



# MEETING MINUTES

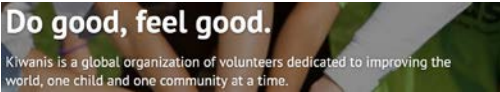
## GUELPH SPORTS HALL OF FAME

### BOARD OF DIRECTORS

DATE                   October 10, 2018  
 CHAIR                 Andy Behnan  
 ATTENDEES        Coralee Barfoot, Lynne Briggs, Chris Cassolato, David Durbin, Garrett Duval,  
                           Carolyn Lee, Andrew Maloney, Adam Stewart, Wayne Mizen, Larry Townsend  
 REGRETS            Michael MacIntyre

	Agenda Item	Action Item
1	<b>Approval of Agenda</b> Carolyn/Larry	Coralee will post agenda to Guelph.ca
2	<b>Approval of Minutes of March 20, 2017 meeting.</b> Larry/Garrett Carried	Coralee post minutes to Guelph.ca
3	<ul style="list-style-type: none"> <li>• Lynne will follow up with Guelph Storm rep (Matt Newby) to see if the City can find space available for advertising on the Sleeman Video Screen. Done              ➤ <i>Lynne emailed Matt but has not received a response.</i></li> <li>• Dave will reach out to U of G rep regarding advertising on scoreboards in the University              ➤ <i>U of G will provide advertising space on their scoreboards and video screens. We need to provide a copy of material we would like posted on scoreboards and video screens.</i>              ➤ <i>Lynne will look into advertising on City of Guelph recreation centre video screens.</i>              ➤ <i>An announcement for Hall of Fame nominations will be made at the upcoming Storm Games.</i></li> <li>• Member Contact List – Coralee will update.</li> <li>• Advisory Committee Status – the Board will vote on whether or not to stay as an advisory committee of The City of Guelph. <i>Addressed and voted on under agenda number 5.</i></li> </ul>	<p>Larry will send messaging for Hall of Fame marketing and call for Hall of Fame Nominations.</p> <p>Coralee will send out updated list for the next meeting.</p>

	<ul style="list-style-type: none"> <li>• Discussion on “What is the net benefit to the community from the dinner?” (per question from Adam at last meeting). <a href="#">Addressed by Larry in agenda number 6.</a></li> </ul>	
4	<p><b>Personnel Updates</b></p> <ul style="list-style-type: none"> <li>• Membership status was reviewed and all Board Members have given notice of their intent to stay on the Board.</li> <li>• Nominations for Chair &amp; Vice Chair occurred. <ul style="list-style-type: none"> <li>➤ <b>Chair - Andrew Maloney</b> <ul style="list-style-type: none"> <li>○ Nominated by Larry</li> <li>○ Seconded by Adam</li> <li>○ All in Favour</li> <li>○ Andrew Accepted</li> </ul> </li> <li>➤ <b>Vice- Chair – Carolyn Lee</b> <ul style="list-style-type: none"> <li>○ Nominated by Wayne</li> <li>○ Seconded by Andrew</li> <li>○ Larry moved that nominations be closed</li> <li>○ Seconded by Wayne</li> <li>○ All in Favour</li> <li>○ Carolyn accepted</li> </ul> </li> </ul> </li> <li>• New Board Applications <ul style="list-style-type: none"> <li>➤ All agreed that Board applications received since the last City ad will be kept on file and not considered to be added to the Board of Directors.</li> </ul> </li> </ul>	<p>Coralee will provide an updated Board Members list with End Terms at next meeting.</p> <p>Lynne will follow up any applicants and let them know there are no vacancies on the Board at this time.</p>
5	<p><b>Terms of Reference Review</b></p> <ul style="list-style-type: none"> <li>• Advisory Committee status <ul style="list-style-type: none"> <li>➤ Guelph Sports Hall of Fame will stay as an Advisory Committee of the City of Guelph. <ul style="list-style-type: none"> <li>○ Motion to stay as Advisory Committee – Larry</li> <li>○ Seconded by Garrett</li> <li>○ All in favour</li> </ul> </li> </ul> </li> <li>• Nominating Sub-Committee <ul style="list-style-type: none"> <li>➤ Discussion was held regarding establishing a Nominating Sub-Committee that would be responsible for reviewing Hall of Fame Board Applications and making suggestions for acceptance of new members to Council.</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>○ Motion to accept new Nominating Sub-Committee by Wayne</li> <li>○ Seconded by Dave</li> <li>○ All in favour</li> </ul> <ul style="list-style-type: none"> <li>● Terms of Reference Review <ul style="list-style-type: none"> <li>➤ A full review of Terms of Reference with any changes to be made will be done in January 2019. After changes to the Terms of Reference are done a report will be sent to City of Guelph Council for approval of the changes. <ul style="list-style-type: none"> <li>○ Motion to review Terms of Reference – Larry</li> <li>○ Seconded by Andrew</li> <li>○ All in favour.</li> </ul> </li> </ul> </li> </ul>	<p>Terms of Reference will be updated to reflect the new Nominating Sub-Committee and report written with new Terms of Reference to Council to approve.</p> <p>Lynne will provide wording from for Terms of Reference update for Nominating Sub-Committee.</p> <p>Lynne will ask Clerks Department if a consent to share information on the Board Member applications can be added so that Board Members can be given a copy of new members' applications.</p> <p>Coralee will place Terms of Reference review on January agenda.</p> <p>Board members will have reviewed Terms of Reference and come prepared to January meeting with suggested changes.</p> <p>Lynne will write report to Council.</p>
6	<p><b>Kiwanis Sports Celebrity Dinner – net benefit to community</b>  <a href="http://www.guelphkiwanis.org/">http://www.guelphkiwanis.org/</a></p>  <p>Special events held by Kiwanis benefit children in both Guelph and Wellington County to support community programs like:</p> <ul style="list-style-type: none"> <li>● Kiwanis Music Festival</li> <li>● Children's Foundation</li> <li>● Special Olympics</li> <li>● Special Needs Luncheon put on each year at the ICC</li> <li>● Camp Belwood for Developmentally challenged children and adults</li> <li>● The VIP program that is offered in all schools</li> </ul>	

7	<p><b>Other</b>  Discussion was held regarding whether or not the Selection Committee is able to nominate a multi-year sports team (one that has won a championship several years in a row).  Carolyn advised that selections are made based on the Terms of Reference that outlines how nominations will be selected and that currently this does not allow for multi-year nominations.</p>	
7	<p><b>Meeting Adjourned – 1:20pm</b>  <b>Carried –Larry / Carolyn</b></p>	
8	<p><b>Next meeting date:</b> November 27, 2018</p>	