

# COMMITTEE AGENADA

Consolidated as of June 3, 2016



TO Corporate Services Committee

DATE Wednesday June 8, 2016

LOCATION Council Chambers, Guelph City Hall, 1 Carden Street

TIME 2:00 p.m.

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## DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

**CONFIRMATION OF MINUTES** – May 2, 2016 open meeting minutes

**PRESENTATIONS** (Items with no accompanying report)

## CONSENT AGENDA

*The following resolutions have been prepared to facilitate the Committee's consideration of the various matters and are suggested for consideration. If the Committee wishes to address a specific report in isolation of the Consent Agenda, please identify the item. The item will be extracted and dealt with separately. The balance of the Corporate Services Committee Consent Agenda will be approved in one resolution.*

ITEM	CITY PRESENTATION	DELEGATIONS	TO BE EXTRACTED
CS-2016.17 2016 Capital and Operating Budget Debrief Report (revised Attachment 2)	<ul style="list-style-type: none"><li>Mark Amorosi, DCAO, Corporate Services (presentation)</li></ul>		√
CS-2016.18 2015 Final Year-End Report on Operating Variance Surplus Allocation and Deficit Funding			
CS-2016.19 Operating Variance Reporting Recommendations			
CS-2016.20 Q1 2016 Operating Variance Report			
CS-2016.21 2016 Q1 Capital Variance Report			

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CS-2016.22 10 Carden Shared Space Inc. – Community Bond and Tax Incentive Program Request		• Julia Grady and Lise Burcher	✓
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Resolution to adopt the balance of the Corporate Services Committee Consent Agenda.

**ITEMS EXTRACTED FROM CONSENT AGENDA**

Once extracted items are identified, they will be dealt with in the following order:

- 1) delegations (may include presentations)
- 2) staff presentations only
- 3) all others.

**STAFF UPDATES AND ANNOUNCEMENTS**

**ADJOURN**

**NEXT MEETING** – July 4, 2016

# 2016 Capital and Operating Budget Debrief Report

# Survey Participation

- Eight of thirteen surveyed responded
- Of these eight, not all respondents addressed each question

# Summary of findings

## Pre-determined tax rate increase

- Six of seven respondents (86%) did not have a tax increase in mind
- Four of seven respondents (57%) would share their maximum increase with staff during budget development

# Summary of findings

## Timelines and process

- Six of seven respondents (86%) had adequate
  - opportunity to provide input into the development of the budget
  - time to review prior to final deliberations
- Five of seven respondents (71%) had adequate time to review the budget before staff presentations
- Six of seven respondents (86%) like budget reviewed by Council as a whole
- Seven of eight respondents (88%) like the budget's four sections

# Summary of findings

## Public input

- All respondents felt process offered sufficient opportunity for community input
- Seven of eight respondents (88%) used public input to inform the decision making process

# 2017 improvements

- Adjust timing of meetings – earlier start
- Build-a-budget model
- Expansions and reductions
  - Enhanced ranking
  - Present associated risks of not moving forward
- Capital Budget – Special Council Workshop – July 2016
  - Separation of capital funding from approval of capital projects
  - Present as “Programs of Work”
  - Include lifecycle replacement and operating impact



# Example – Program of Work

York Road - Victoria To East City Limit Forecasted 2017-2019				
Component	Capital Account & Budget	Operating Estimate	Funding Source	Category
<b>Tax Supported</b>				
<b>Roads</b> Widen Road to four lanes plus bicycle facilities and sidewalks	RD0270 \$10,080,000		Tax \$1,965,600 Developer \$3,528,000 DC \$4,586,400	Infrastructure 20% Growth 80%
<b>Storm Water</b>				
<b>Transit</b>				
<b>Park Planning &amp; Open Spaces</b>				
<b>Non-Tax Supported</b>				
<b>Water</b> Construct Paisley Clythe Water Feedermain Replace existing local watermain	WD0007 \$5,040,000 WD0024 \$2,520,000		Rate \$5,040,000 DC \$2,520,000	Infrastructure 67% Growth 33%
<b>Wastewater</b> Realign section of York Trunk Sewer Replace existing sanitary sewer	WS0085 \$1,260,000 SC0014 \$1,260,000		Rate \$1,877,400 DC \$642,600	Infrastructure 74% Growth 26%
<b>Total</b>	\$ 20,160,000		Tax \$1,965,600 Developer \$3,528,000 Rate \$6,917,400 DC \$7,749,000	Infrastructure 44% Growth 56%

# 2017 activities

- Budget simulator improvements – better inform budget decisions, improved integrity of results
- Message board – enhanced Council utilization
- Further explore proactive meeting management

**ATT-2 Draft 2017 Budget Deliberation Meeting Schedule Report # CS-2016-33**

<b>Budget</b>	<b>Status</b>	<b>Primary Date</b>	<b>Secondary Date</b>	<b>Comments</b>
Capital Budget Workshop	Workshop	13-Jul-16		
Non-Tax Supported Operating & Capital	Presentation & Delegations	26-Oct-16	N/A	
Non-Tax Supported Operating & Capital	Deliberations & Approvals	03-Nov-16	N/A	Non-Tax Budget approval and Capital presentation same day
Tax Supported Capital Budget	Presentation & Delegations	03-Nov-16	N/A	
Tax Supported Operating Budget	Presentation	09-Nov-16	N/A	
Local Boards & Shared Services	Presentation	16-Nov-16	N/A	
Tax Supported Operating Budget (Expansions & Reductions)	Presentation	23-Nov-16	24-Nov-16	2PM start Presented same day together
Public Delegations - Tax Supported Budgets	Delegations	30-Nov-16	N/A	
Tax Supported Operating & Capital Budgets	Deliberations & Approvals	07-Dec-16	08-Dec-16	2PM start