

# **INFORMATION ITEMS**

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**Week Ending February 22, 2019**

## **REPORTS**

1. 2018 Year-End Assessment Report for the 2019 Tax Year
2. 2019 Development Priorities Plan
3. 2019 Traffic Engineering Program

## **INTERGOVERNMENTAL CONSULTATIONS**

1. Proposed Amendment to the Growth Plan for the Greater Golden Horseshoe, 2017
2. Ontario Tourism Strategy

## **CORRESPONDENCE**

1. None

## **BOARDS & COMMITTEES**

1. Guelph Police Services Board – January 17, 2019 Open Meeting Minutes

## **ITEMS AVAILABLE IN THE CLERK'S OFFICE**

1. None

# Information Report



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Service Area	Corporate Services
Date	Friday, February 22, 2019
Subject	<b>2018 Year-end Assessment Report</b>
Report Number	CS-2019-51

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## Executive Summary

### Purpose of Report

This report has been prepared to update Council on the work undertaken by the Municipal Property Assessment Corporation (MPAC) in delivering the 2019 assessment roll.

### Key Findings

MPAC performs a number of tasks in preparation for providing the annual assessment roll to each municipality. The work completed helps to provide an updated and stable assessment roll.

### Financial Implications

Stable and predictable assessment values are critical to maintaining the City's tax base and minimizing budget impacts.

## Report

Property assessments in Ontario are updated every four years. Currently MPAC uses a legislated valuation date of January 1, 2016 for the 2017-2020 property tax years.

Throughout 2017-2020, on an annual basis, MPAC provides an updated assessment roll to each municipality to be used for tax billing and tax planning purposes. The 2018 Year-end Assessment Report for the 2019 Tax Year included in ATT-1 outlines activities performed by MPAC in providing the updated assessment rolls to municipalities in Ontario. The report also contains Guelph-specific information relating to changes in assessment totals from 2018 to 2019. Notably from a percentage and also a total value perspective, multi-residential assessment has seen a greater percentage growth than residential assessment. This increased assessed value in the multi-residential sector naturally creates a tax shift thus increasing the amount the multi-residential sector would pay. This was recognized in 2017 as a trend that would be present through the 2017-2020 assessment cycle.

As such, in the 2019 tax policy report staff will continue to recommend revenue-neutral tax ratios for the multi-residential tax class as endorsed by Council in 2017. With this, there has been no significant change overall to City's assessment base distribution.

Looking forward for the 2021-2024 property tax years, the legislated valuation date will be January 1, 2019. MPAC hopes that having a valuation date two years in advance of being effective will allow stakeholders time to review and identify issues before the return of the 2021 assessment roll.

## **Financial Implications**

Stable and predictable assessment values are critical to maintaining the City's tax base and minimize budget impacts.

## **Consultations**

Municipal Property Assessment Corporation

## **Corporate Administrative Plan**

### **Overarching Goals**

Financial Stability

### **Service Area Operational Work Plans**

Our Resources - A solid foundation for a growing city

## **Attachments**

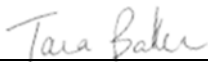
ATT-1          2018 Year-end Assessment Report for the 2019 Tax Year

## **Departmental Approval**

James Krauter, Deputy Treasurer / Manager of Taxation and Revenue

## **Report Author**

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# 2018 YEAR-END ASSESSMENT REPORT FOR THE 2019 TAX YEAR

AS OF DECEMBER 2018



MUNICIPAL  
PROPERTY  
ASSESSMENT  
CORPORATION



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# About MPAC

**MPAC stands for Municipal Property Assessment Corporation,** and the MPAC team is made up of assessment experts who understand local communities and assess every property in Ontario. Our assessments provide the very foundation that municipalities use to base the property taxes needed to pay for the services we use every day.

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As an independent, not-for-profit corporation, our assessments follow the *Assessment Act* and other legislation and regulations set by the Government of Ontario. We also have a Board of Directors made up of provincial, municipal and taxpayer representatives.

MPAC's expertise is in property assessment, customer service and technology. It is these components of MPAC's work that make our contribution to Ontario so valuable.

MPAC is responsible for assessing more than 5 million properties in Ontario, of all types (residential, business and farms), representing \$2.78 trillion in property value. We take property assessment seriously because it's the part we play in helping to make the communities we all live in stronger.

Learn more at:



[mpac.ca](http://mpac.ca)





# Introduction

Ontario municipalities rely on MPAC to provide expert opinions on the value of properties in our communities. We understand that turning these opinions into assessments goes beyond the determination of values. The work we do includes producing the products and services you require to understand, maintain and support your assessment base, such as property data, phase-in, classification, new assessment and appeals. The **2018 Year-End Assessment Report** provides an update on these items.

## The Property Assessment Cycle in Ontario

We update the assessment of every property in Ontario every four years to capture changes to properties and the real estate market.

While the effective valuation date of January 1, 2016 remains constant during the four-year cycle, we are responsible for providing an updated annual Assessment Roll to each municipality that includes:

- **Changes to property ownership**
- **Changes to state and condition of a property**
- **Updates to the assessed value and classification**
  - New construction, demolitions and consolidations
  - Requests for Reconsideration (RfR) and Assessment Review Board (ARB) decisions

In advance of the 2019 property tax year, we delivered more than 800,000 Property Assessment Notices to property owners across Ontario where there was a change in property ownership or value. Your municipality also recently received the **2018 Assessment Roll for the 2019 property tax year** and the electronic **Year-End Tax File**. This file includes the updates we made during 2018 to keep your Roll current.

## Purpose of This Report

We have prepared this report to assist you in understanding changes in your assessment base to inform ongoing budget and tax policy planning. The report also provides an update on the work we have undertaken over the course of 2018 to deliver an updated and stable Assessment Roll.

In addition, the report shares our plan for the next Assessment Update in 2020, which will provide property values for the 2021–2024 property tax years.

## Attached to this report are two municipal-level assessment snapshots:

### 1. Assessment Change Summary

Provides the updated 2016 current value assessment (destination) and a comparison of the phased-in assessments for the 2018 and 2019 tax years

### 2. Assessment Base Distribution

Compares the distribution of the total 2018 and 2019 phased-in assessments and includes the percentage of the total assessment base by property class

Responsible for  
assessing and  
classifying more than

**5 MILLION**

properties in Ontario

Representing

**\$2.78T**

in property value

We delivered  
more than

**800,000**

Property  
Assessment  
Notices

# 2018 Highlights

Our assessments support the collection of nearly **\$20 billion in municipal taxes annually**. We understand how important our work is to you, which is why we offer a range of services that enables you to understand and employ those values. No two assessment bases are the same. As such, we understand the need to share insights and develop understanding with all municipalities about how markets and communities are changing.

## Maintaining Your Annual Assessment Roll

Having accurate and timely data is critical to the assessment process. Throughout the year, we complete regular quality control processes. Specifically, we review assessments and property classification changes received through:

- Building permits
- Vacancy applications
- Tax applications
- Subdivision plans

This ensures information is both current and accurate. This ongoing assessment work provides confidence that the information in your Assessment Roll is reliable and ready to support your budget and tax planning.

## New Assessment

In 2018, we delivered more than \$38 billion in new assessment to municipalities across the province. We successfully processed more than 85% of this new assessment within one year of occupancy. Timely processing of new assessment from new

construction or additions to existing property and accurate forecasting of new assessment were identified as key municipal priorities and are included in our Service Level Agreement with municipalities.

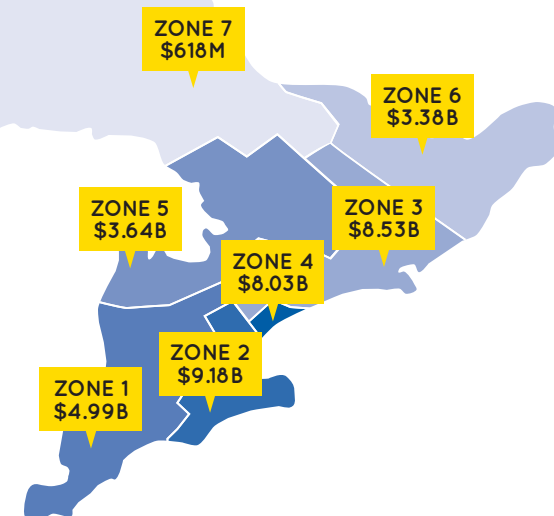
## New Assessment Forecasting

A significant change in 2018 was the presentation of the quarterly new assessment forecast and our commitment to capture a minimum of 85% of all new assessment within one year of occupancy, based on availability of information from your municipality.

The other important change in 2018 came from you, our municipal partners.

This year, we started delivering new assessment progress reports on a quarterly basis to support ongoing dialogue between MPAC and municipalities about current and future growth trends and to provide a better sense of future taxable amounts.

## 2018 NEW ASSESSMENT BY ZONE



We delivered more than  
**\$38 billion**  
in new assessment to municipalities across the province



From January 1 to October 31, 2018,  
MPAC completed a total of 27,917  
Requests for Reconsideration

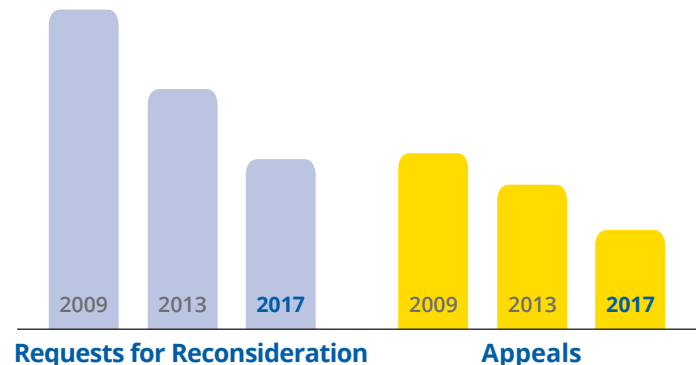
# Requests for Reconsideration and Appeals

Another important activity we continue to work on throughout the four-year assessment cycle is responding to and processing assessment changes because of Requests for Reconsideration (RfR) and **Assessment Review Board (ARB)** appeal outcomes. This information is applied to your Assessment Roll throughout the year as part of our ongoing efforts to maintain and deliver stable Assessment Rolls.

We continue to work closely with the ARB and other parties, providing impartial, expert opinions to support the appeal process.

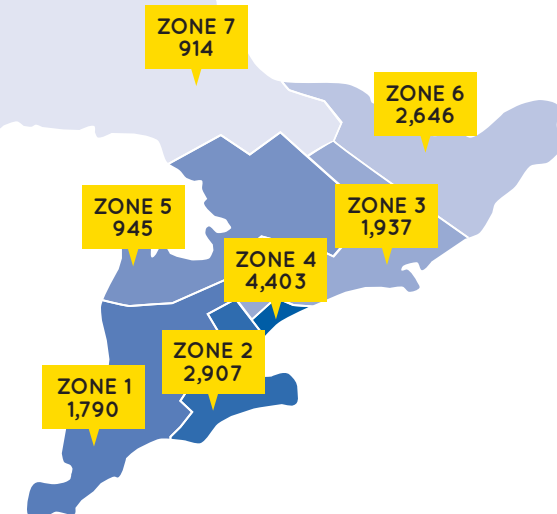
We have seen a steady decrease in the number of RfRs and appeals; since 2009 the number of RfRs filed has decreased by 50% and the number of appeals has decreased by 40%.

We will continue to work with the ARB and other parties to improve the efficiency and effectiveness of the appeals process, with the goal of reducing the time to resolve appeals.



2009, 2013 and 2017 represent the first tax year of the last three Assessment Updates, when the majority of appeals are filed.

## 2018 TOTAL NUMBER OF COMPLETED APPEALS BY ZONE



We have seen a steady decrease in the number of RfRs and appeals since 2009

# Service Level Agreement (SLA)

**The service levels in the SLA represent the most important MPAC deliverables** as identified by you, our municipal partners. The SLA itself defines high performance standards in key service areas; outlines the roles, responsibilities and dependencies of both parties – reinforcing our shared accountability.

We implemented the SLA in 2017, and the end of 2018 marks a full year of measuring against these service levels.

In 2018, we also launched the SLA Reporting Tool in Municipal Connect to offer an at-a-glance snapshot to guide discussions around SLA objectives, help improve service delivery and promote shared accountability. At the end of our first year, MPAC is happy to report that we have met 96% of all service levels and have worked closely with municipalities, including remedial action, when service levels have not been met.

We have met  
**96%**  
of all service levels



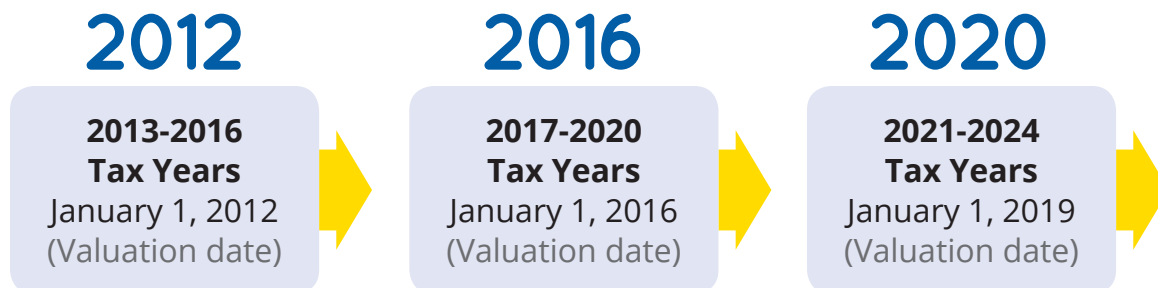
# Looking Ahead to the Next Assessment Update

A key change leading up to the **2020 Assessment Update** is the new valuation date of January 1, 2019, passed into legislation by the Province of Ontario. This is two years in advance of the first tax year to which the Assessment Update will apply. In the previous Assessment Update, the valuation date preceded the first tax year by one year.

The four-year phase-in program remains in place, meaning values will be effective for the 2021 to 2024 property tax years. As in the past, all assessment increases are phased-in over four years and assessment decreases are applied immediately.

The earlier valuation date increases the availability of data used to prepare valuations and will provide more time to consult and share preliminary market insights when our engagement activities begin in earnest in 2020.

This will enable MPAC and stakeholders to identify and resolve potential issues before the return of the Roll in December 2020.





# Conclusion

At the core of our new **2017–2020 Strategic Plan** is the theme “Valuing What Matters Most.” For municipalities, we value building the customer and municipal relationship. This means enhancing the transparency of new assessment forecasts, processing assessment adjustments in a timely way, ensuring traceability and transparency in our assessment valuation and methodology, and keeping stakeholders apprised of changes in the market that may impact property values.

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Through greater collaboration between MPAC and municipalities, we remain committed to continuously improving our service, and we encourage you to share your feedback with us on the delivery of our products and services.

Your local **Municipal and Stakeholder Relations team** is available to support you with any of our products or services. Please contact your Regional Manager, Account Manager, or Account Support Coordinator if you have any questions or would like more information about this report.





## APPENDIX 1

### Assessment Change Summary by Property Class

#### City of Guelph

The following chart provides a comparison of the total assessment for the 2016 base years, as well as a comparison of the assessment change for 2018 and 2019 property tax year by property class.

Property Class/Realty Tax Class	2016 Full CVA	2018 Phased-in CVA	2019 Phased-in CVA	Percent Change 2018 to 2019
R Residential	17,305,212,254	15,723,644,704	16,514,428,464	5.0%
M Multi-Residential	938,293,900	811,694,522	874,994,212	7.8%
N New Multi-Residential	139,035,334	123,485,461	131,260,398	6.3%
C Commercial	1,495,285,230	1,358,621,562	1,426,953,398	5.0%
S Shopping Centre	444,612,466	412,619,217	428,615,841	3.9%
D Office Building	43,741,200	37,523,514	40,632,357	8.3%
G Parking Lot	3,822,000	3,143,855	3,482,927	10.8%
X Commercial (New Construction)	453,286,966	420,874,940	437,080,955	3.9%
Z Shopping Centre (New Construction)	64,003,300	55,986,027	59,994,664	7.2%
Y Office Building (New Construction)	6,023,500	5,420,389	5,721,944	5.6%
I Industrial	495,448,076	453,476,723	474,462,399	4.6%
L Large Industrial	259,396,900	243,068,274	251,232,588	3.4%
J Industrial (New Construction)	75,638,600	71,804,891	73,721,746	2.7%
K Large Industrial (New Construction)	63,761,100	59,092,193	61,426,647	4.0%
P Pipeline	32,082,000	30,840,207	31,461,104	2.0%
F Farm	6,098,200	4,825,350	5,461,775	13.2%
T Managed Forests	1,308,800	1,108,287	1,208,544	9.0%
(PIL) R Residential	2,962,400	2,713,400	2,837,900	4.6%
(PIL) C Commercial	124,244,200	111,714,421	117,979,312	5.6%
(PIL) D Office Building	81,497,400	72,446,055	76,971,728	6.2%
(PIL) G Parking Lot	10,740,000	10,244,000	10,492,000	2.4%
(PIL) I Industrial	9,869,000	9,661,672	9,765,336	1.1%
E Exempt	1,339,603,501	1,234,373,301	1,286,988,411	4.3%
<b>TOTAL</b>	<b>23,395,966,327</b>	<b>21,258,382,965</b>	<b>22,327,174,650</b>	<b>5.0%</b>



## APPENDIX 2

### Assessment Base Distribution Summary by Property Class

#### City of Guelph

The following chart provides a comparison of the distribution of the total assessment for the 2016 base year, and the 2018 and 2019 phased-in assessment which includes the percentage of the total assessment base by property class.

Property Class/Realty Tax Class	2016 Full CVA	Percentage of Total 2016 CVA	2018 Phased-in CVA	Percentage of Total 2018 CVA	2019 Phased-in CVA	Percentage of Total 2019 CVA
R Residential	17,305,212,254	74.0%	15,723,644,704	74.0%	16,514,428,464	74.0%
M Multi-Residential	938,293,900	4.0%	811,694,522	3.8%	874,994,212	3.9%
N New Multi-Residential	139,035,334	0.6%	123,485,461	0.6%	131,260,398	0.6%
C Commercial	1,495,285,230	6.4%	1,358,621,562	6.4%	1,426,953,398	6.4%
S Shopping Centre	444,612,466	1.9%	412,619,217	1.9%	428,615,841	1.9%
D Office Building	43,741,200	0.2%	37,523,514	0.2%	40,632,357	0.2%
G Parking Lot	3,822,000	0.0%	3,143,855	0.0%	3,482,927	0.0%
X Commercial (New Construction)	453,286,966	1.9%	420,874,940	2.0%	437,080,955	2.0%
Z Shopping Centre (New Construction)	64,003,300	0.3%	55,986,027	0.3%	59,994,664	0.3%
Y Office Building (New Construction)	6,023,500	0.0%	5,420,389	0.0%	5,721,944	0.0%
I Industrial	495,448,076	2.1%	453,476,723	2.1%	474,462,399	2.1%
L Large Industrial	259,396,900	1.1%	243,068,274	1.1%	251,232,588	1.1%
J Industrial (New Construction)	75,638,600	0.3%	71,804,891	0.3%	73,721,746	0.3%
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E Exempt	1,339,603,501	5.7%	1,234,373,301	5.8%	1,286,988,411	5.8%
<b>TOTAL</b>	<b>23,395,966,327</b>	<b>100%</b>	<b>21,258,382,965</b>	<b>100%</b>	<b>22,327,174,650</b>	<b>100%</b>

# Information Report

Service Area      Infrastructure, Development and Enterprise Services

Date      Friday, February 22, 2019

Subject      **2019 Development Priorities Plan**

Report Number      IDE-2019-27

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## Executive Summary

### Purpose of Report

To summarize 2018 subdivision activity and identify potential Draft Plan of Subdivision applications that may be recommended to Council in 2019 and expected subdivision registrations in 2019.

### Key Findings

In 2019, staff anticipate that 286 dwelling units could be draft approved in two plans of subdivision and 1096 housing units could be registered in nine plans (or phases) of subdivisions.

### Financial Implications

All capital works required for plans of subdivision expected for registration in 2019 are completed or previously approved by Council in the capital budget.

## Report

### Background

Generally the Development Priorities Plan (DPP) is an annual report that sets out the expected number of dwelling units from subdivision registrations and draft plan approvals. The numbers provided are based on project-readiness, related capital projects being accounted for in the budget, and services being available.

Since 2007, the potential for draft plan approval and registration in the annual DPP has been higher than the actual level of approvals achieved. Providing for higher levels of subdivision approvals provides a degree of market flexibility and mitigates against factors that can impact timing of approval, such as appeals and market conditions.

The actual number of units created through subdivision approvals combined with unit creation through zone changes and draft plans of condominium has been sufficient to maintain a healthy short term housing supply in accordance with the housing supply policies as defined by the 2014 Provincial Policy Statement. This

healthy short term housing supply, in turn, supports sustained strong annual building permit activity.

In 2018, there were no subdivisions draft approved, but four draft approved plans or phases of plans were registered and one new draft plan of subdivision application was received. Given the low volume of current subdivision activity, staff have provided a brief summary of this year's Development Priorities Plan and expect that the plans that were anticipated for approval in 2018 will to continue to work towards registration in 2019.

### **Subdivision Registration**

The 2018 DPP recommended that up to 1014 dwelling units within eight (8) plans of subdivision could be brought forward for registration. Four plans were actually registered in 2018 with a total of 332 units (Phases 4A and 4B of Kortright East subdivision, Phase 1 of Hart's Farm and Phase 1A of Nima subdivision). The number of units registered in 2018 was more than what occurred in 2017 (98 units).

In 2019 staff expect that a total of 1096 potential dwelling units in nine (9) draft approved plans could be registered (as shown in ATT-1). Of this total, 388 proposed dwelling units are within the built boundary, and 708 are within the designated greenfield area. Staff note that several of these draft plans are actively working towards subdivision registration at this time. ATT-2 shows the anticipated timing of all current subdivision applications in the City.

Staff have updated the standard DPP background information review and can confirm that adequate water and wastewater capacity are available at the City's Water and Wastewater Treatment Plants; and that any capital works needed for the proposed plans to be registered in 2019 are complete or approved Capital projects. Staff are satisfied that these plans of subdivision should continue to work towards registration in 2019.

### **Draft Plan Approvals**

Both 2017 and 2018 DPP identified that up to 286 units in two (2) plans in the east end of the City (Cityview Ridge and Hyland subdivisions) could be brought forward for draft plan approval, but by year end 2018 neither was ready to proceed. Both of these plans have been carried forward into the 2019 DPP and both plans, if ready for approval, could proceed to Council for draft plan approval this year (as shown in ATT-1, Table 2). Of the 286 proposed dwelling units, all are in the Greenfield area and 110 are single detached, 54 are semi-detached, 68 are townhouses, and 54 are apartments. There was one new draft plan of subdivision application submitted at the end of 2018, at 190-216 Arkell Road, which will be reviewed in 2019 and incorporated into the next Development Priorities Plan.



## Financial Implications

All capital works required for plans of subdivision expected for registration in 2019 have been previously approved by Council in the capital budget.

## Consultations

Developers, property owners and planning consultants with active proposals and subdivision applications were asked to provide their anticipated timing in order to update City projections for registration.

## Corporate Administrative Plan

### Overarching Goals

Service Excellence

### Service Area Operational Work Plans

Our Resources - A solid foundation for a growing city

## Attachments

ATT-1          Anticipated Subdivision Activity in 2019  
ATT-2          Anticipated Subdivision Registration Timing Map

## Departmental Approval

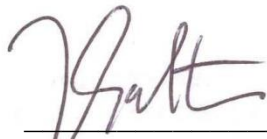
Not applicable.

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## ATT-1 Anticipated Subdivision Activity in 2019

### A. Plans of Subdivision Anticipated to be Registered in 2019

Plan Name	Location	Detached	Semi-Detached	Townhouses	Apartments	Total Housing Units
Victoria Park Village Ph 2*	S	18	0	0	0	18
Victoria Park Village Ph 3*	S	64	36	87	0	187
Victoria Park Village Ph 4	S	0	0	0	168	168
Harts Village Ph 2	S	52	4	68	153	277
NiMa Trails Ph 1B*	E	21	0	34	0	55
55 & 75 Cityview Ph 1*	E	67	0	0	0	67
312 -316 Grange*	E	3	8	8	0	19
300 Grange*	E	14	0	78	0	92
Cityview Ridge Ph 1*	E	91	54	68	0	213
<b>OVERALL TOTAL</b>		<b>330</b>	<b>102</b>	<b>343</b>	<b>321</b>	<b>1096</b>
Portion of Total in Built Boundary		<b>69</b>	<b>12</b>	<b>154</b>	<b>153</b>	<b>388</b>
Portion of Total in Greenfield		<b>261</b>	<b>90</b>	<b>189</b>	<b>168</b>	<b>708</b>

(\*) - carried over from approved 2018 DPP

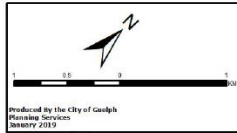
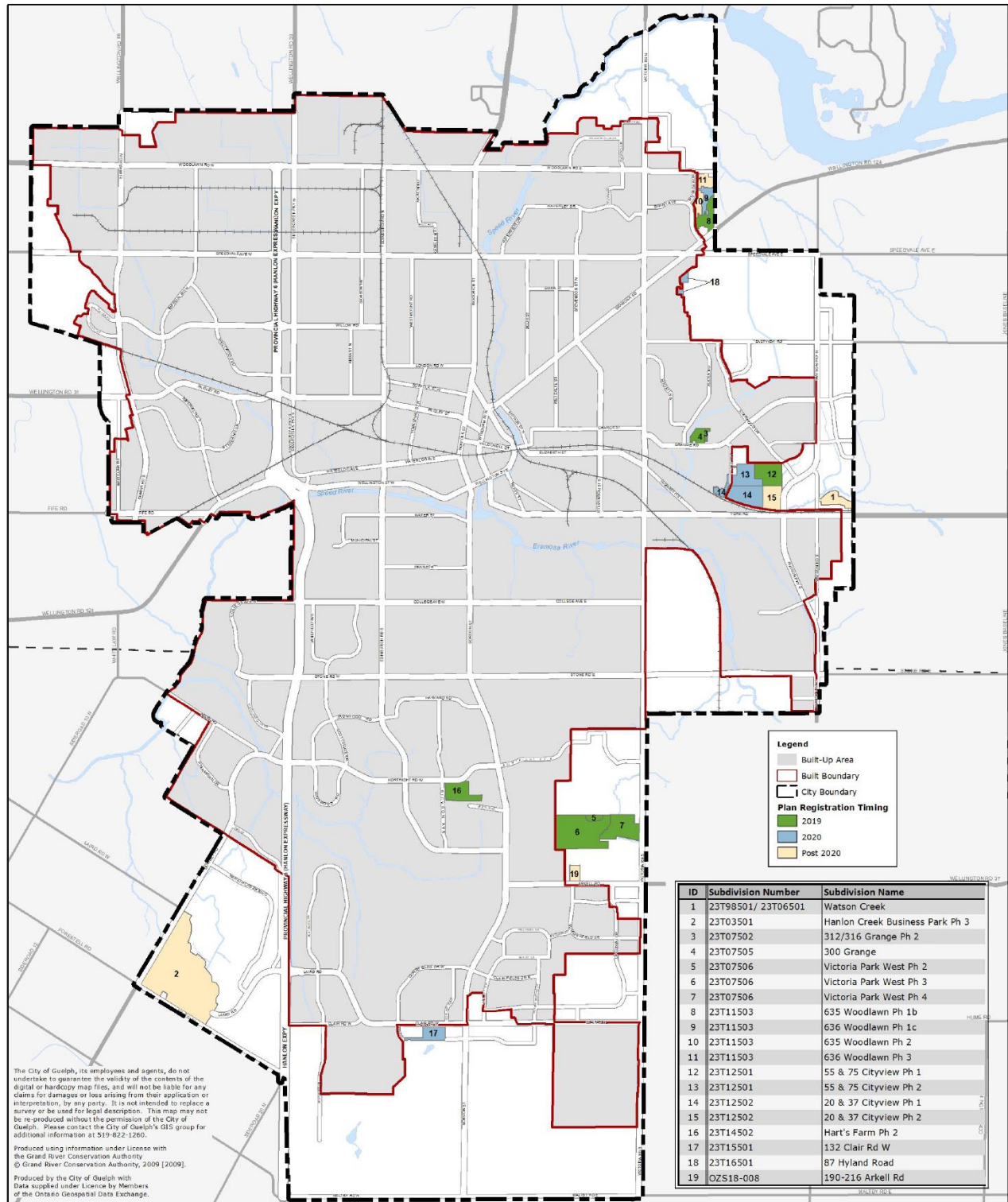
### B. Plans of Subdivision Anticipated to be Draft Approved in 2019

Plan Name	Location	Detached	Semi-Detached	Townhouses	Apartments	Total Housing Units
23T-12502 Cityview Ridge*	NE	91	54	68	54	267
23T-16501 Hyland Rd*	NE	19	0	0	0	19
<b>OVERALL TOTAL</b>		<b>110</b>	<b>54</b>	<b>68</b>	<b>54</b>	<b>286</b>
Portion of Total in Built Boundary		0	0	0	0	0
Portion of Total in Greenfield		<b>110</b>	<b>54</b>	<b>68</b>	<b>54</b>	<b>286</b>

(\*) indicates carried over from approved 2018 DPP.

NOTE: Data in green denotes location in designated greenfield area.

## ATT-2 Anticipated Subdivision Registration Timing Map



### 2019 Development Priorities Plan

Proposed Registration Timing



# Information Report



Service Area      Infrastructure, Development and Enterprise Services

Date      Friday, February 22, 2019

Subject      **2019 Traffic Engineering Program**

Report Number      IDE-2019-33

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## Executive Summary

### Purpose of Report

To provide information regarding the planned 2019 Traffic Engineering program, including locations warranted for new traffic control signal installations, pedestrian crossovers and other program highlights.

### Key Findings

- Increasing volumes have resulted in three (3) locations satisfying Provincial warrants for new pedestrian traffic signal installations.
- Two (2) intersections satisfy the relatively new "Four Hour Warrant" and will be signalized.
- Implementation of the new computerized traffic signal system is expanding.
- Traffic signal modernization programs are planned at existing traffic signals to continue working towards full AODA compliance.
- Modernizations of traffic signal infrastructure are planned at two (2) intersections.
- The Automated Speed Enforcement provincial working group is nearing final recommendations for roll-out of program.

### Financial Implications

All planned traffic control signal related work for 2019 is within the approved Capital Budget for the various traffic signal related accounts.

Including all of the planned work identified in the items above, approximately \$1,300,000 will be spent on traffic/pedestrian signal programs of work in 2019.



## Report

### **New Traffic Signal Installations:**

When traffic control signals are installed after thorough analysis and careful consideration, the results ensure efficient traffic flow, minimize the likelihood of certain types of collisions and help to prevent unnecessary fuel consumption, delay and driver frustration.

Based on analysis of traffic, pedestrian and collision data, Transportation staff recommend new traffic signals be installed in 2019 at the following locations, funded from capital account PN0869:

- Eramosa Road between Stevenson Street North and Meyer Drive (pedestrian signal)
- Edinburgh Road South at Rodgers Road (north intersection) (pedestrian signal)
- Woodlawn Road West at Arrow Road (full intersection signal)
- Elmira Road North at Independence Place (full intersection signal)

Additionally a pedestrian signal is being installed on Gordon Street near Royal City Park as described in report IDE-2019-18, funded through account RD0321.

The installation of pedestrian signals is recommended at the locations noted above as the traffic data collected and subsequent analysis exceeded the threshold requirements for a Pedestrian Crossover.

### **Traffic Signal Warrants:**

The Ministry of Transportation of Ontario (MTO) traffic signal warrant guidelines use the following warrants to determine when a traffic control signal is warranted:

- Warrant 1 – Minimum eight hour vehicle volume;
- Warrant 2 – Delay to cross traffic;
- Warrant 3 – Combination volume/delay;
- Warrant 4 – Minimum four hour volume;
- Warrant 5 – Collision warrant;
- Warrant 6 – Pedestrian volume and delay warrant;
- Warrant 7 – Projected volumes.

Warrants 4 and 7 are recent additions to the MTO traffic signal warrant guidelines. Warrant 4 “Minimum Four Hour Volume” was created to recognize locations, predominately in industrial or institutional, which have severe peak hours, but not necessarily the sustained eight hour volume. There are two (2) intersections which satisfy the four hour warrant, but not the eight hour warrant. As such, the intersections of Woodlawn Road West at Arrow Road and Elmira Road North at Independence are recommended for signalization based on the satisfaction of warrant 4.

An intersection is considered warranted for the installation of a traffic signal when any of the following criteria is met:

- Warrant 1 – Minimum eight hour vehicle volume is satisfied 100%;
- Warrant 2 – Delay to cross traffic is satisfied 100%;
- Warrant 3 – Combination volume/delay; if warrants 1 and 2 both satisfied 80% or greater;
- Warrant 4 – Minimum four hour vehicle volume is satisfied 100% for four periods of the day (based on a combination of major and minor roadway volumes)
- Warrant 5 – Collision warrant is satisfied 100% (15 or more collisions reported over 36 month period correctable by installation of a traffic signal);
- Warrant 6 – Pedestrian volume and delay warrant is satisfied 100%.
- Warrant 7 – Projected volumes (similar to warrants 1 and 2, but with projected volumes as opposed to existing. Used for new developments.)

**Listing of Intersections Monitored for Traffic Signal Warrants:**

Staff annually updates a list of non-signalized intersections in the City that have been assessed for the potential installation of traffic signals. The current Traffic Signal Review list is Attachment 1.

**Traffic Signal Modernization:**

Traffic signal modernizations, which often include a complete reconstruction of all traffic signal infrastructure, will be completed at two (2) intersections in 2019, funded through capital account TF0004. Intersections proposed for modernization are:

- Edinburgh Road North at Speedvale Avenue West
- Edinburgh Road North at Paisley Street/Paisley Road

Additionally a portion of the traffic signal at the Gordon Street/Norfolk Street/Waterloo Avenue/Wilson Street intersection will be reconstructed to accommodate the planned realignment of Wilson Street and traffic flow reversal from one-way northbound to one-way southbound as a result of work related to the opening of the Wilson Street Garage.

**Pedestrian Crossovers:**

The City will be expanding the Pedestrian Crossover program in 2019 with the addition of 7 locations, funded through capital program TF0017, unless noted:

- Victoria Road North at Simmonds Drive
- York Road at Boulton Avenue/Harris Street
- Rickson Avenue at Darnell Road
- Delhi Street at Emma Street
- Bagot Street at Suffolk Street West
- Stephanie Drive at Deerpath Drive (north intersection)
- Wilson Street at Northumberland Street (funded through PN0355 "Wilson Street Parkade")

Utilizing Provincial guidelines, the first two locations noted (Victoria Road North and York Road crossings) will have flashing beacons which are activated when pedestrians cross. The remaining locations will have signs and markings only.

### **Replacement of Computerized Traffic Signal System:**

The City is leveraging our existing fibre cable along the Gordon Street spine to connect 20 signalized locations onto the signal system by the end of Q1 2019. Additionally eight (8) intersections on Edinburgh Road South between Waterloo Avenue and College Avenue will be connected by end of Q1 2019.

By year end 2019, it is anticipated to have nearly 50 signalized locations connected to the new signal system, including the critical Woolwich Street/Norfolk Street/Gordon Street corridor along with portions of Edinburgh Road South and Woodlawn Road West.

The new signal system allows access to staff anywhere an internet connection is provided, as opposed to the outgoing systems that required staff to access the systems from a desktop located at the Operations Yard. The improved access will allow staff to quickly respond to alarms and alerts from the system and monitor reports on traffic conditions. Another advantage of the new signal system is that on-call field staff will be able to access information remotely and be able to better understand the magnitude of the reported issue before leaving for the site. In some instances, on call field staff will be able to implement a change remotely significantly reducing response times.

### **Accessible Pedestrian Signals:**

To meet the requirements of the AODA (Accessibility for Ontarians with Disabilities Act, 2005), all new or reconstructed traffic and pedestrian signals must have accessible pedestrian signals (APS) installed. Accessible pedestrian signals have features to assist pedestrians who are visually and hearing impaired.

Funding has been approved through capital account TF0009 and funding has been identified in future years to complete a city-wide installation of APS with locations prioritized through the City's Accessibility Committee. The proposed list of 2019 installations is included as Attachment 2.

### **Pedestrian Countdown Signals:**

Pedestrian countdown signals (PCS) provide supplementary information to pedestrians indicating the amount of time remaining during the "Flashing Don't Walk" phase. Funding has been provided through capital account TF0010.

Implementation of PCS will be completed in 2019. The proposed list of 2019 PCS installations are identified in Attachment 3.

### **Automated Speed Enforcement**

The Ontario Traffic Council (OTC) is leading a working group comprised of many Ontario municipalities regarding the implementation of Automated Speed Enforcement (ASE). ASE was approved by the Province as part of Bill 65, the "Safer School Zones Act". Bill 65 legally permits municipalities to use ASE in school zones.

Automated Speed Enforcement is similar to red light cameras in which a radar/camera unit captures the license plate from an image of a driver travelling at an excess speed through a school zone. The image is sent to a processing centre and a violation is issued to owner of the vehicle in the mail. No demerit points are involved and only a fine is applied to the vehicle owner.

The City of Guelph has been an active member of the working group. The City has provided data to the OTC regarding the number of estimated yearly violations that may result from the introduction of ASE. The OTC is collecting that data from all interested municipalities to estimate the number of Provincial Offences Officers require to process the violations.

There are still many details of ASE to be determined. There are far more complexities to ASE than red light camera violations and therefore more time is needed before ASE can be fully launched in the Province.

Staff will provide an update to Council on Automated Speed Enforcement in Q3 or Q4 2019, once the OTC has finalized the details of ASE rollout.

### **Community Speed Awareness Program:**

The City launched our "Community Speed Awareness Program" (CSAP) in April 2018. This consisted of installing speed radar display boards on roadways for a period of two weeks. The program wrapped up in November. Over the initial year, a total of 45 streets had the speed radar boards installed.

The program expanded throughout the 2018 year with the purchase of two (2) additional boards to be used on residential streets being used as unintended detours when parallel roads are closed for reconstruction.

In 2019, a total of 16 boards will rotate through the City, again between April and November. Eight (8) additional solar powered display boards were procured over this past winter which will be deployed on higher volume roadways.

The public has been very receptive and appreciative of the CSAP.

## **Financial Implications**

All planned traffic engineering related work for 2019 is within the approved Capital Budget for the various traffic signal related accounts.

Including all of the planned work identified in the items above, approximately \$1,300,000 will be spent on traffic related programs of work in 2019.

## **Consultations**

City of Guelph Public Works staff and the Accessibility Advisory Committee provided input to this report.



All information will be communicated using media releases and posts on social media platforms.

## **Corporate Administrative Plan**

### **Overarching Goals**

Service Excellence  
Innovation

### **Service Area Operational Work Plans**

Our Services - Municipal services that make lives better  
Our People- Building a great community together  
Our Resources - A solid foundation for a growing city

## **Attachments**

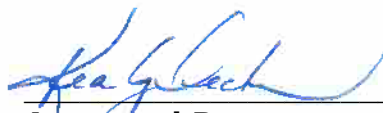
ATT-1            Traffic Signal Monitor List  
ATT-2            Proposed Accessible Pedestrian Signal Installation Locations  
ATT-3            Proposed Countdown Pedestrian Signal Installation Locations

## **Departmental Approval**

Brent Andreychuk, Finance Corporate Analyst  
Leanne Warren, Accessibility Services Coordinator  
Terry Dooling, Manager of Public Works

## **Report Author**

Steve Anderson  
Supervisor of Traffic Engineering



### **Approved By**

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### **Recommended By**

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## Attachment 1 Traffic Signal Monitor List

Location	Year When Data Collected	Warrant Percentages			
		1	2	3	5
Gordon/Surrey	2016	78	98	0	53
Imperial/Massey	2014	95	77	0	33
Watson/Speedvale	2016	81	52	0	40
Stone/Watson	2018	92	64	0	7
Goodwin/Farley	2014	73	47	0	33
Willow/Marksam	2014	68	68	0	27
Wyndham/Surrey	2016	74	55	0	20
Scottsdale/Ironwood	2014	68	49	0	27
Downey/Niska	2016	51	92	0	0
Stevenson/Cassino	2017	70	54	0	7
Downey/Woodland Glen	2014	49	82	0	7
College/Caledonia	2016	49	68	0	0
Edinburgh/Suffolk	2012	66	71	0	0
Speedvale/Metcalf	2014	66	56	0	7
Scottsdale/Cole	2015	67	61	0	7
Delhi/Emma	2012	68	51	0	20
Silvercreek/Curtis	2015	56	70	0	20
Speedvale/Lewis	2015	33	67	0	27
Gordon/Maltby	2018	51	63	0	20
Woodlawn/Michener	2014	56	58	0	7
Paisley/Glasgow	2017	69	54	0	0
Grange/Auden	2016	53	57	0	7
London/Yorkshire	2015	49	67	0	0
Stevenson/Emma	2016	39	56	0	20

- Warrant 1: Minimum Vehicle Volume (if 100% satisfied, traffic signal installation is warrant)
- Warrant 2: Delay to Cross Traffic (if 100% satisfied, traffic signal installation is warranted)
- Warrant 3: Combination Justification (if Warrants 1 and 2 are both 80% or greater, traffic signal installation is warranted)
- Warrant 5: Motor Vehicle Collision (total of 15 collisions over a 3 year period correctable by installation of a traffic signal. If 100%, traffic signal installation is warranted).

## Attachment 2

### Proposed Accessible Pedestrian Signal Installation Locations

1	Clair Road West at Gosling Gardens
2	College Avenue East at East Ring Road
3	College Avenue East at University of Guelph pedestrian signal
4	College Avenue West at Centennial CVI pedestrian signal
5	Dawson Road at Shelldale Crescent pedestrian signal
6	Downey Road at Ptarmigan Drive
7	Eastview Road at Starwood Drive
8	Edinburgh Road North at London Road West
9	Edinburgh Road North at Youngman Drive/Ironwood Road
10	Edinburgh Road South at Forest Street pedestrian signal
11	Edinburgh Road South at Municipal Street
12	Edinburgh Road South at Rickson Avenue pedestrian signal
13	Edinburgh Road South at Speed River Trail pedestrian signal
14	Edinburgh Road South at Water Street
15	Elizabeth Street at Huron Street pedestrian signal
16	Elizabeth Street at Stevenson Street South
17	Elmira Road South at West Acres Drive pedestrian signal
18	Eramosa Road at Mitchell Street pedestrian signal
19	Eramosa Road at Speedvale Avenue East
20	Fife Road at Gateway Drive pedestrian signal
21	Gordon Street at Pine Ridge Trail pedestrian signal
22	Gordon Street at Poppy Drive
23	Grange Road at Buckthorn Crescent pedestrian signal
24	Imperial Road North at Westwood Drive
25	Imperial Road South at St. Francis Assisi pedestrian signal
26	Ironwood Road at Scottsdale Drive pedestrian signal
27	Kortright Road West at Preservation Park pedestrian signal
28	Norfolk Street at Woolwich Street/Norwich Street
29	Paisley Road at Silvercreek Parkway North
30	Ptarmigan Drive at Merganser Drive pedestrian signal
31	Scottsdale Drive at Priory Park pedestrian signal
32	Speedvale Avenue East at Renfield Street pedestrian signal
33	Stevenson Street North at Balsam Drive pedestrian signal
34	Stevenson Street North at Emma Street pedestrian signal
35	Stone Road West at Stone Road Mall access
36	Victoria Road North at Delta Street pedestrian signal
37	Victoria Road North at St. Patrick's pedestrian signal
38	Waterloo Avenue at Dublin Street pedestrian signal
39	Wellington Street East at Holliday Drive pedestrian signal
40	Wellington Street East at Neeve Street

## **Attachment 2 (continued)**

41	Wellington Street East at Wyndham Street South
42	Wellington Street West at Imperial Road South
43	Westwood Drive at St. Peter's pedestrian signal
44	Willow Road at Bonar Place pedestrian signal
45	Willow Road at Guelph Street pedestrian signal
46	Woolwich Street at Heffernan Bridge pedestrian signal
47	Wyndham Street at North pedestrian signal
48	Wyndham Street at South pedestrian signal

### Attachment 3

#### Proposed Countdown Pedestrian Signal Installation Locations

1	College Avenue East at East Ring Road
2	Dawson Road at Shelldale Crescent pedestrian signal
3	Eastview Road at Starwood Drive
4	Edinburgh Road North at Paisley Street/Paisley Road
5	Edinburgh Road North at Willow Road
6	Edinburgh Road South at Forest Street pedestrian signal
7	Edinburgh Road South at McCurdy Road/Terraview Crescent pedestrian sig.
8	Edinburgh Road South at Municipal Street
9	Edinburgh Road South at Rickson Avenue pedestrian signal
10	Edinburgh Road South at Speed River Trail pedestrian signal
11	Edinburgh Road South at Water Street
12	Elizabeth Street at Huron Street pedestrian signal
13	Elmira Road North at Massey Road
14	Elmira Road South at West Acres Drive pedestrian signal
15	Eramosa Road at Delhi Street
16	Eramosa Road at Mitchell Street pedestrian signal
17	Eramosa Road at Speedvale Avenue East
18	Fife Road at Gateway Drive pedestrian signal
19	Gordon Street at Heritage Drive
20	Gordon Street at Pine Ridge Trail pedestrian signal
21	Gordon Street at Poppy Drive
22	Imperial Road North at Willow Road
23	Imperial Road South at West End Community Centre
24	Ironwood Road at Scottsdale Drive pedestrian signal
25	Kortright Road West at Ironwood Road
26	Kortright Road West at Scottsdale Drive/Ironwood Road
27	London Road West at Exhibition Street pedestrian signal
28	Macdonell Street at Arthur Street North
29	Paisley Road at Elmira Road South
30	Paisley Road at Silvercreek Parkway North
31	Paisley Road at West Hills Plaza (Zehr's)
32	Quebec Street at Baker Street
33	Speedvale Avenue East at Renfield Street pedestrian signal
34	Speedvale Avenue West at Dawson Road
35	Speedvale Avenue West at Elmira Road North
36	Speedvale Avenue West at Imperial Road North
37	Speedvale Avenue West at Royal Road
38	Speedvale Avenue West at Silvercreek Parkway North
39	Speedvale Avenue West at Westmount Road
40	Stevenson Street North at Emma Street pedestrian signal



### Attachment 3 (continued)

41	Victoria Road North at Eramosa Road
42	Victoria Road North at Greenview Street pedestrian signal
43	Victoria Road North at Speedvale Avenue East
44	Victoria Road South at Arkell Road
45	Victoria Road South at College Avenue East
46	Victoria Road South at MacAlister Boulevard
47	Victoria Road South at Stone Road East
48	Victoria Road South at York Road
49	Waterloo Avenue at Dublin Street South pedestrian signal
50	Wellington Street West at Fife Road
51	Wellington Street West at Holliday Drive pedestrian signal
52	Wellington Street West at Imperial Road
53	West End Community Centre access road at Fire Station
54	Willow Road at Bonar Place pedestrian signal
55	Woodlawn Road West at Dawson Road
56	Woodlawn Road West at Edinburgh Road North
57	Woodlawn Road West at Elmira Road North
58	Woodlawn Road West at Galaxy Cinema access
59	Woodlawn Road West at Home Depot access
60	Woodlawn Road West at Nicklin Road
61	Woodlawn Road West at Silvercreek Parkway North
62	Woodlawn Road West at Smart Centres access
63	Woolwich Street at Baker Street pedestrian signal
64	Woolwich Street at CNR Spurline Trail pedestrian signal
65	Woolwich Street at Heffernan Bridge pedestrian signal
66	Woolwich Street at River Run Centre
67	York Road at Watson Parkway South
68	York Road at Watson Road South

Provincial/Federal Consultation Alert							
Title	Ministry	Consultation Deadline	Summary	Proposed Form of Input	Rationale	Lead	Link to Ministry Website
<p>Proposed Amendment to the Growth Plan for the Greater Golden Horseshoe, 2017</p> <p>Proposed Modifications to O. Reg. 311/06 (Transitional Matters - Growth Plans) made under the Places to Grow Act, 2005</p> <p>Proposed Modifications to O. Reg. 525/97 (Exemption from Approval – Official Plan Amendments) made under the Planning</p> <p>Proposed Framework for Provincially Significant Employment Zones</p>	Ministry of Municipal Affairs and Housing	February 28, 2019	<p>The province is currently consulting on proposed amendment #1 to the Growth Plan for the Greater Golden Horseshoe (2017) including modifications to regulations related to the Growth Plan and the introduction of provincially significant employment zones.</p> <p>The Ministry states that the proposed changes address implementation challenges with the Plan that were identified by the municipal and development sectors and other stakeholders. These changes are intended to provide greater flexibility and address barriers to building homes, creating jobs, attracting investments and putting in place the right infrastructure while protecting the environment. The proposed changes respect the ability of local governments to make decisions about how they grow.</p> <p>These changes would apply across six categories: Employment; Settlement Area Boundary Expansions; Small Rural Settlements; Natural Heritage and Agricultural Systems; Intensification and Density Targets; and Major Transit Station Areas.</p> <p>The timeline for municipal conformity to the Growth Plan remains July 1, 2022.</p> <p>The Province has also introduced a framework for provincially significant employment zones which includes the designation of lands within the south area of Guelph along HWY 6.</p>	Staff will prepare draft comments and seek Council input and endorsement of the comments at the February 25 council meeting. Following Council endorsement, the comments will be submitted to the Minister through the online Environmental Registry of Ontario (ERO).	A coordinated response including Council feedback/comments on the proposed amendment will provide a holistic response on the effects of the plan on Guelph.	Policy Planning and Urban Design staff, Planning and Building Services	<a href="https://ero.ontario.ca/notice/013-4504">https://ero.ontario.ca/notice/013-4504</a> <a href="https://ero.ontario.ca/notice/013-4505">https://ero.ontario.ca/notice/013-4505</a> <a href="https://ero.ontario.ca/notice/013-4506">https://ero.ontario.ca/notice/013-4506</a> <a href="https://ero.ontario.ca/notice/013-4507">https://ero.ontario.ca/notice/013-4507</a>

Provincial/Federal Consultation Alert							
Title	Ministry	Consultation Deadline	Summary	Proposed Form of Input	Rationale	Lead	Link to Ministry Website
Ontario Tourism Strategy	Culture, Tourism and Sport	28/02/2019	<p>Visitor, student or tourism operator/stakeholder input in developing a new Ontario Tourism Strategy.</p> <p>Collected information will be used to inform the following areas:</p> <ul style="list-style-type: none"> <li>• embrace a visitor-first approach</li> <li>• improve the business climate</li> <li>• improve sector alignment</li> <li>• provincial interests and role in tourism</li> <li>• support business and community development</li> </ul> <p>While Ontario has seen recent increases in tourism visits, there is an opportunity for Ontario to capture a larger share of international tourism growth.</p> <p>A new strategy will support a positive business environment that enables tourism businesses and operators to succeed while meeting consumer needs and expectations.</p>	Online survey	<p>The corporation delivers tourism services in Guelph with a focus on:</p> <ul style="list-style-type: none"> <li>• Developing and promoting Guelph as a destination</li> <li>• Modelling the highest standard for visitor services</li> <li>• Fostering collaboration and information sharing among industry stakeholders</li> <li>• Supporting business development through partnerships and activations that focus on visitors</li> <li>• Measure and communicate economic impact</li> </ul> <p>As the destination development leader in Guelph with a focus on growing tourism, it is important for the corporation to provide feedback to the province as it develops a new tourism strategy.</p> <p>The feedback will potentially validate input from comparable municipalities and inform direction to better support tourism growth in the province.</p>	Stacey Dunnigan, Manager Culture and Tourism	<a href="https://www.ontario.ca/page/consultation-ontario-tourism-strategy#section-1">https://www.ontario.ca/page/consultation-ontario-tourism-strategy#section-1</a>



## Guelph Police Services Board

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### OPEN MEETING

### MINUTES – JANUARY 17, 2019

An Open meeting of the Guelph Police Services Board was held on January 17, 2019.

**Present:** D. Drone, Chair J. DeRuyter, Chief of Police  
R. Carter, Member P. Martin, Deputy Chief of Police  
C. Billings, Member C. Polonenko, Executive Assistant  
S. Purton, Financial Services Manager

**Regrets:** C. Guthrie, Member, J. Sidlofsky Stoffman

**Guests:** J. Sorbara, Guelph Police Service: Inspector H. McGarr, Inspector S. Green,  
Inspector A. Ninacs, Staff Sergeant S. Grover, Staff Sergeant D. Doxey, S. Odorico,  
J. Abra, Chaplain J. Borthwick

1. **WELCOME AND INTRODUCTIONS**

2. **MEETING CALLED TO ORDER**

Chair D. Drone called the meeting to order at 1:02 p.m. in Meeting Room C, Guelph City Hall, 1 Carden Street, Guelph.

3. **MOTION TO GO INTO CLOSED SESSION**

**Moved by** C. Billings

**Seconded by** R. Carter

**THAT** the Guelph Police Services Board convene in closed session to discuss matters that it is of the opinion falls under Section 35(4) (a) or (b) of the *Police Services Act*.

**-CARRIED-**

4. **MOTION TO RECONVENE IN OPEN SESSION**

**Moved by** C. Billings

**Seconded by** R. Carter

**THAT** the Guelph Police Services Board reconvene at 2:35 p.m. in Open Session.

**-CARRIED-**

5. **DECLARATION OF CONFLICT OR PECUNIARY INTEREST**

There were no declarations of conflict or pecuniary interest.

6. **CLOSED SESSION RESOLUTIONS**

There were no closed meeting resolutions brought forward.

7. **PRESENTATIONS/DELEGATIONS**

There were no presentations or delegations; however, D. Drone formally introduced Robert Carter, the new municipally appointed board member. He also congratulated Inspector H. McGarr on his recently announced retirement.

8. **APPROVAL OF MINUTES**

**Moved by C. Billings**

**Seconded by D. Drone**

**THAT** the Minutes of the Open Meeting held Thursday, December 13, 2018 be approved as presented.

**- CARRIED -**

9. **APPROVAL OF AGENDA**

**Moved by R. Carter**

**Seconded by C. Billings**

**THAT** the Guelph Police Services Board approve the Open Meeting agenda.

**- CARRIED -**

**Moved by R. Carter**

**Seconded by C. Billings**

**THAT** the Guelph Police Services Board adopt **Part 1 – Consent Agenda**, as identified below.

**- CARRIED -**

**9.1 Headquarter Renovation and Expansion**

That the Report titled “Police Headquarters Renovation and Expansion Project” and dated January 17, 2019, be received for information.

**9.2 Human Resources Report**

**THAT** Abigail Campbell, Thomas Lecomte, and Kent Schneider be appointed as full-time members of this Service effective December 27, 2018.

**THAT** Sebastian Bertola and Kevin Stevens be appointed as temporary civilian members of this Service effective January 7, 2019.

**9.3 Suspect Apprehension Third/Fourth Quarter Report (2018)**

That the report titled “Suspect Apprehension Pursuits – June 28 – December 31, 2018” and dated January 17, 2019 be received for information.

- 9.4 Professional Standards Fourth Quarter Report (2018)**  
That the report titled “Professional Standards Fourth Quarter Report 2018” and dated January 17, 2019 be received for information.
- 9.5 2019 Appointment of Acting Chief and Acting Deputy Chief of Police**  
**THAT** the Guelph Police Services Board approve the recommended lists for 2019 as presented for the appointments of Acting Chief and Acting Deputy Chief of Police.
- 9.6 Budget Signing Authority**  
That the report titled “Budget Signing Authority” and dated January 17, 2019 be received for information.
- 9.7 Community Account Fourth Quarter Report (2017)**  
That the report titled “Community Account Quarterly Report (October 1 – December 31, 2018)” and dated January 17, 2019 be received for information.
- 9.8 Board Member Mileage and Conference Expenses Report (2018)**  
That the report titled “Board Member Mileage and Conference Expenses Report - 2018” and dated January 17, 2019 be received for information.
- 9.9 Board Correspondence Report**  
That the report titled “Board Correspondence Report” be received for information.
- 9.10 Annual Membership Fees**
- 9.10.1 Ontario Association of Police Services Boards – Zone 5**  
**THAT** the Guelph Police Services Board renew its 2019 membership in the Ontario Association of Police Services Boards Zone 5 at a cost of \$250.00 to be paid from the tax supported budget.
- 9.10.2 Ontario Association of Police Services Boards**  
**THAT** the Guelph Police Services Board renew its 2019 membership in the Ontario Association of Police Services Boards at a cost of \$6,339.17 to be paid from the tax supported budget.
- 9.10.3 Canadian Association of Police Governance**  
**THAT** the Guelph Police Services Board renew its 2019 membership in the Canadian Association of Police Governance at a cost of \$1,461.00 to be paid from the tax supported budget.

**Part 2 – Discussion Agenda**

**9.11 Operating Budget Reserve Strategy Report**

S. Purton presented the report. On October 25, 2018, the Guelph Police Services Board approved a 2019 operating budget estimate of \$42.7M and submitted this



estimate to the City. Subsequently, the City of Guelph's Executive Team requested that City Finance staff meet with the GPS staff to find reductions to the operating budget via the use of reserves. Through these conversations, opportunities were identified.

The amended 2019 operating budget is \$42,269,900, which is a 4.88% increase over 2018. This reflects \$396,000 in reductions to the previously approved estimate, as a result of reductions to the Workplace Safety and Insurance Board budget for 2019 and use of City reserves to fund the Sergeant assigned to the Headquarter Renovation and Expansion project for 2019 and part of 2020. She discussed the risks to the reductions. If the secondment continues longer, due to delays in the completion of the Headquarter Renovation project, the matter will be readdressed.

Cst. Matt Jotham entered the meeting at 2:44 p.m.

**Moved by C. Billings**

**Seconded by R. Carter**

**WHEREAS** the Guelph Police Services Board is committed to the corporate goals from the 2016-2018 business plan and to its responsibility for the provision of adequate and effective policing for the City of Guelph; and

**WHEREAS** the Guelph Police Services Board presented its budget to the public on October 25, 2018 and provided an opportunity for feedback; and

**WHEREAS** the Guelph Police Services Board had previously conducted a comprehensive review of the 2019 operating budget as prepared by the Chief and Guelph Police Service staff and approved a budget in the amount of \$42,665,900; therefore

**BE IT RESOLVED** that the Guelph Police Services Board approves a reduction to the Guelph Police Services 2019 Operating Budget in the amount of \$396,000; and

**THAT** the Guelph Police Services Board approve a revised 2019 operating budget in the amount of \$42,269,900; and

**THAT** the Board forwards this information to the City of Guelph Council.

**-CARRIED UNANIMOUSLY-**

#### **9.12 2015 – 2018 Business Plan Pillar Report**

Chief DeRuyter thanked Jessica Abra of Research and Development for keeping the Business Plan updated. He noted that we are at the end of a 3-year plan, and highlighted the following:

Chief DeRuyter presented the following highlights from the Business Plan:

- a. **IMPACT Team:** S/Sgt. David Doxey continues to very effectively lead this area. The Health IM app was implemented in 2018, providing data on the number of IMPACT referrals and live calls attended. Data indicates a reduction in officer wait times of 53 minutes from 2016. The app allows information sharing and planning with partner agencies while improving care for clients.

- b. **Human trafficking:** A website of online information was borrowed from Toronto, providing a new way of reaching those people at risk.
- c. **BEAT (Break, Enter, Auto Theft) team:** Officers from different units and organizations are working in this pilot project to ensure that the Service responds to the increasing number of property and drug crimes. He recognized the Cooperators for assisting with vehicles.
- d. **Public information:** Campaigns such as Fraud Friday, Tuesday calls for service stats, crime prevention techniques, highlighting the work Downtown, and the bike registry, are getting the information out to the citizens.
- e. **Personal injury collisions:** Numbers are down 13% from 2017. Road safety is a community priority. Inspector A. Ninacs is working with the City in partnership regarding road safety strategies.
- f. **Victim Services:** There has been an increase in referrals, using the Niche tasking system to ensure staff can get the right information to be assistance to victims of crime.

Discussion followed. Of interest was the issue of speed radar boards, which are well-received by the citizens. The Service owns one speed board and two Speed Spy devices, which capture data which is analyzed to assess what the appropriate response should be when there is a complaint.

Many crimes are related to substance use, poverty, mental health and homelessness. Police cannot singlehandedly deal with these issues and rely on community partnerships. The challenges are the number of calls for service for preventable crimes, such as theft from unlocked vehicles, unlocked buildings, or false 911 calls.

D. Drone thanked Chief DeRuyter and J. Abra for an excellent report.

#### **9.13 Use of Force Fourth Quarter Report (2018)**

Chief DeRuyter reported that from September 30 to December 31, 2018, Guelph Police officers attended 24 incidents where either one or more levels of force were required to resolve the situation. 50 levels of force were used during these incidents. Mandatory reports submitted and reviewed and in all incidents, the officers were justified in using the force outlined in the report. No concerns were identified and the reports highlight the fact that officers are performing at a high standard. Chief DeRuyter noted that our officers do excellent work handling very difficult situations day after day. Over the past years, there have been challenging individuals who are armed or have mental health issues. In 2018, use of force levels and number of incidents decreased. The Conducted Energy Weapon continues to be an effective tool.

#### **9.14 Chief's Monthly Report**

Chief DeRuyter provided his schedule of upcoming internal and external

community events and meetings. He invited the Board to join him at any events. A meeting with the MP and MPP has been scheduled for January 18<sup>th</sup> to discuss legalization of cannabis. There have been some medical calls around edibles. Road safety with a focus. The Service is in the process of procuring a tool for roadside testing funded by the Ministry. A Matrix is being developed to track the costs to the Service related to cannabis, i.e. training, calls for service. It was suggested that these costs be reported annually to the Board.

**9.14 New Business** - There was no new business noted.

**10. INFORMATION ITEMS**

- Next Open Meeting: Thursday, February 21, 2019, 2:30 p.m., Guelph City Hall, Meeting Room C
- Canadian Association of Police Governance: Governance Summit – Thursday, February 14, 2019, London, ON
- Ontario Association of Police Services Boards Spring Conference and AGM – May 22-25, 2019, Windsor, ON
- Canadian Association of Police Governance Conference and AGM – August 8-11, 2019, Calgary, AB

**11. ADJOURNMENT**

**Moved by** R. Carter

**Seconded by** C. Billings

**THAT** the Open meeting of the Guelph Police Services Board adjourn as at 3:23 p.m.

**- CARRIED –**

The minutes of this meeting were adopted this 21<sup>st</sup> day of February, 2019.

*"D. Drone"*

D. Drone, Chair

*"C. Polonenko"*

C. Polonenko, Executive Assistant