



MEETING MINUTES

MEETING **Guelph Sports Hall of Fame Board of Directors**

DATE April 16, 2019

LOCATION Cutten Fields, Guelph, Ontario

TIME 12:00 pm

PRESENT Adam Stewart, Andrew Maloney (Chair), Carolyn Lee (Vice-Chair), Coralee Barfoot, Chris Cassolato, David Durbin, Garrett Duvall, Larry Townsend, Lynne Briggs, Mike MacIntyre, Wayne Mizen

REGRETS

DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	Declaration of any conflict of interest No conflicts of interest.
2	Approval of Agenda Moved by Garrett Seconded by Carolyn
3	Approval of Minutes of March 19, 2019 Moved by David Seconded by Chris
4	Review of Outstanding Action Items <ul style="list-style-type: none">- Lynne to follow up with previous Board applicants to let them know there are no vacancies on the Board at this time. Done- Lynne to follow up with Clerks to see if a consent to share information on the Board Member applications can be added. Done.<ul style="list-style-type: none">o The Board reviewed the Clerks suggested wording to the Terms of References and noted a couple of changes. Motion to make changes and add to the larger edit of the Terms of Reference for the City's approval was made. Moved by Andrew Seconded by Larry All in favour <ul style="list-style-type: none">- Under Section XIII (c)(1) ATHLETE and TEAM and BUILDER category add the following language:

	<ul style="list-style-type: none"> - High school nominations shall be exclusively for provincial or national championships with some success in the sport afterwards by the individual or one or more members of the team to be a strong consideration for selection - University nominations shall be for national championships with some success afterwards and some connection to Guelph before or after the collegiate achievement to be a strong consideration for selection <p>Moved by David Seconded by Garrett All in favour</p> <ul style="list-style-type: none"> - Under section XIII (c)(1) TEAM category add the following language - Team selections shall be for one year of achievement - Move sections VIII and IX to within section XIII so all criteria is in one place - Classification of Inductees (currently section VIII) shall be changed to: “There shall be three classes of induction into the Guelph Sports Hall of Fame: Athlete, Builder and Team. Each year there shall be up to five nominees with no more than three nominees from a single category.” - Eligibility for Selection of Inductees (currently section IX) subsection (c) shall remove any reference to veteran athletes or officials. - A subsection (h) shall be added to Selection Committee (section XII) that shall read: “If any member of the selection committee is unable to attend all of the meetings, the Selection Committee chair can propose to the Board that the member be replaced on the selection committee for future years.” - Procedure for Nomination (section XIII) shall be changed as follows: <ul style="list-style-type: none"> ▪ (c) (1) “not more than three nominations from each classification to be selected in any year” ▪ (c) remove Official and Veteran Athlete categories completely ➤ Andrew will update the Terms of Reference and Nomination Forms and provide a statement to be used on the website. ➤ Coralee will have the City update the website and will place new nomination forms on tables at the Kiwanis Sports Celebrity Dinner. <p>Moved by Wayne Seconded by David All in favour</p>
5	<p>Promoting Hall of Fame on digital boards at University of Guelph, Sleeman Centre, and City of Guelph screens – Dave Durbin</p>

	Promotion of the Kiwanis Sports Celebrity Dinner will be on screens for the next month and then the information displayed will be on the nomination process. Lynne will send David the info for the screens.
6	Terms of Reference Selection Committee – see item 4 above.
7	Additional Agenda Items Dinner Planning Update: <ul style="list-style-type: none"> • Decision was made to contact the Guelph Storm to inquiry about doing a puck drop at an upcoming Storm game. Andrew will contact Matt Newby. • Wayne is in contact with a few people to be our guest speakers. Andrew will contact the Nighthawks and ask if interested in being a celebrity speaker. • Kiwanis is in need of good quality auction items.
8	Meeting Adjourned: Carolyn/Larry Next Meeting: June 11, 2019

ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
1	Coralee	May 15	Post March 19, 2019 minutes to Guelph Sports Hall of Fame page on City's website. Done
2.	Andrew	May 5	Update the Terms of Reference and Nomination Forms and provide a statement to be used on the website. outstanding
3	Coralee	May 15	Have the City update the website and will place new nomination forms on tables at the Kiwanis Sports Celebrity Dinner. Not done.
4	Lynne	April 19	Send David information on dinner and nomination process for video screens. Done.
5	Andrew	April 19	Contact Matt Newby about doing a puck drop at an upcoming Storm game. Done
6	Andrew	April 19	Contact the Nighthawks and ask if interested in being a celebrity speaker. Done.