



**Minutes of the Community and Social Services Committee
Held in the Council Chambers, Guelph City Hall on
Tuesday April 9, 2013 at 5:00 p.m.**

Attendance

Members: Chair Dennis, Mayor Farbridge, Councillors Laidlaw and Van Hellemond

Absent: Councillor Burcher

Councillors: Councillors Bell, Findlay, Furfaro, Hofland and Wettstein

Staff: Ms. C. Bell, Executive Director, Community & Social Services; Ms. C. Clack, General Manager, Culture & Tourism; Ms. B. Powell, General Manager, Community Engagement & Social Services; Ms. T. Agnello, Deputy Clerk; Ms. J. Sweeney, Council Committee Coordinator

Call to Order (5:00 p.m.)

Chair Dennis called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Confirmation of Minutes

1. Moved by Mayor Farbridge
Seconded by Councillor Laidlaw

That the open and closed meeting minutes of the Community and Social Services Committee held on March 12, 2013 be confirmed as recorded.

*VOTING IN FAVOUR: Mayor Farbridge, Councillors Dennis, Laidlaw and Van Hellemond (4)
VOTING AGAINST: (0)*

CARRIED

Consent Agenda

The following items were extracted:

CSS-2013.10 Cultural Mapping Web Portal Update
CSS-2013.11 Community Engagement Framework

Balance of Consent Items

2. Moved by Councillor Laidlaw
Seconded by Councillor Van Hellemond

That the balance of the Community and Social Services Committee April 9, 2013

Consent Agenda, as identified below, be adopted:

CSS-2013.12 Liquor Licence for Guelph Civic Museum and Evergreen Seniors Centre

That Council approves the Delegation of Authority for the completion and execution of the applications for the Liquor Sales License for the Guelph Civic Museum and Evergreen Seniors Centre to the Executive Director and General Managers who oversee the facilities.

CSS-2013.13 CIS Implementation – Wellbeing Grant Allocation Plan Terms of Reference

1. That the proposed Terms of Reference for the Wellbeing Grant Allocation Panel as presented in this report be approved.
2. That Council receives supplementary information regarding the Panel's operation.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Dennis, Laidlaw and Van Hellemond (4)

VOTING AGAINST: (0)

CARRIED

Extracted Consent Items

CSS-2013.10 Cultural Mapping Web Portal Update

Ms. Astero Kalogeropoulos, Arts & Culture Program Officer, outlined the cultural mapping portal and highlighted the features on the site. She advised that the information is updated by the community so the information is up to date.

3. Moved by Mayor Farbridge
Seconded by Councillor Laidlaw

That the April 9, 2013 report entitled "Cultural Mapping Web Portal update" be received for information.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Dennis, Laidlaw and Van Hellemond (4)

VOTING AGAINST: (0)

CARRIED

CSS-2013.11 Community Engagement Framework

Ms. Barbara Powell, General Manager Community Engagement & Social Services, outlined the community engagement framework which provides policy and tools to engage the public in complex issues. She reviewed the components of the framework and the role the staff and various community participants played in the development of the document. She advised that staff training will be conducted during 2013 with the framework being effective 2014.

Delegations

Mr. Derek Alton advised that the framework provides a clear and easy framework to follow and gives the public an idea of what to expect with respect to being engaged in various issues. He

suggested that there could be value in including more engagement options which would allow larger amount of citizen input. He further suggested that at the end of the year a report should be prepared and made available to the public, outlining the techniques used and by what departments. He encouraged the Committee to approve the framework.

Ms. Kim Chuong, a member of The Institute for Community Engaged Scholarship, University of Guelph, who were involved in the development the framework and suggested that the framework will help to strengthen the working relationship between the public and the City. She advised that she is familiar with many municipal plans globally, and that this is one of the most comprehensive she has seen.

Mr. Derek Alton on behalf of the Guelph Civic League, advised that the organization is excited about this document as it will provide consistency across the city. He recommended the following enhancements; engagement options be made public and their relative effectiveness and costs on the City's website; the type of engagement to be used on projects be announced publicly or if the engagement framework is not being used; a citizen advisory group be formed to assist in the road map and in the engagement of a number of diverse people and groups. He urged Committee to approve the engagement framework with the suggested enhancements.

4. Moved by Mayor Farbridge
Seconded by Councillor Van Hellemond
 1. That Council approve the Community Engagement Framework, and the Policy and Procedure.
 2. That Council direct staff to report back on an annual basis on the implementation of the framework and any recommended revisions.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Dennis, Laidlaw and Van Hellemond (4)

VOTING AGAINST: (0)

CARRIED

Review of Draft Meeting Flow Guide

The Committee had no comments on a draft meeting flow guide developed in accordance with the recently established Standing Committee Terms of Reference.

Adjournment (6:00 p.m.)

5. Moved by Councillor Van Hellemond
Seconded by Councillor Laidlaw

That the April 23, 2013 meeting of the Community and Social Services Committee be adjourned.

CARRIED

Deputy Clerk