

# COMMITTEE AGENDA



TO **Community & Social Services Committee**

DATE December 11, 2012

LOCATION Council Chambers, Guelph City Hall, 1 Carden Street

TIME 5:00 p.m.

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## **DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

**CONFIRMATION OF MINUTES** – November 13, 2012 open and closed meeting minutes

## **PRESENTATIONS** (Items with no accompanying report)

None

## **CONSENT AGENDA**

*The following resolutions have been prepared to facilitate the Committee's consideration of the various matters and are suggested for consideration. If the Committee wishes to address a specific report in isolation of the Consent Agenda, please identify the item. The item will be extracted and dealt with separately. The balance of the Community & Social Services Committee Consent Agenda will be approved in one resolution.*

<b>ITEM</b>	<b>CITY PRESENTATION</b>	<b>DELEGATIONS</b>	<b>TO BE EXTRACTED</b>
CSS-16 Information Update from Guelph Youth Council	• Rachel Guerin, Youth Program Coordinator with members of the Guelph Youth Council participating		√
CSS-17 Cultural Advisory Committee Annual Report	• Greg Pinks, Chair		√
CSS-18 Update from Accessibility Advisory Committee	• Jennifer Popkey-Bergen, Chair and Brad Howcroft, Vice-Chair		√

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CSS-19 Guelph Sports Hall of Fame Annual Report			
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Resolution to adopt the balance of the Community & Social Services Committee Consent Agenda.

**ITEMS EXTRACTED FROM THE CONSENT AGENDA**

Once extracted items are identified, they will be dealt with in the following order:

- 1) delegations (may include presentations)
- 2) staff presentations only
- 3) all others.

**NEXT MEETING:** February 12, 2013

**The Corporation of the City of Guelph  
Community & Social Services Committee  
Tuesday November 13, 2012, 5:05 p.m.**

A meeting of the Community & Social Services Committee was held on Tuesday November 13, 2012 in the Council Chambers at 5:05 p.m.

Present: Councillors Dennis, Laidlaw, Van Hellemond and Mayor Farbridge

Absent: Councillor Burcher

Also Present: Councillors Bell, Findlay and Hoffman

Staff Present: Ms. C. Bell, Executive Director, Community & Social Services; Mr. D. McCaughan, Executive Director, Operations, Transit & Emergency Services; Ms. T. Agnello, Deputy Clerk; Ms. J. Sweeney, Council Committee Coordinator

**Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

1. Moved by Mayor Farbridge  
Seconded by Councillor Van Hellemond

THAT the minutes of the Community & Social Services Committee meeting held on September 11, 2012 be confirmed as recorded and without being read.

VOTING IN FAVOUR: Councillor Dennis, Laidlaw, Van Hellemond and Mayor Farbridge (4)

VOTING AGAINST: (0)

Carried

**Consent Agenda**

The following items were extracted from the Consent Agenda to be dealt with separately:

CSS-2012 A.11 Pilot Evaluation of Alcohol Sales at Hastings Stadium

CSS-2012 A.12 Older Adult Strategy

CSS-2012 A.13 Volunteer Police Checks – Community Benefit  
Agreement Proposal

CSS-2012 A.14 Affordable Bus Pass Quarterly Report

CSS-2012 A.15 Macdonald Stewart Art Centre – Interim Agreement

2. Moved by Councillor Laidlaw  
Seconded by Mayor Farbridge

THAT the balance of the Community & Social Services Committee November 13, 2012 Consent Agenda, as identified below, be adopted:

a) **County Staffing Increases as Consolidated Municipal Service Manager for Social Services**

Ms. C. Bell

THAT Report #CSC-CESS-1232, dated November 13, 2012 entitled "County Staffing Increases as Consolidated Municipal Service Manager for Social Services" be received for information.

VOTING IN FAVOUR: Councillor Dennis, Laidlaw, Van Hellemond and Mayor Farbridge (4)

VOTING AGAINST: (0)

Carried

**Guelph-Wellington Local Immigration Partnership – Partnership Strategy Update**

Carol Simpson and Alex Goss of the Guelph-Wellington Local Immigration Partnership outlined their objectives and the difference being made in the community.

**Pilot Evaluation of Alcohol Sales at Hastings Stadium**

Mr. Jim Rooney, Managing Partner of Guelph Royals Senior Baseball Club, provided statistics on the use of the beer garden this season. He expressed appreciation to staff for their support and requested Committee's support of the recommendation.

In response to questions, Chief Bryan Larkin, Guelph Police Services, provided information with respect to security of the beer garden.

3. Moved by Mayor Farbridge  
Seconded by Councillor Van Hellemond

REPORT

THAT the Executive Director and Clerk be authorized to execute an Amending Agreement to the License Agreement between the City and The Guelph Royals Senior Baseball Club that approves the sale of alcohol at Hastings Stadium subject to the following conditions,

1. An Alcohol and Gaming Commission of Ontario licence permit is issued in the name of one officer or director of The Guelph Royals Senior Baseball Club;
2. The Guelph Royals Senior Baseball Club insurance coverage includes the sale of alcohol;

3. The Guelph Royals Senior Baseball Club pays all licensing fees, capital set up costs and operating costs relating to the sale of alcohol;
4. The Guelph Royals Senior Baseball Club complies at all times with the alcohol risk management policies of The Corporation of the City of Guelph;
5. The sale of alcohol is restricted to a fenced-in beer tent with a maximum seating capacity of 75 persons;
6. The Guelph Royals Senior Baseball Club remains in full compliance with the existing agreement with The Corporation of the City of Guelph dated February 2, 2012, including all financial obligations thereunder;
7. The Corporation of the City of Guelph may, upon at least 24 hours' notice, suspend or cancel the sale of alcohol; and
8. The existing agreement dated February 2, 2012 is amended to include the foregoing provisions.

VOTING IN FAVOUR: Councillor Dennis, Laidlaw, Van Hellemond and Mayor Farbridge (4)

VOTING AGAINST: (0)

Carried

### **Older Adult Strategy**

Ms. Melodie Zarzeczny of The Osborne Group addressed the Older Adult Strategy report contained in the meeting agenda. She outlined the goals and visions for the older adult strategy and reviewed the recommendations.

4. Moved By Mayor Farbridge  
Seconded by Councillor Laidlaw

REPORT

THAT Council approve the Vision, Guiding Values and Principles of the Older Adult Strategy;

AND THAT Council direct staff to create a cross-department staff team responsible for the development of a corporate action plan based on the Older Adult Strategy to ensure Guelph is age-ready and age-friendly;

AND THAT staff be directed to report back on the plan, timelines and resource requirements.

VOTING IN FAVOUR: Councillor Dennis, Laidlaw, Van Hellemond and Mayor Farbridge (4)

VOTING AGAINST: (0)

Carried

**Volunteer Police Checks – Community Benefit Agreement Proposal**

Ms. Lynne Briggs, Manager Partnerships and Inclusion, spoke to the report contained in the meeting agenda. She outlined the challenges with respect to costs for volunteer police checks.

Ms. Liz Dennis on behalf of the Volunteer Centre of Guelph-Wellington provided information on the proposed model which is based on a model used in Alberta.

In response to questions, Chief Larkin provided information on the various checks conducted by Guelph Police Services and the costs.

REPORT

5. Moved by Mayor Farbridge

Seconded by Councillor Van Hellemond

THAT Council directs staff to enter into a Community Benefit Agreement with the Volunteer Centre of Guelph Wellington to administer and operate a *Police Check Program* for the City of Guelph under the direction of Community and Social Services.

VOTING IN FAVOUR: Councillor Laidlaw, Van Hellemond and Mayor Farbridge (3)

VOTING AGAINST: Councillor Dennis (1)

Carried

**Affordable Bus Pass Quarterly Report**

Ms. Lynne Briggs, Manager Partnerships and Inclusion, addressed the report contained in the meeting agenda. She provided the Committee with statistics relating to the affordable bus pass use in the first quarter.

Ms. Randalin Ellery of the Poverty Elimination Task Force advised that the pass enables more residents living with a limited income to obtain a bus pass.

Mr. Michael Anders, General Manager of Community Connectivity and Transit provided information on the ridership and revenue impacts.

Ms. C. Bell

6. Moved by Councillor Laidlaw

Seconded by Councillor Van Hellemond

THAT Report #CSS-CESS-1230 entitled "Affordable Bus Pass, Quarterly Report" dated November 13, 2012, be received for information.

VOTING IN FAVOUR: Councillor Dennis, Laidlaw, Van Hellemond and Mayor Farbridge (4)

VOTING AGAINST: (0)

Carried

**Macdonald Stewart Art Centre – Interim Agreement**

Ms. C. Bell, Executive Director Community & Social Services, provided a brief history with respect to the report contained in the meeting agenda.

Ms. D. Jaques, General Manager of Legal & Realty Services/City Solicitor, in response to questions advised that she would provide information on the risks and impacts of the City removing themselves from the five party agreement.

REPORT

7. Moved by Mayor Farbridge  
Seconded by Councillor Laidlaw

THAT Guelph City Council authorize the Mayor and City Clerk to execute the Interim Agreement between the City of Guelph, the University of Guelph and the Macdonald Stewart Art Centre in a form satisfactory to the City Solicitor and the Executive Director of Community and Social Services;

AND THAT the operating and capital budget request by the Macdonald Stewart Art Centre for 2013 as set out in the Interim Agreement be referred to the 2013 budget process for approval;

AND THAT staff report back to Council on the results of the ongoing negotiations to resolve the existing five party agreement, prior to the February 2014 deadline set out by the County of Wellington.

VOTING IN FAVOUR: Councillor Dennis, Laidlaw, Van Hellemond and Mayor Farbridge (4)

VOTING AGAINST: (0)

Carried

8. Moved by Councillor Van Hellemond  
Seconded by Councillor Laidlaw

THAT the Community & Social Services Committee now hold a meeting that is closed to the public with respect to:

1. Appointment of Citizens to Various Committees  
S. 239 (2) (b) of the *Municipal Act* – personal matters about identifiable individuals.

Carried

**Closed Meeting**

REPORT 9. Moved by Mayor Farbridge  
Seconded by Councillor Laidlaw  
THAT staff be given direction with respect to citizen appointments to the Accessibility Advisory Committee.

Carried

REPORT 10. Moved by Mayor Farbridge  
Seconded by Councillor Laidlaw  
THAT staff be given direction with respect to citizen appointments to the Cultural Advisory Committee.

Carried

REPORT 11. Moved by Councillor Laidlaw  
Seconded by Mayor Farbridge  
THAT staff be given direction with respect to citizen appointments to the Guelph Museums Advisory Committee.

Carried

REPORT 12. Moved by Councillor Laidlaw  
Seconded by Mayor Farbridge  
THAT staff be given direction with respect to citizen appointments to the Guelph Sports Hall of Fame Board of Directors.

Carried

13. Moved by Mayor Farbridge  
Seconded by Councillor Van Hellemond  
THAT the meeting of the Community & Social Services Committee of November 13, 2012 be adjourned.

Carried

The meeting adjourned at 7:15 p.m.

.....  
Chairperson



**COMMUNITY & SOCIAL SERVICES COMMITTEE  
CONSENT AGENDA**

**December 11, 2012**

Members of the Community & Social Services Committee.

**SUMMARY OF REPORTS:**

The following resolutions have been prepared to facilitate the Committee's consideration of the various matters and are suggested for consideration. If the Committee wishes to address a specific report in isolation of the Consent Agenda, please identify the item. The item will be extracted and dealt with immediately. The balance of the Community & Social Services Consent Agenda will be approved in one resolution.

**A Reports from Administrative Staff**

<b>REPORT</b>	<b>DIRECTION</b>
<b>CSS-2012.16      INFORMATION UPDATE FROM GUELPH YOUTH COUNCIL</b>  THAT Report #CSS-CESS-1238 dated December 11, 2012 titled "Information Update from Guelph Youth Council", be received for information.	Receive
<b>CSS-2012.17      CULTURAL ADVISORY COMMITTEE ANNUAL REPORT</b>  THAT Report #CSS-CT-1236 dated December 11, 2012 and titled "Cultural Advisory Committee Annual Report" be received for information.	Receive
<b>CSS-2012.18      UPDATE FROM ACCESSIBILITY ADVISORY COMMITTEE</b>  THAT Report #CSS-CESS-1239 dated December 11, 2012 and titled "Update from the Accessibility Advisory Committee", be received for information.	Receive
<b>CSS-2012.19      GUELPH SPORTS HALL OF FAME ANNUAL REPORT</b>  THAT Report #CSS-CT-1237, dated December 11, 2012 and titled "Guelph Sports Hall of Fame Annual Report", be received for information.  attach.	Receive

# Information Update from the Guelph Youth Council



## DESCRIPTION

The Guelph Youth Council (GYC) is a group of local youth volunteers (ages 13 – 18) who strive to preserve and enhance the youth culture within our community.

To accomplish this we:

- Liaise with City Council
- Plan and implement various special events and activities
- Engage in leadership training and development
- Advocate on behalf of youth in our city

## MANDATE

The GYC will be responsive to all youth within the community and will be committed to serving city-wide youth needs and interests. Through the actions of the group, the GYC will empower the youth population in Guelph by providing youth with an opportunity to lead, achieve, and play within our community.

## THE 2011-2012 GYC SEASON REVIEW

- Consisted of 30 general members (15 regular meeting participants and 15 members available for events)
- Featured a diverse group of young leaders between the ages of 15-18
- Represented the Upper Grand District School Board and Wellington District Catholic School Board schools and a variety of city wards
- Volunteered more than **2,400 hours** of volunteer service and engaged more than **600 young people** in Youth Council activities

## 2011-2012 GYC Activities and Workshops:

- The Children's Foundation of Guelph and Wellington Adopt-A-Family Program
- Amnesty International Write for Rights
- Neighbourhood Group Tutoring Programs
- Community led Anti-Bullying Campaign
- Launched "Change for Change" Fundraiser
- [Volunteer Centre of Guelph-Wellington's Annual Film Festival](#)





# YOUTH WEEK

## 2012

**May 1st:** Spoken Word  
Workshop & Poetry Slam at the  
Wyndham House Resource Centre  
6 pm at 26 Douglas St.

**May 2nd:** Free Skateboarding at the  
Ward Skate Park  
4-9 pm at 199 Victoria Rd. S.

**May 3rd:** Showing of  
the film 'BULLY' at  
The Bookshelf  
6:30 pm at 41 Quebec St.

**May 4th:** Friday Night  
Youth Basketball Tournament  
at the W.E.C.C.  
7-9 pm at 21 Imperial Rd. S.

**May 5th:** Volunteer  
Centre Youth  
Challenge Wrap-Up  
Free Concert  
1-3 pm at  
St. George's Square

**May 6th:** Guelph  
Youth Council  
Community Event  
1-3 pm at 1 Carden St.

**May 7th:** STEPS  
Indoor Rock Climbing  
at the Guelph Grotto  
6 pm at 199 Victoria Rd. S.





## 2011-2012 GYC EVENTS

### Change The World: Ontario Youth Volunteer Challenge 2012 and City of Guelph's Youth Week Wrap-Up Event





## **Change The World: Ontario Youth Volunteer Challenge 2012 and City of Guelph's Youth Week Wrap-Up Event**



## **Change The World: Ontario Youth Volunteer Challenge 2012 and City of Guelph's Youth Week Wrap-Up Event**





# ***YOUTH TENT***

**Schedule of Events: June 8th– June 10th  
at Riverside Park**

## **Friday**

**7:30-9:30 PM**

**'Exploring  
Fashion  
& Culture'**

**Henna tattoos,  
hair braiding, &  
fashionable  
pieces from  
around the  
world.**

## **Saturday**

**11 AM– 5 PM**

**Youth Soccer  
Tournament**

**12:00-5:00 PM**

**Outdoor Pick-up  
Volleyball**

**12:00-5:00 PM**

**Mandella  
Sand Art**

**3:00-4:00 PM**

**African  
Drumming  
Workshop**

**8:00-10:00 PM**

**Movie Night**

## **Sunday**

**12:00-5:00 PM**

**Outdoor Pick-  
up Volleyball**

**12:00-5:00 PM**

**Pick-up Soccer**

**12:00-5:00 PM**

**Painting of the  
'One World  
Living  
Together'  
Mural**

**2:00-3:00 PM**

**Victory Muay  
Thai Workshop**



**Guelph & District  
Multicultural Festival**

**Brought to you by:**

**guelph  
youth  
council**



## 2011-2012 GYC EVENTS

### Multicultural Festival Youth Tent June 8 - 10





## 2011-2012 GYC EVENTS

**Multicultural Festival  
Youth Tent  
June 8 - 10**





## 2011-2012 GYC EVENTS

**Multicultural Festival  
Youth Tent  
June 8 - 10**





# 2012 Multicultural Festival Soccer Friendlies Youth Soccer Challenge



**2012 Guelph and District Multicultural Festival**

**WHERE : RIVERSIDE PARK  
WHEN : JUNE 9, 2012  
TIME : 11AM—5PM**

**JOIN THE GUELPH  
YOUTH COUNCIL,  
THE STEPS PROGRAM  
& THE GUELPH OAKS  
FOR A DAY OF  
SOCCER, FUN  
and PRIZES!!!**



**MEET & PLAY with The Guelph Oaks  
Represent your Neighbourhood  
Play for the Title & Win Prizes**



**FREE EVENT—SPACE IS LIMITED  
Sign up your team with The STEPS Program  
519-822-2768—[aftercare@wyndhamhouse.org](mailto:aftercare@wyndhamhouse.org)**





## **2011-2012 GYC EVENTS**

**Youth Soccer Challenge  
in partnership with  
Wyndham House STEPS  
June 9, 2012**





**Are you a student leader at your school?**

**Do you have bright ideas?**

# **GUELPH YOUTH COUNCIL wants you!**

**We are looking for Student Representatives  
from your High School! There are **two**  
positions available for each school.**

**Applications are available at:**

**[www.guelph.ca/youthblog](http://www.guelph.ca/youthblog)**

**Questions?**

**Contact: Youth Council Coordinator at [youth.council@guelph.ca](mailto:youth.council@guelph.ca)**

**519 822 1260 ext 2678**



**Have your voice heard. Be a part of**



## THE 2012-2013 GYC SEASON PREVIEW

- Consists of 15 young leaders from across the Guelph community between the ages of 13-18 years old, and one youth council assistant coordinator (volunteer)
- In October, the group developed objectives for this year's session and have begun work planning for each individual initiative



## **2012-2013 OBJECTIVES**

- Municipal Youth Council/Youth Group Forum in December 2012
- Guelph District Multicultural Festival's Youth Tent
- Children's Foundation Holiday Adopt-A-Family campaign
- National Youth Week May 1-7, 2013
- 2013 Youth Challenge volunteering initiative.
- TD Youth Mentorship Program, a performing arts opportunity for youth
- Youth Leadership Training Centre at Ontario's Learning Retreat
- Expand Youth Council

# COMMITTEE REPORT



TO **Community and Social Services Committee**

SERVICE AREA Community and Social Services Department—Community  
Engagement and Social Services Liaison—Youth Services

DATE December 11, 2012

**SUBJECT Information Update from Guelph Youth Council**

REPORT NUMBER CSS-CESS-1238

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## SUMMARY

### **Purpose of Report:**

The purpose of this report is to provide Council with a review of Guelph Youth Council's 2011-2012 session and an overview of Youth Council's 2012-2013 goals and objectives.

### **Committee Action:**

That the Committee receives the report for information

## RECOMMENDATION

THAT Report # CSS-CESS-1238 dated December 11, 2012 and titled "Information Update from Guelph Youth Council" be received for information.

## BACKGROUND

The Guelph Youth Council (GYC) is a group of local youth volunteers (ages 13-18) that strive to preserve and enhance the youth culture within our community. To accomplish this, we liaise with City Council, plan and implement various special events and activities, engage in leadership training and development, and advocate on behalf of youth in our city.

The GYC meets on a weekly basis at City Hall, from the beginning of September until the end of June.

### Mandate

The GYC will be responsive to all youth within the community and will be committed to serving city-wide youth needs and interests. Through the actions of the group,

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the GYC will empower the youth population in Guelph by providing them with an opportunity to lead, achieve, and play within our community.

### Values

- We believe that youth are an integral part of Guelph, and have inherent rights and responsibilities.
- We believe that youth are able to make positive contributions to the community.
- We believe that an investment in young people is an investment in the future.
- We believe that there is strength in diversity.
- We believe that all youth bring with them a unique and important viewpoint.
- We believe that youth should be encouraged and given the opportunity to take a leading role in issues that affect their lives; and that youth should be consulted whenever decisions that affect them are being made.

## **REPORT**

### 2011-2012 Review

Guelph Youth Council resumed regular weekly meetings in September 2011. The 2011-2012 council consisted of 30 general members (15 regular meeting participants and 15 members available for events).

During the 2011-2012, session the Guelph Youth Council developed, supported or participated in a variety of community events and initiatives. Working independently, the council participated on the Children's Foundation Adopt-A-Family Program, hosted two (2) Amnesty International Write for Rights events, hosted the Guelph District Multicultural Festival's Youth Tent (with musical performances, workshops, art projects, sports and recreation activities, etc), planned and hosted National Youth Week (May 1-7) events including the 2012 Kick-Off Event in St. George's Square. GYC members have also volunteered with Neighbourhood Group tutoring programs and community led anti-bullying campaigns. In December, Youth Council developed and launched "Change for Change" – a fundraiser supporting Wyndham House's Emergency Youth Shelter over the Holiday Season.

Guelph Youth Council has also acted as the voices of Guelph youth as an advisory group for the Volunteer Centre of Guelph-Wellington, as contributors to Guelph's Community Wellbeing Initiative, and as key informants and supporters of the soon to be released 2013-2018 Youth Strategy.

Guelph Youth Council was also a featured participant in the Volunteer Centre of Guelph-Wellington's Annual Film Festival.

In total, the 30 members of the 2011-2012 Youth Council volunteered more than 2,400 hours of volunteer service and engaged more than 600 young people in Youth Council activities.

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## 2012-2013 Overview

The 2012-2013 session of Guelph Youth Council resumed in September 2012, and began goal planning for the year. This year's council features a diverse group of young leaders between the ages of 13-18, representing Upper Grand District School Board and Wellington District Catholic School Board schools and a variety of city wards. Guelph Youth Council is currently sitting at 15 regular meeting participants and one youth council assistant coordinator (volunteer).

During September and October 2012, Guelph Youth Council has participated in the Community Wellbeing Initiative workshop; contributed to the Youth Charter of Rights with the Guelph-Wellington Public Health Unit; took part in the Youth Advocacy Training Institute's (YATI) workshops on *Creative Ways to Advocate* and *Social Media and Health Promotion*; has been and continues to be a key informant for the City of Guelph's Youth Strategy; and engaged in Random Act of Kindness Day with Wyndham House STEPS (Support Through Engagement, Programming and Sport) put on by the Guelph Community Foundation.

Throughout October 2012, the group has also developed objectives for the 2012-2013 session, and has begun work planning for each individual initiative.

## 2012-2013 Objectives

- Host a Municipal Youth Council/Youth Group Forum in December 2012.
- Continue hosting Guelph District Multicultural Festival's Youth Tent.
- Continue supporting Children's Foundation Holiday Adopt-A-Family campaign.
- Plan seven (7) days of youth activities for National Youth Week May 1-7, 2013.
- Partner with the Volunteer Centre of Guelph-Wellington to plan the 2013 Youth Challenge volunteering initiative.
- Help host the TD Youth Mentorship Program, a performing arts opportunity for youth, at the River Run Centre in April 2013.
- Continue to act as the Volunteer Centre of Guelph-Wellington's Youth Advisory Committee.
- Participate in a Youth Leadership Training Centre of Ontario's Learning Retreat.
- Expand Youth Council's capacity support, inform and discuss municipal strategies and direction as they pertain to youth.
- Support and monitor the implementation of Guelph's 2013-2018 Youth Strategy (pending Guelph City Council endorsement, February 2013).

## **CORPORATE STRATEGIC PLAN**

### Innovation in Local Government

2.3 Ensure accountability, transparency and engagement

### City Building

3.1 Ensure a well designed, safe, inclusive, appealing and sustainable City

3.3 Strengthen citizen and stakeholder engagement and communications

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## FINANCIAL IMPLICATIONS

Youth Council is supported by funds designated within the operating budget of Community and Social Services' Youth Services budget.

## DEPARTMENTAL CONSULTATION

Community Engagement: Youth Services

## COMMUNICATIONS

Guelph Youth Council's Youth Blog: <http://guelph.ca/youthblog/>

## ATTACHMENTS

N/A

**Prepared By:**

Rachel Guerin  
Youth Program Coordinator

**Prepared By:**

Adam Rutherford  
Youth Services Coordinator



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**Reviewed By:**

Barbara Powell  
General Manager  
Community Engagement & Social Services  
519-822-1260 x 2675  
[barbara.powell@guelph.ca](mailto:barbara.powell@guelph.ca)



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**Recommended By:**

Colleen Bell  
Executive Director  
Community & Social Services  
519-822-1260 x 2665  
[colleen.bell@guelph.ca](mailto:colleen.bell@guelph.ca)

# Cultural Advisory Committee

Report to Community and Social Services Committee  
December 11 , 2012





# Cultural Advisory Committee

Catherine Alexander

Lynn Broughton

Ronald East

Reinhard Kypke

Greg Pinks

Anuradha Saxena

Elsa Stolfi

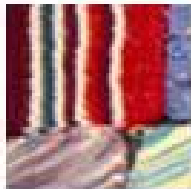
Nancy Sullivan

Sally Wismer

# Committee Mandate

- Advise City staff
- Identify resources
- Champion integration
- Connect with community
- Serve as community liaison to Council

# Getting acquainted



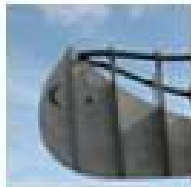
## Special Projects

Learn what's new in arts and culture



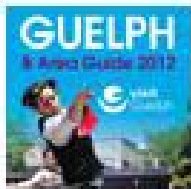
## Market Square

Enjoy free outdoor movies, music, dance and more



## Public Art

Discover the City's public art collection



## Visit Guelph

Connect to tourism events calendar



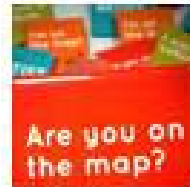
## River Run Centre

Find out what's on stage and purchase tickets



## Guelph Museums

Explore Guelph's stories through exhibits and programs



## Cultural Mapping

Add yourself to Guelph's Cultural Directory



## Sleeman Centre

Check out entertainment and event listings

# Getting Involved

- Guelph Cultural Mapping Project
- Community Investment Strategy
- Community Wellbeing Initiative
- Culture Days



Cultural Advisory Committee 2012

Culture Days Event -  
St. George's Square  
Yarn Bombing

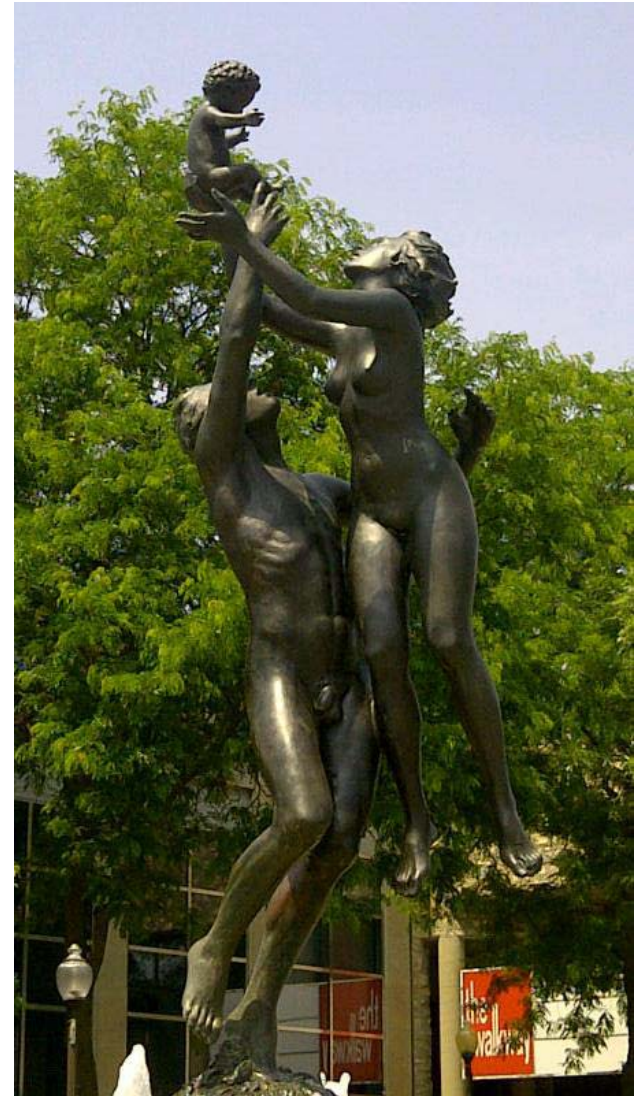
Contributed 180  
volunteer hours in 2012



Cultural Advisory Committee 2012

# Providing support

- Public Art Committee
- Public Art Policy
- Public Art Operations Manual





# Looking Forward

- Greater visibility in community
- Presence at cultural events
- Effective communication flow





Cultural Advisory Committee 2012



# COMMITTEE REPORT



TO **Community and Social Services Committee**

SERVICE AREA Community and Social Services  
Culture & Tourism

DATE December 11, 2012

**SUBJECT Cultural Advisory Committee Annual Report**

REPORT NUMBER CSS-CT-1236

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## SUMMARY

### **Purpose of Report:**

To submit an annual report for the Cultural Advisory Committee.

### **Committee Action:**

That the Committee receives the report for information.

## RECOMMENDATION

THAT Report # CSS-CT-1236 dated December 11, 2012 and titled "Cultural Advisory Committee Annual Report" be received for information.

## BACKGROUND

The mandate of the Cultural Advisory Committee (CAC) is to give guidance and input to staff on arts and culture matters to further the City's strategic goals.

The Committee's goals and objectives are:

- To assist and advise staff on the development and review of policy relating to cultural development;
- To assist staff on establishing priorities for cultural development and identifying potential resources;
- To provide input into the Culture & Tourism Department's long-term strategic planning;
- To help develop ongoing connections between community cultural groups, individuals, and the City in order to enhance and promote effective communication;

- 
- To assist staff in connecting with community businesses and organizations to develop new partner and sponsorship opportunities, and;
  - To champion the integration of arts and culture development plans into related City plans, such as the Official Plan and various master plans.

The Cultural Advisory Committee was established in 2011 following Council's dissolution of the River Run Centre Board of Directors (CSS-ACE-1111). The dissolution of the Board and the establishment of the Advisory Committee reflects recommendations outlined in the City of Guelph's Recreation, Parks and Culture Master Plan (2009) to develop a committee whose mandate would be to galvanize community actions and to provide a 'more targeted approach' to arts and cultural development.

## **REPORT**

The Cultural Advisory Committee has met six times so far in 2012, with a seventh meeting scheduled this month. Over the past 11 months, the Committee has supported the City's Cultural Mapping Project by assisting with the development of a data collection framework, identification of community cultural resources, delivery of community engagement initiatives, and promotion of the project. Committee members also provided input to other related Community and Social Services projects including the Community Investment Strategy and the Community Wellbeing Initiative.

Committee members were actively involved in the City's Culture Days celebrations and assisted in a front-line role in the St. George's Square Yarn Bombing.

In the fall of 2011 CAC established a Public Art Committee (PAC) as a standing subcommittee to assist with the implementation of the City's Public Art Policy. PAC currently consists of six members, four from the Cultural Advisory Committee and two community members selected by the Advisory Committee with professional experience relevant to the work of the PAC (as per the Public Art Policy).

The PAC has met three times so far in 2012, with a fourth meeting scheduled for this month. The primary focus of PAC this year has been to assist with the development of a Public Art Operations Manual. The manual provides processes and procedures to facilitate the implementation of the Public Art Policy. The manual will be available as a community resource in early December.

Committee members contributed approximately 180 volunteer hours in 2012 to the work of the Culture & Tourism Department.

Looking forward, the Advisory Committee has begun developing a work plan for 2013. Initiatives being considered include continued assistance with the implementation of the Public Art Policy (through the work of the PAC); hands-on assistance at City events such as John Galt Day, Culture Days, launch of the Cultural Mapping Web Portal; development of a communication strategy to improve

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the flow of information between the City and the cultural sector; and on-going support of special projects such as the Cultural Mapping Project.

## **CORPORATE STRATEGIC PLAN**

### Innovation in Local Government

2.3 Ensure accountability, transparency and engagement

### City Building

3.1 Ensure a well designed, safe, inclusive, appealing and sustainable City

3.3 Strengthen citizen and stakeholder engagement and communications

## **FINANCIAL IMPLICATIONS**

N/A

## **DEPARTMENTAL CONSULTATION**

N/A

## **COMMUNICATIONS**

N/A

## **ATTACHMENTS**

N/A

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### **Reviewed By:**

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# **Accessibility Advisory Committee Annual Report**

People with disabilities represent a significant and growing part of our population.

- 1.5 million Ontarians have disabilities
- 13.5% of the population.
- Estimated that 20% of the population will have disabilities in two decades.
- In the City of Guelph that represents over 20,000 people.



# AODA Legislated Requirements



## **Current focus:**

Public consultations on elements of the Integrated Accessibility Standard Regulation:

- Proportion of accessible taxis
- Design criteria to be considered for bus stops and shelters

AAC Consultations:

- Accessible Procurement process



# AAC's Work with Staff

Large  
Print

AAC met with staff regarding the:

- Waste Collection Program
- Affordable Bus Pass Program



# Concerns to Address



- Transit
- Accessible Parking and routes on commercial sites







# Looking Forward

**AAC Goal:  
An accessible city  
by 2025**

# COMMITTEE REPORT



TO **Community and Social Services Committee**

SERVICE AREA Community and Social Services Department:  
Community Engagement and Social Services Liaison

DATE December 11, 2012

**SUBJECT Update from the Accessibility Advisory Committee**

REPORT NUMBER CSS-CESS-1239

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## SUMMARY

The Accessibility Advisory Committee (AAC) is a committee of Council as legislated through the Accessibility for Ontarians with Disabilities Act (AODA). The regulations under the AODA are based on the Ontario Human Rights Code and aim to proactively remove barriers for people with a disability making Ontario an accessible province by the year 2025.

### Committee Action:

To receive the Bi-Annual Report of the City of Guelph Accessibility Advisory Committee of Council.

## RECOMMENDATION

THAT Report # CSS-CESS-1239 dated December 11, 2012 and titled "Update from the Accessibility Advisory Committee" be received for information.

## BACKGROUND

The Accessibility Advisory Committee (AAC) is a committee of Council as legislated through the Accessibility for Ontarians with Disability Act (AODA). The regulations under the AODA are based on the Ontario Human Rights Code and aim to proactively remove barriers for people with a disability making Ontario an accessible province by the year 2025. Barriers can range from physical, such as a doorknob that is hard for a person with limited upper body mobility and strength to operate, to the format of information; i.e. available in a format that a person using a screen reader will be able to access.

Our abilities change throughout our lifespan and may change as we age. We may have temporary disabilities or permanent ones. We may all experience some form of disability sooner or later.

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Disability comes in many forms. It may be:

- Visible or hidden – It is easy to see the person who uses a wheelchair or scooter. Other disabilities, such as hearing related disabilities, may be hidden.
- Severe or mild – Complete paralysis can affect every aspect of a person's life. A minor speech impairment may have a lesser impact.
- Singular or multiple – Diabetes can lead to blindness, loss of sensation in peripheral extremities, or even amputation.
- Chronic or intermittent – Someone with a learning disability will tend to process information at the same level every day. But a person with seizures may have one only once every few weeks, months or years.

The AAC is pleased to announce that a new committee Vice-Chair has been appointed. To be selected for a position on the committee, AAC members must have a disability or be knowledgeable about disabilities. Members at the AAC table are able to share their lived-experience with disability and are often well connected in the community with others who have a disability through support groups, social opportunities and when they access services.

The AAC's willingness to share their accessibility related knowledge with City staff and committees provides the City with an invaluable resource; a resource with the expertise to look at matters through an "accessibility lens.

## **REPORT**

The City's Accessibility Advisory Committee has been quite active since April 2012. The highlights of their activities are as follows:

### AODA

The Accessibility for Ontarians with Disabilities Act now contains two regulations that contain requirements for the City. Upcoming requirements include the development of an accessible procurement process. Staff have met with the AAC to gain their insight to this process. Consultation with the AAC will continue with regard to procurement as the City develops and fine-tunes its process. It is expected that staff will continue to consult with the AAC regarding assistive devices as technology evolves.

### Reviewing policies and standards, and advising on issues and concerns faced by persons with disabilities

Concerns have been reported about the level of transportation service in two residential areas of the City: Elmira Road, serving Flaherty Drive; and the neighborhood between Speedvale Avenue East, and Waverly Drive. In the past, conventional buses served these areas. However, with the change to the bus routes in January 2012, these areas of the City have a less accessible conventional

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service. With some significant inclines and fewer bus stops, residents with a disability are faced with the option of becoming a Mobility Service client or securing alternate modes, such as waiting until a friend or family can drive them to carry out their tasks of daily living. Through staff, the AAC has voiced their concerns. An installation of an accessible bus stop in the Flaherty Drive area has taken place. However, challenges continue.

Concerns were also raised about accessible parking and the accompanying ramp found at two new commercial developments. The AODA states that municipal AACs may request a review of site plans and drawings that form part of the site plan application under the Planning Act. The AAC offered to assist by reviewing site plans and making recommendations on elements that could be more accessible. The AAC is currently part of the Site Plan Review committee process through the Accessibility Services Coordinator.

The AAC also expects to identify areas where City of Guelph bylaws and other guiding standards could be adjusted to become more accessible. For example, the current Accessible Parking bylaw has only two requirements. The first is to include at least one accessible parking space once there are 25 parking spaces in a lot. There is a concern that an office could have 24 parking spaces and not be required to include an accessible space in that count. The AAC is likely to recommend that between 2 and 24 parking spaces, that the count include one accessible parking space.

The other provision in the currently bylaw is the dimensions of the accessible parking space. These dimensions do not include an access aisle that is in line with the curb ramp. In many commercial developments, there is only one curb ramp and it is part of the accessible parking layout. The concern is that someone parking in the accessible space could inadvertently block the curb ramp which would block access to the businesses for other people using a wheelchair. Further, the location of the accessible parking spaces, standardized markings, and signage location are not included in the existing bylaw. All are critical elements to providing easily identifiable, intuitive use of accessible parking.

#### Advising, consulting, and reporting findings and recommendations to the City of Guelph on matters related to the status of persons with disabilities

The committee has received progress reports from staff on the Affordable Bus Pass Program pilot. The committee supports this pilot and its continuation after the trial period ends. The committee learned more details about the Waste Collection program from staff. Two AAC members participated in the City's promotional campaign which included appearances in a photo shoot and video.

Public consultation is a key element in one of the AODA regulations. The City's Community Engagement Framework will assist staff to ensure that they have engaged the community in a way that is accessible. Staff consulted with the AAC to gain their input on the processes. The AAC continued to provide input throughout the development of this tool through the Accessibility Services Coordinator.

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## Looking Forward

The AAC is interested in monitoring the implementation of the new Solid Waste program to lend their expertise to staff as needed. As well, advising on AODA legislation will continue to be a focus of the committee.

Over the next nine (9) years, the Integrated Accessibility Standard regulation will be implemented. Specific parts of this regulation require consultation with the AAC and people in the community, with and without a disability.

Accessible built environment standards have not been released as of the writing of this report. It is expected that AAC members will be an integral part of the release and implementation of these standards, as these documents are often written in a format that is prescriptive but lack the rationale. Committee members will be able to offer in-service type of education to staff who are keen to understand why certain elements are to be followed and the impact of improper installation.

## **CORPORATE STRATEGIC PLAN**

### City Building

- 3.1 Ensure a well designed, safe, inclusive, appealing and sustainable City
- 3.3 Strengthen citizen and stakeholder engagement and communications

## **FINANCIAL IMPLICATIONS**

N/A

## **COMMUNICATIONS**

Accessibility Advisory Committee. Committee minutes are available online:  
<http://guelph.ca/cityhall.cfm?subCatID=2093&smocid=2666>

## **ATTACHMENTS**

N/A

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# COMMITTEE REPORT



TO **Community and Social Services Committee**

SERVICE AREA Community and Social Services  
Culture & Tourism

DATE December 11, 2012

**SUBJECT Guelph Sports Hall of Fame Annual Report**

REPORT NUMBER CSS-CT-1237

## SUMMARY

### **Purpose of Report:**

To submit an annual report for the Guelph Sports Hall of Fame.

### **Committee Action:**

That the Committee receives the report for information.

## RECOMMENDATION

That Report # CSS-CT-1237, dated December 11, 2012 and titled "Guelph Sports Hall of Fame Annual Report" be received for information.

## BACKGROUND

The Guelph Sports Hall of Fame Committee was established in 1993 with the first inductees being recognized later that year. The Committee consists of six (6) at large members and three (3) Kiwanis Club members. The Kiwanis Club members are appointed to the Committee. Inductees are recognized and presented with personal plaques at the annual Guelph Kiwanis Sports Celebrity Dinner which is normally hosted in the fall of each year. Larger commemorative plaques are placed on public display at the Sleeman Centre in an area designated for the Hall of Fame. Nominations are accepted at all times, with a cutoff date of January 31 for any given year.

This past year, the Committee's Rules and Regulations have been updated to reflect current operating procedures and requirements. They were last updated in 2005.

## REPORT

### Objectives for the Guelph Sports Hall of Fame

- To recognize and honour achievements of Guelph individuals and teams who have attained prominence and distinction in any field of sport, and those who

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have made a major contribution to the development and advancement of sports in Guelph,

- To permanently record and give public prominence to the achievement of such individuals and teams in a public display centre

#### Classification of Inductees

- There shall be five (5) classes of induction into the Guelph Sports Hall of Fame
  - Athlete
  - Veteran Athlete
  - Official
  - Builder
  - Team

#### Eligibility for Election

- Nominees who by outstanding achievement have attained prominence in any field of sport, or have made a major contribution to the development and advancement of sports in Guelph are eligible for election to the Guelph Sports Hall of Fame.
- Athlete candidates must have concluded their careers as active players for a minimum of five (5) years before their election, except where, by reason of outstanding performance and skill upon request by the Selection Committee, made in advance, the Board of Governors may reduce such waiting period.
- Builder and Team candidates can be active or inactive at selection time.

#### Recent Meetings

The Committee met six times during 2012 in April, June, August, September, October and November. Subsequent meetings are scheduled on a bi-monthly basis, but have yet to be determined for 2013.

#### 26<sup>th</sup> Annual Kiwanis Sports Celebrity Dinner

This year's dinner was held at the Italian Canadian Club on Tuesday October 30, 2012. The event was attended by approximately 300 participants. Guest Speakers included:

- David Branch of the CHL;
- Dan Cloutier, former Guelph Storm and Greyhound goalie who is currently a goalie coach with the Vancouver Canucks;
- Stu Lang, a CHL All-Star and five time Grey Cup winner with the Edmonton Eskimos and current coach of the Guelph Gryphons Football team who helped oversee a \$15 M renovation of Alumni Stadium;
- Helen Stoumbos, a National and Provincial Soccer Champion who scored the first goal ever for Canada in World Cup Play, as well as author and player with the Wilfrid Laurier Golden Hawks Soccer Club that won three provincial titles, and;
- Alex Genest a C15 and Canadian cross country and track champion who competed for Canada in the 3000 m steeplechase at the 2012 Olympics.

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This year's inductees were:

- |                   |                         |
|-------------------|-------------------------|
| • Athlete         | Helen Stoumbos (Soccer) |
| • Veteran Athlete | Bert Brown              |
| • Official        | Mel McPhee              |
| • Builder         | Russ (Rusty) Hammond    |
| • Team            | Team Dorey (Curling)    |

## **CORPORATE STRATEGIC PLAN**

### Innovation in Local Government

2.3 Ensure accountability, transparency and engagement

### City Building

3.1 Ensure a well designed, safe, inclusive, appealing and sustainable City

3.3 Strengthen citizen and stakeholder engagement and communications

## **FINANCIAL IMPLICATIONS**

The cost of plaques is covered by the Guelph Kiwanis Club. City of Guelph staff at the Sleeman Centre install the plaques and maintain the cleanliness of the display as part of their normal responsibilities.

## **DEPARTMENTAL CONSULTATION**

N/A

## **COMMUNICATIONS**

N/A

## **ATTACHMENTS**

Attachment 1: Guelph Sports Hall of Fame Rules and Regulations

### **Prepared By:**

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Established 1992

# **RULES AND REGULATIONS**

**AMENDED JUNE 2012**

Sponsored by:



## **I NAME**

The Name of this organization shall be "The Guelph Sports Hall of Fame" (hereinafter called "the Hall"). The Hall is a committee of the City of Guelph.

## **II LOCATION**

To be determined by Council of the City of Guelph on recommendation from the Board of Governors.

## **III OBJECTIVES**

The objectives of the Hall shall be:

- a) To annually recognize and honour the achievements of Guelph individuals and teams who have attained prominence and distinction in any field of sport, and those who have made a major contribution to the development and advancement of sports in Guelph.
- b) To permanently record and give public prominence to the achievements of such individuals and teams in a public display center.
- c) To partner with the Kiwanis Club of Guelph.

## **IV BOARD OF GOVERNORS**

- a) The affairs of the Hall shall be managed by a Board of Governors. The Board of Governors shall administer all matters relating to the Guelph Sports Hall of Fame. The Board of Governors along with the Selection Committee, shall be the final determining body for the selection of Inductees into the Hall.
- b) The Board of Governors shall consist of 10 members – City Representative (1), Kiwanis Club (3), at large (6)
- c) The Selection Committee shall have two votes {by any two members of the committee} at the Board of Governors meeting to finalize inductees.
- d) The Board of Governors shall be appointed by the Council of the City of Guelph. The Mayor of the City of Guelph, or designate, shall be the 10th member of the Board. Council shall appoint replacement members for the Board of Governors for those whose terms have expired.

- e) The term of office for at-large members of the Board of Governors shall be 3 years. An individual may not serve as a member of the Board of Governors for more than 10 consecutive years. However, when an individual is appointed to complete the unexpired term of a member who has resigned or is deceased and the said unexpired term is less than one year, that individual may serve as a member for an additional 10 consecutive years.
- f) The Board of Governors shall hold at least 3 meetings in each calendar year. The organization shall give notice of the time and place of a meeting of the members in accordance with the by-laws, but in any event not less than ten days and not more than 50 days before the meeting to each member of the board. Except as otherwise required by law, the Board of Governors may hold its meetings at such place or places as they may from time to time determine. No formal notice of any such meetings shall be necessary if all the Governors are present, or those absent have signified their consent to the meeting being held in their absence. Any member of the Board of Governors missing three consecutive meetings may be removed from the Board of Governors by Guelph City Council and a replacement appointed.
- g) Decisions arising at any meeting of the Board of Governors shall be decided by a majority of votes. A quorum shall consist of 5 members including the Chair. All votes shall be taken in the usual way by assent or dissent and a declaration by the Chair that a resolution has been carried and any entry to that effect in the Minutes shall be prima facie evidence of the fact without proof of the number or proportion of votes recorded in favour or against such resolution.
- h) The Governors shall receive no remuneration for acting as such, nor shall the Governors authorize payment of any money, nor the transfer of any property to any member of the Hall in respect to his membership in or services to the Hall.

## **V OFFICERS OF THE HALL**

- a) There shall be a Chair, Vice-Chair, Secretary and such other officers as the Board of Governors may determine from time to time. One person may hold more than one office, except the offices of Chair and Vice-Chair. The said offices, excepting



for the Secretary shall be elected by a majority vote of the Board of Governors and shall hold office at the pleasure of the Board.

- b) The Chair and the Vice-Chair of the Board shall serve for two years and may be re-elected by a majority vote of the Board members. The Chair shall be charged with the general management and supervision of the affairs and operations of the Hall. The Chair, with the Secretary or other officers appointed by the Board for the purpose, shall sign all by-laws, minutes and other formal documents. During the absence or inability of the Chair, his/her duties and powers may be exercised by the Vice-Chair.
- c) The Executive Director of Community and Social Services of the City of Guelph or designate shall be the Secretary to the Board, but shall not be a voting member of the Board. The Secretary shall attend all meetings of the Board of Governors, record all facts and minutes of all proceedings in the books kept for that purpose. He/she shall give all notices required to be given to all members and directors. He/she shall be the custodian of all approved minutes, books, papers and records, correspondence, contracts and other documents belonging to the Hall which he/she shall deliver up only when authorized by a Resolution of the Board of Governors to do so and to such person or persons as may be named in the resolution, and he/she perform such other duties as may from time to time be determined by the Board of Governors.

## **VI SUBCOMMITTEES**

The Board of Governors shall from time to time have the authority to form subcommittees of the Board and to appoint people at large to the subcommittees of the Board.

## **VII EXECUTION OF DOCUMENTS AND FINANCE**

- a) Notwithstanding any provisions to the contrary contained in the Rules and Regulations of the Hall, the Board of Governors may at any time by resolution direct the manner in which the person or persons by whom any particular instrument, contract or obligations of the Hall may or shall be executed.
- b) The cost of maintaining the Guelph Sports Hall of Fame shall be determined by the Board of Governors in conjunction with the Kiwanis Club of Guelph.

- c) The Hall shall be funded by the Kiwanis Club of Guelph through its annual Guelph Sports Celebrity Dinner and all accounts incurred by the dinner organizing committee shall be paid by this committee.
- d) The Guelph Sports Hall of Fame is a non-profit organization and shall be carried on without profit or gain for its members and any profits or other accretions to the organization shall be used solely for furthering and promoting the aims and objectives of the Hall.

## **VIII CLASSIFICATION OF INDUCTEES**

There shall be five classes of induction into the Guelph Sports Hall of Fame –, Athlete, Veteran Athlete, Official, Builder and Team.

## **IX ELIGIBILITY FOR SELECTION OF INDUCTEES**

- a) Any Nominees who by outstanding achievement have attained prominence in any field of sport, or who have made a major contribution to the development and advancement of sport in Guelph, or who have brought honour to Guelph in any field of sport are eligible for election to the Guelph Hall of Fame.
- b) Athletes, Veteran Athletes and Officials nominees must have concluded their careers for a minimum of five years before their election, except where, by reason of outstanding prominence and skill and upon the request by the Selection Committee, made in advance, the Board of Governors may reduce such waiting period. Notwithstanding the foregoing, an athlete, veteran athlete or official who has reached his or her 50<sup>th</sup> birthday will be eligible for selection without any waiting period whether or not he or she is still active as a competitor. This is in recognition of the fact that many outstanding athletes and officials continue to participate in various sports (golf, tennis, bowling, curling, shooting, etc.,) long after their peak competitive years.
- c) Builder and Team nominees may either be active or inactive at the time of their selection.
- d) Members of the Board of Governors and of the Selection Committee are not eligible for selection while serving on either body except in a team nomination.

## **X FORM OF INDUCTION**

Identical plaques will be created and attractively displayed for:-

### **a) Individuals**

1. A head drawing suitably framed and done by an accomplished artist.
2. A brief citation of not more than 150 words which shall be within the same plaque as the drawing.

### **b) Teams**

1. A team photograph suitably framed or a graphic representation of the team.
2. A brief citation of not more than 150 words which shall be within the same plaque as the photograph or representation.

## **XI SELECTION COMMITTEE**

- a) Annually a notice of vacancies on the Selection Committee will be announced through the media. Interested citizens of Guelph will be directed to forward their name and interest to the Chair of the Hall Board of Governors.
- b) The Board of Governors shall appoint a Selection Committee consisting of a voting Chair and six additional members one of whom shall be from the Board of Governors and shall be a voting member. The voting members of the Selection Committee will choose annually a voting Chair.
- c) The Executive Director of Community and Social Services for the City of Guelph, or a designate, shall be ex officio secretary of the Selection Committee. The Secretary shall not be a voting member of the Committee.
- d) The Selection Committee, from nominees submitted, shall in each year submit to the joint meeting with the Board of Governors a nominee from each classification.
- e) The term of office for members of the Selection Committee shall be 3 years (not including the appointee from the Board of Governors who shall be appointed

annually). An individual may not serve as a member of the Committee for more than 6 consecutive years. However, when an individual is appointed to complete the unexpired term of a member who has resigned or is deceased and the said unexpired term is less than one year, that individual may serve as a member for an additional six consecutive years. All appointed members will have one vote.

- f) A quorum shall consist of five voting members of the Selection Committee.
- g) Any member of the Selection Committee missing all of the meetings in one year may be removed from the Selection Committee and a replacement appointed by the Board of Governors.

## **XII BASIS OF SELECTION OF INDUCTEES**

Candidates for selection shall be chosen on the basis of achievement, ability, sportsmanship, character, their contribution to their particular sport, and honour brought to Guelph.

## **XIII PROCEDURE FOR NOMINATION**

- a) Nomination shall be made on official nomination forms and submitted to the Selection Committee Secretary by the governing body of the particular sport or by an individual, and contain the fullest possible data concerning the record and merits of each candidate.
- b) All nominations submitted will be considered for election in the year nominated and succeeding years. Nomination forms of nominees not elected to the Hall after being considered for five years, may be placed in an inactive file at the discretion of the Selection Committee. Any nomination placed in said file may be retrieved for consideration by the Selection Committee upon the request of a Committee member.
- c) The Selection Committee shall, as far as possible, adhere to the following guidelines:
  - a) Not more than one nomination from each classification to be selected in any year;



- b) As of January 3, 2001 one Veteran Athlete (pre-1960) be selected each year and will be from forty years or more prior to the year of selection.
- c) Except for the preceding 3 paragraphs, not more than one person in any one sport to be selected in any one year;
- d) Notwithstanding the foregoing, if nominees who qualify for selection are not available in any particular category then exceptions to the guidelines may be made.

### CATEGORIES

#### e) ATHLETE

1. Achieved international, national, provincial or inter-city status in a particular sport.
2. An all-around athlete in many sports at these levels.

#### VETERAN ATHLETE

1. Achieved international, national, provincial or inter-city status in a particular sport.
2. An all-around athlete in many sports at these levels

#### TEAM

International, national, provincial or inter-city achievement.

#### BUILDER

1. Served or held high position at the international, national, provincial or inter-city level.
2. Had a long and distinguished career with an athletic organization where their service has been recognized.

#### OFFICIAL

1. Officiated at the international, national, provincial or inter-city level.
2. Had a long and distinguished career with an official's organization where their service has been recognized.

#### **XIV METHOD OF SELECTION**

- a) A meeting to select nominees shall take place once a year and will precede by not less than 4 months the annual induction ceremonies.
- b) The quota of nominees selected in each year shall not exceed five, except if there is a tie vote or a virtual tie vote or the Board of Governors determine that more than five of the nominees recommended for selection are so deserving, the Board of Governors may exceed five. (The Kiwanis Club of Guelph directs that the number of inductees be increased to more than five under the most special circumstances only.)
- c) The power of selection of all nominees is vested in the Board of Governors and the Selection Committee and their selections are final.

#### **XV PUBLICATION OF SELECTIONS**

The Chair of the Board of Governors or a designate shall release the final selection results for general publication.

#### **XVI PROCEDURE OF INDUCTION**

- a) It shall be a condition for official induction that each newly elected inductee of the Hall of Fame, or proxy, shall be formally inducted at an official induction ceremony.
- b) The official induction shall take place at the annual Kiwanis Club of Guelph Sports Celebrity Dinner. The time and place shall be determined by the Kiwanis Club of Guelph.
- c) At the time of induction, each inductee shall receive appropriate mementos of membership as the Board of Governors deems appropriate.

## XVII AMENDMENTS

Amendments to the Constitution may be made at meetings of the Board of Governors with notice of the proposed amendment being given sixty days prior to the date of the meeting of the Board of Governors at which it is to be considered.

This draft was last updated on June 14<sup>th</sup>, 2012

*The following terminology brought changes into this last draft!*

- Secretary-Treasurer becomes Secretary
- Chairman becomes Chair
- Election becomes Selection
- Enrolment becomes Induction