

# Utility sign-off sheet

demolition permits



Project Address, including unit number: \_\_\_\_\_

## A. Applicant information

Owner name: \_\_\_\_\_

Demolition contractor: \_\_\_\_\_

Contact person: \_\_\_\_\_

Phone number: \_\_\_\_\_

Is building vacant:  Yes  No

Vacancy date: \_\_\_\_\_

## B. Alectra Utilities (formerly Guelph Hydro)

519-837-4733, [technicalservicesguelph@alectrautilities.com](mailto:technicalservicesguelph@alectrautilities.com)

Reference: Public Utilities Act Section 50, Sub-Section 3

48 hours advance notice required. The demolition contractor and property owner must ensure all commission equipment is de-energized and removed prior to demolition.

### Signature to confirm utility removal to be filled out by Alectra:

Name: Namrata Joshi

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## C. Union Gas/Enbridge Gas

Call centre 1-877-362-7434

Reference: Energy Act 1971 Section 18

### Signature to confirm utility removal to be filled out by Union Gas/Enbridge Gas:

Name: Work Management

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## D. City of Guelph Water Services

519-837-5627, [waterworks@guelph.ca](mailto:waterworks@guelph.ca)

The applicant will be charged equivalent water meter connection charge if the water meter is not returned.

### Applicant billing address for services:

Company name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Contact name: \_\_\_\_\_

### Signature to confirm utility removal, to be filled out by Water Services:

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Comments: \_\_\_\_\_

## E. Additional information

It is the responsibility of the property owner to contact any other utilities not listed above prior to demolition, such as:

- Bell Canada [KitchenerCell1@bell.ca](mailto:KitchenerCell1@bell.ca)
- Rogers Communications [rogerskitchener@rci.rogers.com](mailto:rogerskitchener@rci.rogers.com)

### Collection of Personal Information

Personal information is being collected and will be used for the purposes of reviewing the demolition application and for communications regarding the demolition application.

Personal information, as defined by Section 2 of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), is collected under the authority of the Municipal Act, 2001, and in accordance with the provisions of MFIPPA.

If you have questions about the collection, use or disclosure of this personal information please call 519-822-1260 extension 2349 or email [privacy@guelph.ca](mailto:privacy@guelph.ca).

Alternate formats of this document are available as per the Accessibility for Ontarians with Disabilities Act by contacting Building Services at 519-837-5615 or email [building@guelph.ca](mailto:building@guelph.ca).