

**The Corporation of the City of Guelph  
Governance Committee  
Tuesday November 13, 2012, 3:00 p.m.**

A meeting of the Governance Committee was held on Tuesday November 13, 2012 in the Council Chambers at 3:00 p.m.

Present: Mayor Farbridge and Councillors Dennis, Findlay, Hofland, and Piper (*arrived 3:07 p.m.*)

Also Present: Councillors Bell, Guthrie and Van Hellemond

Staff Present: Ms. A. Pappert, Chief Administrative Officer; Mr. M. Amorosi, Executive Director, Corporate & Human Resources; Ms. C. Bell, Executive Director, Community & Social Services; Mr. A. Horsman, Executive Director, Finance & Enterprise; Dr. J. Laird, Executive Director, Planning, Building, Engineering & Environment; Mr. D. McCaughan, Executive Director, Operations, Transit & Emergency Services; Ms. T. Agnello, Deputy Clerk; and Ms. J. Sweeney, Council Committee Co-ordinator.

**Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

1. Moved by Councillor Findlay  
Seconded by Councillor Dennis

THAT the minutes of the Governance Committee meetings held on October 9 and 16, 2012 be confirmed as recorded and without being read.

VOTING IN FAVOUR: Councillors Dennis, Findlay, Hofland and Mayor Farbridge (4)

VOTING AGAINST: (0)

Carried

**Consent Agenda**

The following items were extracted from Governance Committee November 13, 2012 Consent Agenda:

GOV-2012 A.22	Open Government Framework
GOV-2012 A.23	2013 Council and Committee Meeting Schedule
GOV-2012 A.24	Councillor Employment Status
GOV-2012 A.25	Governance Framework
GOV-2012 A.26	Service Rationalization and Assessment Project

## Consent Agenda

2. Moved by Councillor Findlay  
Seconded by Councillor Dennis

THAT the balance of the Governance Committee November 13, 2012 Consent Agenda, as identified below be adopted:

### a) **Status of Governance Enhancements**

Mayor Farbridge

THAT the memorandum from Mayor Farbridge "Status of Governance Enhancements" dated November 13, 2012, be received

VOTING IN FAVOUR: Councillors Dennis, Findlay, Hofland, and Mayor Farbridge (4)

VOTING AGAINST: (0)

Carried

*Councillor Piper arrived at the meeting.*

## Open Government Framework

Mr. M. Amorosi, Executive Director, Corporate & Human Resources, introduced the report Open Government Framework.

Mr. Blair Labelle, City Clerk, provided an overview of the Open Government Framework report contained in the meeting agenda. He highlighted the four directions open engagement, open data, access to information and open governance.

3. Moved by Councillor Findlay  
Seconded by Councillor Dennis

REPORT

THAT the Open Government Framework for the City of Guelph, enclosed as part of the November 13, 2012 report entitled *Open Government Framework*, be approved.

VOTING IN FAVOUR: Councillors Dennis, Findlay, Hofland, Piper and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

## 2013 Council and Committee Meeting Schedule

4. Moved by Councillor Findlay  
Seconded by Councillor Piper

REPORT

THAT the 2013 Council and Committee meeting schedule, attached hereto as Appendix "A", be approved.

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VOTING IN FAVOUR: Councillors Dennis, Findlay, Hofland, Piper and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

### **Councillor Employment Status**

The Executive Director of Corporate & Human Resources and the City Clerk addressed the timelines relating to a review of the Councillor Employment status, composition and Ward boundaries.

5. Moved by Councillor Piper  
Seconded by Councillor Hofland

REPORT

**THAT staff be directed to report back in 2013 with respect to the options and implications of conducting an employment status and composition review for Guelph City Council during the 2014-2018 term of office with potential changes to take effect for the 2018-2022 term of office;**

**AND THAT the matter of administrative efficiencies to assist with Councillor workload be included in the scope of the report.**

VOTING IN FAVOUR: Councillors Dennis, Findlay, Hofland, Piper and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

### **Governance Framework**

Mayor Farbridge introduced the Governance Framework report contained in the meeting agenda.

Ms. A. Pappert, Chief Administrative Officer, reviewed the governance framework.

6. Moved by Councillor Dennis  
Seconded by Councilor Hofland

REPORT

**THAT the report dated November 13, 2012 entitled "Governance Framework", be received;**

**AND THAT the proposed Governance Framework be approved in principle;**

AND THAT staff review the alignment of the proposed framework with current governance and administrative practices, the Corporate Strategic Plan and Work Plans and report back to the Governance Committee with recommendations in 2013.

VOTING IN FAVOUR: Councillors Dennis, Findlay, Hofland, Piper and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

### **Service Rationalization and Assessment Project**

Ms. A. Pappert, Chief Administrative Officer, summarized the Service Rationalization and Assessment Project report contained in the meeting agenda. She highlighted the differences between a service rationalization and an audit plan.

Ms. Loretta Alonzo, Internal Auditor, provided information on the public consultation component included in the various options and the funding costs for options.

REPORT

7. Moved by Councillor Piper  
Seconded by Councillor Hofland

**THAT the Organization Assessment Option C be approved for 2013 and refer this to the 2013 budget process;**

**AND THAT the matter of Service Rationalization be brought back for consideration for 2014, subsequent to the completion of the organizational assessment.**

VOTING IN FAVOUR: Councillors Findlay, Hofland, Piper and Mayor Farbridge (4)

VOTING AGAINST: Councillor Dennis (1)

Carried

8. Moved by Councillor Dennis  
Seconded by Councillor Findlay

That the meeting of the Governance Committee of November 13, 2012 be adjourned.

Carried

The meeting adjourned at 4:55 p.m.

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Chairperson