



**The Corporation of the City of Guelph
Corporate Services Committee
Wednesday, September 9, 2015 at 1:00 p.m.**

Attendance

Members: Chair J. Hofland Councillor C. Billings
Mayor C. Guthrie Councillor M. MacKinnon
Councillor P. Allt

Councillors: Councillor B. Bell Councillor A. Van Hellemond
Councillor J. Gordon Councillor K. Wettstein

Staff: Ms. A. Pappert, Chief Administrative Officer
Mr. M. Amorosi, Deputy CAO, Corporate & Human Resources
Mr. D. Godwaldt, General Manager, Human Resources
Ms. J. Sheehy, General Manager Finance/City Treasurer
Mr. S. O'Brien, City Clerk
Ms. D. Black, Council Committee Coordinator

Call to Order (1:00 p.m.)

Chair Hofland called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Confirmation of Minutes

1. Moved by Mayor Guthrie
Seconded by Councillor Allt
 1. That the open meeting minutes of the Corporate Services Committee held on June 29, and July 6, 2015 be confirmed as recorded.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Billings, Hofland and MacKinnon (5)
VOTING AGAINST: (0)

CARRIED

Consent Agenda

The following items were extracted:

- CS-2015.31 Outstanding Motions of the Corporate Administration, Finance & Enterprise and Corporate Services Committee**
CS-2015.33 Q2 2015 Operating Variance Report
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- CS-2015.34 2015 Q2 Capital Variance Report**
- CS-2015.35 Financial Review of the Urbacon Capital Project**
- CS-2015.36 Service Rationalization Options**

Balance of Consent Items

- 2. Moved by Councillor Billings
Seconded by Mark MacKinnon

That the balance of the Corporate Services Committee September 8, 2015 Consent Agenda, as identified below, be adopted:

CS-2015.32 2015 Interim Investment Performance Report

- 1. That Report CS-2015-66 entitled "Interim Investment Performance Report", be received for information.
- 2. That Council approve the amendments as proposed to the City's Investment Policy.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Billings, Hofland and MacKinnon (5)

VOTING AGAINST: (0)

CARRIED

Extracted Items

CS-2015.31 Outstanding Motions of the Corporate Administration, Finance & Enterprise and Corporate Services Committee

Mr. M. Amorosi, Deputy CAO Corporate Services provided a synopsis of the outstanding motions report.

- 3. Moved by Councillor Billings
Seconded by Councillor MacKinnon

That the report dated September 9, 2015, regarding outstanding motions of the Corporate Administration, Finance & Enterprise and Corporate Services Committee, be received.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Billings, Hofland and MacKinnon (5)

VOTING AGAINST: (0)

CARRIED

CS-2015.33 Q2 2015 Operating Variance Report

The Committee discussed hiring gapping and discretionary spending across the corporation. The committee requested monthly updates regarding mitigation strategies to prevent a negative variance.

Staff will provide a briefing note in response to questions regarding solid waste resources.

4. Moved by Councillor MacKinnon
Seconded by Councillor Allt

That report CS-2015-68 entitled "Q2 2015 Operating Variance Report", be received for information.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Billings, Hofland and MacKinnon (5)
VOTING AGAINST: (0)

CARRIED

CS-2015.34 2015 Q2 Capital Variance Report

The committee discussed the feasibility of shifting staff resources to optimize operating budget costs for capital projects.

Staff will provide a briefing note regarding how they differentiate between delegated authority projects and Council approved projects. Staff will also clarify unspent capital monies versus uncommitted capital monies.

5. Moved by Councillor Allt
Seconded by Mayor Guthrie

That report CS-2015-69 entitled "2015 Q2 Capital Variance Report", be received for information.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Billings, Hofland and MacKinnon (5)
VOTING AGAINST: (0)

CARRIED

New Motion

6. Moved by Mayor Guthrie
Seconded by Councillor Billings

That future variance reports include an outline of larger capital projects for Council information.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Billings, Hofland and MacKinnon (5)
VOTING AGAINST: (0)

CARRIED

CS-2015.35 Financial Review of the Urbacon Capital Project

The Auditor provided clarification regarding costs for the outside aspects of the project.

The committee engaged in a discussion regarding accountability and authority and processes.

Ms. A. Pappert, CAO noted that staff have identified 18 recommendations resulting from the review of the Urbacon capital project which have started to be implemented.

7. Moved by Mayor Guthrie
Seconded by Councillor Allt

That report CS-2015-78 entitled "Financial Review of the Urbacon Capital Project", be received.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Billings, Hofland and MacKinnon (5)

VOTING AGAINST: (0)

CARRIED

CS-2015.36 Service Rationalization Options

Ms. A. Pappert, CAO provided information regarding the timing of the service rationalization, the difference between service rationalization and a service review and a value for money review.

8. Moved by Mayor Guthrie
Seconded by Councillor Allt

That Council approve in principle a Service Rationalization review of City programs and services and refer the cost to the 2016 Budget process.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Billings, Hofland and MacKinnon (5)

VOTING AGAINST: (0)

CARRIED

Staff Updates and Announcements

There were no staff updates or announcements.

Adjournment (2:54 p.m.)

9. Moved by Councillor Billings
Seconded by Councillor MacKinnon

That the meeting be adjourned.

CARRIED

Dolores Black
Council Committee Coordinator