



The Corporation of the City of Guelph  
Corporate Services Committee  
Monday, October 5, 2015 at 2:00 p.m.

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**Draft Minutes – subject to confirmation**

**Attendance**

Members: Chair Hofland Councillor Billings  
Mayor Guthrie Councillor MacKinnon  
Councillor Allt

Councillors: Councillor Bell Councillor Salisbury  
Councillor Downer Councillor Van Hellemond  
Councillor Gordon

Staff: Mr. M. Amorosi, Deputy CAO, Corporate & Human Resources  
Mr. D. Godwaldt, General Manager, Human Resources  
Ms. J. Sheehy, General Manager Finance/Treasurer  
Ms. T. Sprigg, General Manager, Corporate Communications & Customer Service  
Mr. S. O'Brien, City Clerk  
Ms. J. Sweeney, Council Committee Coordinator

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**Call to Order (2:00 p.m.)**

Chair Hofland called the meeting to order.

**Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

**Confirmation of Minutes**

1. Moved by Councillor Allt  
Seconded by Mayor Guthrie

That the open meeting minutes of the Corporate Services Committee held on September 9, 2015 be confirmed as recorded.

*VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Billings, Hofland and MacKinnon (5)*

*VOTING AGAINST: (0)*

CARRIED

**Consent Agenda**

The following items were extracted:

- CS-2015.37 Records and Information Management Strategy**  
**CS-2015.39 Guelph & District Labour Council re: Resolution on the Privatization of Ontario's Electricity System**

## Balance of Consent Items

2. Moved by Councillor Billings  
Seconded by Mayor Guthrie

That the balance of the Corporate Services Committee October 5, 2015 Consent Agenda, as identified below, be adopted:

### **CS-2015.38 Tax Rebates for Low Income Seniors and Persons with Disabilities**

1. That report CS-2015-70 Tax Rebates for Low Income Seniors and Low Income Persons with Disabilities be received.
2. That the tax relief program for low-income seniors and low income persons with disabilities be amended, and staff prepare the appropriate by-law to amend the current By-Law (2005)-17727 as follows:
  - AMEND 1.a) Lower the qualifying amount to \$200 from \$300 - "Eligible Amount" means the total tax increase related to assessment increase over the previous year which is equal to or greater than \$200 annually.
  - ADD 2.c) Both the owner and the owner's spouse must be an eligible person
  - ADD 2.d) If the property is owned by more than one person who are not married to each other, then all owners must apply and qualify.
  - ADD 2.e) The property assessment on the property is equal to or less than \$350,000.
  - ADD the following to the end of section 5: the cost to register the lien may also be deferred under this program.
3. That staff prepare and implement a communication strategy to inform taxpayers of this program.

*VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Billings, Hofland and MacKinnon (5)*

*VOTING AGAINST: (0)*

CARRIED

## **Extracted Items**

### **CS-2015.39 Guelph & District Labour Council re: Resolution on the Privatization of Ontario's Electricity System**

Paul Costello was present on behalf of the Council of Canadians and expressed concern with the Ontario government's proposal to sell Hydro One.

Janice Folk-Dawson on behalf of the Guelph & District Labour Council, expressed concern with the impact to the City if Hydro One is sold and requested that the City join the other municipalities who have passed a resolution opposing the sale of Hydro One.

Peter Miller, Local Affairs Commissioner of the Central Student Association at the University of Guelph, requested Council to pass a motion opposing the sale of Hydro One and local distribution companies.

Terry O'Connor spoke on behalf of We Are Guelph and played a video outlining the impact of the privatization of hydro. He requested Council adopt a resolution opposing the privatization of Hydro One.

Geoff Krauter, President of the New Democratic Party, advised that 80% of citizens are opposed to the sale of Hydro One and urged Council to support the resolution opposing the sale of Hydro One.

Mark Amorosi, Deputy CAO Corporate Services advised that Council would be meeting October 14, 2015 in closed session to receive an update on the assets of Guelph Municipal Holdings Inc.

3. Moved by Mayor Guthrie  
Seconded by Councillor MacKinnon

That no action be taken on the request of the Guelph & District Labour Council relating to a resolution on the privatization of Ontario's electricity system.

#### **Amendment**

4. Moved by Councillor Billings  
Seconded by Mayor Guthrie

That the following be added: "at this time pending deliberations of Council on October 14, 2015".

*VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Billings and Hofland (4)*

*VOTING AGAINST: Councillor MacKinnon (1)*

CARRIED

#### **Main Motion as Amended**

5. Moved by Mayor Guthrie  
Seconded by Councillor MacKinnon

That no action be taken **at this time pending deliberations of Council on October 14, 2015** on the request of the Guelph & District Labour Council relating to a resolution on the privatization of Ontario's electricity system.

*VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Billings, Hofland and MacKinnon (5)*

*VOTING AGAINST: (0)*

CARRIED

#### **CS-2015.37 Records and Information Management Strategy**

Mark Amorosi, Deputy CAO Corporate Services, introduced the Records and Information Management Strategy.

Stephen O'Brien, City Clerk, provided background information on the process to date.

Jennifer Slater, Program Manager Information, Privacy and Elections outlined the need for a Records and Information Management Strategy and highlighted where the city is now.

Sheila Taylor of Ergo Information Management Consulting reviewed the strategy methodology and reviewed the vision of the strategy. She outlined the three strategy priorities with respect to governance, processes and communication, training and technology and the required city investment.

6. Moved by Mayor Guthrie  
Seconded by Councillor Allt
  1. That the Records and Information Management Strategy be approved.
  2. That the Information and Access Coordinator position be referred to the 2016 budget process.

*VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Billings, Hofland and MacKinnon (5)*  
*VOTING AGAINST: (0)*

CARRIED

### **Staff Updates and Announcements**

Mark Amorosi, Deputy CAO Corporate Services, advised that Information Technology is actively exploring opportunities to move files to the cloud.

### **Adjournment (3:28 p.m.)**

7. Moved by Councillor Allt  
Seconded by Mayor Guthrie  
  
That the meeting be adjourned.

CARRIED

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Joyce Sweeney  
Council Committee Coordinator