

INFORMATION ITEMS

Week Ending July 7, 2017

REPORTS

1. Older Adult Strategy Implementation Update
2. Downtown Parking Master Plan – Status Update
3. Status Report: Community Energy Initiative Update

INTERGOVERNMENTAL CONSULTATIONS

1. Low Impact Development (LID) Stormwater Management Guidance Manual
2. 2016 Review of the Accessibility Transportation Standards
3. Addressing Food and Organic Waste in Ontario
4. Bill 139 – The Proposed Building Better Communities and Conserving Watersheds Act, 2017

CORRESPONDENCE

1. None

BOARDS & COMMITTEES

1. None

ITEMS AVAILABLE IN THE CLERK'S OFFICE

1. None

Information Report



Service Area	Public Services
Date	Friday, July 7, 2017
Subject	Older Adult Strategy Implementation Update
Report Number	PS-17-17

Executive Summary

Purpose of Report

To provide an update on the Older Adult Strategy (OAS) Framework's 64 recommendations, related to the eight dimensions of an age-friendly city, completed over the past two years.

Key Findings

We are currently two years into a ten year action plan and 20 of the 64 recommendations have been acted upon so far.

Financial Implications

There are no financial implications at this time as recommendations are linked to different departmental budgets.

Report

Building an Age Friendly City

Age-friendly cities create supportive social and physical environments that enable older adults to live active, safe, meaningful lives, and continue to contribute in all areas of community life. Becoming an age-friendly city is an ongoing process. In June 2012, the City of Guelph undertook the development of an Older Adult Strategy using the World Health Organization's (WHO) age-friendly cities framework. A project steering committee comprised of older adults, representatives from organizations serving seniors, and municipal staff was formed to help guide the development of the strategy.

The strategy was developed based on extensive consultations using a framework consistent with the WHO's Dimensions of Age-Friendliness: outdoor spaces and buildings; transportation; housing; social participation; respect and social inclusion; civic participation and employment; communication and information; community support and health supports. In November 2012, Guelph Council approved the Goal, Vision and Guiding Principles of the Older Adult Strategy (OAS) as follows;

GOAL:

Guelph is a great place to live and age well.

VISION:

Guelph is an age-friendly community that:

- Values and supports older adults
- Optimizes opportunity for choice, independence, and quality of life
- Celebrates diversity
- Is inclusive of all, reducing inequities (is fair and just)

GUIDING PRINCIPLES:

The City of Guelph will ensure that all services, policies and programs are designed, delivered, and resourced, where feasible, using the following guiding values and principles:

- Participation and inclusion of all citizens
- Respect and dignity
- Active engagement in communication and decision-making
- Access to a safe living environment
- Fairness and equity
- Self-determination and choice

Age Friendly Guelph is an exciting initiative and opportunity for Guelph citizens to learn more and assist in creating an age-friendly city. It is projected that by 2031, Guelph will have almost 53,000 adults aged 55 years and older representing 30% of all residents. That's close to 23,000 additional older adults than in 2011!

(Greater Golden Horseshoe Growth Forecasts to 2104, Technical Report, November 2012)

As a result of the guiding principles, the Community Older Adult Leadership Team (COALT), later re-named the Age Friendly Guelph Leadership Team (AFGLT), was created.

What is the Age Friendly Guelph Leadership Team?

The AFGLT is comprised of up to 15 members representing: older adults, volunteer organizations serving older adults, agencies serving older adults, businesses, and City of Guelph staff. The team is responsible for the stewardship of the Older Adult Strategy Framework in Guelph, and to:

- Prioritize, plan, oversee, communicate, and evaluate the implementation of the recommendations.
- Support the work by enabling collaboration, effective communications, and evidence-based knowledge-exchange.

Working under the mandate and ideals of the eight domains of age-friendly communities and the recommendations from the Strategy, the AFGLT is actively working on projects that will make Guelph an age-friendly city.

Age Friendly Guelph: Our History & Highlights to Date

- 2012: City of Guelph undertook the development of an Older Adult Strategy (OAS) using the World Health Organization age-friendly city framework.
- 2012: City Council approved the vision, guiding values and principles of the OAS.
- 2014: The City of Guelph worked with the University of Guelph Institute for Community Engaged Scholarship to develop an Older Adult Community Profile for Guelph.
- 2014: The City of Guelph created an OAS Consolidated Report: Recommendations for community-wide distribution.
- 2015: City of Guelph received the World Health Organization age-friendly cities designation.
- 2015: Age Friendly Guelph Leadership Team (AFGLT) created.
- 2015: Work began on implementing the recommendations in the OAS.
- 2016: AFGLT hosted close to 100 participants at Guelph's first-ever Age-friendly Business Symposium.
- 2016: AFGLT hosted an Artful Aging Exhibition featuring local artists and presenters exploring the domains of an age-friendly community.

Older Adult Strategy: Action Tracker Methodology

An OAS Action Tracker was created to enable AFGLT to track, document, and measure the outputs / outcomes of the Strategy's recommendations in the first two years (2015 – 2016) of the ten year action plan. The overall status and information based on the actions related to each recommendation was provided by departments, AFGLT, and community stakeholders in a collaborative effort to advance the plan.

Objectives:

- Validate the consultant's original drafted recommendation description, timelines, and leads.
- Track the City's accomplishments to date in relation to the Older Adult Strategy's recommendations and action plan.
- Measure our current status in planning and implementing the recommendations to date.
- Communicate the status of the Older Adult to Guelph citizens via a progress report card / info graph. (See ATT-1, OAS Progress Report: Years 1 & 2)

Summary by domain – progress to date

The OAS includes 64 recommendations, including 6 foundational, and 58 that relate to the eight domains of the World Health Organization's age-friendly cities framework. We are currently two years into a ten year action plan, and 20 of the 64 recommendations have been acted on so far. Here is an update of what has been done to date.

Outdoor spaces and buildings:

Recommendation #10 Increase the number of public washrooms throughout the city: New public washrooms were added to the Guelph Central Station.

Recommendation #13 Commit to using the principles of universal design in the development and re-development of buildings and infrastructure: The City of Guelph uses Universal Design Principles that consider usability and respect the dignity of persons with disabilities when designing, renovating and constructing buildings.

Recommendation #15 Assemble a list of accessible locations in the City for public meetings and events and encourage their use: A list of City facilities which are accessible and available for meetings and events has been assembled.

Transportation:

Recommendation #16 Lengthen walk signals at key intersections where older adult traffic is high: The City of Guelph standard for pedestrian crossing time at signalized locations is based upon a slower walking speed than most municipalities.

Recommendation #17 Install audible walk signals at key intersections where older adult traffic is high: Both audible and visual walk-don't walk signals are installed at all new signalized locations.

Housing:

Recommendation #28 Advocate with the province and the LHIN for more funding for in-home supports that will enable older adults to remain in their own homes (health, home care, home maintenance, subsidies: AFGLT participated in the WWLHIN strategic planning process, an education session, and supported focus group sessions for seniors titled "Mapping the Future of Local Health Integration Network".

Recommendation #31 Advocate, facilitate and promote opportunities for more housing options in the City (granny flats, group housing, home sharing, life leases, coops, assisted living, and accessory apartments): AFGLT supported the creation of the Landlord Recruitment, Retention and Home-share Committee to explore alternative models to affordable housing.

Recommendation #32 Strengthen partnership with the County to support the implementation of the County's 10-year housing and homelessness plan: The City of Guelph supported the drafting of the County's ten year housing and homelessness plan, was involved in stakeholder focus group sessions, and continued to communicate and engage with the County as the City worked through its Affordable Housing Strategy.

Recommendation #33 Develop an affordable housing strategy for the City that targets 30% of new residential development as affordable: The City of Guelph is close to finalizing an Affordable Housing Strategy which recommends that the zoning by-law review consider regulatory and other barriers that might discourage the creation of affordable housing.

Respect and social inclusion:

Recommendation #34 Work with the City departments (e.g. EMS), community partners, neighbourhood groups and other stakeholders to establish a "seniors watch" program: The Guelph-Wellington Gatekeeper Project received funding from

the Government of Ontario to train community members to identify at-risk older adults and make a referral.

Recommendation #35 Develop and deliver targeted public education and awareness campaigns to combat ageism and encourage and instill respect for older adults: The AFGLT developed initiatives to raise awareness of age-friendly practices to encourage respect for older adults by hosting an Age-friendly Business Symposium, the Artful Aging Exhibition, and the creation of three videos.

Recommendation #36 Develop a Community Benefits Agreement with the Guelph-Wellington Seniors Association (GWSA) to ensure continued provision of services and activities for older adults: A Community Benefit Agreement was developed between the Guelph-Wellington Seniors Association and the City of Guelph, and was extended to 2019.

Social participation:

Recommendation #38 Working in partnership with community service providers to ensure that older adults who are isolated, frail, vulnerable and/or at risk, as well as immigrant and culture groups, have knowledge of and access to City programs and services: Older adults at Village by the Arboretum have access to theatre performances with annual special transportation to the River Run Centre. "Welcome to Guelph" (Refugee Support Program) pilot program (June 2016 – 2017) provides refugees with a transit pass, recreation public access pass and Museum pass.

Communication and information:

Recommendation #48 Expand the targeted distribution of Guelph Community Guide to include more locations where older adults will be able to access them (libraries, community centres, grocery stores, churches): Recreation Support Services' staff are constantly reviewing locations and looking for opportunities for appropriate locations.

Recommendation #54 Ensure the City's website includes easily accessible information and is intuitive for older adults to use: The City of Guelph website meets Accessibility for Ontarians with Disabilities Act standards. Content can be read by screen readers and colours are chosen to aid those with visual disabilities.

Community support and health services:

Recommendation #59 Continue to pilot and expand innovative EMS projects designed to respond to the needs of older adults in the community: Guelph/Wellington Paramedic Services offers in-house Community Paramedic programming specific to identifying and supporting vulnerable individuals that are encountered in 911 responses through referrals to community services and programs.

Recommendation #63 Identify and define the City's role in the provision of health services to the City's residents: The City is a member of important planning, research and action tables such as: the Poverty Task Force, Health Link, the Toward Common Ground Partnership, Growing Great Generations, the Seniors Network; and these partnerships result in many initiatives that bring about health and other

related benefits. Public Health is currently funded partly by the City of Guelph via municipal taxes. Thus, Public Health Programs for Older Adults are in some measure, supported by the City of Guelph. The City is fulfilling its obligations to designate a municipal long term care home. The Elliott Community is the City's designated home and it operates a 'Campus of Care' for seniors with a variety of care options.

Financial Implications

Financial implications have not been assigned to this strategy at this time, as recommendations are linked to different departments and their budgets.

Consultations

The General Managers of the following departments provided updates to all applicable recommendations:

Parks and Recreation

Planning

Operations

Transit

Finance

Emergency Services

Human Resources

Communication and Customer Service

Engineering and Capital Infrastructure

Urban Design and Building Services

Facilities Management

Culture, Tourism and Community Investment

Information Technology

Intergovernmental Relations, Policy and Open Government

Age Friendly Guelph Leadership Team provided updates to all applicable recommendations

The attached Progress Report will be shared with the community through the website guelph.ca/agefriendly

Corporate Administrative Plan

Overarching Goals

Service Excellence

Service Area Operational Work Plans

Our Services - Municipal services that make lives better

Our People- Building a great community together

Our Resources - A solid foundation for a growing city

Attachments

ATT-1 OAS Progress Report

Departmental Approval

Wendy Kornelsen
Program Manager, Programs and Community Development

Lynne Briggs
Manager, Recreation Services

Report Author

Manon Germain, Age Friendly Guelph Project Specialist



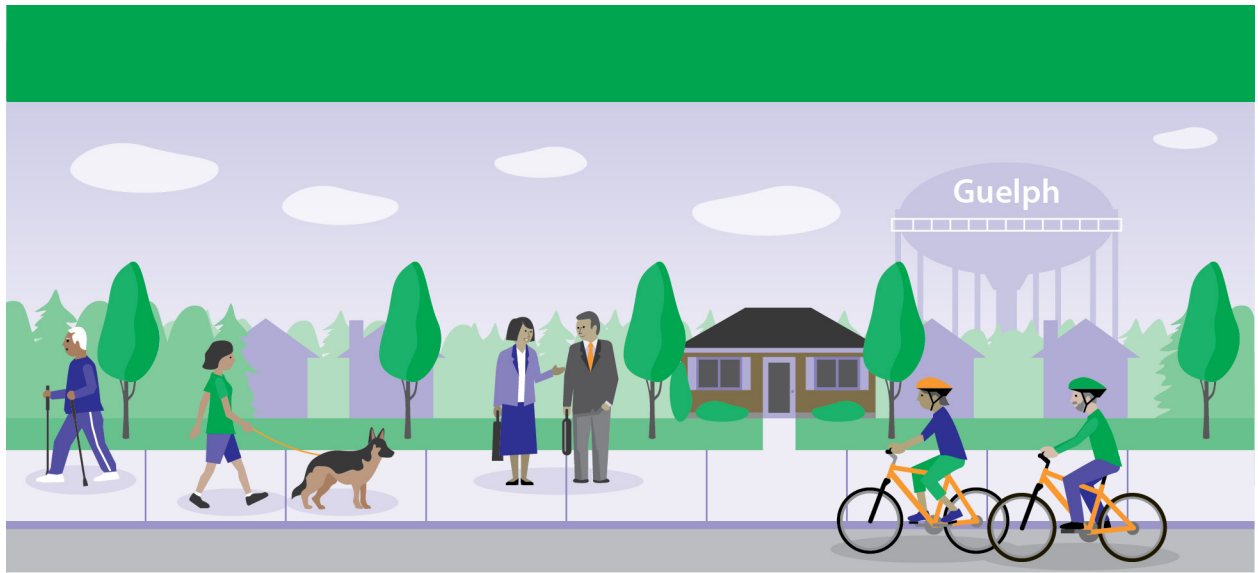
Approved By

Heather Flaherty
General Manager
Parks and Recreation
519-822-1260 x2664
heather.flaherty@guelph.ca



Recommended By

Colleen Clack
Deputy CAO
Public Services
519-822-1260 ext. 2588
colleen.clack@guelph.ca



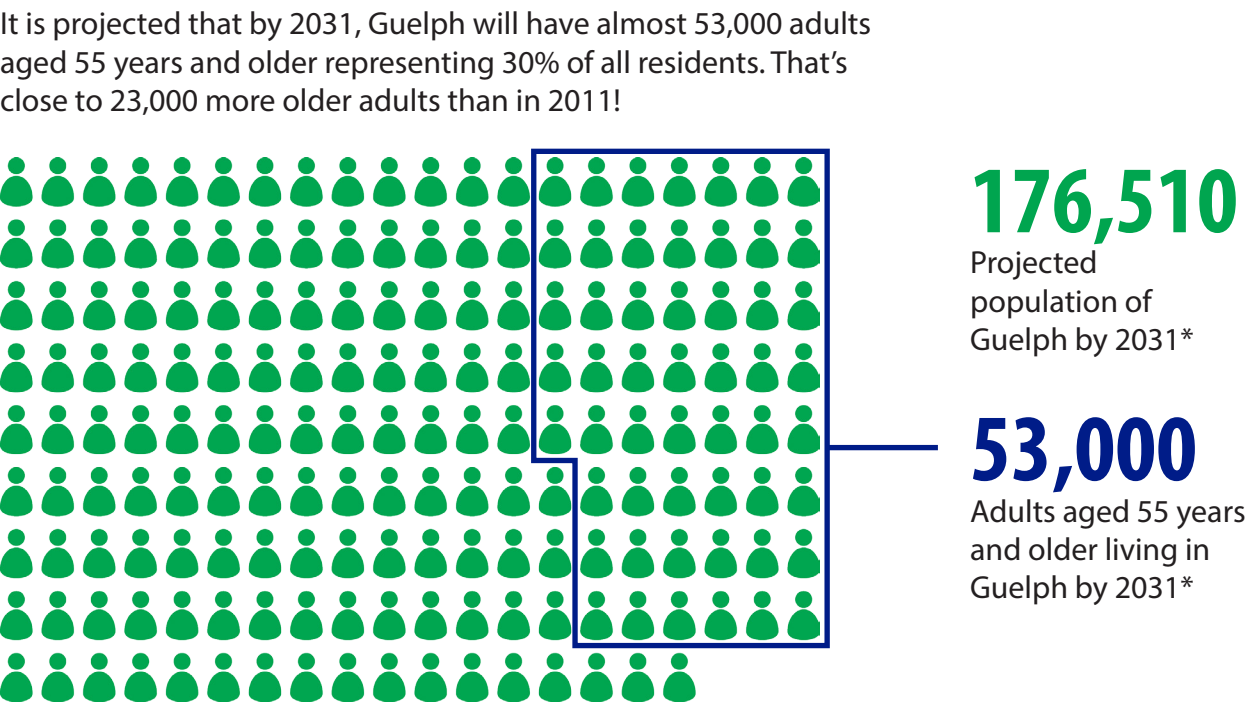
Older Adult Strategy

Progress Report: Years 1 and 2

June 2017



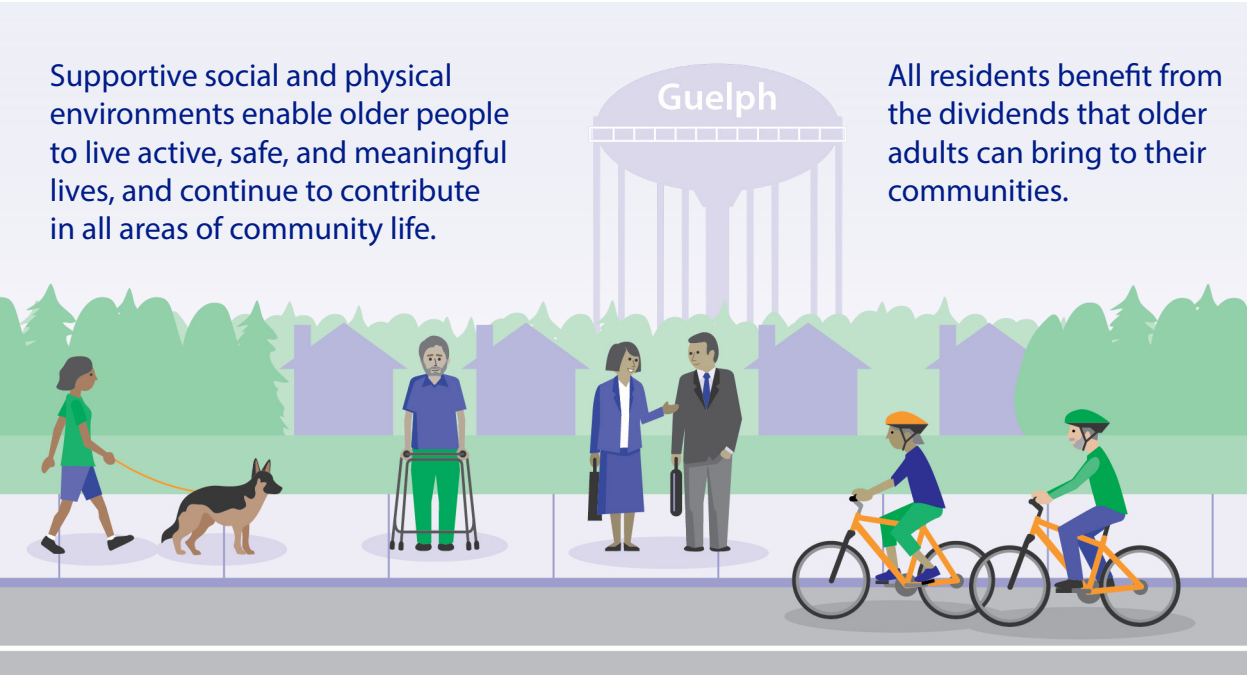
Guelph will soon have more older adults than it ever has before.



* Greater Golden Horseshoe Growth Forecasts to 2104, Technical Report, November 2012

Guelph is working to be an age-friendly community.

Everyone in age-friendly cities and communities benefits.



Guelph's Older Adult Strategy

The City of Guelph has developed an Older Adult Strategy (OAS). Here's what you need to know.

Goal

Guelph is a great place to live and age well.

Vision

- Guelph is an age-friendly community that:
- Values and supports older adults
 - Optimizes opportunity for choice, independence, and quality of life
 - Celebrates diversity
 - Includes everyone, reducing inequities (is fair and just)

Age Friendly Guelph Highlights

- 2012** City of Guelph undertook development of an OAS using the World Health Organization age-friendly city framework.
- City Council approved the vision, guiding values and principles of the OAS.
- 2015** City of Guelph receives the World Health Organization age-friendly cities designation.
- Work began on implementing the 65 recommendations in the OAS.
- Age Friendly Guelph Leadership Team (AFGLT) created
- 2016** AFGLT hosted Age-friendly Business Symposium.
- AFGLT hosted an Artful Aging Exhibition featuring local artists and presenters exploring the domains of an age-friendly community.

The Age Friendly Guelph Leadership Team (AFGLT)

The AFGLT is comprised of up to 15 members representing older adults, volunteer organizations serving older adults, agencies serving older adults, business and City of Guelph staff.



The team is responsible for the stewardship of the Older Adult Strategy Framework in Guelph, and to:



Lead, uphold and advocate for the achievement of the vision and goal of the OAS.



Prioritize, plan, oversee, communicate, and evaluate the implementation of the recommendations.



Support the work by enabling collaboration, effective communications, and evidence-based knowledge-exchange.

We are currently two years into a ten year action plan.

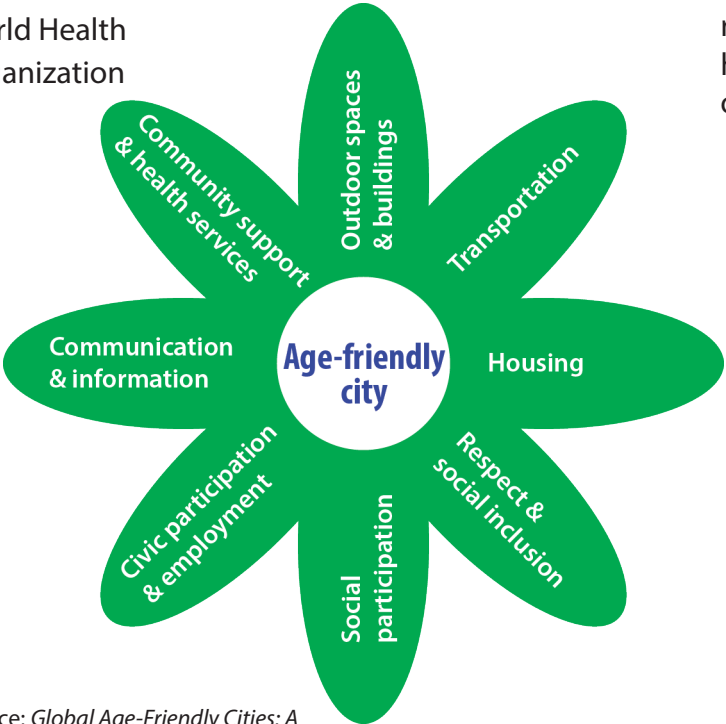


Progress Report: Year 1 and 2

The OAS includes 64 recommendations, including 6 foundational, and 58 that relate to the 8 domains of the World Health Organization age-friendly cities framework.

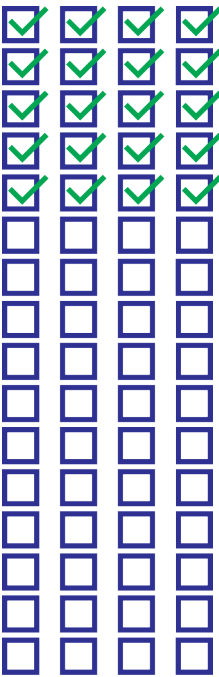
8 domains

World Health Organization



20 of 64

recommendations have been acted on so far



Source: *Global Age-Friendly Cities: A Guide*. World Health Organization, 2007.

Here is an update of what has been done to date in each domain.



Outdoor Spaces and Buildings

Goal

Buildings and outdoor spaces in Guelph will be safe, accessible, and appropriate for older adults.

Targets

Guelph will make its buildings and outdoor spaces more age-friendly by:

- improving the location, accessibility and availability of public seating
- improving the availability, location and accessibility of public washrooms
- making crosswalks safer, especially where older adult traffic is high
- making sidewalks safer and more accessible, including consideration of shared safe use, snow removal and appropriate maintenance
- promoting the use of Universal Design Principles in all construction
- promoting the use and expansion of accessible public spaces

Actions

1. New public washrooms were added to the Guelph Central Station. *Recommendation #10: increase the number of public washrooms throughout the City.*
2. The City of Guelph uses Universal Design Principles that consider usability and respect the dignity of persons with disabilities when designing, renovating and constructing buildings. *Recommendation #13: commit to using the principles of Universal design in the development and re-development of buildings and infrastructure.*
3. A list of City facilities which are accessible and available for meetings and events has been assembled. *Recommendation #15: assemble a list of accessible locations in the City for public meetings and events and encourage their use.*





Transportation

Goal

Older adults in Guelph will have access to a range of public, private and community-run transportation services that are accessible, safe and affordable.

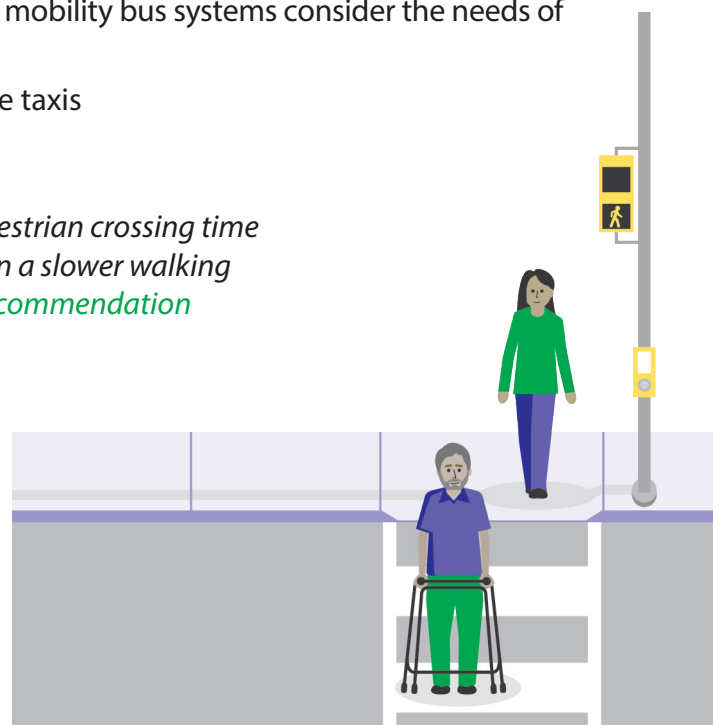
Targets

Guelph will make its transportation system age-friendly by:

- improving education about how to use the multi-modal transportation system
- ensuring that City, community and mobility bus systems consider the needs of older adults
- increasing the number of accessible taxis

Actions

1. The City of Guelph standard for pedestrian crossing time at signalized locations is based upon a slower walking speed than most municipalities. *Recommendation #16: lengthen walk signals at key intersections where older adult traffic is high.*
2. Both audible and visual walk-don't walk signals are installed at all new signalized locations. *Recommendation #17: install audible walk signals at key intersections where older adult traffic is high.*



- ensure zoning and planning regulations do not create unintended barriers to development of housing choices for older adults
- expand the supply of affordable housing
- expand the availability, appropriateness and accessibility of supports and incentives to allow older adults to stay in their homes

Actions

1. The City of Guelph is close to finalizing an Affordable Housing Strategy which recommends that the zoning by-law review consider regulatory and other barriers that might discourage the creation of affordable housing. *Recommendation #33: develop an affordable housing strategy for the City that targets 30% of new residential development as affordable.*
2. AFGLT supported the creation of the Landlord Recruitment, Retention and Home-share Committee to explore alternative models to affordable housing. *Recommendation #31: advocate, facilitate and promote opportunities for more housing options in the City (granny flats, group housing, home sharing, life leases, coops, assisted living, accessory apartments.*
3. AFGLT participated in the WWLHIN strategic planning process, an education session, and supported focus group sessions for seniors titled "Mapping the Future of Local Health Integration Network". *Recommendation #28: Advocate with the province and the LHIN for more funding for in-home supports that will enable older adults to remain in their own homes (health, home care, home maintenance, subsidies.*
4. The City of Guelph supported the drafting of the County's 10-year housing and homelessness plan, was involved in stakeholder focus group sessions, and continued to communicate and engage with the County as the City worked through its Affordable Housing Strategy. *Recommendation #32: Strengthen partnership with the County to support the implementation of the County's 10-year housing and homelessness plan.*



Housing

Goal

For older adults in Guelph, housing is available, affordable and supported sufficiently to allow them to choose where they will live as they age.

Targets

Guelph will:

- ensure alignment between the Guelph Wellington 10-year Housing and Homelessness Plan, Guelph's Affordable Housing Strategy and its Older Adult Strategy



Respect and Social Inclusion

Goal

In Guelph, all older adults will be treated respectfully and included fully in social life.

Targets

Guelph will:

- combat ageism by all means possible, including using a seniors' lens to assess all municipal initiatives, and training others to do so.
- intentionally improve the inclusion of marginalized or vulnerable subpopulations of older adults, including those living in poverty, immigrant and cultural groups, frail and isolated seniors, those unable to engage with technology, and LGBTQ seniors.

Actions

- 1. The Guelph-Wellington Gatekeeper Project received funding from the Government of Ontario to train community members to identify at-risk older adults and make a referral. *Recommendation #34: work with the City departments (e.g. EMS), community partners, neighbourhood groups and other stakeholders to establish a “seniors watch” program.*
- 2. A Community Benefit Agreement was developed between the Guelph-Wellington Seniors Association and the City of Guelph, as well as extended to 2019. *Recommendation #36: Develop a Community Benefits Agreement with the Guelph-Wellington Seniors Association (GWSA) to ensure continued provision of services and activities for older adults.*
- 3. The AFGLT developed initiatives to raise awareness of age-friendly practices to encourage respect for older adults by hosting an Age-friendly Business Symposium, the Artful Aging Exhibition, and the creation of 3 videos. *Recommendation #35: Develop and deliver targeted public education and awareness campaigns to combat ageism and encourage and instill respect for older adults.*



Actions

- 1. Older adults at Village by the Arboretum have access to Theatre performances with annual special transportation to the River Run Centre. *Recommendation #38: working in partnership with community service providers to ensure that older adults who are isolated, frail, vulnerable and/or at risk, as well as immigrant and culture groups, have knowledge of and access to City programs and services.*



- 2. “Welcome to Guelph” (Refugee Support Program) pilot program (June 2016-2017) provides refugees with a transit pass, recreation public access pass and Museum pass. *Recommendation #38.*



Social Participation

Goal

Guelph will offer facilities and programs that allow older adults to participate in recreational and social activities as they age.

Targets

Guelph will:

- continue to offer programs for older adults across the broad spectrum of services for seniors and ensure ease of access
- improve geographic coverage of older adult programs to ensure programs are offered throughout the whole city, with a particular initial focus on the south and west parts of Guelph
- explore using existing facilities more effectively to offer programs and services to older adults



Civic Participation and Employment

Goal

Guelph will be a place where older adults can contribute to the health of the economy and the community by actively participating in paid and unpaid work.

Targets

Guelph will:

- continue to support and grow its strong base of volunteerism through encouraging expanded opportunities for older adults
- work with employers to promote hiring practices and benefits packages supportive of older adults and caregivers
- model being an age-friendly employer
- communicate effectively regarding supports in place to engage older adults in the paid and unpaid workforce



Communication and Information

Goal

In Guelph, older adults and those who care for them will have easy access to comprehensive, timely and clear information regarding services and supports relevant to them.

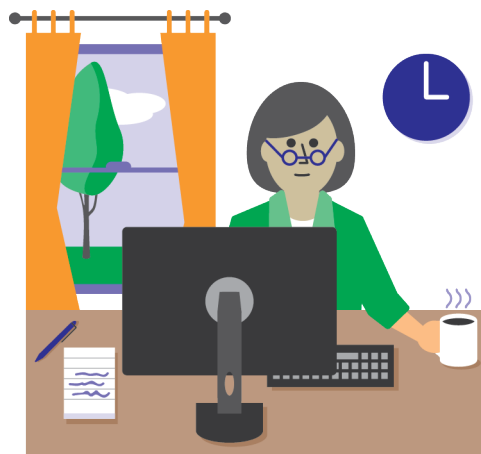
Targets

Guelph will:

- remain committed to creating an effective communication system that targets older adults
- communicate available services and supports to and for older adults and their caregivers using multiple communication modalities

Actions

1. The City of Guelph website meets Accessibility for Ontarians with Disabilities Act standards. Content can be read by screen readers and colours are chosen to aid those with visual disabilities. *Recommendation #54: Ensure the City's Web site includes easily accessible information and is intuitive for older adults to use.*
2. Recreation Support Services' staff are constantly reviewing locations and looking for opportunities for appropriate locations. *Recommendation #48: Expand the targeted distribution of Guelph Community Guide to include more locations where older adults will be able to access them (libraries, community centres, grocery stores, churches).*



- work to create a policy environment that supports the health and community service needs of older adults, particularly in the areas of privacy regulations and health care provision

Actions

1. Guelph/Wellington Paramedic Services offers in-house Community Paramedic programming specific to identifying and supporting vulnerable individuals that are encountered in 911 responses through referrals to community services and programs. *Recommendation #59: continue to pilot and expand innovative EMS projects designed to respond to the needs of older adults in the community.*
2. The City is a member of important planning, research and action tables such as: the Poverty Task Force; Health Link; the Toward Common Ground Partnership; Growing Great Generations; the Seniors Network, and these partnerships result in many initiatives that bring about health and other related benefits. *Recommendation #63: identify and define the City's role in the provision of health services to the City's residents.*
3. Provision of funding to Public Health for their operations and capital expenses. *Recommendation #63.*
4. The City is fulfilling its obligations to designate a municipal long term care home. The Elliott Community is the City's designated home and it operates a 'Campus of Care' for seniors with a variety of care options. *Recommendation #63.*



Get Involved

We are two years into the OAS action plan and important work has been done. There is a lot still to do for Guelph to reach its goal of being a great place to live and age well.

Volunteer with Age Friendly Guelph

We are looking for community champions to support the ongoing work of Age Friendly Guelph and the stewardship of the Older Adult Strategy. Help Guelph become a great place to live and age well by spreading the news about Age Friendly Guelph, making your businesses age-friendly or getting involved as a volunteer or Community Champion.

For more information, visit guelph.ca/agefriendly



Community Support and Health Services

Goal

Guelph will be a community known for offering health and community services that fully support the wellbeing of older adults.

Targets

Guelph will:

- ensure that those with contact with older adults (e.g. "gatekeepers", home visitors, EMS workers, postal carriers etc.) are trained and linked to promote seniors' wellbeing



Age Friendly Guelph
c/o Evergreen Seniors Community Centre
683 Woolwich Street
Guelph, ON N1H 3Y8

Phone: 519-823-1291 x2691
Email: agefriendly@guelph.ca
Website: www.guelph/agefriendly

Information Report

Service Area	Infrastructure, Development and Enterprise Services
Date	Friday, July 7, 2017
Subject	Downtown Parking Master Plan – Status Update
Report Number	IDE 17-95

Executive Summary

Purpose of Report

To provide an update on the current status of tasks related to the Downtown Parking Master Plan implementation.

Key Findings

The following activities have been advanced:

- Wilson Parkade and Street project – second RFP submission under review for Council decision on July 17, 2017
- Downtown Zoning Bylaw update – recommendation to Council in July 2017
- On-street and periphery parking inventory and GIS mapping completed
- Metrics and Technology Selection RFP awarded
- West Parkade Repairs – contract awarded and mitigation plan launched

Since early 2016, there has not been dedicated resources available to manage the on-going development and implementation of the various components of the Downtown Parking Master Plan. To correct this, a current vacant position has been reallocated to a Program Manager, Parking Position. Recruitment is underway and it is expected that the position will be filled by September 2017.

Financial Implications

None.

Report

Background

The Downtown Parking Master Plan 2016-2035 (DPMP) was approved by Council in November 2015. The Downtown Parking Master Plan identified an initial five-year work plan for implementation. Specifically, the following was identified for 2016 and 2017:

- **2016**
 - Wilson Street Parkade – Issuance of Request for Proposals and Contracting with Builder.
 - Program Development Activities – addressing Governance, On-Street Management and Technology Selection, and enforcement/zoning matters.
- **2017**
 - Construct and open Wilson Street parkade by year end.
 - Refurbish East and West parkades.
 - Implement preferred on-street parking management technology.

In addition, the following direction was also given to Staff by Council:

- That staff be directed to implement Scenario #3 as described in report #IDE-BDE-1510.
- That staff be directed to work with the Downtown Advisory Committee to develop metrics which will be used to measure and determine the effect and implementation of enhanced on-street parking management and customer service strategy within the downtown, while also allowing for flexibility as to the timelines for implementation so as to minimize impact.
- That staff be directed to implement a targeted community engagement process for the purpose of creating a periphery parking management system.
- That staff be directed to provide annual progress reports regarding the implementation of the Downtown Parking Master Plan.
- That staff be directed to explore and report back by Q2 2016 on current and alternative opportunities to maximize economies of scale/staging of downtown enterprise projects, beginning with the Wilson Street parkade and including analysis of available procurement methods that might advance innovative ways in delivery and quality designed and built structure(s).

As well, the following direction to staff was given during the December 7th, 2016 Budget meeting regarding the consideration to re-introduce on-street technology for paid in the downtown:

- That \$700,000 for downtown parking meters be removed from the 2017 Capital Budget.
- That staff report back on the timing of implementation once performance metrics have been put in place and measured.

Since approval of the Downtown Parking Master Plan, staff from the Business Development & Enterprise, Engineering and Capital Infrastructure, Planning, Urban Design and Building Services, Facilities Management, and Finance departments, as well as the Downtown Advisory Committee, have worked collaboratively to address the following matters:

- Wilson Street Parkade –Request for Proposals;
- Parking Technology and Implementation Metrics;
- Downtown Zoning;
- Periphery Neighbourhood Mapping; and
- Rehabilitation of the East and West Parkades – Procurement of Consultant and the Construction Contract as well as development of the Construction Mitigation Strategy.

Details for this work are provided in the following sections.

2.1 Wilson Street Parkade Highlights

This priority project bundles the parkade, pedestrian bridge and the reconstruction work for Wilson Street and was developed as a Tier 1 Capital Project with broad public consultation and program development in 2016. The initial pre-qualified Design-Build Request for Proposal (RFP) received four responses but was unsuccessful due to over-budget bids.

A revised, value-engineered, Request For Proposal was issued on January 30th, 2017 to the same pre-qualified teams and closed on March 15, 2017. Staff is currently reviewing the single proposal submitted with the intention to bring a recommendation to Council in July.

Should the contract award receive support in July, then the completion of the structure is anticipated to be Q2 2019.

The Tier 1 project reporting contains more detail on this element of the Downtown Parking Master Plan (DPMP). (See guelph.ca/living/construction-projects/capital-projects).

2.2 Parking Technology and Implementation Metrics

Preliminary economic metrics have been researched through by a working group of staff, the Downtown Advisory Committee and other stakeholders, assisted by GuelphLab. This work is to be further assessed and refined with the assistance of a third party subject matter expert. Terms of reference and scope for a Request for Proposal were developed and endorsed by the Downtown Advisory Committee Co-Chairs. Final review of the proposal received is underway and the expected completion date and report to Council is October 2017, prior to budget deliberations for 2018. The project will produce the following deliverables:

- Local Economy Metrics Model Development
- On-street Parking Technology Review and Selection
- Operational Policies and Procedures Development
- Roll-out Strategy Development
- Project Management and Summary Report

2.3 Downtown Zoning By-law Update

Planning and Urban Design has led the Downtown Zoning By-law Update project through 2016-17, along with staff from many other City departments. Parking assumptions from the Downtown Parking Master Plan were re-tested, confirmed

and integrated into the zoning bylaw recommendations. This work modifies the parking regime identified in the Downtown Parking Master Plan for the growth areas of Downtown south of the tracks. Consequently, the Downtown Parking Master Plan assumptions of additional public inventory and on-street parking management will be adjusted based upon the revised zoning.

Periphery Neighbourhood Mapping

An on-street parking inventory of the neighbourhoods within walking distance of downtown has been developed using GIS mapping. This periphery parking inventory will be further evaluated and assessed for inclusion in the downtown parking system and form the basic framework, for additional community engagement. As other elements of the Downtown Parking Master Plan are further developed, such as pricing, inventory control and enforcement improvements, periphery parking will form key component for the long-term community acceptance of the parking management plan.

Rehabilitation of the West Parkade

Significant rehabilitation work will occur in the West Parkade during both 2017 and 2018. The contract for the Phase I and Phase II rehabilitation work has been awarded and work is tentatively scheduled to begin during the first week of July 2017.

Mitigation planning to address the staging and relocation of displaced permit holders is currently underway. A draft mitigation plan was developed by staff and shared with major stakeholders (Cooperators, Skyline and Quebec mall) in November 2016. Since that time, staff continued to explore additional mitigation strategies and tools to address concerns raised at that first meeting and had a subsequent meeting with the same stakeholders in April 2017.

Specifically, Phase I (2017) will necessitate a temporary (4 to 6 month) loss of 199 parking spaces, with approximately 330 parking spaces open for public use. Phase II (2018) would necessitate a temporary (8 to 9 month) loss of 280 parking spaces, with approximately 250 parking spaces open to the public. The key objectives are 1) to maximize the number of remaining available parking spaces for daily users and 2) to minimize the disruption to monthly permit holders. To achieve these objectives, a tiered list of retentions and relocations has been established based on the following principles:

- User destination is Quebec Mall or close by and either based upon inability to walk distances or providing a service (i.e. Quebec Mall Doctors – 20 reserved parking spaces);
- User has contractual commitments that based upon business practices need to stay in the West Parkade (i.e. Western Hotel – 10 spaces, Quebec Mall – 122 spaces);
- The relocation of monthly permit holders to other available close by locations that are not adversely affected by the change (i.e. 90 Cooperators permit holders from West Parkade to East Parkade; 53 Skyline permit holders from West Parkade to Baker lot);
- The relocation of City staff (i.e. personal and city marked vehicles).

The number of monthly permit relocations will total approximately **214** for Phase I.

Figure 1 illustrates three off-street locations that staff has been working to obtain on temporary basis, that are adjacent to the downtown, to provide additional interim inventory for the rehabilitation period. Staff currently has an agreement in place to occupy a segment of the “Elizabeth” property (160 parking spaces) and is finalizing agreements to utilize the remaining segment of the “Elizabeth” property (106 parking spaces) and the Duke property (60 parking spaces). In addition, staff already has an agreement in place to utilize 15 parking spaces at the rear of 8-14 Macdonell Street (former Mercury building). Staff continue to work on obtaining more short-term inventory in adjacent neighbourhood locations to address ongoing impacts to the downtown inventory.

Staff are clearly aware of the disruptive nature of the proposed rehabilitation work to all customers and stakeholders and are working closely with Communication staff to share the information with our customers, permit holders, transient users, city staff, on “where, why, what, and when” and to create a framework for questions and answers in a central location.

Figure 1 – Additional Inventory



Ongoing Program Delivery

The work described above has been advanced through individual projects undertaken by Business Development and Enterprise; Engineering and Capital Infrastructure; Planning, Urban Design and Building Services; Facilities Management; Finance and the Project Management Office.

Through the minor re-organisation of the IDE Services Group in April 2017, a vacant position has been reassigned to provide dedicated Program Management of Parking, including the Downtown Parking Master Plan. Given the interrelated, and

individually complex projects within the Downtown Parking Master Plan, this role is vital to the plan's ongoing success. Recruitment for the position is underway and it is anticipated that the position will be filled by the end of summer 2017.

Financial Implications

There are no additional operational or capital financial implications as funding for the current initiatives has been previously approved.

Consultations

Key stakeholders have been consulted in the development of the Parking Technology and Implementation Metric Request for Proposal and the mitigation plan to address the staging and relocation of displaced permit holders due to the West Parkade rehabilitation project.

Corporate Administrative Plan

Overarching Goals

Service Excellence

Service Area Operational Work Plans

Our Services - Municipal services that make lives better

Our People- Building a great community together

Our Resources - A solid foundation for a growing city

Attachments

None.

Departmental Approval

Peter Cartwright, Business Development and Enterprise

Report Author

Allister McIlveen, C.E.T.
Manager, Transportation Services



Approved By

Kealy Dedman, P.Eng.
General Manager/City Engineer
Engineering and Capital
Infrastructure Services
519-822-1260, ext. 2248
kealy.dedman@guelph.ca



Recommended By

Scott Stewart, C.E.T.
Deputy CAO
Infrastructure, Development and Enterprise
519-822-1260, ext. 3445
scott.stewart@guelph.ca

Information Report

Service Area	Infrastructure, Development and Enterprise Services
Date	Friday, July 7, 2017
Subject	Status Report: Community Energy Initiative Update
Report Number	IDE 17-97

Executive Summary

Purpose of Report

To provide a status report on the update to the Community Energy Initiative.

Key Findings

The update is progressing well and is on track to deliver the update in Q4 of 2017.

Financial Implications

External funding opportunities are expected to reduce operating budget outlays to a minimal level.

Report

Background

The Guelph Community Energy Plan, adopted by Council in 2007, was the first of its kind in North America. It set a target for the city to reduce per-capita energy consumption by 50% and per-capita greenhouse gas emissions by 60% over 2006 levels by 2031. It also set targets for locally-produced renewable energy production. In 2009 the CEP became the Community Energy Initiative (CEI), signalling the transition from planning into implementation.

In 2016, Council directed staff to initiate a ten-year update. The purpose of this report is to provide a status report on the update.

Task Force

During the fall of 2016, plans were developed and executed to recruit and launch a community-based task force to lead the update. Membership criteria for the CEI Update Task Force were developed, an invitation was issued, applications were reviewed, and candidates were selected. The Task Force held its first meeting in January 2017.

Funding

Also in the fall of 2016, an application was submitted to the Ontario Ministry of Energy for funding under the Municipal Energy Plan Program. This program offers funding for both new community energy plans, and updates or extensions to existing plans. The application was submitted under the latter funding stream, and was successful and a grant of \$25,000 was awarded. An application was also submitted to the Federation of Canadian Municipalities, originally under the Green Municipal Fund, and later transferred to the newly-created Municipalities for Climate Innovation Program. This application has a funding ceiling of \$175,000, and indications are strongly positive that it will be successful. This would bring the total amount of external grant funding to \$200,000.

Rebranding

The Task Force made two changes to the established CEI direction. The first was to position the CEI in the community rather than in City Hall. The second was a rebranding to reflect this change, in part by renaming the Task Force and the CEI as "Our Energy Guelph". In March the City implemented a reorganization of staffing and responsibilities to reflect this new direction. The Climate Change Office was created, responsibilities for Community Energy were transferred from Economic Development to Facilities Management where it was combined with the Corporate Energy group. Alex Chapman, Manager of the Climate Change Office became the City representative on the Task Force.

Sub-teams

In April, Our Energy Guelph created two sub-teams with membership from the original task force as well as some additional volunteers. The first was the Analytics sub-team, which reviewed the metrics in the original CEP, re-examined their suitability, and developed methods to obtain data for these metrics. One significant gap in the original CEP was that natural gas consumption was quantified by modeling rather than direct measurement. By contrast, Guelph Hydroelectric Systems Inc. provided directly-measured data on electricity consumption. The sub-team identified additional challenges with data collection for metrics related to vehicle ownership, attributes of buildings, as well as more granular energy consumption data distributed by location. In response to the specific data challenges related to electricity, Alex Chapman submitted an application to join the Independent Electricity System Operator (IESO) Data Strategy Advisory Council, and was accepted.

The second sub-team has focused on community engagement. A website (www.ourenergyguelph.ca) and social media assets were developed to assist with online engagement, along with branding and visual identity guidelines. Physical and web-based assets were created to assist with engagement, including infographic-style content to depict the following:

1. Background on the CEI and Our Energy Guelph;
2. The economic story of energy in Guelph;
3. Challenges with existing sources of energy;
4. The opportunities of innovative and clean energy;
5. The opportunity to create a clean energy industrial cluster.

An example of these infographics is included in Attachment 1. This content was incorporated into trade show-style pull-up banners in a mobile exhibit named the Energy Pop-up Innovation Centre (EPIC). A contest, involving a quiz (the answers to which are found on the banner displays), was developed to encourage participation. A form was also developed to capture contact information for visitors interested in participation and volunteering. Finally, a survey was created to capture feedback from the public, and made available in both paper and online formats.

Public information sessions were held on June 8th and 10th at Harcourt United Church and the Evergreen Seniors Centre respectively. The sessions were designed to accommodate drop-in participation through a tour of the EPIC displays, as well as town hall-style participation through a sit-down presentation and group Q&A.

Turnout at these sessions was lower than hoped. The approach was then revised so that rather than inviting the community to a dedicated event hosted by Our Energy Guelph, EPIC will be taken out into the community and exhibited at events (e.g. Local Food Festival, Canada Day Celebration, Hillside Festival) and locations (YMCA, Stone Road Mall, community/recreation centres, libraries, and City Hall). These appearances will take place throughout July.

Next Steps

The Analytics and Community Engagement sub-teams are scheduled to conclude their work at the end of July. The subsequent phases will include the following:

1. Retain a consultant to gather energy data, and to document the methods used to gather it;
2. Collate, codify, and summarize public opinion data from the community engagement survey;
3. Establish new goals for Our Energy Guelph, or reaffirm existing ones;
4. Develop a list of programs and approaches that will contribute toward achieving those goals;
5. Refine/narrow the list to focus on the most feasible and economical options;
6. Create the final update deliverable;
7. Present final deliverable to Council.

Financial Implications

As mentioned under the heading “Funding” above, external funding opportunities are expected to minimize the requirement to use Corporate operating budget monies to cover expenses associated with the update.

Consultations

The CEI update is being done in consultation with the community via Our Energy Guelph (formerly the Community Energy Initiative Task Force). Internal

consultations are also being done on an ongoing basis via the Energy, Water and Climate Change (EWaCC) working group.

Corporate Administrative Plan

Overarching Goals

Service Excellence
Financial Stability
Innovation

Service Area Operational Work Plans

Our Services - Municipal services that make lives better
Our People- Building a great community together
Our Resources - A solid foundation for a growing city

Attachments

ATT-1 Sample display from Energy Pop-up Innovation Centre (EPIC)

Departmental Approval

Mario Petricevic, General Manager, Facilities Management

Report Author

Alex Chapman
Manager, Climate Change Office

A handwritten signature in blue ink, appearing to read 'M Petricevic', written over a horizontal line.

Approved By

Mario Petricevic, C.E.T.
General Manager
Facilities Management
519-822-1260, ext. 2668
mario.petricevic@guelph.ca

A handwritten signature in blue ink, appearing to read 'Scott Stewart', written over a horizontal line.

Recommended By

Scott Stewart, C.E.T.
Deputy CAO
Infrastructure, Development and
Enterprise
519-822-1260, ext. 3445
scott.stewart@guelph.ca

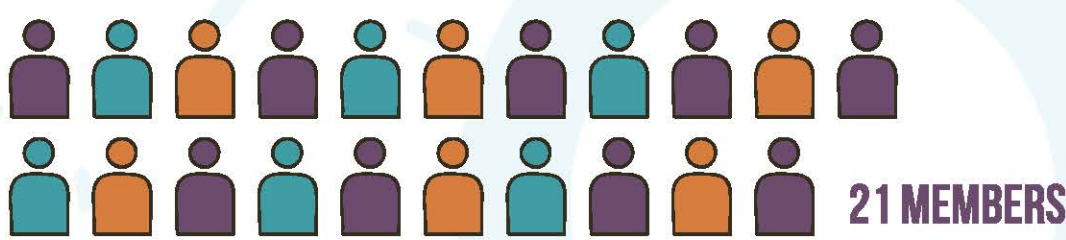
OUR ENERGY GUELPH

Our Energy Guelph is a collaboration of business, community, government and academic partners with a shared interest in community energy planning.

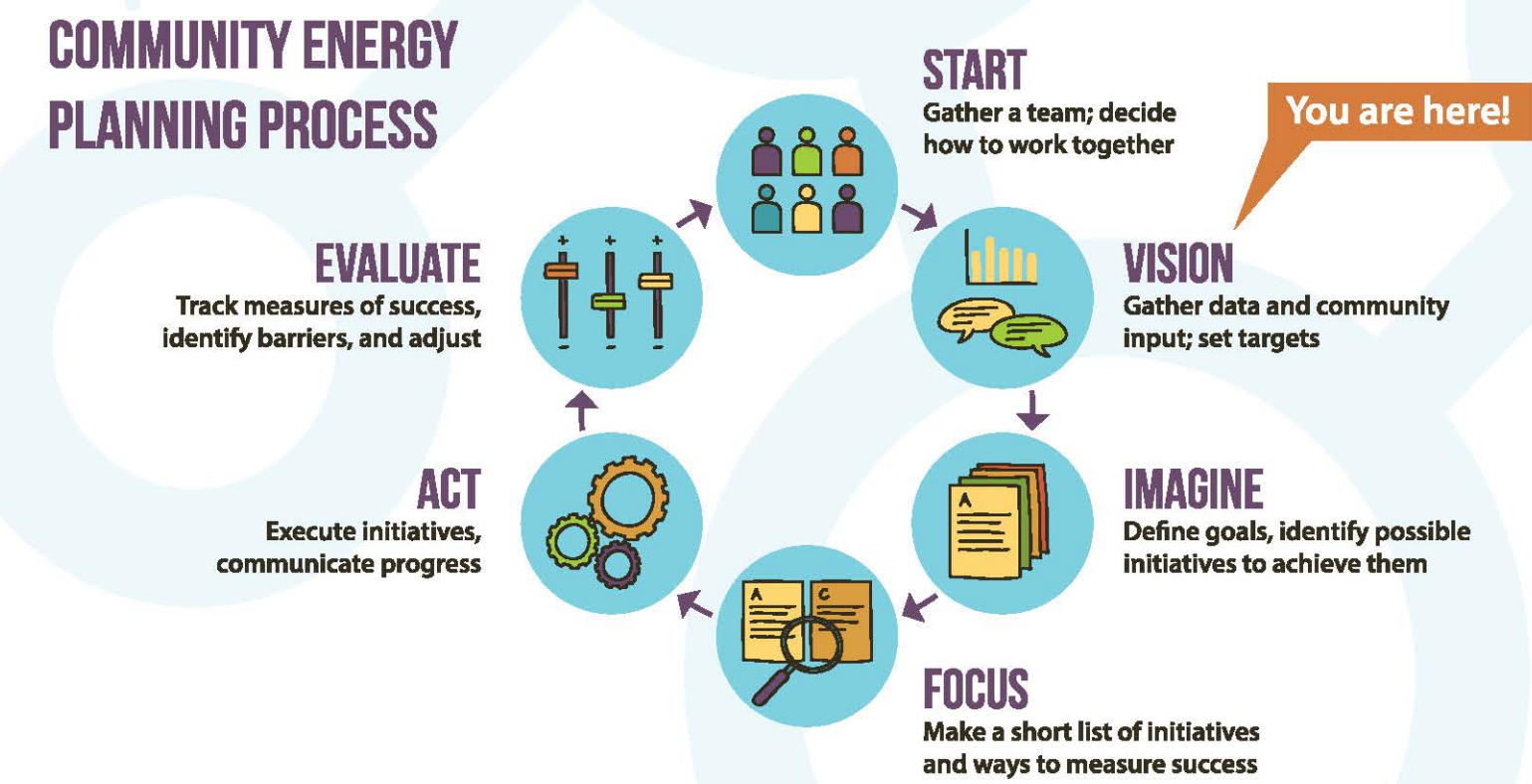
A TASK FORCE

Our Energy Guelph is a community-led and community-resourced initiative.

It's a task force made up of unpaid volunteers from local businesses, community groups, the University of Guelph, the Guelph Chamber of Commerce, and the City of Guelph.



The Task Force's job is to evaluate our community efforts so far, and push new initiatives that will lead to positive change for our economy and our environment.



WHAT DOES OUR ENERGY GUELPH BELIEVE IN?



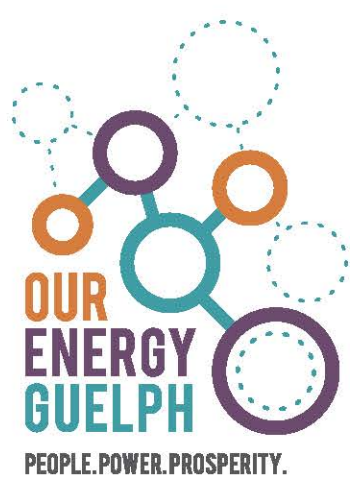
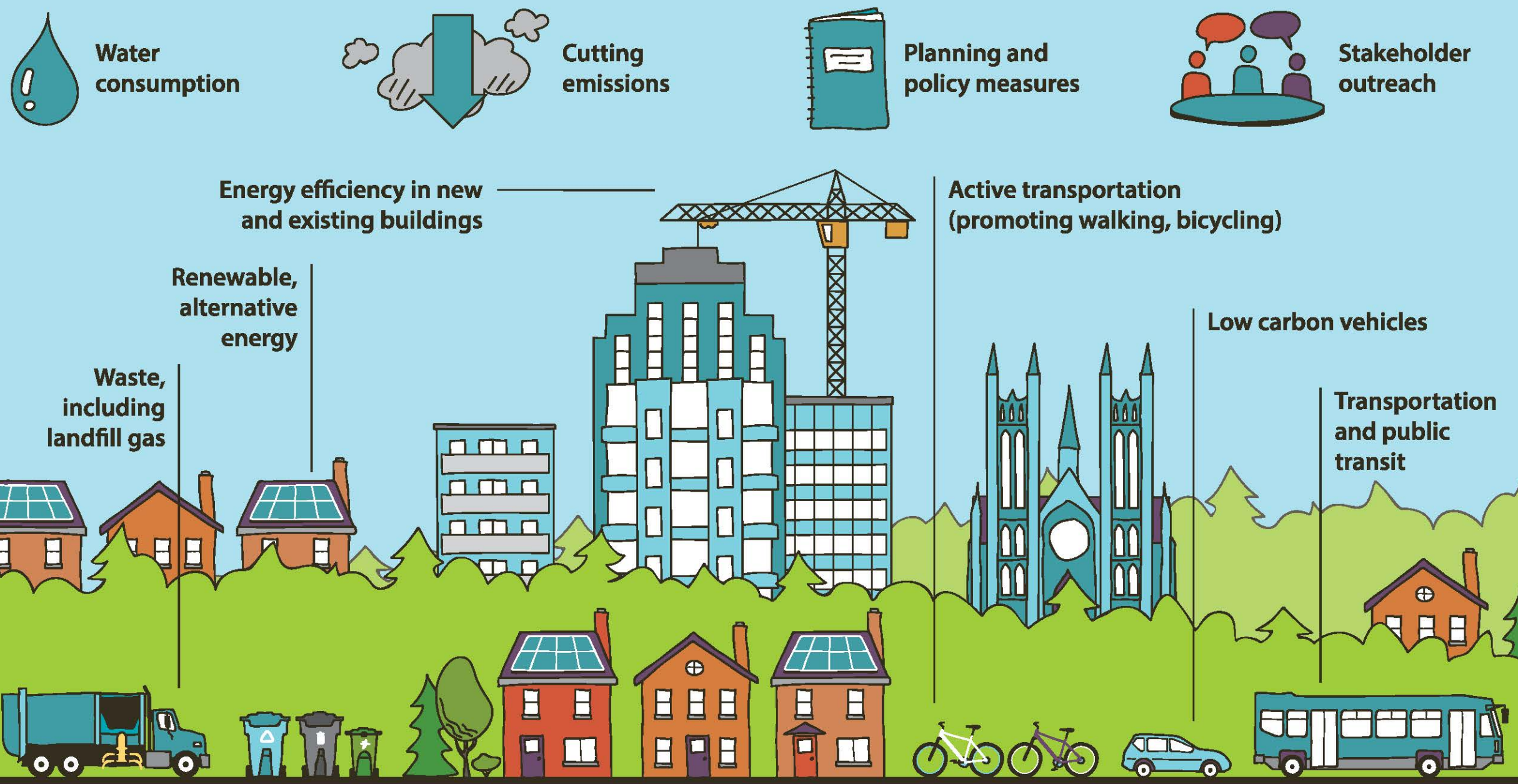
Our Energy Guelph is working toward a more prosperous, equitable, and sustainable community through smart changes to how we manage energy.



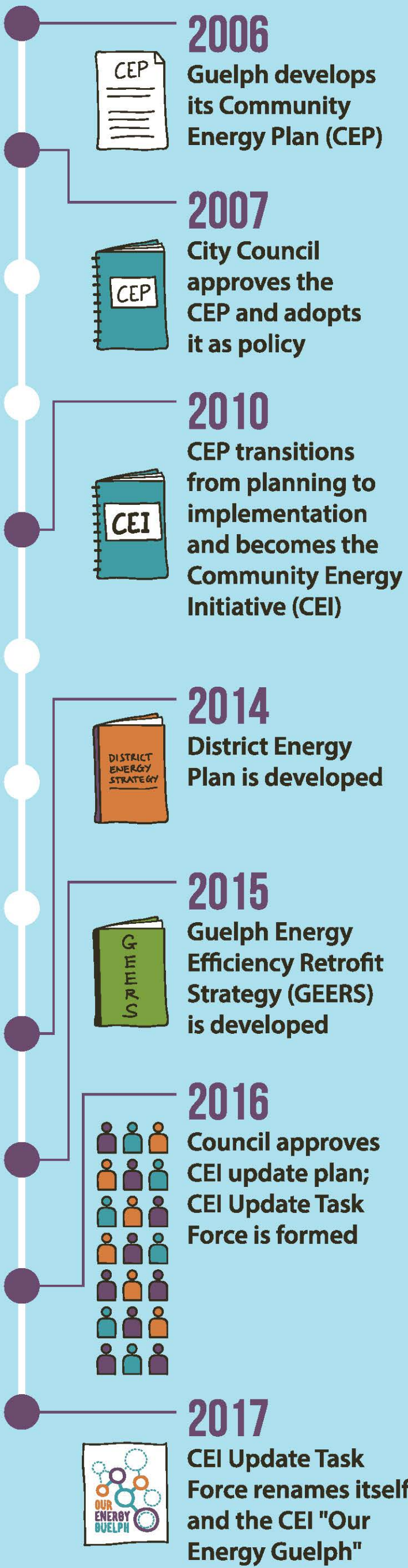
A COMMUNITY ENERGY PLAN

The Community Energy Plan is a tool that will enable Guelph to define community energy priorities.

In addition to community energy inventories, energy and emissions reduction targets, and implementation timelines, there are clear actions related to many energy-relevant areas.



COMMUNITY ENERGY INITIATIVE TIMELINE



Provincial/Federal Consultation Alert							
Title	Ministry	Consultation Deadline	Summary	Proposed Form of Input	Rationale	Lead	Link to Ministry Website
Low Impact Development (LID) Stormwater Management Guidance Manual	Ministry of the Environment and Climate Change	July 15, 2017	<p>MOECC is seeking public input on two consultants' reports; a jurisdictional scan of international stormwater management requirements for controlling rainwater volumes, and potential runoff targets.</p> <p>The ministry is proposing to work with all partners in a stepwise, science-based process to update its LID guidance. Following public comments on these two reports, a draft LID guidance manual will be developed and posted for public comment on the Environmental Registry. Finally, these public comments would be used to finalize the LID guidance.</p>	Staff comments will be submitted on the online Environmental Registry (EBR) and provided to Council via the Information Package following the consultation deadline. Furthermore, Staff will be monitoring this work to ensure an understanding of the significance to the City's programs.	MOECC's proposed LID Stormwater Management Guidance manual is an additional document related to stormwater management practices. The recommendations of the draft material have implications for the City and, in fact, may contradict the City's Sourcewater Protection Program. Accordingly, this matter is of importance to the City and it is imperative that the City's considerations be contemplated in the document.	Engineering	http://www.ebr.gov.on.ca/ERS-WEB-External/displaynoticecontent.do?noticeId=MTMwOTcz&statusId=MTk4NDg3&language=en

Provincial/Federal Consultation Alert							
Title	Ministry	Consultation Deadline	Summary	Proposed Form of Input	Rationale	Lead	Link to Ministry Website
2016 Review of the Accessibility Transportation Standards	Ministry of Economic Development, Trade and Employment	July 19, 2017	<p>The Accessibility for Ontarians with Disabilities Act, 2005 (AODA) is expected to achieve an accessible Ontario by 2025 through the development, implementation and enforcement of accessibility standards that apply to the public, private and not-for-profit sectors.</p> <p>The Transportation Standards under the Act set out requirements to help transportation and public transit providers as well as municipalities, universities, colleges, hospitals and school boards make their transportation services and vehicles accessible to people with disabilities.</p> <p>The Standards came into effect on July 1, 2011. The Act requires the review of each accessibility standard five years after it becomes law to determine whether the standard is working as intended and to allow for adjustments to be made as required.</p> <p>Topics of the draft changes include:</p> <ul style="list-style-type: none">• Conventional transit• Specialized transit• Duties of municipalities that license taxicabs• Accessible Parking Spaces• Coordination between specialized transit services• New and emerging technologies	Staff and Accessibility Advisory Committee will review the recommendations and provide feedback via the online survey.	A coordinated staff level response to the Ministry survey is considered appropriate in this case	Transit	https://www.ontario.ca/page/2016-review-accessibility-transportation-standards

Provincial/Federal Consultation Alert							
Title	Ministry	Consultation Deadline	Summary	Proposed Form of Input	Rationale	Lead	Link to Ministry Website
Addressing Food and Organic Waste in Ontario	Ministry of the Environment and Climate Change	July 30, 2017	<p>An EBR notice has been posted (013-0094) as a Policy Proposal Notice. This discussion paper, "Addressing Food and Organic Waste in Ontario", serves as the basis for preliminary discussion with stakeholders to inform the development of the Food and Organic Waste Framework.</p> <p>The Strategy for a Waste-Free Ontario: Building the Circular Economy, released on February 28, 2017, commits the ministry to a Food and Organic Waste Action Plan with a key action being the possible banning of food waste from disposal.</p> <p>The Food and Organic Waste Framework will aim to:</p> <ul style="list-style-type: none">• Reduce the amount of food that becomes waste• Remove food and organic waste from the disposal stream• Reduce greenhouse gas emissions that result from food and organic waste• Support and stimulate end markets that recover the value from food and organic wastes• Increase accountability of responsible parties• Improve data on food and organic waste• Enhance promotion and education regarding food and organic waste <p>The intent of this Discussion Paper is to offer an early opportunity for Ontarians to provide input towards the development of a Food and Organic Waste Framework.</p>	Staff comments will be submitted on the online Environmental Registry (EBR) and provided to Council via the Information Package following the consultation deadline.	<p>Staff response on the proposed Discussion Paper will be consistent with comments provided at Ministry Food Waste Consultation Sessions.</p> <p>The City of Guelph has a vested interest in diverting food and organic waste from landfill through the operation of our Organic Waste Processing Facility, thereby reducing our carbon footprint and increasing our diversion rate.</p> <p>Further, should the Ministry ban food waste from disposal, there may be considerations related to City operations, capacity, promotion/education, etc.</p>	Environmental Services	Environmental Registry

Provincial/Federal Consultation Alert							
Title	Ministry	Consultation Deadline	Summary	Proposed Form of Input	Rationale	Lead	Link to Ministry Website
Bill 139 – the proposed Building Better Communities and Conserving Watersheds Act, 2017	Ministry of Municipal Affairs	August 14, 2017	<p>Bill 139 proposes to introduce new legislation to replace the Ontario Municipal Board with the Local Planning Appeal Tribunal, and make amendments to existing legislation, including the <i>Planning Act</i>, to give communities a stronger voice in land use planning.</p> <p>If passed, the proposed changes to statutes dealing with land use planning would:</p> <ul style="list-style-type: none">• Give more weight to local and provincial decisions by changing the standard of review – the grounds for appeal on major matters would be limited to their failure to conform or be consistent with provincial and local policies• Give municipal elected officials greater control over local planning by exempting a broader range of municipal land use decisions from appeal.• Support clearer and more timely decision making• Support government priorities on climate change	Staff-level comments will be submitted on the Environmental Registry (EBR) based on the Council endorsed comments from the December 2016 consultation, and provided to Council via the Information Package following the consultation deadline.	Upon initial review, the draft legislation responds to many of the City’s major recommendations. Council endorsed comments from the prior consultation provide a detailed basis for responding to the proposed legislation.	Legal Services Planning, Urban Design and Building Services	EBR Registry Number: 013-0590 https://www.ontario.ca/page/ministry-municipal-affairs