



**The Corporation of the City of Guelph
Corporate Services Committee
Monday June 1, 2015 at 2:00 p.m.**

Attendance

Members: Chair Hofland Councillor Billings
Mayor Guthrie Councillor MacKinnon
Councillor Allt

Councillors: Councillor Bell, Salisbury and Wettstein

Staff: Mr. M. Amorosi, Deputy CAO, Corporate & Human Resources
Mr. D. Godwaldt, General Manager, Human Resources
Ms. J. Sheehy, General Manager/City Treasurer
Mr. S. O'Brien, City Clerk
Ms. J. Sweeney, Council Committee Coordinator

Call to Order (2:00 p.m.)

Chair Hofland called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Confirmation of Minutes

1. Moved by Councillor Billings
Seconded by Councillor MacKinnon

That the open and closed meeting minutes of the Corporate Services Committee held on May 4, 2015 be confirmed as recorded.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Billings, Hofland and MacKinnon (5)

VOTING AGAINST: (0)

CARRIED

Consent Agenda

The following items were extracted:

- CS-2015.22 2014 Human Resources Annual Report**
- CS-2015.23 2014 Year-End Report on Operating Variance Surplus Allocation and Deficit funding**
- CS-2015.24 Q1 2015 Operating Variance**
- CS-2015.26 Budget Process Debrief**

Balance of Consent Items

2. Moved by Mayor Guthrie
Seconded by Councillor MacKinnon

That the balance of the Corporate Services Committee June 1, 2015 Consent Agenda, as identified below, be adopted:

CS-2015.25 Q1 2015 Capital Variance Report

That CS-2015-48, "2015 Q1 Capital Variance Report", be received for information.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Billings, Hofland and MacKinnon (5)

VOTING AGAINST: (0)

CARRIED

Extracted Items

CS-2015.22 2014 Human Resources Annual Report

Mr. M. Amorosi, Deputy CAO Corporate Services introduced the report.

Mr. D. Godwaldt, General Manager Human Resources, presented the 2014 Human Resources Annual Report. He highlighted the department structure, the 2014 key highlights and the dashboard and scorecard results. He outlined the 2015 areas of focus.

3. Moved by Councillor Billings
Seconded by Councillor Allt

That the 2014 Human Resources Annual Report, be received for information.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Billings, Hofland and MacKinnon (5)

VOTING AGAINST: (0)

CARRIED

CS-2015.23 2014 Year-End Report on Operating Variance Surplus Allocation and Deficit funding

Ms. J. Sheehy, General Manager Finance/City Treasurer, briefly highlighted the report.

4. Moved by Councillor MacKinnon
Seconded by Councillor Allt

1. That the report CS-2015-49 dated June 1, 2015 entitled "2014 Final Year-End Report on Operating Variance Surplus Allocation and Deficit Funding" be received.
2. That the Tax Supported deficit of \$1,085,154 be funded from reserve 198 – Operating Contingency reserve for the total portion of 2014 ice storm costs of \$682,000 and the difference be funded from reserve 180 – Tax Rate Stabilization reserve as follows:

Operating Contingency Reserve (198)	\$682,000
Tax Rate Stabilization Reserve (180)	\$403,154
Total allocation	\$1,085,154

3. That the Water deficit of \$307,993 be funded from reserve 181 – Water Stabilization reserve.
4. That the Wastewater surplus be allocated to Wastewater reserves as follows:

Wastewater Stabilization Reserve (182)	\$279,214
Wastewater Capital Reserve (153)	\$933,243
Total allocation	\$1,212,457

5. That the Court Services surplus of \$21,879 be allocated to reserve 120 – POA Relocation Reserve.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Billings, Hofland and MacKinnon (5)
VOTING AGAINST: (0)

CARRIED

CS-2015.24 Q1 2015 Operating Variance

5. Moved by Mayor Guthrie
 Seconded by Councillor MacKinnon

That Report CS-2015-47, "Q1 2015 Operating Variance Report", be received for information.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Billings, Hofland and MacKinnon (5)
VOTING AGAINST: (0)

CARRIED

CS-2015.26 Budget Process Debrief

6. Moved by Mayor Guthrie
 Seconded by Councillor Billings

That CS-2015-45 "2015 Budget Debrief", be received for information.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Billings, Hofland and MacKinnon (5)
VOTING AGAINST: (0)

CARRIED

Adjournment (3:50 p.m.)

7. Moved by Councillor MacKinnon
Seconded by Councillor Billings

That the meeting be adjourned.

CARRIED

Joyce Sweeney
Council Committee Coordinator