

Draft minutes subject to confirmation

The Corporation of the City of Guelph Governance Committee Monday February 11, 2013, 3:00 p.m.

A meeting of the Governance Committee was held on Monday February 11, 2013 in the Council Chambers at 3:00 p.m.

Present: Mayor Farbridge and Councillors Dennis, Findlay, Hofland, and Piper

Also Present: Councillors Bell, Furfaro, Guthrie and Van Hellemond

Staff Present: Ms. A. Pappert, Chief Administrative Officer; Mr. M. Amorosi, Executive Director, Corporate & Human Resources; Ms. C. Bell, Executive Director, Community & Social Services; Mr. A. Horsman, Executive Director, Finance & Enterprise; Mr. D. McCaughan, Executive Director, Operations, Transit & Emergency Services; Mr. B. Labelle, City Clerk; and Ms. J. Sweeney, Council Committee Co-ordinator.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Minutes

1. Moved by Councillor Hofland
Seconded by Councillor Findlay
THAT the minutes of the Governance Committee meeting held on November 13, 2013 be confirmed as recorded and without being read.

VOTING IN FAVOUR: Councillors Dennis, Findlay, Hofland, Piper and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

Consent Agenda

The following items were extracted from Governance Committee February 11, 2013 Consent Agenda:

- GOV-2013.1 Corporate Strategic Plan (CSP) Semi Annual Progress Report
- GOV-2013.2 Governance Framework – Alignment with Corporate Strategic Plan (CSP)
- GOV-2013.4 Terms of Reference: City Council and Standing Committee
- GOV-2013.5 Annual Report of the Integrity Commissioner

Consent Agenda

2. Moved by Councillor Findlay
Seconded by Councillor Dennis
THAT the balance of the Governance Committee February 11, 2013
Consent Agenda, as identified below be adopted:

a) Delegation of Authority By-law Update

REPORT

That Council repeal and replace the Current Delegation of Authority
By-law (2010)-18935, as amended, with an updated version attached
hereto as attachment A.

VOTING IN FAVOUR: Councillors Dennis, Findlay, Hofland, Piper and
Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

Annual Report of the Integrity Commissioner

Mr. Robert Swayze, City's Integrity Commissioner, highlighted his
annual report as contained in the meeting agenda. He reviewed his
recommended changes to the Code of Conduct for Council and Local
Boards.

3. Moved by Councillor Hofland
Seconded by Councillor Piper

REPORT

That the code of Conduct for Council and Local Boards be amended in
accordance with Appendix 1 attached to this report.

VOTING IN FAVOUR: Councillors Dennis, Findlay, Hofland, Piper and
Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

Corporate Strategic Plan (CSP) Semi Annual Progress Report

Ms. Brenda Boisvert, Corporate Manager, Strategic Planning &
Corporate Initiatives, highlighted the strategic initiatives progress
report as attached to the meeting agenda.

There was discussion relating to capital initiatives in the Corporate
Strategic Plan.

4. Moved by Councillor Hofland
Seconded by Councillor Piper
That the Corporate Strategic Plan semi-annual progress report CAO-S-1301 dated February 11, 2013 be received.

VOTING IN FAVOUR: Councillors Dennis, Findlay, Hofland, Piper and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

Governance Framework – Alignment with Corporate Strategic Plan (CSP)

5. Moved by Councillor Dennis
Seconded by Councillor Piper
That the Governance Committee receive report CAO-S-1302 dated February 11, 2013 for information.

VOTING IN FAVOUR: Councillors Dennis, Findlay, Hofland, Piper and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

Terms of Reference: City Council and Standing Committee

Mayor Farbridge provided remarks clarifying the intent of the report contained in the meeting agenda. She advised that the Terms of Reference will clarify the role and responsibilities of committees; stakeholders; and the relationship with local boards and committees.

Ms. Ann Pappert, Chief Administrative Officer, suggested that the Terms of Reference will provide a solid foundation with respect to clarification of roles. She advised that it is the intention to allow some time to pilot the new practices and obtain feedback prior to final implementation.

There was considerable discussion on the appointment of Vice/Deputy Chairs and the role of visiting Councillors.

6. Moved by Councillor Piper
Seconded by Councillor Dennis
1. That the 'City Council Terms of Reference' and the 'Standing Committee Terms of Reference' as attached in the report CAO-C-1301 of February 11, 2013 be approved in principle;

2. That Council adopts and directs the implementation of the Next Steps as outlined in this same report CAO-C-1301.

VOTING IN FAVOUR: Councillors Dennis, Findlay, Hofland, Piper and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

7. Moved by Councillor Findlay
Seconded by Councillor Dennis
That the meeting of the Governance Committee of February 11, 2013 be adjourned.

Carried

The meeting adjourned at 4:31 p.m.

.....
Chairperson

DRAFT