

INFORMATION ITEMS

Week Ending January 27, 2017

REPORTS

1. Tier-1 Projects Q4 2016 Status Update
2. Audit Committee Work Plan
3. Property Tax Receivables and Collections
4. 2016 Assessment Update – Municipal Summary Report

INTERGOVERNMENTAL CONSULTATIONS

1. Basic Income Pilot for Ontario
2. Proposed Strategy for a Waste-Free Ontario: Building the Circular Economy
3. Proposed Transitional Operating Agreement between the Minister of the Environment and Climate Change and the Resource Productivity and Recovery Authority under the Resource Recovery and Circular Economy Act (RRCEA), 2016
4. Proposed New Water Bottling Charge

CORRESPONDENCE

1. Township of Lake of Bays re: Municipal Fire Services
2. Town of Atikokan re: Property Taxation for Railroad Right-of-Way
3. Prince Edward County re: Stay of Execution on the Accommodation Review Process
4. Prince Edward County re: Pupil Accommodation Review Guideline
5. Guelph Police Services Board Meeting Minutes – December 8, 2016
6. City of Guelph Response to Intergovernmental Consultation re: Procedural and Technical Guidance Document for Bottled Water: Permit to Take Water Applications and Hydrogeological Study Requirements

BOARDS & COMMITTEES

1. Guelph Public Library Board of Directors – Resignation from Chantal Vallis

ITEMS AVAILABLE IN THE CLERK'S OFFICE

1. None

Information Report



Service Area Corporate Services

Date Friday, January 27, 2017

Subject Tier-1 Projects Q4 2016 Status Update

Report Number CS-2017-44

Executive Summary

Purpose of Report

To provide quarterly status update of Tier-1 Projects to Council. These reports are posted on their respective project pages on guelph.ca.

Key Findings

The City currently has three active Tier-1 projects.

- 1) Victoria Road Recreation Centre Renovation
- 2) Wilson Street Reconstruction and Parkade
- 3) Guelph Police Service Headquarters Renovation

The overall dashboard of the three Tier-1 projects and high-level status, as of the end of Q4 2016, are attached. A brief status explanation for each project is provided within this report.

Financial Implications

This report has no financial implications.

Report

This report is to provide quarterly status updates of Tier-1 projects to Council. The three currently active Tier-1 projects are:

- Victoria Road Recreation Centre (VRRC) Renovation Project
- Wilson Street Reconstruction and Parkade Project
- Guelph Police Service (GPS) Headquarters (HQ) Renovation Project

The changes since the last quarterly reports (Q3 2016) are highlighted by project below. As there are substantive changes for the Wilson Street Parkade, a separate Information Report is available (IDE-17-24).

VRRC Renovation Project

This project is tracking four weeks behind schedule, according to the City's general contractor. The revised schedule shows a delay in City staff's occupancy of the building. This delay has no impact to the grand re-opening in late June, or to the start dates of public recreation programs this summer.

Wilson Street Reconstruction and Parkade Project

The Street reconstruction portion of the project is on schedule, however, the parkade portion is deferred pending a new request for proposal (RFP) being issued by the City that reflects input from numerous City departments, and attempts to achieve financial, functional and urban design objectives.

GPS HQ Renovation Project

This project is three weeks behind schedule, according to the City's general contractor, as reported in the last quarterly (Q3) report on October 28, 2016. For more information, visit guelph.ca/gpsreno > Latest Updates > [Behind schedule and getting back on track: Police hq reno.](#)

Financial Implications

This report has no financial implications.

Corporate Strategic Plan

2.3 Ensure accountability, transparency and engagement.

Communications

These quarterly reports are available on guelph.ca and will be promoted through the City's social media channels.

Attachments

ATT-1 Tier-1 Project Portfolio Dashboards – Q4-2016

ATT-2 Victoria Road Recreation Centre Renovation Project – Q4-2016

ATT-3 Wilson Street Reconstruction and Parkade Project – Q4-2016

ATT-4 Guelph Police Service Headquarters Renovation Project – Q4-2016

Report Author

[Tomoko King, Manager, Project Management Office]



Approved and Recommend By

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D/CAO Corporate Services

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Q4 end of December 2016

Basic Project Information

PROJECT	EXECUTIVE SPONSOR	PROJECT MANAGER	APPROVED BUDGET	FUNDING SOURCES	TARGET COMPLETION
Victoria Road Recreation Centre Renovation	Scott Stewart, Deputy CAO, IDE	Jeet Joginder, Manager, Complex Capital Projects, Facilities Management	\$15,100,000	3% Parkland Dedication Reserve, 11% Recreation Facility Development Charges, 86% Tax funded debt	Spring 2017
Wilson Street Reconstruction and Parkade		Andrew Janes, Project Engineer Supervisor	\$16,050,000	Street and bridge 18% Tax, 57% Non-Tax, 25% Federal Gas Tax	Original— end of 2017
		Jeet Joginder, Manager, Complex Capital Projects, Facilities Management		Parkade 72% Parking DC, 28% Tax Funded debt	New—tbd
Guelph Police Service Headquarters Renovation		Jeet Joginder, Manager, Complex Capital Projects, Facilities Management	\$34,111,000	45% Development Charges, 55% Tax	Spring 2019

Dashboard

Project	Current			
	scope	schedule	budget	
<u>Victoria Road Recreation Centre Renovation</u>	Within scope	Behind schedule	Within budget	
<u>Wilson Street Reconstruction</u>	Within scope	On schedule	Within budget	
<u>Parkade</u>	Within scope	Behind schedule	Within budget	
<u>Guelph Police Service Headquarters Renovation</u>	Within scope	Behind schedule	Within budget	

Q4 end of December 2016

Victoria Road Recreation Centre Renovation



Executive Sponsor Scott Stewart, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services

Project Manager Jeet Joginder, Manager, Complex Capital Projects, Facilities Management




Approved Budget \$15,100,000

Funding Sources 3% Parkland Dedication Reserve, 11% Recreation Facility Development Charges, 86% Tax funded debt

Project Deliverables and Scope A renovation and expansion that will move the facility from an aging and outdated recreation centre to an updated, more inclusive and accessible community centre. The modernized facility will meet all building code and legislated requirements and improve the experience of City patrons and employees through improved accessibility, security, customer service, and new programming. For additional details, visit guelph.ca/vrrcrenovations.

Target Completion Spring 2017

Project Status

 <p>Within scope</p>	 <p>Behind schedule* 62% of construction work complete</p>	 <p>Within budget 63% of total (approved) budget spent to date</p>
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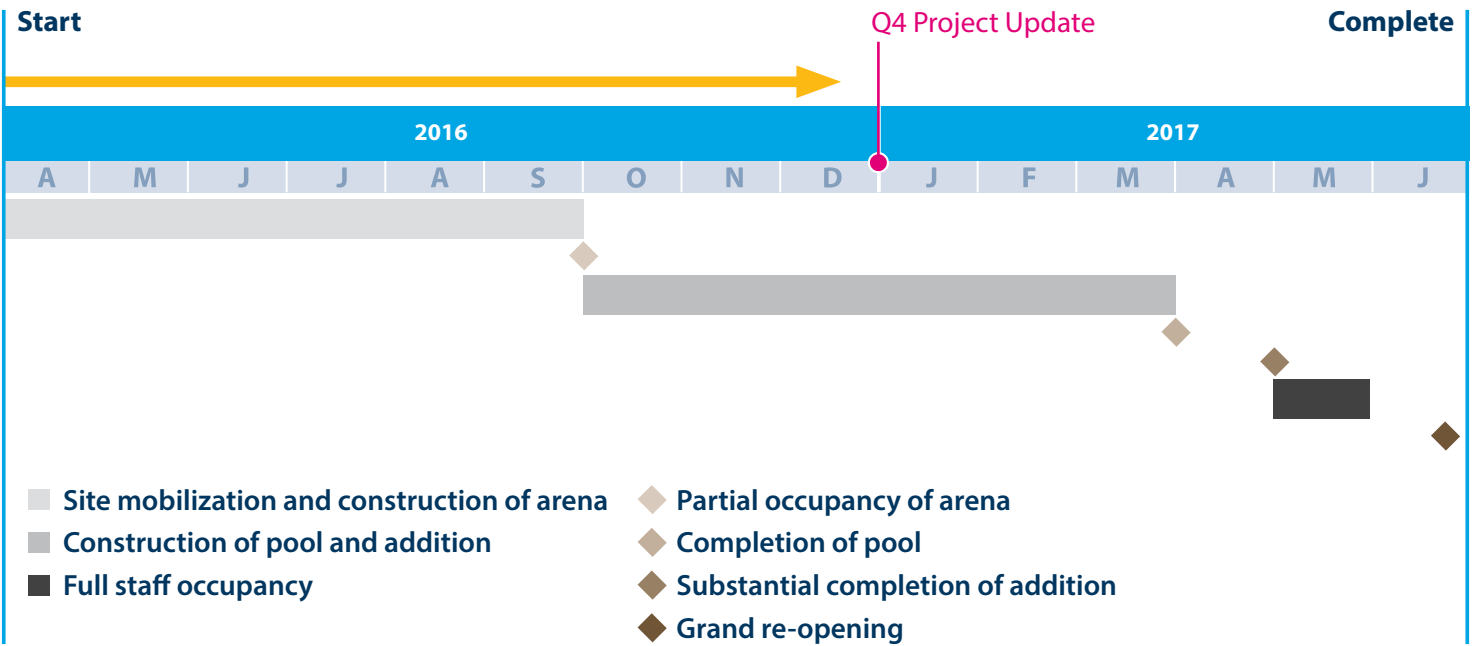
*This project is tracking four weeks behind schedule, according to the City’s general contractor. The revised schedule shows a delay in City staff’s occupancy of the building. This delay has no impact to the grand re-opening in late June or to the start dates of public recreation programs this summer.

Q4 end of December 2016

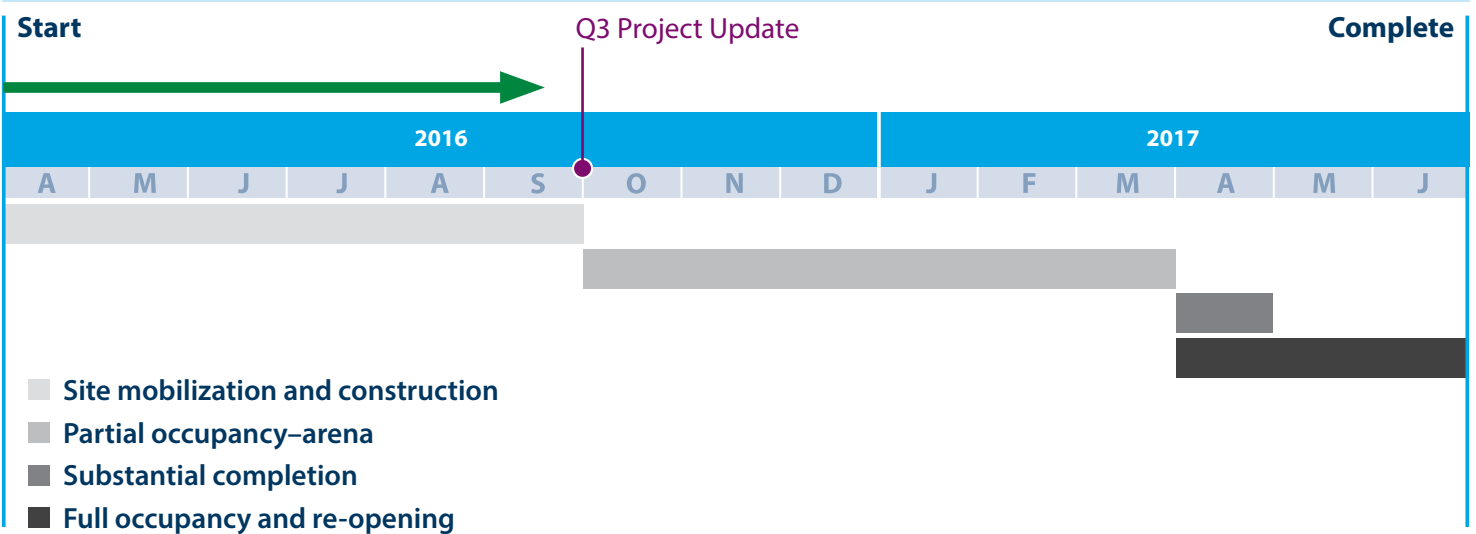
Victoria Road Recreation Centre Renovation



Progress to date



Original schedule (as reported on October 28, 2016)



Q4 end of December 2016

Wilson Street Reconstruction and Parkade



Executive Sponsor	Scott Stewart, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services
Project Manager	Street: Andrew Janes, Project Engineer Supervisor, Engineering and Capital Infrastructure Services Parkade: Jeet Joginder, Manager, Complex Capital Projects, Facilities Management
Approved Budget	\$16,050,000
Funding Sources	Street and bridge: 18% Tax, 57% Non-Tax, 25% Federal Gas Tax Parkade: 72% Parking DC, 28% Tax Funded debt
Project Deliverables and Scope	A new parking structure with a minimum of 350 parking spaces, replacement of the Norfolk Pedestrian Bridge and reconstruction of Northumberland Street between Wilson and Norfolk streets, and reconstruction of Wilson Street between Gordon and MacDonell streets. For additional details, visit guelph.ca and search Wilson street reconstruction and parkade .
Target Completion	End of 2017 (original)

Street Project Status

 Within scope	 On schedule
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Parkade Project Status

 Within scope	 Behind schedule*
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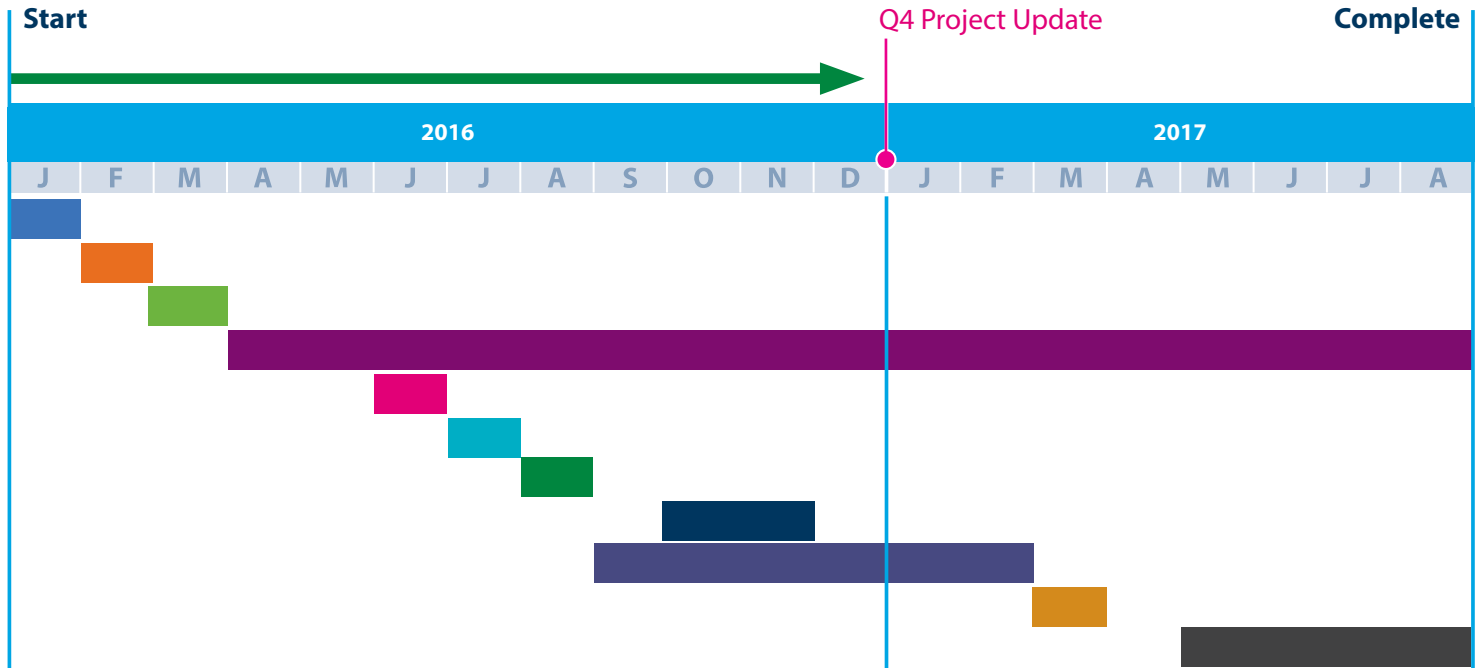
 **Within budget**
5% of total (approved) budget spent to date

* The Wilson Street parkade project is deferred, pending a new RFP being issued.

Q4 end of December 2016

Wilson Street Reconstruction

Progress to date

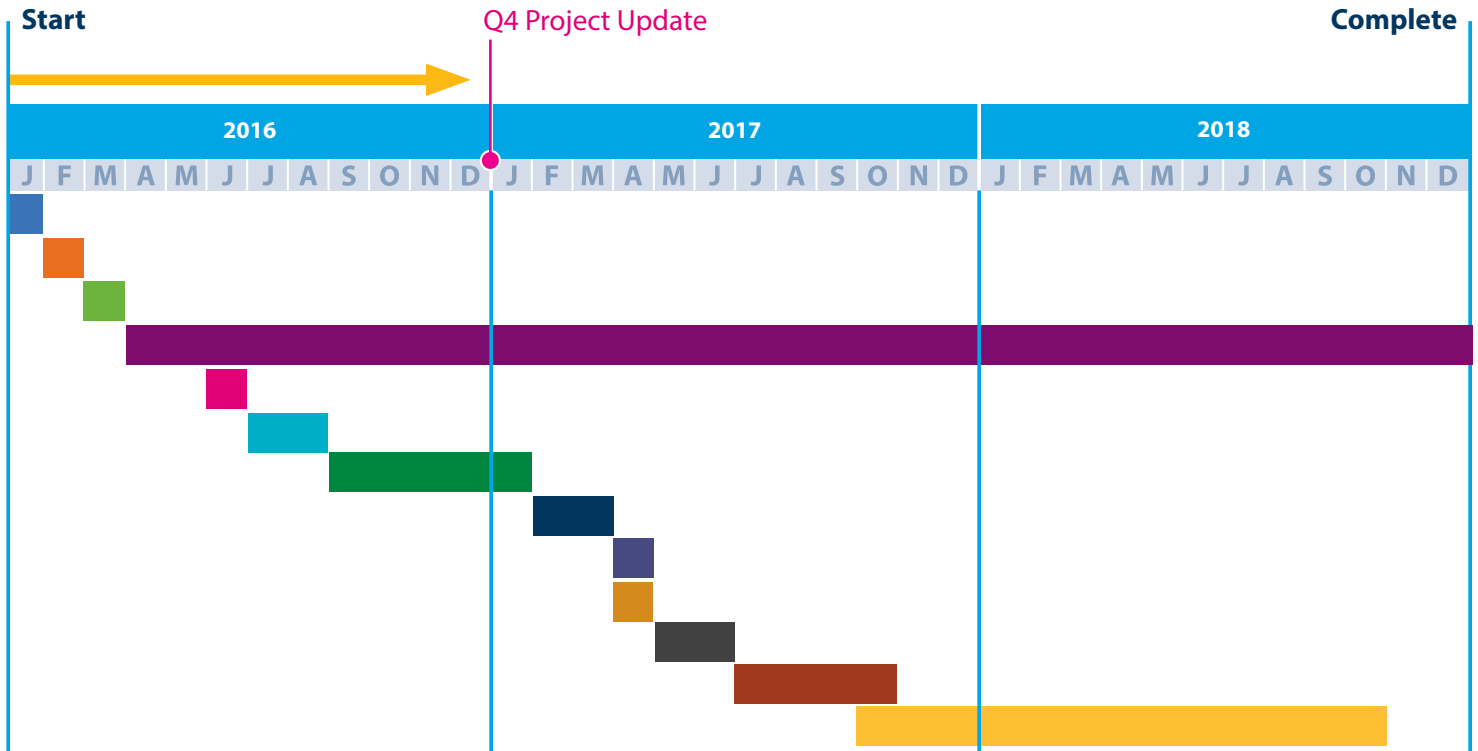


- Project start-up (staff)
- Hire Wilson Street design consultant
- Project scoping and engagement development
- Public engagement
- Council receipt of project scope and RFP approach
- Tender Wilson Street construction (Stage 1)
- Award Wilson Street construction (Stage 1)
- Wilson Street construction (Stage 1)
- Final EA Decisions for Wilson Street surface design
- Tender Wilson Street construction (Stage 2)
- Wilson Street construction (Stage 2)

Q4 end of December 2016

Wilson Parkade Construction

Progress to date



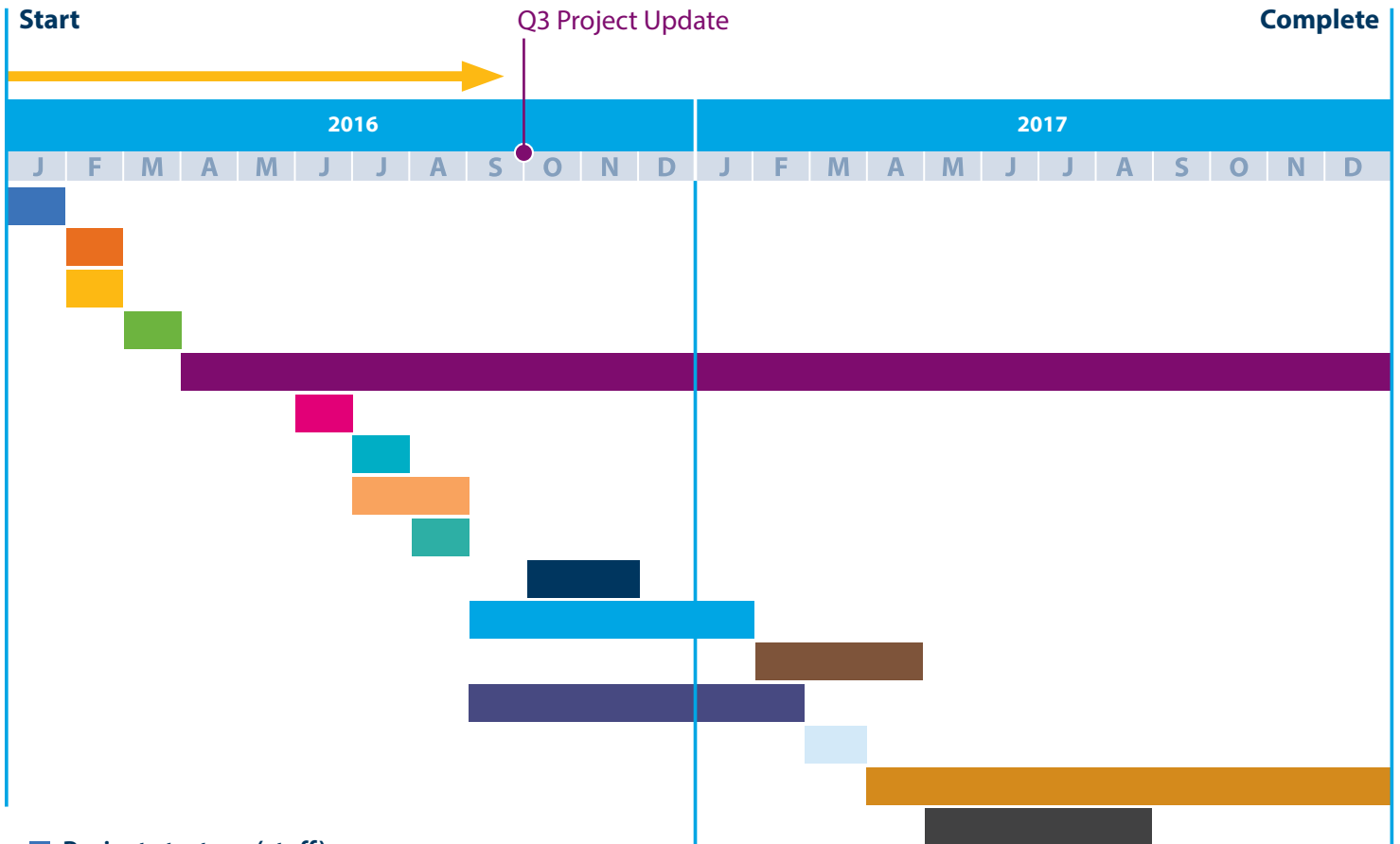
- Project start-up (staff)
- Hire design-build (d-b) contract consultant
- Project scoping and engagement development
- Public engagement
- Council receipt of project scope and RFP approach
- Tender Wilson Parkade d-b RFP
- Analysis of RFP results and preparation to reissue new RFP
- Re-issue and close Wilson Parkade d-b RFP
- Evaluation and recommendation
- Contract award
- Design of Wilson Parkade and Norfolk Bridge
- Site plan approval and building permits
- Construction of Wilson Parkade and Norfolk Bridge

Q4 end of December 2016

Wilson Street Reconstruction and Parkade



Original schedule (as reported on October 28, 2016)



- Project start-up (staff)
- Hire design-build (d-b) contract consultant (Parkade)
- Hire Wilson Street design consultant (Street)
- Project scoping and engagement development (staff)
- Public engagement
- Council receipt of project scope and RFP approach
- Tender Wilson Street construction (Stage 1)
- Tender Wilson Parkade d-b RFP
- Award Wilson Street construction (Stage 1)
- Wilson Street construction (Stage 1)
- Award Wilson Parkade d-b team
- Design development and approvals (Parkade)
- Final EA decisions for Wilson Street surface design
- Tender Wilson Street construction (Stage 2)
- Construction Wilson Parkade and Norfolk Bridge
- Wilson Street construction (Stage 2)

Q4 end of December 2016

Guelph Police Service Headquarters Renovation



Executive Sponsor	Scott Stewart, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services
Project Manager	Jeet Joginder, Manager, Complex Capital Projects, Facilities Management
Approved Budget	\$34,111,000
Funding Sources	45% Development Charges, 55% Tax
Project Deliverables and Scope	<p>GPS headquarters is undergoing an expansion and renovation to meet the needs of our community's police services today and 25 years from now. This work will bring the facility up to today's health and safety standards, provide the appropriate space—long-term—for police operations and personnel, and replace the building's aging equipment.</p> <p>The renovation includes gutting and rebuilding the inside of the existing building and the expansion includes the construction of two new wings—on the east and west sides of the existing building. Additional details available at guelph.ca/gpsreno.</p>
Target Completion	Spring 2019

Project Status



Within scope



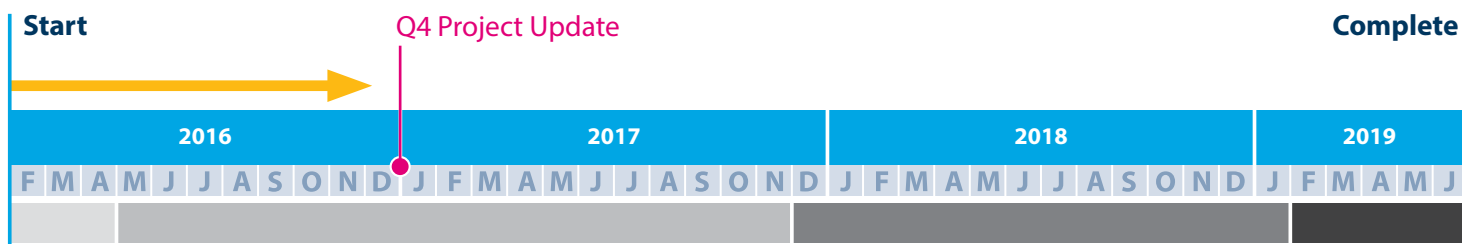
Behind schedule*
27.6% of construction work complete



Within budget
30% of total (approved) budget spent to date

*This project is three weeks behind schedule—according to the City's general contractor—as originally reported in the City's Project Update on October 28, 2016. For more information, visit guelph.ca/gpsreno > [Latest Updates](#) > [Behind schedule and getting back on track: Police hq reno](#).

Progress to date



- Construction preparation
- Phase 1 (east and west wing renovations)
- Phase 2 renovation
- Post construction work

Information Report



Service Area	Corporate Services
Date	Friday, January 27, 2017
Subject	Audit Committee Work Plan
Report Number	CS-2017-04

Executive Summary

Purpose of Report

To provide information regarding a streamlined and enhanced process change resulting from the governance transition from Standing Committees to a Committee of the Whole model.

Key Findings

In lieu of presenting and reviewing an Audit Committee work plan, staff proposes to provide additional training and information related to audit services during the Council orientation sessions.

Financial Implications

There are no financial implications resulting from this report.

Report

Under the previous Standing Committee structure, the Audit Committee followed a specific mandate and charter. Included in this charter was the requirement that staff and Audit Committee prepare an annual work plan and report on the accomplishments of the Audit Committee semi-annually. Under the City’s revised Committee of the Whole structure, the previous Audit Committee Mandate and Charter no longer aligns with the Committee of the Whole model.

After reviewing the practices of the other Service Areas, staff determined it was unnecessary to continue to prepare a separate work plan for the Committee of the Whole that relates specifically to audit items. As a value added exercise, staff proposes to provide additional training and information in Council orientation packages that outline what annual audit related reports would come forward to the Committee of the Whole, as well as highlight the relationship between the Committee of the Whole Chair and the internal and external auditor. Therefore the annual work plan and semi-annual updates would not be necessary.

Consistent with past years, staff will continue to prepare and bring forward annual reports to Committee of the Whole such as:

- External Audit Service Plan
- Audited Financial Statements
- Unconsolidated Financial Statements
- Internal Audit Work Plan
- Internal Audit reports
- Additional reporting related to audit and compliance issues as needed

Corporate Administrative Plan

Overarching Goals

Financial Stability

Service Area Operational Work Plans

Our Resources - A solid foundation for a growing city

Departmental Approval

Internal Audit – Catherine Spence

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Information Report



Service Area Corporate Services

Date Friday, January 27, 2017

Subject **Property Tax Receivables and Collections**

Report Number CS-2017-01

Executive Summary

Purpose of Report

As per the City of Guelph's Tax Billing and Collection Policy, staff annually provides Council with an analysis of the tax collections and arrears experiences.

This report provides information as at December 31, 2016.

Key Findings

Property tax receivables as a percentage of taxes levied annually is 2.71% as at December 31, 2016 and continues to remain much lower than the 2015 Ontario municipal average of 6.4% as reported in the 2016 BMA Study. The total outstanding taxes or tax arrears as a percentage of taxes levied is 3.22% for 2016. The low level of tax arrears and tax receivables are reflective of the strong economic financial health of Guelph as well as the staff resources allocated to the collection of arrears. The availability of enhanced payment options also contributes to the low tax receivables.

Financial Implications

Tax arrears are an important indicator of municipal economic health and are considered by Standard and Poor's in their determination of a credit rating. Guelph's arrears are a favourable factor to the City's credit rating.

Interest income from unpaid taxes directly relates to the amount of arrears on a monthly basis.

Report

Definition of Terms

Tax Arrears – the amount of taxes outstanding on all accounts.

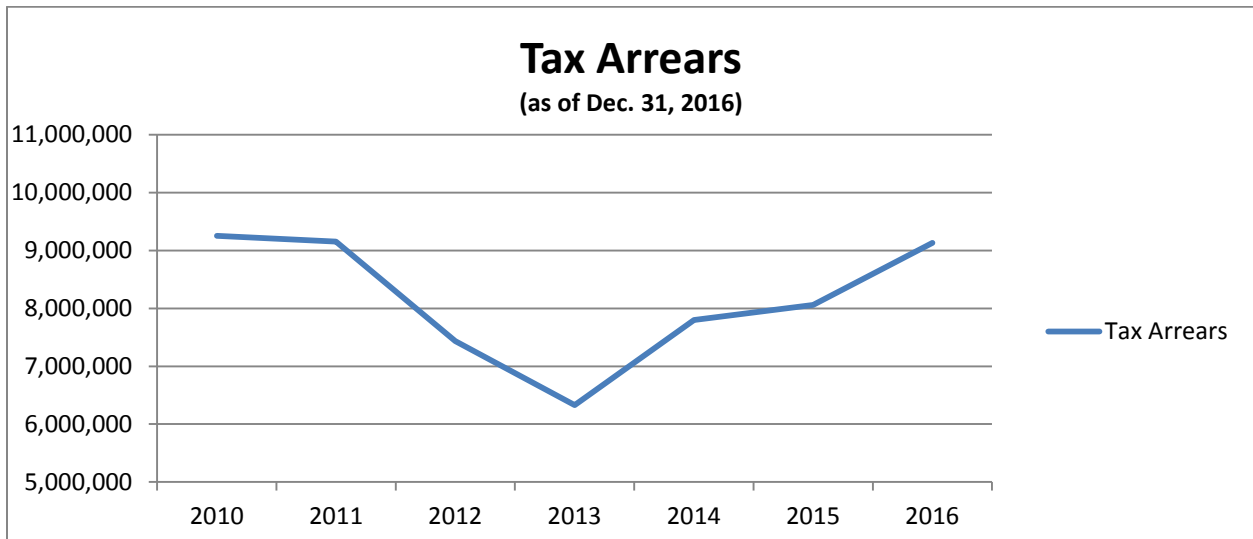
Tax Credits – credits on the tax account, that occur due to prepayments by the property owner, assessment reductions, vacancy rebates, or *Municipal Act* dictated tax adjustments applied to the account.

Tax Receivables – the net amount of taxes owing to the City (tax arrears less tax credits).

Seven Year Summary

Tax Arrears

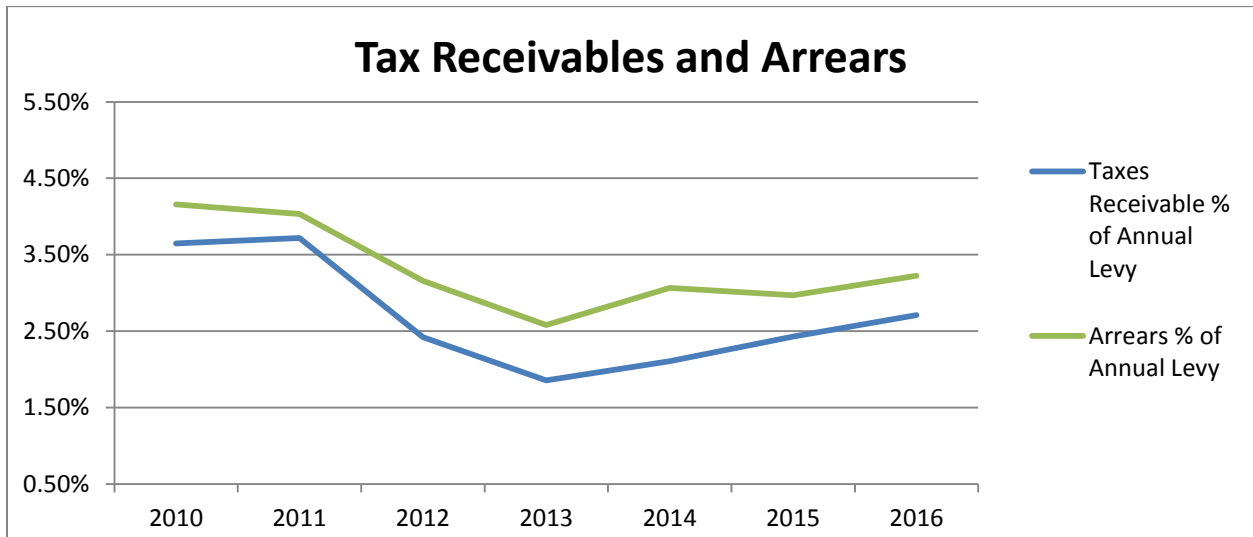
From 2010 through 2016 tax arrears have fluctuated as seen below. Notable decreases occurred in 2012 due to a one-time drop and in 2013 relating to the timing of a supplementary billing for 2013 due in January of 2014.



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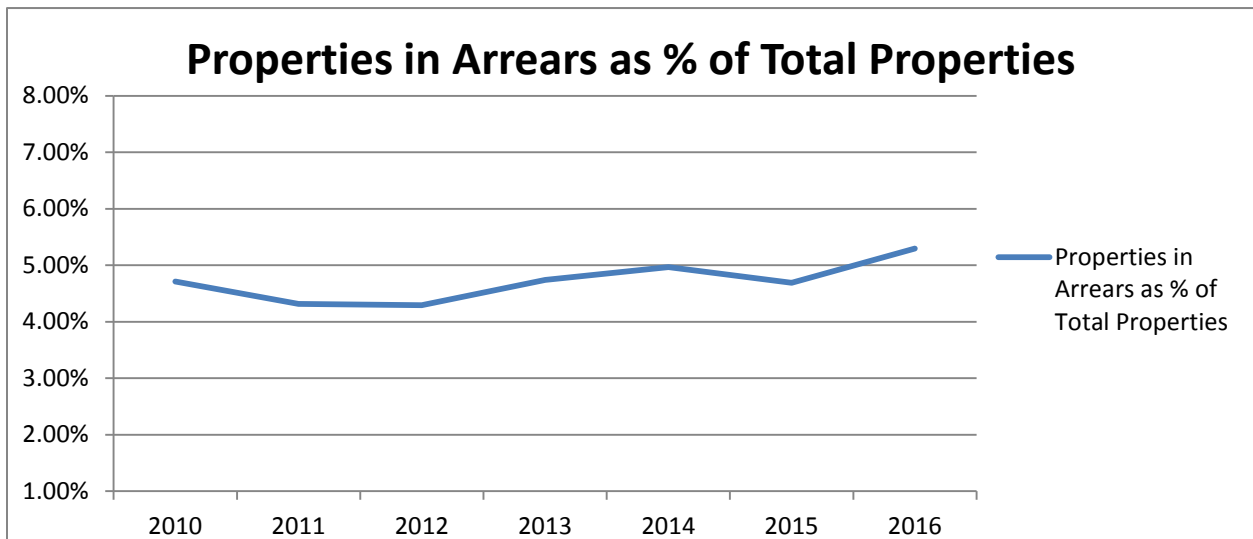
Tax Receivables and Arrears

The low arrears and tax receivables reflect the strong economic health of our City, the willingness of the taxpayers to meet their financial obligations and the allocation of staff resources to the collection of arrears. The availability of enhanced payment options and the application of collection procedures also contribute to keeping arrears as low as possible. The City's taxes receivable as a percentage of taxes annually levied is 2.71% in 2016 and continues to remain much lower than the Ontario 2015 municipal average of 6.4% as reported in the 2016 BMA Study.



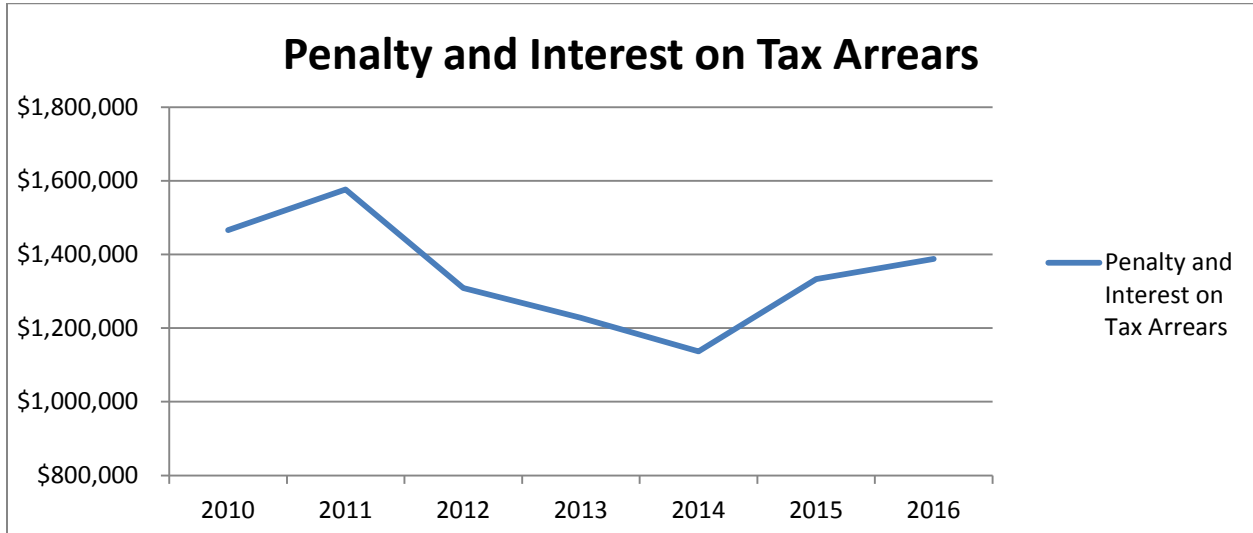
Properties in Arrears

At the end of 2016 there were 2,364 properties in arrears, representing 5.29% of all properties.



Penalty and Interest on Tax Arrears

Penalty and interest revenue increased in 2016 to \$1,388,484 from \$1,333,692 in 2015. The seven year trend is shown below.



Payment Plans and Collection Procedures

As at December 31, 2016, the City has 10,556 properties enrolled in one of the monthly pre-authorized debit plans and 3,512 properties enrolled in the due date pre-authorized debit plan. The number of properties enrolled in a pre-authorized debit plan increased by 783 in 2016. This translates to an overall increase in enrollment of 6%, total enrolled representing 32% of all properties in Guelph.

At the end of 2016 there were 173 properties eligible for tax sale registration. City staff has been working with these property owners. Over the next two months if the arrears are not paid, we will commence tax sale registration. Once registration takes place, the affected taxpayers have one year from the date of registration to pay all taxes and associated costs. If the taxes remain unpaid at the end of the one year period, the property will be sold in order to recoup the taxes outstanding.

At the end of 2016, 2 properties are eligible for the City to proceed with advertising for tax sale, with tax sale scheduled for April 2017.

In 2016 a total of 33 additional properties were registered for tax sale; 23 have paid, leaving 10 properties currently registered. These properties are not yet eligible for the City to advertise for tax sale.

Staff continues working with individuals and offering suitable arrangements to ensure payment in full. The penalty rate charged by municipalities and the City is higher than bank rates and this is an incentive to taxpayers to seek resolution of outstanding arrears. Finance staff will continue to monitor all accounts closely.

Arrears notices will continue to be mailed on a monthly basis and followed-up as required.

Financial Implications

Tax arrears are an important economic indicator considered by Standard and Poor's in their determination of a credit rating. Guelph's arrears are favourable to the City's credit rating.

Interest income from unpaid taxes is directly related to the amount of arrears on a monthly basis.

Consultations

N/A

Corporate Administrative Plan

Overarching Goals

Financial Stability

Service Area Operational Work Plans

Our Resources - A solid foundation for a growing city

Attachments

N/A

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Information Report



Service Area	Corporate Services
Date	Friday, January 27, 2017
Subject	2016 Assessment Update - Municipal Summary Report
Report Number	CS-2017-43

Executive Summary

Purpose of Report

This report has been prepared to update Council on the work undertaken by the Municipal Property Assessment Corporation in delivering assessed values for the 2016 Assessment Update.

Key Findings

The 2016 Assessment Update began in 2015 to better deliver fair and accurate property assessments through increased engagement, improved valuation analysis, methods and models, and increased quality assurance checks. These improvements share our common goal for a stable and predictable tax base.

Financial Implications

Stable and predictable assessment values are critical to maintaining the City's tax base and minimize budget impacts.

Report

In Ontario, property assessments are updated every four years. The 2016 Assessment Update reflects a legislated valuation date of January 1, 2016, for the 2017-2020 property tax years.

The Municipal Property Assessment Corporation began the 2016 assessment update nearly two years earlier than the previous assessment update. This allowed for greater engagement with property owners, municipalities and stakeholders in the development of the assessment update. Valuation analysis, methods and models were also improved and quality assurance was increased through data cleansing and third party quality checks.

The Municipal Property Assessment Corporation also sought to increase disclosure to property owners and municipalities about how property values are established. Methodology guides, market valuation reports, and property specific valuation

information have been prepared to increase transparency, predictability and accuracy.

City staff work extensively with the Municipal Property Assessment Corporation to help deliver a tax base that is not only stable and predictable but fair and equitable.

Financial Implication

Stable and predictable assessment values are critical to maintaining the City's tax base. Current and future tax policy decisions are based on the updated assessment values presented.

Consultations

Municipal Property Assessment Corporation

Corporate Administrative Plan

Overarching Goals

Financial Stability

Service Area Operational Work Plans

Our Resources - A solid foundation for a growing city

Attachments

ATT-1 2016 Assessment Update – Municipal Summary Report

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2016 Assessment Update

Municipal Summary Report

December 2016



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION

C O N T E N T S

Delivering the 2016 Assessment Update

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Assessment Change Summary

by Property Class	Appendix 1
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Assessment Base Distribution

Summary by Property Class	Appendix 2
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Delivering the 2016 Assessment Update

About This Report

The following report has been developed to provide municipal administration and elected officials with an executive summary of the work undertaken by Municipal Property Assessment Corporation (MPAC) in delivering assessed values for the 2016 Assessment Update.

MPAC is committed to providing property owners, municipalities and all its stakeholders with the best possible service. Our goal is a stable assessment base through greater transparency, shared understanding and accuracy in property values.

Introduction

In Ontario, property assessments are updated every four years. The 2016 Assessment Update reflects a legislated valuation date of January 1, 2016, for the 2017-2020 property tax years.

MPAC's work to deliver the 2016 Assessment Update began in 2015—nearly two years earlier than previous Assessment Updates. As part of our efforts, we introduced some of the most significant reforms to Ontario's property assessment system since 1998, and recognized early engagement and openness as keys to our success.

The following report summarizes the initiatives that MPAC has undertaken to:

- Deliver on our commitment to engage with and provide greater access to information for property owners, municipalities and stakeholders
- Improve our valuation analysis, methods and models
- Increase our assessment quality through stringent data cleansing, quality checks and testing our work through third parties

Our 2013-2016 Strategic Plan

MPAC provided property owners, municipalities and stakeholders with the best possible service through transparency, predictability and accuracy—and works with municipalities and property owners and industry associations to identify potential opportunities to further refine Ontario’s property tax system.

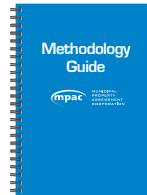
Disclosure

MPAC has launched disclosure initiatives to inform property owners and municipalities about how accurate property values are established. MPAC’s approach to disclosure varies by property type. The disclosure initiatives include ongoing consultations with property owners and municipalities to determine appropriate valuation methodology and valuation parameters.



Three levels of Disclosure documentation were established:

1 Methodology Guides



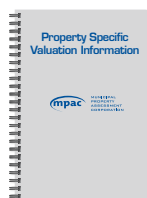
33 guides that explain assessment methodology, and reflect appraisal industry standards and best practices.

2 Market Valuation Reports (MVR)



161 reports that explain how assessment methodology is applied to value properties, at the sector level, including reports for each of MPAC’s 128 residential market areas.

3 Property Specific Valuation Information



Detailed information is also provided for over 5 million properties in Ontario, including 600,000+ farm and business properties, available through secure access (aboutmyproperty.ca) to property taxpayers, their representatives and municipalities. MPAC has published 33 additional supporting documents, including our Information and Data Sharing Policy, Economic Obsolescence Reports, and Cost Analytics.

2016 Assessment Update Rollout



Residential Properties

Notices for residential property owners were mailed over a 21-week period starting on April 4, 2016. The staggered approach was intended for MPAC to:

- Resolve any property owner concerns before final Assessment Rolls are returned to municipalities
- Allow for more localized targeted outreach
- Manage the influx of calls to our call centre to better respond to enquiries

RESIDENTIAL Market Trends™

Residential Market Trends

Launched April 2016, Residential Market Trends is a new, user-friendly online tool on aboutmyproperty.ca designed to inform property taxpayers about key market shifts happening in their neighbourhood and across Ontario.

Through interactive maps, property owners can understand how property assessments have changed in any specified neighbourhood. The maps display information on the average assessment increase in an area, including the value of a typical home, condominium and waterfront property value from 2016 to 2017. Provincially, residential property values have increased on average by 4.5% annually since 2012. Over the next four years, the average residential property will increase by 18%.

Key Improvement Areas

Improved Sales/Data Validation

MPAC completed more sales investigations and data quality checks in preparation for this year's assessment update than past reassessments. MPAC staff investigated more than 200,000 sales since 2012, which is more than double the sales reviewed for the 2012 Assessment Update. MPAC also reviewed and updated more than 2.8 million data elements.

Redesigned Property Assessment Notice

MPAC redesigned the Property Assessment Notice as part of its commitment to enhance the residential taxpayer experience and educate property taxpayers on the valuation process.



MPAC conducted quantitative and qualitative research through a third party to receive feedback from residential taxpayers from across Ontario. Enhancements were made based on this feedback and through consultation with the Ministry of Finance.

Changes include:

- An Issue Date and specific Request for Reconsideration (RfR) deadline for each of the applicable tax years
- A clear explanation of phase-in
- A simple explanation of the Ontario Property Assessment System
- Information on the valuation process and the five key factors that affect residential property value

Improved Understanding

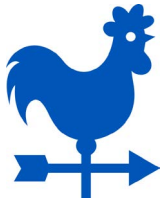
In advance of the residential Notice mailing, a variety of resources were provided to property owners, including:



- Brochures
 - [About MPAC](#)
 - [Understanding Your 2016 Property Assessment Notice](#)
 - [Resolving Assessment Concerns/Requests for Reconsideration \(RfR\)](#)
 - [Residential Properties](#)
 - [Newly Built Homes](#)
 - [Waterfront Properties](#)



- Videos
 - [AboutMyProperty™ Overview](#)
 - [How MPAC Assesses Properties](#)
 - [The Request for Reconsideration process](#)
 - [Property Assessment and Taxation](#)
- [Residential Market Trends](#)



Farm Properties

MPAC has strengthened the accuracy and equity of farm valuations for the 2016 Assessment Update. Property Assessment Notices were delivered starting October 11, 2016, with an average annual increase of 16% since 2012. Over the next four years, the average farm property will increase by 64%.

Farm Market Trends

Farm Market Trends were created for 48 different geographic regions, and the Current Value Assessment change shows the percentage increase for year one of the phase-in (2017). The maps also show a rate per acre of Class 1 farmland, which is often how farmers speak when referencing the value of their farm property.

1

Upward trends continue

Farmland property sales indicate that farm values have continued to increase provincially.

2

Interest rates are low

Historic low interest rates have allowed farmers to expand farming operations.

3

Demand outweighs supply

Over the last several years, the demand for farmland has significantly outweighed the supply, creating competition.

4

Not all buyers are farmers

Non-agricultural buyers in Ontario continue to purchase farmland.

5

More land is needed

Many sectors, including large intensive livestock enterprises, need land for nutrient management and cropping requirements.

6

Soil type is a factor

The availability of soil types that support high-value crops is driving up demand.

7

Farmland sales expand east

Producers continue to expand by purchasing land in Eastern Ontario and in neighbouring communities.

8

Lower priced land available in northeast

Buyers from Southern Ontario who are in search of lower priced land are finding it in the Northern and Eastern regions of Ontario.

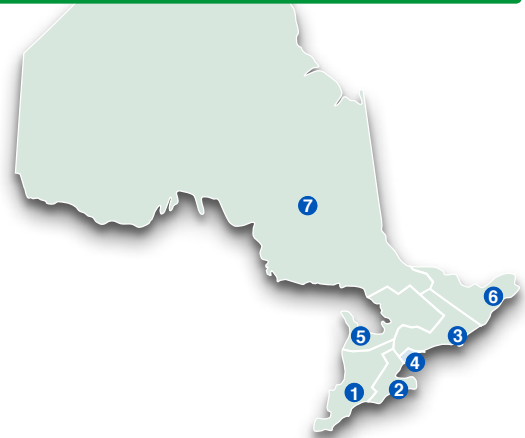
Farm Value Comparison



Overall

Average assessment change for 2016-2017

Ontario Overall	16%
South West ①	16%
Golden Horseshoe ②	12%
GTA Central Ontario ③	13%
City of Toronto ④	N/A
Central North East ⑤	16%
East ⑥	19%
North ⑦	18%



Average annual assessment changes reflect the median value for farm properties, regardless of the property class. This includes vacant farmland, farms with residences and outbuildings. The farm market trends map for 48 different geographic regions are available on aboutmyproperty.ca.

Key Improvement Areas

Data Integrity/Accuracy

For the 2016 Update, MPAC implemented a number of changes that have resulted in a better approach to farm valuations.

- **Improved farm sale verification process.** MPAC undertook significant analysis and only used sales of farmland sold to farmers to determine farmland rates. Farm verifications included a standard letter and questionnaire sent to new farm owners, and a mandatory review of vacant farm land sales that are 10 acres or greater.
- **Comprehensive review of vacant farm land sales back to January 2008.** A longer sales period increased the number of farm sales in MPAC's analysis by approximately 40% over past reassessments (sales are time-adjusted to reflect market changes over time).
- **Reduction in the number of farm neighbourhoods.** Farm neighbourhoods have been combined, resulting in a reduction from 228 to 167 neighbourhoods. This has enabled MPAC to use more sales transactions in its determination of the farm land rates. MPAC staff also reviewed the values for farms in bordering neighbourhoods to ensure equity in the valuations.
- **New Agricultural Cost Guide.** MPAC is now relying on a new, up-to-date agricultural cost guide to determine the value of farm structures.

Consultation and Engagement

In consultation with the Ontario Federation of Agriculture (OFA), the Ontario Ministry of Agriculture Food and Rural Affairs (OMAFRA), municipalities and industry representatives, MPAC worked closely with the farming community to provide additional transparency regarding farmland valuations.



Redesigned Property Assessment Notice

MPAC engaged property owners and industry groups through focus groups to discuss potential enhancements to the Property Assessment Notice. As a result of feedback received, MPAC customized the Farm Notice to clearly indicate whether the property is classified in the residential or farm tax property class and include acreage as part of the property description.

Improved Understanding

In addition to outreach and consultation, MPAC created a suite of communication materials to help farm property owners understand the changes being introduced for farm properties as part of this year's province-wide Assessment Update. The materials include:



- A new [Farm brochure](#)
- [How MPAC Assesses Farm Properties](#) video
- An [Infographic](#) that explains how MPAC values farm properties
- [Understanding your Farm Property Assessment Notice Brochure](#)
- Access to all three levels of disclosure for their farm property through aboutmyproperty.ca
- [Farm Market Trends](#)



Business Properties

Business property owners received their 2016 Notices starting on October 18, 2016. Values reflect the local real estate market and MPAC's analysis of the market indicates that most categories of business property have increased in value over the last four years. MPAC has made considerable efforts to analyze local markets, review the data on file and talk to property owners in advance of the update.

Multi-Residential

MPAC has changed the way multi-residential properties are assessed and used the Direct Capitalization Approach for the 2016 Assessment Update. These changes were implemented as a result of feedback received during consultations with the Federation of Rental-Housing Providers of Ontario (FRPO), the Co-operative Housing Federation of Canada (Ontario Region Office) and the Ontario Non-Profit Housing Association. Provincially, multi-residential property values have increased on average by 7% annually since 2012. Over the next four years, the average multi-residential property will increase by 28%.

1

Upward trends continue

Multi-residential property sales indicate that values have continued to increase provincially.

2

Interest rates are low

Historic low interest rates have fueled an active sales market for multi-residential properties.

3

Demand outweighs supply

Competition for apartment investment properties in large urban centres has resulted in premium pricing.

4

REITs and large portfolio holders invest

Real estate investment trusts and large institutional investors continue to invest in this stable asset class.

5

Rent vs. buy

Many young professionals are choosing to rent instead of buy due to strong home prices.

6

Province-wide effects

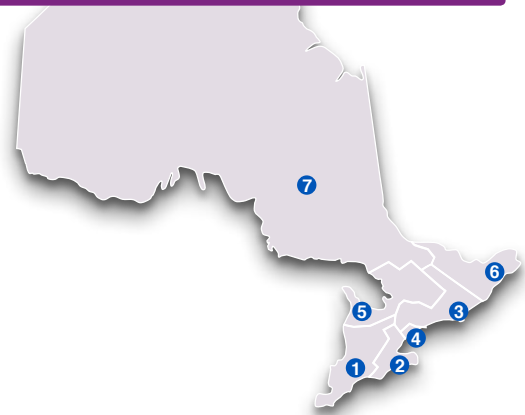
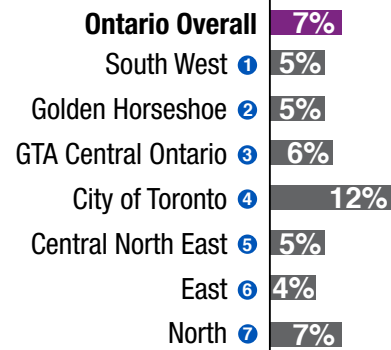
Sale prices have continued to climb across the province. Sault Ste. Marie, Thunder Bay, Barrie, Hamilton, Windsor and the Greater Toronto Area all show strengthening apartment markets.

Multi-Residential Value Comparison



Overall

Average assessment change for 2016-2017



Average annual assessment changes reflect the median value for multi-residential properties having seven or more units. Multi-residential market trends include average assessment change (2016-2017), Fair Market Rents, capitalization rates and vacancy rates.

Key Improvement Areas

- Reviewed four years of sales data to determine multi-residential values
- Researched and consulted third party sources, including Canada Mortgage and Housing Corporation, to validate our valuation components
- Launched the Property Income and Expense Return (PIER) tool enabling multi-residential property owners to submit their annual rental, income and expense information online
- Studied rental, financial and market information to determine Fair Market Rents, Vacancy and Bad Debt allowances, Expense Ratios and Capitalization Rates for Ontario's multi-residential properties

Commercial

Commercial properties have a broad range of uses including small retail, food service, shopping centres or big box centres, office buildings or other general commercial uses.

MPAC conducted pre-roll discussions and/or information sessions with Ontario Business Improvement Area Associations, large office and large retail property owners, major tenants (i.e., national chains) to review preliminary valuation parameters for the various sectors. In preparation for this year's Assessment Update, MPAC reviewed Fair Market Rents against market data submitted by property owners and reviewed three years of sales data to establish accurate values. Provincially, commercial property values have increased on average by 3.1% annually since 2012. Over the next four years, the average commercial property will increase by 12.4%.

1

Retail development in an expanding housing market

Retail development remains strong in areas with growing residential communities to support the demand for retail services from new residents.

2

Capitalization rates and office buildings

Capitalization rates continue to compress in most parts of Ontario. New supply continues to be added in several major markets, including Toronto, Richmond Hill, Mississauga and Oakville.

3

Ottawa faces decline in office building values

Ottawa continues to see a decline in rents and an increase in vacancy as the federal government continues to relinquish office space back to the market.

4

Big box vs. standard retail properties

Province-wide, big box properties are experiencing marginally lower increases in assessment when compared to standard retail properties due to the limited utility beyond their existing use and limited market demand within this sector.

5

Commercial in the Northwest

The main urban centres of Thunder Bay, Kenora, Dryden and Fort Frances are experiencing the most consistent assessment increases in the region. Affordable housing market conditions along with stability in the mining and forestry sector have contributed to steady market conditions in the commercial sector.

6

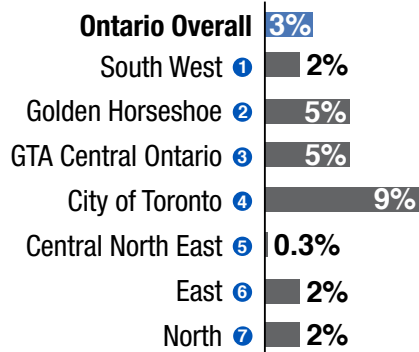
Commercial in Northeastern Ontario

Northeastern Ontario is seeing the lowest average change in commercial properties in the region. Increases to small retail properties are tempered in part due to the continued development of big box centres in these communities which have drawn consumers from traditional retail markets. Office buildings and large shopping centre values have outperformed small retail as sectors and investors outside of Northern Ontario see value in investing in the North due to low interest rates.

Commercial Value Comparison



Overall
Average assessment change for 2016-2017



Commercial market trends include average annual assessment change (2016-2017), Fair Market Rent, Vacancy, Non-Recoverable, Capitalization.

Industrial

MPAC conducted pre-roll consultations and/or information sessions with the Ontario Business Improvement Areas (BIA) Association and member BIAs from across Ontario, ONroute Service Centres, the Gravel Pit Industry, municipalities, the Ministry of Finance and Infrastructure Ontario to get an improved understanding of how assessment changes will impact various groups in this sector. Provincially, industrial property values have increased on average by 3% annually since 2012. Over the next four years, the average industrial property will increase by 12%.

1

Upward trends continue

Standard industrial property sales indicate the industrial market remains strong in the Greater Toronto Area.

2

Rebounding market in Southwestern Ontario

The market in Southwestern Ontario remains stable with industrial sales rebounding in Windsor/Chatham.

3

Logistics a key driver for this segment

Access to main transportation routes along the 400 series highways and large distribution centres continues to stimulate industrial markets.

4

Steady growth province-wide

Central, east and northern areas of the province continue to experience stable industrial markets.

5

Interest rates are low

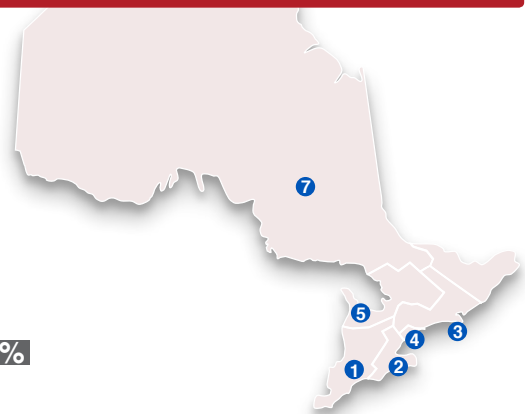
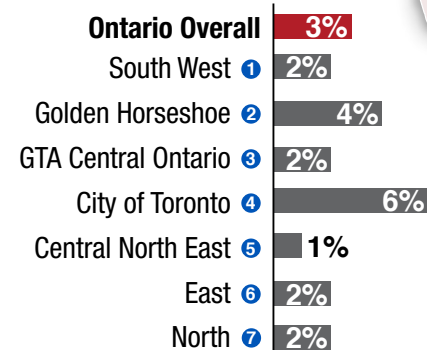
Historic low interest rates have fueled growth in industrial property sales.

Industrial Value Comparison



Overall

Average assessment change for 2016-2017



Industrial maps show the average annual assessment change for industrial properties for year one of the phase-in (2017) for standard industrial properties only.

Key Improvement Areas

- More than 62,000 sales investigations on commercial/industrial properties province-wide, representing almost 90% of all sales for the province
- Staff reviewed and updated more than 2.8 million data elements
- Engagement has focused on property owners and stakeholders most likely to be affected by changes (either in methodology or value) and those who have expressed an interest in participating in pre-roll discussion and consultation

Methodology Changes

MPAC engaged key stakeholder groups, municipalities, property owners and the Ministry of Finance in discussions about methodology changes in advance of the update. Key changes include:

- **Big Box Stores** – changed from the income approach to the cost approach
- **Consolidated Courthouses** – changed from the income approach to the cost approach
- **Billboards** – assessed using the regulated cost approach and included in the commercial property class
- **Equity Co-ops/Co-ownerships** – returning to its approach of valuing Equity Co-ops and Co-ownerships by the direct sales comparison approach
- **Multi-Residential** – changed the application of the income approach from a Gross Income Multiplier approach to a direct capitalization of net income

Improved Understanding

Multi-residential and business owners have access to a range of assessment tools and information to assist them in understanding how MPAC has assessed their property. These tools include:

- A new [Multi-Residential Brochure](#) and [Infographic](#) with an overview of MPAC's approach to valuing multi-residential properties
- A [Small Commercial and Industrial Properties Brochure](#)
- [Understanding your Business Property Assessment Notice Brochure](#)
- A video that explains the [Request for Reconsideration Process for Business Properties](#)
- [Business Market Trends](#) for Commercial, Industrial and Multi-Residential properties





Large and Special Purpose Business Properties

Large and special purpose business properties are generally characterized as properties that have a unique design, layout, size, construction materials and/or building services that facilitate one or a limited number of uses.

- They have limited market possibilities, except as a going concern business
- They typically have specialized building services
- They tend to serve large market areas that are more regional, national or international in scope
- They generally contain machines and machine fittings that are designed to facilitate one purpose
- Adaptation to other uses is typically challenging, requiring significant alterations and rarely finding economically viable uses for all of the improvements

As part of MPAC's delivery of the 2016 Assessment Update and the implementation of the recommendations under the Ministry of Finance's [Special Purpose Business Property Assessment Review \(SPBPAR\) Report](#), MPAC established an [Advance Disclosure Protocol for Large and Special Purpose Business Properties](#).

The protocol provided municipalities and property taxpayers with the opportunity to review and comment on MPAC's market analytics and preliminary assessed values for large and special purpose business properties in advance of roll return.

Under the Ministry of Finance's Section 10 directive, MPAC was required to develop [Methodology Guides](#) for the following large and special purpose business property types:

- Pulp and Paper Mills
- Saw Mills
- Value-Added Wood Products Manufacturing Plants
- Steel Manufacturing Plants
- Automotive Assembly Plants
- Automobile Parts Manufacturing Plants

Recognizing the complexities surrounding other property sectors, MPAC followed the same procedure for the following additional large and special purpose business property types:

- Pharmaceutical Manufacturing
- Chemical Manufacturing
- Oil Refineries
- Mining
- Food Processing
- Aerospace

Consultation

Engagement and collaboration has provided municipalities and property owners with an opportunity to review and comment on MPAC's sector level analytics and preliminary assessed values for large and special purpose business property types.

Preliminary valuation summaries were shared with property owners and municipalities in May of 2016 encouraging property owners and municipalities to review the information and provide feedback, and to share alternate data, evidence and analysis with MPAC. This feedback was reflected in the updated preliminary values distributed by MPAC on October 4, 2016, which allowed property owners and municipalities a final opportunity to review their revised preliminary summary and offer input prior to Property Assessment Notice delivery on November 28, 2016.

Our Approach to Value



The Municipal Experience

A redesigned [Municipal Connect™](#) allows for better understanding and management of the assessment base and assessment at risk, and offers municipalities a modern and flexible way to access assessment information.

To better support the management of municipal services and provide further insight into the 2016 Assessment Update, Municipal Connect™ provided municipalities with access to preliminary values allowing for early consultation/discussion with the goal of greater roll stability and predictability.

Many enhancements were made in the development of Municipal Connect 2.0. Key changes include:

- Access to preliminary values through the Pre-Roll Consultation File for the 2016 Current Value Assessment (2017 to 2020 tax years)
- Weighted assessments based on a municipality's specific ratios
- New and enhanced mapping and satellite photo capabilities, including property type and assessment parcel overlays
- Access to Commercial/Industrial preliminary values
- Access to Assessment Review Board appeal and Request for Reconsideration information

MPAC staff continue to work to provide additional enhancements to meet municipalities' unique needs. Throughout 2017, we will continue to transition functionality from the classic version of Municipal Connect, offer municipalities improved flexibility to build on-demand reports, as well as continue to improve the ability to search, sort, and monitor properties.

Conclusion

Throughout the 2016 Assessment Update, we have placed careful and deliberate focus on increased transparency and a shared understanding of property assessments.

Careful consideration was given to property sectors where there was a change in methodology, and we have worked collaboratively to engage municipalities, stakeholders and property owners to deliver fair and accurate property assessments.

Significant improvements were introduced this year including the early mailing of Notices, revamped aboutmyproperty.ca site, redesigned Property Assessment Notices, work on advance disclosure, early engagement and pre-roll discussions. These changes share a common goal that is rooted in MPAC's commitment to bring stability and predictability to municipalities' tax base.

As final rolls are delivered, and we enter the first year of Ontario's next four-year cycle, we remain focused on continuing to support all our stakeholders with regard to 2016 base year assessments. We are also committed to continuously improving our service to stakeholders and encourage you to share your feedback with us on the delivery of the 2016 Assessment Update.

Looking forward, we are excited to foster continuous improvements in service delivery through greater collaboration between MPAC and municipalities.

Your local [Municipal and Stakeholder Relations team](#) is available to support you throughout the Assessment Update and beyond. Please contact your Regional Manager, Account Manager or Account Support Coordinator if you have questions or would like more information about this report.

Provincial/Federal Consultation Alert							
Title	Ministry	Consultation Deadline	Summary	Proposed Form of Input	Rationale	Lead	Link to Ministry Website
Basic Income Pilot for Ontario	Community and Social Services	Jan 31, 2017	Public consultation, via online survey, to provide input for proposed pilot program. The pilot program hopes to reduce poverty in a new and sustainable way by replacing social assistance.	Staff to complete the online survey, monitor results (due back April 2017) and report back as required.	Staff response sufficient at this time based on the preliminary nature of the consultation request.	Culture, Tourism and Community Investment	Discussion Paper at https://www.ontario.ca/page/finding-better-way-basic-income-pilot-project-ontario Survey at https://www.ontario.ca/form/basic-income-pilot-public-survey?_ga=1.172050851.1443231836.1458336547

Provincial/Federal Consultation Alert							
Title	Ministry	Consultation Deadline	Summary	Proposed Form of Input	Rationale	Lead	Link to Ministry Website
Proposed Strategy for a Waste-Free Ontario: Building the Circular Economy	Ontario Ministry of the Environment and Climate Change (MOECC)	January 31, 2017	<p>An EBR notice has been posted (012-9356) proposing a strategy for a Waste-Free Ontario: Building the Circular Economy.</p> <p>The proposed strategy embraces a vision for Ontario “where waste is seen as a resource that can be recovered, reused and reintegrated into the economy to achieve a circular economy.”</p> <p>The proposed strategy has two goals: a zero waste Ontario and zero greenhouse gas emissions from the waste sector.</p> <p>This strategy is being proposed because failure to take action has economic and environmental consequences, including the loss of valuable resources, the lost opportunity to reduce greenhouse gas emissions, the dwindling capacity of Ontario’s landfills and the increasing pressure on municipal taxpayers and industries to fund diversion efforts and rising costs.</p> <p>Waste diversion in the province has stalled at around 25 percent. Stakeholders agree that fundamental changes are need and recognize that the current ‘produce-use-dispose’ model is not sustainable. The strategy, when implemented, would move Ontario toward a circular economy – a system where nothing is wasted and valuable materials destined for landfill are put back into the economy without negative effects on the environment.</p>	Staff comments will be submitted on the online Environmental Registry (EBR) and provided to Council via the Information Package following the consultation deadline.	<p>Staff response on the proposed strategy document will be consistent with those provided earlier this year to the MOECC re: EBR 012-5832 Waste-Free Ontario Act and EBR 012-5834 Strategy for a Waste-Free Ontario: Building the Circular Economy (Staff Information Report dated May 6, 2016).</p> <p>Guelph is interested in protecting our assets and maintaining our integrated waste management system. There is also a need to ensure that all of our municipal concerns are considered before the strategy is finalized.</p> <p>If interested, both Council and the community can submit comments directly to the Environmental Registry.</p>	Environmental Services	Environmental Registry

Provincial/Federal Consultation Alert							
Title	Ministry	Consultation Deadline	Summary	Proposed Form of Input	Rationale	Lead	Link to Ministry Website
Proposed Transitional Operating Agreement between the Minister of the Environment and Climate Change and the Resource Productivity and Recovery Authority under the Resource Recovery and Circular Economy Act (RRCEA), 2016	Ontario Ministry of the Environment and Climate Change (MOECC)	February 23, 2017	<p>An EBR notice has been posted (012-9381) proposing an agreement between the Minister of the Environment and Climate Change and the Resource Productivity and Recovery Authority.</p> <p>The operating agreement is a key measure intended to promote a clear accountability framework between the Minister and the Authority, and clarifies the administrative, financial, working and reporting relationships between the two parties.</p> <p>It is the intention of the Minister and the Authority that they exercise their powers and duties in such a manner that maximizes resource recovery and waste reduction to support a circular economy as defined in the RRCEA. They both recognize the benefit of maintaining a strong collaborative relationship.</p>	Staff comments will be submitted on the online Environmental Registry (EBR) and provided to Council via the Information Package following the consultation deadline.	<p>Staff response on the proposed strategy document will be consistent with those provided last year to the MOECC re: EBR 012-5832 Waste-Free Ontario Act and EBR 012-5834 Strategy for a Waste-Free Ontario: Building the Circular Economy (Staff Information Report dated May 6, 2016).</p> <p>Guelph wants to ensure that the provisions and measures that the Authority undertakes, promotes openness and transparency to promote the public interest in carrying out its objects, including fee setting principles, oversight and operation of a data clearinghouse in the resource recovery and waste reduction sector and provisions for Board composition and members.</p> <p>If interested, both Council and the community can submit comments directly to the Environmental Registry.</p>	Environmental Services	Environmental Registry

Provincial/Federal Consultation Alert							
Title	Ministry	Consultation Deadline	Summary	Proposed Form of Input	Rationale	Lead	Link to Ministry Website
Proposed New Water Bottling Charge	Ontario Ministry of the Environment and Climate Change (MOECC)	March 20, 2017	<p>An ER notice has been posted, proposing a new water bottling charge for facilities that use groundwater under a Permit To Take Water for producing bottled water packaged in portable containers.</p> <p>The charge will allow the province to recover costs related for the management of groundwater takings by water bottling facilities, and will help increase public confidence in how the Ministry regulates groundwater takings by these facilities.</p> <p>The current charge is \$3.71 per million litres. The new charge will commence on August 1, 2017 and be set at \$500 per million litres (and will be subject to periodic review).</p>	Staff comments will be submitted on the online Environmental Registry (EBR) and provided to Council via the Information Package following the consultation deadline.	<p>Staff technical comments on the proposed water bottling charge will be consistent with those provided recently to the MOECC RE: EBR Posting 012-8783 Moratorium on Water Bottling Permits (Staff Report CAO-I-1610, dated November 28, 2016).</p> <p>As proposed, staff does not anticipate the new charge will directly impact the municipal water utility or its customers.</p> <p>Guelph's future municipal groundwater takings may be in competition with the water taking of local water bottling operations located outside the municipality.</p> <p>If interested, Council and community members can submit comments directly to the Environmental Registry.</p>	Environmental Services	https://www.ebr.gov.on.ca/ERS-WEB-External/displaynoticecontent.do?noticeId=MTMxNTQw&statusId=MTk5NDkw&language=en



COMPRISING - THE FORMER TOWNSHIPS OF FRANKLIN, MCLEAN, RIDOUT, SINCLAIR AND FINLAYSON.

Township of Lake of Bays

RR#1, 1012 DWIGHT BEACH RD., DWIGHT
MUSKOKA, ONTARIO P0A 1H0

PHONE: (705) 635-2272
FAX: (705) 635-2132

January 18, 2017

The Honourable Kathleen Wynne
Premier of Ontario
Legislative Building - Room 281
Queen's Park
Toronto, Ontario M7A 1A1

Dear Premier Wynne:

Re: Resolution Requesting Support for the Province to recognize Municipal Fire Services as critical infrastructure by including funding for Fire Department Infrastructure as part of the Provincial Governments Infrastructure Strategy to Move Ontario Forward

Please be advised that the Council of the Township of Lake of Bays at its meeting held on January 17, 2017 passed the following resolution:

"Resolution #6(a)/01/17/17

BE IT RESOLVED THAT the Council of the Corporation of the Township of Lake of Bays supports the Township of Hornepayne in petitioning the Provincial Government to recognize Municipal Fire Services as critical infrastructure by including funding for Fire Department Infrastructure as part of the Provincial Governments Infrastructure Strategy to Move Ontario Forward

Carried"

For your reference, please find attached a copy of the correspondence received from the Township of Hornepayne requesting support of their motion on this matter.

Thank you for your attention to this matter.

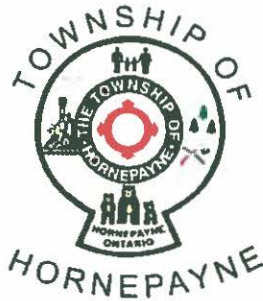
Sincerely,

Carrie Sykes, Dipl. M.A., CMO
Director of Corporate Services/Clerk

cc: Hon. Brad Duguid, Minister of Economic Development and Growth
Township of Hornepayne
MPP Parry Sound-Muskoka, Norm Miller
Association of Municipalities of Ontario (AMO)
Rural Ontario Municipality Association
all Ontario municipalities

Encl.

P.O. BOX 370
68 FRONT STREET
HORNEPAYNE, ONTARIO
P0M 1Z0



TELEPHONE 807-868-2020
FAX No. 1-807-868-2787

December 14, 2016


Honourable Kathleen Wynne, Premier
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Honourable Premier:

Please find enclosed a true certified copy of resolution No. 12928 requesting that the Provincial Government recognizes Municipal Fire Service as critical infrastructure by including funding for Fire Department infrastructure as part of the Provincial Governments Infrastructure Strategy to Move Ontario Forward.

Your favourable consideration and support of this resolution would be greatly appreciated.

Yours truly,


Gail Jaremy
CAO/Clerk
Township of Hornepayne
GEJ/sd

c.c.: Minister of Economic Development, Employment and Infrastructure
MPP Algoma-Manitoulin, Michael Mantha
Association of Municipalities of Ontario
Federation of Northern Ontario Municipalities
Rural Ontario Municipality Association
Township of McKellar
All Ontario Municipalities via email

Encl.

The Corporation of the Township of Hornepayne
68 Front Street, PO Box 370
Hornepayne, Ontario
P0M 1Z0



COUNCIL RESOLUTION

MOVED BY: *C. Fort*
signature

NO. 12928

SECONDED BY: *D. Drago*
signature

DATE: DEC 07 2016

WHEREAS the Fire Protection and Prevention Act, 1997, legislates that fire prevention, public education and fire protection services are a mandatory municipal responsibility; and,

WHEREAS there are a total of 449 Fire Departments operating in the province comprised of 32 Full-Time Departments, 191 Composite Departments and 226 Volunteer Departments with 11,376 Full-Time Firefighters, 19,347 Volunteer Firefighters and 343 Part-Time Firefighters staffing these departments; and,

WHEREAS the fire service represents a significant percentage of small, rural and northern municipalities' managed capital assets; and,

WHEREAS the Municipal Fire Department and associated assets represent critical municipal infrastructure; and

WHEREAS there are currently no funding opportunities available from the Provincial or the Federal Government for the equipment, training, maintenance, operating or capital requirements of local fire departments;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Township of Hornepayne hereby petition the Provincial Government to recognize the municipal fire service as critical infrastructure by including funding for Fire Department infrastructure as part of the Provincial Government's Infrastructure Strategy to Move Ontario Forward;

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Premier of Ontario, the Minister of Economic Development, Employment and Infrastructure, Michael Mantha, MPP for Algoma-Manitoulin, the Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM), the Rural Ontario Municipal Association (ROMA) and all Ontario municipalities.

Carried Defeated Deferred

W. Forster
signature of presiding officer

RECORDED VOTE:

Councillor Cheryl Fort
Councillor Willy Liebigt
Councillor Drago Stefanic
Councillor Paul Stewart
Mayor Morley Forster

J. Gail Jeremy, CAO/Clerk for the Corporation of the Township of Hornepayne do certify that this document is a true copy of:

Resolution: 12928 By-Law: _____

Other: _____

This 8th day of December, 20 2016

Gail Jeremy
CAO/Clerk

Township of Hornepayne

Disclosure of pecuniary interest and the general nature thereof.

(Name) _____ (Name) _____

Disclosed the pecuniary interest and the general nature thereof and abstained from the discussion, vote and influence.

(Clerk)

THE CORPORATION OF THE TOWN OF ATIKOKAN
COUNCIL RESOLUTION

Date: 23 January 2017

Moved By *M. Makarenko*

Seconded By *[Signature]*

WHEREAS it has been identified that Railway Companies in the province of Ontario, do not pay a proportionate share of municipal property tax as compared to other properties in their class, or compared to any other municipal tax class; and

WHEREAS in other provinces and jurisdictions the railway companies do remit a more equitable share of taxes to the local tax base; and

WHEREAS taxes in other jurisdictions for railway properties are calculated using a ton-mile concept; and

WHEREAS said fees are reviewed and adjusted on a regular basis according to inflation and ongoing current conditions; and

WHEREAS the Province of Ontario has continued to fall further and further behind in their approach to railroad property taxation over the past 112 plus years;

NOW THEREFORE BE IT RESOLVED THAT the Town of Atikokan call upon the Minister of Finance for the Province of Ontario to implement a new system of municipal property taxation for railroad right-of-way properties based on utilizing a per ton-mile concept; and

FURTHER BE IT RESOLVED THAT this resolution be sent to every Municipal Council within the Province of Ontario seeking their support, the Premier of Ontario, the Minister of Finance of Ontario, Ontario MPPs, Local MPs, RRDMA, NOMA, AMO and FONOM.

RECORDED VOTE	COUNCIL MEMBER			
	YEA	NAY	CARRIED	DEFEATED
BOYKO, Samantha				
DAVIDSON, Marlene				
FERGUSON, Rob				
MAKARENKO, Mary				
MOSLEY, Harold				
SHINE, Liz				
BROWN, Dennis				

RESOLUTION NO 2017

CARRIED BY *[Signature]*



From the Office of the Clerk
The Corporation of the County of Prince Edward
332 Picton Main Street, Picton, ON K0K 2T0
T: 613.476.2148 x 1021 | F: 613.476.5727
clerks@pecounty.on.ca | www.thecounty.ca

January 26, 2017

**Re: Request to Minister of Education to Initiate Immediate
Stay of Execution on the Accommodation Review Process**

Please be advised that, at the regular meeting of Council for The Corporation of the County of Prince Edward held January 24, 2017, the following motion was passed:

Motion 2017-32

Moved by Councillor Roberts
Seconded by Councillor Gale

WHEREAS the current Accommodation Review Process is not reflective of the reality of rural school and community life;

AND WHEREAS school closures impact single-school small rural communities in all educational, social and economic aspects to a far greater degree than those impacts in multi-school urban communities;

AND WHEREAS the Board of Education has initiated an unachievable timeline for the proposed transition plan and will have a negative impact on the health and safety of the students;

BE IT RESOLVED THAT the Municipality of Prince Edward County requests the Minister of Education initiate an immediate Stay of Execution on the Accommodation Review Process until such time as a review of the above mentioned impacts on small rural communities can be studied, completed and the results and recommendations be considered; and



From the Office of the Clerk
The Corporation of the County of Prince Edward
332 Picton Main Street, Picton, ON K0K 2T0
T: 613.476.2148 x 1021 | F: 613.476.5727
clerks@pecounty.on.ca | www.thecounty.ca

THAT this resolution be circulated to Premier Kathleen Wynne, OMAFRA Minister Jeff Leal, MPP Todd Smith, Hastings and Prince Edward School Board, Community School Alliance, and all municipalities in Ontario.

CARRIED

Yours truly,

Kim White
Clerk

Copy: The Honourable Kathleen Wynne, Premier of Ontario
The Honourable Mitzi Hunter, Minister of Education
The Honourable Jeff Leal, Minister of Agriculture Food & Rural Affairs
Todd Smith, MPP Hastings-Prince Edward
Hastings and Prince Edward District School Board
Community School Alliance
Association of Municipalities of Ontario (AMO)



From the Office of the Clerk
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January 26, 2017

Re: Request to Minister of Education to Rewrite the Pupil Accommodation Review Guideline (PARG)

Please be advised that, at the regular meeting of Council for The Corporation of the County of Prince Edward held January 24, 2017, the following motion was passed:

Motion 2017-31

Moved by Councillor Roberts
Seconded by Councillor Fox

THAT Council support the resolution adopted by the Counties of Bruce and Grey as it relates to urging the Minister of Education to rewrite the Pupil Accommodation Review Guideline (PARG), to take into consideration community and economic value consideration of rural communities and provide for a more democratic process;

THAT until such time as PARG is rewritten, that the Province place a moratorium on any more rural school closures; and

THAT a copy of this support resolution be forwarded to the Premier, Minister of Education, MPP Todd Smith, Jeff Leal, Ontario Ministry of Food and Rural Affairs, Association of Municipalities of Ontario, Eastern Ontario Warden's Caucus and Counties of Bruce and Grey.

CARRIED

Yours truly,

Kim White
Clerk

Copy: The Honourable Kathleen Wynne, Premier of Ontario
The Honourable Mitzie Hunter, Minister of Education
The Honourable Jeff Leal, Minister of Agriculture Food & Rural Affairs
Todd Smith, MPP Hastings-Prince Edward
Eastern Ontario Warden's Caucus
Association of Municipalities of Ontario
Counties of Bruce and Grey





Guelph Police Services Board

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PUBLIC MEETING

MINUTES – DECEMBER 8, 2016

A Public meeting of the Guelph Police Services Board was held on December 8, 2016 in Meeting Room B, Guelph City Hall, 1 Carden Street, commencing at 2:30 p.m.

Present:	J. Sorbara, Chair	J. DeRuyter, Chief of Police
	L. Griffiths, Vice-Chair	P. Martin, Deputy Chief of Police
	D. Drone, Member	J. Sidlofsky Stoffman, Legal Services
	C. Guthrie, Member	S. Purton, Financial Services Manager
	L. Piper, Member	K. Hand, Human Resources Manager
	C. Polonenko, Executive Assistant	

1. WELCOME

The Chair welcomed all and called the meeting to order at 3:40 p.m. The meeting was delayed due to a lengthy in camera meeting.

2. APPROVAL OF AGENDA

Due to time constraints, the following agenda items were deferred to a future meeting:

5.1 – IMPACT GPS presentation

6.1 – Headquarters Renovation and Expansion Report

6.2 – Progress Review Committee Report: In Camera Meetings – Len Griffiths

Moved by L. Griffiths

Seconded by D. Drone

THAT the Agenda be approved as amended.

- CARRIED -

3. DECLARATION OF CONFLICT OR PECUNIARY INTEREST

There were no declarations of conflict or pecuniary interest.

4. APPROVAL OF MINUTES

4.1 Minutes of the Public Meeting, Thursday, November 17, 2016

Moved by L. Griffiths

Seconded by C. Guthrie

THAT the Minutes of the Public Meeting held Thursday, November 17, 2016 be approved as presented.

- CARRIED -

5. **DELEGATIONS/PRESENTATIONS**

5.1 **IMPACT GPS** – Deferred to a future meeting.

6. **STRATEGIC ITEMS**

6.1 **Headquarter Renovation and Expansion Report**

The Board received a written report, summarized as follows. Excavation continues at the west and east ends so the final stages of the pouring of the foundations can be completed. The roof of the current mechanical penthouse and the cooling tower are being removed, and a new cooling system will be installed. Mechanical work will be completed over the winter so the cooling system is active in the spring when required. The project schedule continues to reflect substantial completion for the spring of 2019.

6.2 **Progress Review Committee Report: In Camera Meetings** – Deferred to a future meeting.

7. **OPERATIONAL ITEMS**

7.1 **September 2016 Capital and Operating budget Variance Report**

The Board received a written report, summarized as follows. The Guelph Police Service September 2016 operating surplus is \$2,406,000 and represents a positive 6.4 percent variance to the full year budget, partially attributable to position vacancies as a result of member retirement, resignation and maternity leaves. All measures have a green status with the exception of overtime, which is over budget by \$289,000, and travel and training, which was impacted by an increase in prices on ammunition due to the U.S. dollar.

Revenues are lower than planned by \$182,000 due to the timing of grant revenues. Three grants have been extended, which alleviated some previous risks identified with grant funding in 2016; however, the uncertainty on 2017 funding levels still exists. At this time, the Guelph Police Service is forecasting a \$500,000 surplus on the 2016 operating budget. Pressures to the full year forecast include the level or severity of crime which may impact overtime and project expenses, and the high U.S. dollar which increases prices for various supplies. Other risks include an elevated level of member accommodations and high recruitment requirements to fill position vacancies.

The majority of capital projects are for vehicle or equipment lifecycle replacements. All projects for lifecycle replacement have a green status with the exception of body armour, which went over budget in 2015 by \$3,000. An

additional Traffic vehicle has been added to the fleet. \$20,000 has been budgeted to extend existing fibre from the Sleeman Centre to the Crown Attorney's office to facilitate electronic disclosure. Due to the expiry of the current radio system contract with Bell in 2016, \$1M has been budgeted to fund radio system infrastructure, which is shared with Fire and City Bylaw, and is cost-shared with the City.

Chief DeRuyter clarified that since the writing of the report, the operating surplus will be less than forecasted; that is, approximately \$400,000.

8. ADMINISTRATIVE ITEMS

8.1 Chief's Monthly Report

Chief DeRuyter provided his schedule of upcoming internal and external community events.

8.2 Board Correspondence Reports

Correspondence Received

- Thank you e-mails for funding from Cops & Kids 201 Christmas Campaign, Bracelet of Hope, KidsAbility Foundation
- Royal Bank – October 3 – November 3, 2016 Community Account Statement
- Canadian Association of Police Governance – Call to act on a CAPG Committee

Correspondence Issued

- Community Account Funding: KidsAbility Superhero Run 2016, Bracelet of Hope, 2016 Cops and Kids Christmas Campaign
- Guelph Police Service
- New Hires: Sarah Purton, Special Constable Attila Korga
- Retirement: Debbie Hall

8.3 Board Organization

8.3.1 Meeting Dates for 2017

The meeting schedule for the Guelph Police Services Board for 2017 will continue to be the 3rd Thursday of each month with the exception of August, commencing with an In Camera Meeting at 1:00 p.m., followed by a Public Meeting at 2:30 p.m. The scheduled meeting dates will be adhered to as closely as possible, however, on occasion may be subject to change. All meetings in 2017 have been scheduled to take place at City Hall, 1 Carden Street, in the public meeting rooms due to Headquarter renovations. The following schedule indicates which room is currently booked; however, is subject to change. Any deviation from the schedule below will be updated on the website and in the agenda.

January 19	Meeting room C	July 20	Meeting room C
February 16	Meeting room C	No August meeting	
March 16	Meeting room C	September 21	Meeting room C
April 20	Meeting room C	October 19	Meeting room C
May 18	Meeting room C	November 16	Meeting room C
June 15	Meeting room C	December 7 *	Meeting room C

** The regular meeting should be held December 14th but will be scheduled for the 2nd week to accommodate holiday celebrations.*

Moved by L. Griffiths

Seconded by C. Guthrie

THAT the Guelph Police Services Board approve the presented schedule for its meetings in 2017.

-CARRIED-

8.3.2 Appointment of Board Chair for 2017

J. Sorbara reported that she was not putting her name forward as Chair and nominated Don Drone.

Moved by C. Guthrie

Seconded by C. Billings

THAT the Guelph Police Services Board appoints D. Drone to the position of Chair of the Guelph Police Services Board for 2017.

- CARRIED -

8.3.3 Appointment of Board Vice-Chair for 2017

L. Griffiths reported that he was not putting his name forward as Vice-Chair for 2017. J. Sorbara let her name stand for this position.

Moved by D. Drone

Seconded by C. Guthrie

THAT the Guelph Police Services Board appoints Judy Sorbara to the position of Vice-Chair of the Guelph Police Services Board for 2017.

- CARRIED -

8.3.4 Board Subcommittee Appointments for 2017

J. Sorbara suggested that no Collective Bargaining Committee be determined at this time. L. Griffiths stepped down as Chair of the Progress Review and Policy Review Committees. The position of Chair will be determined at a later date.

Moved by C. Billings

Seconded by C. Guthrie

THAT the Guelph Police Services Board appoints the following members to the Board committees for 2017:

Collective Bargaining	Progress Review	Policy Review	Performance Appraisal
To be determined when required.	Judy Sorbara Cam Guthrie D. Drone	Len Griffiths Judy Sorbara Christine Billings	Judy Sorbara Len Griffiths Don Drone Cam Guthrie Christine Billings

- CARRIED -

8.3.5 Motion to Change Signing Authority on Community Account

Moved by L. Griffiths

Seconded by C. Guthrie

THAT the Guelph Police Services Board approves that the new board chair, D. Drone, becomes the signing authority, along with the Executive Assistant, for the Board's Community Account.

-CARRIED-

8.4 Community Account Financial Request

Moved by D. Drone

Seconded by C. Guthrie

THAT the Guelph Police Services Board support the Onward Willow Better Beginnings Better Futures KICKZ Soccer program in the amount of \$1,800.00 with funds to be paid from the Community Account.

-CARRIED -

Chief DeRuyter reported that several Service personnel are voluntarily involved in this program for 90 children from Shelldale and provide excellent mentorship. He noted that in his opinion, it would be excellent use of Community Account funding, as costs for providing transportation for the children was an issue. C. Polonenko noted that they did not ask for funding last year.

D. Drone suggested that we add a standard paragraph to funding letters stating that funding is determined year to year, and because we value this program/activity, the Board would enjoy a brief report at the end of the season to be able to fully appreciate the work that is being done.

8.5 Information Items

- 8.5.1 Next Meeting – Thursday, January 19, 2017; 2:30 p.m. in Meeting Room C of Guelph City Hall.
- 8.5.2 Ontario Association of Police Services Boards Zone 5 – Tuesday, December 13, 2016, 9:00 am, Lord Dufferin Centre, Orangeville.
- 8.5.3 The Mental Health of Police Personnel Conference, Gatineau, PQ – February 13-15, 2017
- 8.5.4 Ontario Association of Police Boards Spring Conference, June 21-24, 2017
- 8.5.5 Canadian Association of Police Governance Conference, July 13-16, 2017

9. ADJOURNMENT

Moved by C. Guthrie

Seconded by C. Billings

THAT the public meeting adjourn as at 3:52 p.m.

- CARRIED -

The minutes of this meeting were adopted this 19th day of January, 2017.

“J. Sorbara”

J. Sorbara, Chair

“C. Polonenko”

C. Polonenko, Executive Assistant

January 27, 2017

Sent by Email

Mr. Patrick Spezowka
Supervisor
Ministry of the Environment and Climate Change
Operations Division
Southwestern Regional Office
733 Exeter Road
London Ontario
N6E 1L3

Dear Mr. Patrick Spezowka:

RE: EBR Registry Number 012-9151 Procedural and Technical Guidance Document for Bottled Water: Permit to Take Water Applications and Hydrogeological Study Requirements

Thank you for the opportunity to provide comments on the above captioned proposed new requirements for bottled water permit renewals. We have reviewed the Procedure and Technical Guidance Document for Bottled Water: Permits to Take Water Applications and Hydrogeological Study Requirements (Guidance Document) which outlines the new requirements for bottled water Permit to Take Water (PTTW) applications.

We understand there are two types of new requirements—procedural requirements and technical requirements. In general, the new procedural requirements are designed to increase public reporting and transparency, and the new technical requirements are designed to increase the scientific requirements for proposed applications for permit renewals.

Our comments focus on the following issues:

- 1. Proposed Guidance Document applies only to the bottled water industry while other non-municipal water takings may have a greater impact on groundwater supply.**

The proposed Guidance Document is specific to PTTW applications for bottling water from groundwater sources. This position appears to be based, in part, on the high consumptive use of bottled water. However, other non-municipal water takers have high consumptive use and may also return little of the water they take to the source watershed. Furthermore, some water takings, such as quarry dewatering, may remove water from a water supply aquifer that remains in the watershed, however, it is no longer available as groundwater supply. Other takings may distribute water from one subwatershed to another. For non-municipal water taking, if the MOECC's intent is to manage consumptive use and to preserve water for more beneficial uses, the MOECC should ensure that the PTTW process is fair and equitable for all water takings and end use types.

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Mr. Patrick Spezowka

January 27, 2017

RE: EBR Registry Number 012-9151 Procedural and Technical Guidance Document

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Since bottled water use represents such a small portion of the groundwater takings in most watersheds, a more effective approach for groundwater management would be to apply the same procedures and technical approaches to most non-municipal water takings. The Guidance Document provides a reasonable approach for applications for water taking in general and the MOECC should consider applying many of the same procedures and technical guidance to other non-municipal water takings in Ontario.

The proposed regulation is targeted specifically at the water bottling industry. The City of Guelph believes there is no distinction between water bottlers and the sellers of bulk water. Therefore, as a minimum, the Guidance Document (and the Regulation under the OWRA – Taking Groundwater to Produce Bottled Water) should apply to all non-municipal sales of water, whether in small packaged containers or large water tankers. Furthermore, the regulation should apply to all permitted takers of water for these purposes—including takers using less than 50,000 litres of water per day for this specific purpose.

We note that the Procedure and Technical Guidance Document has many similarities to the existing Technical Guidance Document for Hydrogeological Studies in Support of Category 3 Applications for Permit to Take Water (MOECC, 2008). The City of Guelph recommends that the MOECC update the 2008 Technical Guidance Document to incorporate many of the same procedural and technical guidance as in the current proposed Guidance Document for Bottled Water. For example, the 2008 Technical Guidance Document has no mention of climate change in the assessment of impacts while the proposed Guidance Document states: “For this reason, the effect of climate change and drought conditions must be considered in hydrogeological assessments included in all applications for Permits to Take Water”. If the MOECC’s intent is to apply more water resource management to its Permit to Take Water process, the City of Guelph recommends, for consistency, updating the technical procedures for all non-municipal water taking applications.

In addition, City staff has concerns that this change in the process may affect the municipal sector and increase the burden for municipalities seeking a new PTTW for a new municipal water supply. There is already a rigorous process to be followed for municipalities to obtain new municipal water supply under the existing regime, which includes the Class Environmental Assessment process for new water supply public consultation and the increased technical study and consultation processes required under the Clean Water Act for source protection (for water quality and water quantity). Increasing the consultation process and the scientific rigor for non-municipal water takings would level the playing field and provide an increased level of public awareness for all water takings in the local community.

2. Consultation requirements (process and outcomes) should be comprehensive, involve all stakeholders to ensure a defensible outcome.

We understand the need for consultation and it is evident that the MOECC wants to have a more comprehensive consultation process for this type of proposed water taking. As outlined in the draft procedural requirements:

“An element of responsible environmental decision-making is to ensure that those with a potential interest or who may be affected by water taking proposal are provided with opportunities to provide input to decision-making and to influence decisions. Consultation protects these interests and helps ensure that concerns are identified early and addressed where possible.”

We request clarification on the pre-consultation process. If the majority of the comments received are not in support of the application, does the proponent still proceed with the technical studies? It is unclear if the pre-consultation process can effectively stop the proponent from moving forward with the technical work. If this is the case, the Procedural and Technical Guidance Document should clearly state that this is a potential outcome from the pre-consultation phase.

We also note that the proposed consultation is primarily driven by the proponent where the proponent is responsible for extensive consultation and documentation of their consultation process while the MOECC's consultation is limited to notification to stakeholders and receipt of submitted comments. If the MOECC's goal is to truly have responsible environmental decision-making and effective consultation, the MOECC, as the ultimate decision-maker, needs more proactive discussions with stakeholders to understand the stakeholder opinions and to reach consensus on the decision. At present, the MOECC's consultation consist of a review of comments and, given the large number of comments that have been submitted in recent bottled water applications, amalgamating comments to provide brief responses to justify its decision. It is the City of Guelph's opinion that the MOECC should implement a more community-based consultation process where it can be present at meetings to hear the stakeholders concerns first hand prior to its decision as well as additional consultation following the decision to explain the rationale for the MOECC's decision. The City of Guelph recommends that the MOECC consider elevating the process for bottled water PTTW applications consistent with Class II proposal under the Environmental Bill of Rights (EBR) which recommends “enhancing the rights of members of the public to participate in decision-making on the proposal”. As proposed in the EBR, enhanced public consultation may include opportunities for oral presentations by the public to the MOECC, public meetings, mediation among the persons with different views and any other process that would facilitate more informed public participation in decision-making on the proposal.

3. Cumulative effects of non-municipal water takings may negatively impact long-term municipal supply.

At present, Ontario's PTTW process is based on fair sharing, conservation and preservation of our water resources. However, as Ontario continues to grow under provincially mandated growth targets, there will be competition for the finite water resources available for municipal water supply. The MOECC should consider establishing clear priorities for water use and placing municipal water supply as a high priority use, particularly in areas where there may be documented risks to available groundwater quantities. This priority setting approach may be achieved through the application and enforcements of Section 33 of the Ontario Water

Mr. Patrick Spezowka

January 27, 2017

RE: EBR Registry Number 012-9151 Procedural and Technical Guidance Document

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Resources Act wherein the MOECC Director can define an area for protection of public water supply. Wellhead protection areas for water quantity and areas of significant drinking water threats for water quantity defined under the Clean Water Act may meet the definition of an area for protection of public water supply.

In addition, the MOECC should work collaboratively with and enable municipalities to maintain existing water supplies and develop new supplies in order to meet growth targets under Places to Grow (and related initiatives). As communities in Ontario continue to grow, competition for groundwater will increase. The City of Guelph, which is dependent on groundwater for its drinking water, has completed a Water Supply Master Plan that identifies its 25 year supply of municipal water. To protect its future water supply, the Master Plan should be considered in the cumulative effects assessment for new non-municipal water takings in the area of Guelph to prevent constraints on the municipal water supply that may occur from this type of proposed water taking.

4. Application of Existing Tier 3 Water Quantity Budgets and Models requires funding for ongoing updating / maintenance and management of a model accessible to private interests.

In Section 5) Impact Assessment b) Cumulative Effects Assessment of the proposed Guidance Document, there are references to the use of the Tier 3 Water Budget and Water Quantity Risk Assessments for assessing the cumulative impacts of existing, increased, and new water takings for bottle water. For the City of Guelph, the Tier 3 Water Budget project has determined that there is a significant risk that the water supply system would not meet the future demand. Therefore, the City of Guelph has defined a Wellhead Protection Area for water quantity (WPHA-Q1) and this area will require special consideration and protection in the assessment of cumulative impacts for existing, increased, or new water takings regardless of whether they are for bottled water or other takings. The technical guidance document should specifically identify the special consideration that may result from proposed water takings in the WPHA-Q1 and the requirement to comply with any related Source Protection Policies.

While the City supports the MOECC's advice to apply the results of the Tier 3 projects for water taking, it's uncertain, at this time, how the Tier 3 models and supporting databases will be maintained and made available to the public for such applications. For example, the Guelph Tier 3 model is owned by the City of Guelph and currently is not available to the public. At present, there is no mechanism to make Tier 3 models available to the public to support the MOECC's Guidance Document. For the Tier 3 models to be an effective tool for the evaluation of current and future water takings, the models will need to be maintained and updated for each additional water taking added to the Wellhead Protection Area for Quantity (WPHA-Q1). Ongoing financial funding commitments from the MOECC for the operation and maintenance of the Tier 3 models will be required, to fulfill the mandate as described in the Guidance Document.

Thank you again for the opportunity to provide comments on the MOECC's proposed Guidance

Mr. Patrick Spezowka

January 27, 2017

RE: EBR Registry Number 012-9151 Procedural and Technical Guidance Document

Page 5 of 5

Document. We would appreciate a direct response from the MOECC on our comments.

Sincerely,

Peter Busatto, General Manager of Environmental Services

Wayne Galliher, Water Services Plant Manager

Dave Belanger, Water Supply Program Manager

Peter Rider, Risk Management Official

Emily Stahl, Manager of Technical Services

John-Paul Palmer, Compliance Coordinator