. This year's inductees were:

- Athlete Mario Gallo
- Veteran Athlete Chuck Henderson
- Builder Thomas Dimitroff Jr.
- Team 1997/98 Guelph Storm Club

### FINANCIAL IMPLICATIONS

N/A

### ACTION REQUIRED

Receive the report for information.

## RECOMMENDATION

That Public Services Report #PS-16-16 "Guelph Sports Hall of Fame Annual Report" dated July 4, 2016 be received.

## BACKGROUND

The Guelph Sports Hall of Fame was established in 1993 with the first inductees being recognized later that year. The committee consists of six (6) members at large and three (3) Kiwanis Club members. The Kiwanis Club members are appointed to this committee.

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Annually, inductees are recognized and presented with personal plaques at the Kiwanis Sports Celebrity Dinner which was hosted in May this year. Larger commemorative plaques are placed on public display at the Sleeman Centre in an area designated for the Sports Hall of Fame.

## REPORT

### Guelph Sports Hall of Fame Objectives

- To recognize and honour achievements of Guelph individuals and teams who have attained prominence and distinction in any field of sport, and those who have made a major contribution to the development and advancement of sports in Guelph.
- To permanently record and give public prominence to the achievement of such individuals and teams in a public display centre.

### Classification of Inductees

- There are five (5) classes of induction into the Guelph Sports Hall of Fame – Athlete, Veteran Athlete, Builder, Team, and Official.

### Eligibility for Election

- Nominees who by outstanding achievement have attained prominence in any field of sport, or have made a major contribution to the development and advancement of sports in Guelph are eligible for election to the Guelph Sports Hall of Fame.
- Athlete candidates must have concluded their careers as active players for a minimum of five (5) years before their election, except where – by reason of outstanding performance and skill upon request by the Selection Committee made in advance – the Board of Governors may reduce such waiting period.
- Builder and Team candidates can be active or inactive at selection time.

### 30<sup>th</sup> Annual Kiwanis Sports Celebrity Dinner

This year's dinner was held at the Italian Canadian Club on Wednesday, May 18, 2016. The event was attended by approximately 290 people. Special guests included:

- **Dean Prentice** – retired professional ice hockey left winger who played in the National Hockey League for 22 seasons. Prior to the NHL, he played for the Guelph Biltmores in the 1952-52 season.
  - **Jim Barker** – General Manager of the Toronto Argonauts. He has had a football career for more than 30 years with positions in the NCAA, CFL and XFL, and is a four-time Grey Cup Champion in both coaching and executive roles.
  - **Graham Brown** – CEO of Canadian Interuniversity Sport (CIS). Prior to joining CIS, he was CEO of Rugby Canada for 13 years, where his drive and
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marketing savvy were widely credited for leading Rugby Canada's evolution into a progressive, high profile and widely respected national sport organization.

This year's inductees were:

➤ **Maria Gallo - Athlete Category**

Maria began playing rugby at St. James High School in Guelph, launching a career that would last fifteen years and take her around the world. She starred as a member of the Guelph Gryphons from 1996-2000 leading her team to four provincial titles and the inaugural CIAU championship in 1998. She and the Gryphons would win the CIAU silver medal the following season. Both times she was named a tournament all-star and the event's most valuable player. Gallo was a two-time OUA all-star, an All-Canadian in 1998, and Guelph's Female Athlete of the year that same year.

After graduating from the University of Guelph, she moved to the University of Alberta where she won two more national titles and was named the Panda's Female Athlete of the Year and the CIAU Player of the Year in 2002. She did all this while earning her Ph.D. in Muscle Exercise Biochemistry.

Her next stop on the rugby pitch was playing for Canada. She was a vice-captain for several years playing on the national 15's rugby team from 1999-2010, playing 55 international caps and was in three World Cups.

Gallo is now the head coach of the UBC Thunderbirds Women's 7's and 15's rugby teams taking the 7's squad to their first national title in 2016.

➤ **Chuck Henderson – Veteran Athlete Category**

Chuck was helping his local bantam team to the Ontario Championship when he caught the eye of a New York Rangers scout and was signed to a professional contract by the Rangers at the age of 14. He then spent time in Guelph to further hone his skills and eventually play for the Rangers top farm team, the Guelph Biltmore Mad Hatters. In his first year in the Royal City, he suited up for the Junior B squad which sported an undefeated 20-0 record during the regular season. They would eventually lose to Barrie in the Ontario final.

Henderson was then ticketed to the Biltmore's for the 1951-52 seasons. Playing on a line with Ron Murphy and Kenny Laufman, they set a single season points record for a line with 346 points between them, with Henderson tallying 41 goals and 50 assists.

He helped lead the 51-52 Biltmores to Guelph's first-ever Memorial Cup.

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➤ **Thomas Dimitroff Jr.– Builder Category & Special Guest Speaker for the evening**

Thomas starred locally in high school before playing defensive back for the Guelph Gryphons, eventually being named their captain from 1988 to 1990 while earning his Bachelor of Arts degree.

His first job was with the Saskatchewan Roughriders as their director of Canadian scouting. He then spent a short time working for the World League of American Football and then moved on into a role of grounds crew for the Cleveland Browns. After working for the Cleveland Browns Thomas was hired to do some part-time scouting for the Kansas City Chiefs, and then became a full-time area scout for the Detroit Lions, before being hired for a similar role with the Browns.

In 2002 he was the national scout with the New England Patriots and a year later was named the club's director of college scouting, a key role he held through the 2007 season. He would be an important part of the Patriots wins in Super Bowls XXXVIII and XXXIX and one of the architects of their perfect 16-0 regular season in 2007.

After six seasons with the Patriots he was hired as the general manager of the Atlanta Falcons. Dimitroff had an immediate impact as the Falcons made the playoffs for the first time in four years and as a result, the new GM was named the Sporting News 2008 Executive of the Year. He would receive this award again in 2010 as the Falcons went 13-3 during the regular season.

Thomas Dimitroff Jr. is currently one of the longest serving general managers in the NFL.

➤ **1997/98 Guelph Storm – Team Category**

The 1997 -1998 Guelph Storm was a very special group of players under the leadership of Coach George Burnett and general manager Alan Millar. They finished the Ontario Hockey League season in first place overall, just one point ahead of the Ottawa 67's – the team they would eventually meet in the final.

The Storm played through the playoffs knocking off Sudbury and Plymouth in four straight games. In the final they would beat Ottawa in five games on a series-winning goal by Willsie to win their first OHL championship and advance to the Memorial Cup. There, Manny Malhotra would lead the club in scoring but it was goaltender Chris Madden who stole the show. He had a .947 save percentage and was named the tournament MVP. They met the Marian Hossa led Portland Winterhawks in the final and lost a 4-3 heartbreaker in overtime.

You could argue this is the greatest Storm team to represent our city. Six

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players would go on to play in the NHL (Malhotra, Willsie, McDonell, Hajt, Beaudoin, and McGrattan).

- **Official Category** – No award presented

## CORPORATE STRATEGIC PLAN

### Innovation in Local Government

2.3 Ensure accountability, transparency and engagement

### City Building

3.1 Ensure a well-designed, safe, inclusive, appealing and sustainable City

3.3 Strengthen citizen and stakeholder engagement and communications

## DEPARTMENTAL CONSULTATION

N/A

## COMMUNICATIONS

N/A

## ATTACHMENTS

N/A

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**Provincial/Federal Consultation Alert**

Title	Ministry	Consultation Deadline	Summary	Proposed Form of Input	Rationale	Lead	Link to Ministry Website
Provincial Consultation Infrastructure for Jobs and Prosperity Act, 2015: Potential Municipal Asset Management Planning Regulation	Ministry of Infrastructure	N/A	<p>The Province recently announced the expansion of the Ontario Community Infrastructure Fund from \$100 million per year to up to \$300 million per year by 2018-19, \$200 million of which will be formula-based funding. As more infrastructure funding becomes available, asset management plans to prioritize investments will be critical.</p> <p>On May 1st of this year, the Province proclaimed the Infrastructure for Jobs and Prosperity Act, 2015 (the Act), which includes an authority to regulate asset management planning of identified public bodies. This authority was included in the Act with the intention of providing a more structured framework for what asset management plans need to include, and strengthening the work already being undertaken. This important legislation makes infrastructure planning a foundational component of provincial and broader public sector practices.</p> <p>The Ministry of Infrastructure is seeking consultation in the development of a regulation on asset management planning for municipalities under this Act.</p>	MOI have asked for the names of two staff to participate in an invitation only consultation session. Finance and Engineering and Capital Infrastructure Services staff will attend.	<p>Provincial consultation sessions will inform the new asset management planning regulation, under the Infrastructure for Jobs and Prosperity Act, which will prescribe how asset management plans should be prepared, including regulations related to the "form, content and timing" of asset management plans.</p> <p>Attending the consultation sessions will provide the City the opportunity to be involved in the discussions that will shape the future asset management planning requirements, and therefore the requirements for future Provincial infrastructure funding programs.</p>	Engineering and Capital Infrastructure Services	<a href="http://mfoa.informz.ca/MFOA/data/images/Potential%20Municipal%20Asset%20Management%20Planning%20Regulation%20-%20Consultation%20....pdf">http://mfoa.informz.ca/MFOA/data/images/Potential%20Municipal%20Asset%20Management%20Planning%20Regulation%20-%20Consultation%20....pdf</a>

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Ministry of Natural Resources and Forestry Municipal Survey Related to Aggregate Fees Received by Municipalities	Provincial Ministry of Natural Resources and Forestry	July 19, 2016	<p>The Ministry of Natural Resources and Forestry (MNRF) is responsible for managing Ontario's aggregate resources.</p> <p>In Fall 2015 MNRF posted the document "A Blueprint For Change – a proposal to modernize and strengthen the Aggregate Resources Act policy framework" for public comment on the Environmental Registry.</p> <p>The document included proposed changes for stronger oversight, increased environmental accountability, and improved information and participation with relation to aggregate operations in Ontario.</p> <p>MNRF has hired a technical expert to gather cost-based information that could support consideration of an increase to the portion of annual aggregate fees currently received by municipalities. This MNRF expert is conducting a municipal survey as the first step in this information gathering process.</p>	Staff to respond to MNRF online survey.	<p>Although the City of Guelph does not contain active quarries, the surrounding townships contain many, nearby quarries that can impact municipal infrastructure (City roads), quality of life for City residents (blasting), and the quality and quantity of the City's groundwater supply.</p> <p>Both Council and staff continue to be active in lobbying the Province for updates to legislation governing the licensing of quarries to manage and mitigate these impacts.</p>	Environmental Services	<p>Link to MNRF "A Blueprint for Change" proposal:</p> <p><a href="https://www.ebr.gov.on.ca/ERS-WEB-External/displaynoticecontent.do?noticeId=MTI2MzAz&amp;statusId=MTkwNjE4">https://www.ebr.gov.on.ca/ERS-WEB-External/displaynoticecontent.do?noticeId=MTI2MzAz&amp;statusId=MTkwNjE4</a></p> <p>Link to MNRF Survey:</p> <p><a href="http://www.surveygizmo.com/s3/2891191/MNRF">http://www.surveygizmo.com/s3/2891191/MNRF</a></p>

**Provincial/Federal Consultation Alert**

Title	Ministry	Consultation Deadline	Summary	Proposed Form of Input	Rationale	Lead	Link to Ministry Website
MTO Province-wide Cycling Network Identification - Request for Input	Ministry of Transportation	July 29, 2016	<p>One of the key commitments under #CycleON: Action Plan 1.0 is to identify a network of cycling routes that links select communities and major destinations throughout Ontario. The Ministry is inviting participation in an online questionnaire and interactive mapping tool to identify:</p> <ol style="list-style-type: none"> <li>1. Existing and planned cycling facilities throughout the province;</li> <li>2. Proposed route options for a provincial scale cycling network and potential secondary linkages;</li> <li>3. Considerations for signage and way-finding;</li> <li>4. Major recreational, cycling and tourism attractions; and,</li> <li>5. Barriers for the implementation of cycling facilities.</li> </ol>	Staff will complete the survey on behalf of the City	The survey builds on an inventory of major cycling routes completed by the Ministry in 2011 and will help the consultant team develop a proposed concept for a province-wide network.	Engineering and Capital Infrastructure Services	<a href="http://mtocyclingnetworkstudy.com/user/reset/282/1467244527/ZLECh18XUEt6YZPAaAze6wtgnpwE3-8kp0M61B36GUM">http://mtocyclingnetworkstudy.com/user/reset/282/1467244527/ZLECh18XUEt6YZPAaAze6wtgnpwE3-8kp0M61B36GUM</a>

**Provincial/Federal Consultation Alert**

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OMB Reform	Municipal Affairs	NA	<p>The Ministry of Municipal Affairs is reviewing the scope and effectiveness of the Ontario Municipal Board (OMB), an important part of the province's land use planning system.</p> <p>The government is developing a consultation paper that will be released in fall 2016 for further comment.</p> <p>In the meantime, the province is seeking views on the following topics:</p> <ul style="list-style-type: none"> <li>• Jurisdiction and powers: this could include what matters can be appealed and who may appeal them, the use of local appeal bodies and how much deference should be given to municipal decisions.</li> <li>• Meaningful citizen participation and local perspective: this could include who has access to hearings, how to ensure the ability of the public to participate, how to ensure that the process is affordable, unrepresented parties and the role of the citizen liaison office.</li> <li>• Clear/predictable decision making: this could include how to ensure fairness, adjudicator education and training and standardized decision format(s)</li> <li>• Hearing procedures and practices: this could include the formality of hearings, how expert evidence is heard and what evidence should be allowed at hearings.</li> </ul>	Staff level	At this time, the ministry is seeking feedback on the development of the consultation paper. Full consultation opportunities will be provided once the consultation paper is drafted and released to the public.	Planning	<a href="http://www.mah.gov.on.ca/Page14965.aspx">http://www.mah.gov.on.ca/Page14965.aspx</a>

Provincial/Federal Consultation Alert

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			<ul style="list-style-type: none"><li>• Alternative dispute resolution: this could include the use of mediation or other alternatives to traditional hearings or adversarial procedures as part of the appeal system.</li><li>• Timely processes and decision making: this could include the timelines for scheduling hearings and the issuing of decisions.</li></ul>				

**Provincial/Federal Consultation Alert**

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Inclusionary Zoning	Municipal Affairs and Housing	August 16, 2016	<p>As part of the update to the Long-Term Affordable Housing Strategy, and to help address Ontario’s growing “affordability gap”, the province is taking steps to make affordable housing a part of the land use planning process.</p> <p>On May 18, 2016 Ontario introduced legislation that would, if passed, allow municipalities to require private sector developers to include affordable housing units in their development proposals through inclusionary zoning. For example, if a municipality chose to use this tool, new housing proposals would need to include a certain number of affordable units in order to be approved.</p> <p>If passed, the proposed legislation for inclusionary zoning would help to achieve a number of outcomes:</p> <p>Serve more people: Inclusionary zoning would create affordable housing that serves the needs of low- to moderate-income families and individuals.</p> <p>Increase the supply of affordable units.</p> <p>Meet local needs: Inclusionary zoning would help municipalities meet affordable housing objectives and targets set out in their housing and homelessness plans and official plans.</p>	Staff response	A staff level response will be provided as the consultation is technical in nature, requiring specific technical comments (as opposed to policy feedback). Additionally, the use of inclusionary zoning to address affordable housing issues is being discussed in context of the Affordable Housing Strategy that is coming to Council in July.	Planning + Intergovernmental	<a href="http://www.mah.gov.on.ca/Page13790.aspx">http://www.mah.gov.on.ca/Page13790.aspx</a>

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Transfer Payment Accountability Framework	Treasury Board	July 12, 2016	The province is modernizing both the transfer payment process and the Transfer Payment Accountability Directive and is seeking feedback on the rules ministries and provincial agencies have to follow when providing transfer payments.	Staff response to on-line survey	The nature of Treasury Board's consultation does not require a fulsome review from the City of Guelph. Finance staff are familiar with the impacts of the Transfer Payment Accountability Directive and are well versed to complete Treasury Board's survey in accordance with the July 12th deadline. Individual responses may also be completed on line.	Finance	<a href="https://www.ontario.ca/page/consultation-revised-draft-transfer-payment-accountability-directive">https://www.ontario.ca/page/consultation-revised-draft-transfer-payment-accountability-directive</a>

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**CLERK'S DEPARTMENT**

June 28, 2016

The Honourable Kathleen Wynne  
Premier of Ontario  
Legislative Bldg., Room 281  
Queen's Park  
Toronto, ON  
M7A 1A1

Dear Honourable Premier:

**Re: Mandatory Municipal Consent for Future Renewable Energy Projects**

This is to confirm that on Monday, June 27, 2016 West Lincoln Township Council adopted the following resolution.

(a) ITEM P74-16

**WHEREAS**, the Independent Electrical System Operator has requested input on the RFP process used to award renewable energy contracts; and,  
**WHEREAS**, the government indicated that new contracts would be directed to willing host communities, and

**WHEREAS**, three of the five contracts announced on March 10 did not have municipal support for the project; and,

**WHEREAS**, there is no differentiation in the Green Energy Act to allow for larger setbacks based on the size of the Turbines being allowed for each installation, and

**WHEREAS**, there has been great disregard for the Township of West Lincoln's Natural Heritage System and the Tree Inventory during the installation of the Transmission system of the current project

**NOW THEREFORE**, be it resolved that the Council of the Township of West Lincoln requests:

- That the Municipal Support Resolution become a mandatory requirement in the IESO process;
- That the rules be amended to require that the resolution related to this support must be considered in an open Council meeting held after the community meeting organized by the proponent;
- That full details of the project, including siting of project elements and site consideration reports, are required to be made available at the community meeting and to the Council before the resolution is considered; and,

**THAT**, this resolution be forwarded to the Premier, Leaders of the Official Oppositions; Ministers of the Ministry of the Environment, Infrastructure and

Energy, Rural Affairs and Agriculture and Food, Municipal Affairs; Region of Niagara; Niagara Peninsula Energy Inc.; local MP and MPP; the Renewable Energy Approval applicants in West Lincoln and to all municipalities in the Province of Ontario requesting their support.

By copy of this letter, I am advising the appropriate parties of the action taken by Council regarding Mandatory Municipal Consent for Future Renewable Energy Projects.

If you have any questions regarding the above, please do not hesitate to contact the undersigned.

Sincerely,



Carolyn Langley,  
Clerk

cc: Patrick Brown, Leader of the Official Opposition, Progressive Conservative  
Andrea Horwath, Leader-New Democratic Party  
The Honourable Glen R. Murray, Minister of the Environment & Climate Change  
The Honourable Bob Chiarelli, Minister of Infrastructure  
The Honourable Jeff Leal, Minister of Agriculture, Food & Rural Affairs  
The Honourable Glenn Thibeault, Minister of Energy  
The Honourable Bill Mauro, Minister of Municipal Affairs  
Ralph Walton, Office of the Regional Clerk, Niagara Region  
Janie Palmer, Chair, Board of Directors, Niagara Peninsula Energy Inc.  
Michael Weidemann, President FWRN-LP (NRWC)  
Dean Allison, MP  
Tim Hudak, MPP  
IPC/HAF – Rankin Construction, John MacLellan, Operations Manager – Renewable Energy  
Chris Carter, CAO – Township of West Lincoln  
Brian Treble, Director of Planning and Building – Township of West Lincoln