



**Minutes of Committee of the Whole Meeting  
Held in the Council Chambers, Guelph City Hall on  
Monday, November 4, 2019 at 1:30 p.m.**

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**Attendance**

Council: Mayor Guthrie  
Councillor P. Allt  
Councillor B. Bell  
Councillor C. Billings  
Councillor C. Downer  
Councillor D. Gibson

Councillor R. Goller  
Councillor J. Gordon  
Councillor J. Hofland  
Councillor M. MacKinnon  
Councillor D. O'Rourke  
Councillor M. Salisbury

Absent: Councillor L. Piper

Staff: Mr. T. Lee, Deputy Chief Administrative Officer, Corporate Services  
Ms. C. Clack, Deputy Chief Administrative Officer, Public Services  
Mr. S. O'Brien, General Manager, City Clerk's Office/City Clerk  
Ms. D. Black, Council and Committee Coordinator

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**Call to Order** (1:30 p.m.)

Mayor Guthrie called the meeting to order.

**Authority to Move into Closed Meeting**

1. Moved by Councillor Allt  
Seconded by Councillor Goller

That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to Section 239 2 (b), (c), (d) and (i) of the Municipal Act subject to personal matters about identifiable individuals, a proposed or pending acquisition or disposition of land by the municipality or local board; employee relations and labour negotiations; and a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke and Salisbury (12)

**Voting Against:** (0)

Carried

## **Closed Meeting** (1:33 p.m.)

### **Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

The following matters were considered:

#### **CS-2019-90 Wellington-Dufferin-Guelph Public Health Amalgamation Planning**

#### **Employee Relations and Staffing Update**

### **Rise and recess from Closed Meeting** (2:05 p.m.)

Council recessed.

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## **Open Meeting** (2:13 p.m.)

### **Attendance**

Council:	Mayor Guthrie	Councillor J. Gordon
	Councillor P. Allt	Councillor J. Hofland
	Councillor B. Bell	Councillor M. MacKinnon
	Councillor C. Billings	Councillor D. O'Rourke
	Councillor C. Downer	Councillor L. Piper
	Councillor D. Gibson	Councillor M. Salisbury
	Councillor R. Goller	

Staff:

- Ms. K. Dedman, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services
- Ms. C. Clack, Deputy Chief Administrative Officer, Public Services
- Mr. T. Lee, Deputy Chief Administrative Officer, Corporate Services
- Ms. T. Baker, General Manager, Finance/City Treasurer
- Ms. D. Evans, General Manager, Culture, Tourism and Community Investment
- Mr. R. Gerus, General Manager, Guelph Transit
- Mr. J. Simmons, Manager, Transit Operations
- Mr. S. O'Brien, General Manager, City Clerk's Office/City Clerk
- Ms. D. Black, Council and Committee Coordinator

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## **Closed Meeting Summary**

Mayor Guthrie spoke regarding the matters addressed in closed and identified the following:

#### **CS-2019-90 Wellington-Dufferin-Guelph Public Health Amalgamation Planning**

Information was received and no direction was given.

## **Employee Relations and Staffing Update**

Information was received and no direction was given.

### **Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

### **Staff Recognitions**

1. Councillor Hofland recognized Kevin Way, By-law Compliance Officer, who has received the Ontario Municipal Law Enforcement Long Service Medal: 15 years and Ontario Municipal Management Institute - Certified Municipal Manager Level 1.
2. Councillor Hofland recognized Gar FitzGerald, Paramedic, Guelph-Wellington and John Kirkconnell, Retired Paramedic, Guelph-Wellington who received the Governor General of Canada's Emergency Medical Services Exemplary Service Medal for providing 20 years of exemplary paramedic services.
3. Councillor Hofland recognized paramedics Greg Ballah and Derek Bridgewater and paramedic superintendent Michelle Gow for receiving the Governor General of Canada's Emergency Medical Services Exemplary Service Medal for providing 30 years of exemplary paramedic service.

### **Presentation:**

Cyndy Moffat Forsyth, Volunteer, Rotary Club of Guelph provided details regarding the Integrated Youth Services Network, Guelph and Wellington County program.

Councillor Allt assumed the Chair.

### **Consent Agenda – Audit Services**

Councillor Allt presented the balance of the Audit Services Consent Report.

2. Moved by Councillor Downer  
Seconded by Councillor Billings

That the balance of the November 4, 2019 Consent Agenda – Audit Services as identified below, be adopted:

#### **CAO-2019-18                      Internal Audit Work Plan – 2020-2022**

That report CAO-2019-18, Internal Audit Work Plan – 2020-2022, dated November 4, 2019 be approved.

#### **CAO-2019-17                      Court Services Cash Handling Audit Report**

That report CAO-2019-17, Court Services Cash Handling Audit Report dated November 4, 2019 be received.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (13)

**Voting Against:** (0)

Carried

## **Items for Discussion – Audit Services**

### **CS-2019-30                      2019 External Audit Plan**

Matthew Betik, Partner, KPMG, presented the 2019 External Audit Plan.

3.     Moved by Councillor Hofland  
       Secoded by Councillor O'Rourke

That report titled 2019 External Audit Plan dated Monday, November 4, 2019 and numbered CS-2019-30 be received.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (13)

**Voting Against:** (0)

Carried

## **Items for Discussion – Public Services**

Councillor Hofland assumed the Chair.

### **PS-2019-23                      Allocation of New Buses**

Colleen Clack, Deputy Chief Administrative Officer, Public Services and Robin Gerus, General Manager, Guelph Transit provided information regarding the service changes proposed for the allocation of the five new buses.

The following individuals spoke to this item:

Morgan Malinski

Justine Kraemer, Chair, Transit Advisory Committee

4.     Moved by Mayor Guthrie  
       Secoded by Councillor Allt
  1. That the capital funding for the five buses approved as part of the 2019 budget be amended and funded as follows: \$1.67 million from the Transit Development Charge Reserve Fund, and \$1.046 million from the City Building Reserve Fund.
  2. That the allocation of the five buses and the total annual net operating impact of \$1.72 million be referred to the 2020 operating budget for approval on December 3, 2019.

It was requested that the clauses be voted on separately.

5. Moved by Mayor Guthrie  
Seconded by Councillor Allt

That the capital funding for the five buses approved as part of the 2019 budget be amended and funded as follows: \$1.67 million from the Transit Development Charge Reserve Fund, and \$1.046 million from the City Building Reserve Fund.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (13)

**Voting Against:** (0)

Carried

6. Moved by Mayor Guthrie  
Seconded by Councillor Allt

That the allocation of the five buses and the total annual net operating impact of \$1.72 million be referred to the 2020 operating budget for approval on December 3, 2019.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Downer, Hofland, Goller, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (10)

**Voting Against:** Councillors Bell, Billings and Gibson (3)

Carried

## **PS-2019-24 Harm Reduction Housing Update**

Councillor Bell advised there have been updates to the Harm Reduction Housing situation since the August report and deferred to the delegate, Adrienne Crowder, Manager, Wellington Guelph Drug Strategy, to explain.

The following individual spoke to this time.  
Adrienne Crowder, Manager, Wellington Guelph Drug Strategy

### **Point of Order**

Mayor Guthrie raised a Point of Order to request to call the vote as permitted under Section 4.10(f)v of the Procedural By-law.

Chair Hofland called the vote on the request to cease discussion and call the vote.

That the vote on the motion be called as permitted under Section 4.10(f)v of the Procedural By-law.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Hofland, Goller, Gordon, MacKinnon, O'Rourke and Salisbury (11)

**Voting Against:** Councillors Gibson and Piper (2)

Carried

Chair Hofland called the vote for the motion regarding Harm Reduction Housing Updates.

7. Moved by Councillor Goller  
Seconded by Councillor Salisbury

That staff be directed to investigate options and required needs for Harm Reduction Housing on 106 Beaumont and report back by January, 2020.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (12)

**Voting Against:** Councillor Gibson (1)

Carried

The meeting recessed at 5:30 p.m. and reconvened at 5:40 p.m.

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### **Attendance**

Council:	Mayor Guthrie	Councillor J. Gordon
	Councillor P. Allt	Councillor J. Hofland
	Councillor B. Bell	Councillor M. MacKinnon
	Councillor C. Billings	Councillor D. O'Rourke
	Councillor D. Gibson	Councillor L. Piper
	Councillor R. Goller	Councillor M. Salisbury

Absent: Councillor C. Downer

Staff: Ms. K. Dedman, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services  
Ms. C. Clack, Deputy Chief Administrative Officer, Public Services  
Mr. T. Lee, Deputy Chief Administrative Officer, Corporate Services  
Ms. T. Baker, General Manager, Finance/City Treasurer  
Mr. J. Krauter, Manager, Taxation Revenue, Deputy Treasurer  
Ms. T. Sprigg, General Manager, Corporate Communications and Customer Service  
Mr. S. O'Brien, General Manager, City Clerk's Office/City Clerk  
Ms. D. Black, Council and Committee Coordinator

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Councillor MacKinnon assumed the Chair.

### **Consent Agenda – Corporate Services**

Councillor MacKinnon presented the balance of the Corporate Services Consent Report.

8. Moved by Mayor Guthrie  
Seconded by Councillor Piper

That the balance of the November 4, 2019 Consent Agenda – Audit Services as identified below, be adopted:

**CS-2019-26****2019 Second Tri-annual Capital Variance Report**

That the report CS-2019-26, titled 2019 Second Tri-annual Capital Variance Report and dated November 4, 2019, be received.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke and Piper (10)

**Voting Against:** (0)

Carried

Councillors Billings and Salisbury arrived at the meeting. (5:43 p.m.)

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**Items for Discussion – Corporate Services****CS-2019-19****Transparency and Removal of Barriers Related to Non-Council-appointed Working Groups**

The following individual spoke to this item.  
Lin Grist

9. Moved by Councillor Piper  
Seconded by Mayor Guthrie
  1. That the terms of reference, agendas and meeting minutes for all non-Council-appointed working groups be shared on project webpages; that the names of organizations represented by participants on working groups be listed in meeting agendas and minutes; and that participants—whether representing an organization or participating as a private citizen—be given the choice as to whether they wish their name included on publicly posted working group agendas and minutes.
  2. That the definition of 'committee' in section one of the Procedural By-law (2019)-20432b e amended in accordance with report CAO-2019-19, dated November 4, 2019.

Mayor Guthrie raised a point of order to request clarification on whether the recommendation on the floor to ensure the anonymity would also include Council agendas, minutes and reports.

Chair MacKinnon ruled that the recommendation referred only to working group agendas and minutes.

It was requested that Clause 1 be divided into two parts to separate organizations and participants and that the clauses be voted on separately.

10. Moved by Councillor Piper  
Seconded by Mayor Guthrie
  1. That the terms of reference, agendas and meeting minutes for all non-Council-appointed working groups be shared on project webpages; that the names of

organizations represented by participants on working groups be listed in meeting agendas and minutes.

2. That participants—whether representing an organization or participating as a private citizen—be given the choice as to whether they wish their name included on publicly posted working group agendas and minutes.
3. That the definition of 'committee' in section one of the Procedural By-law (2019)-20432 be amended in accordance with report CAO-2019-19, dated November 4, 2019.

### **Amendment**

11. Moved by Councillor Salisbury  
Seconded by Councillor Piper

That all participants on working groups be listed in reports to Council, including name and any organization represented.

### **Point of Order**

Councillor Salisbury clarified that his amendment was intended to be a separate clause and not form part of Clause 1.

The Chair ruled the amendment would be a separate Clause and called the vote on the amendment.

12. Moved by Councillor Salisbury  
Seconded by Councillor Piper

That all participants on working groups be listed in reports to Council, including name and any organization represented.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Hofland, Goller, Gordon, Piper and Salisbury (8)

**Voting Against:** Councillor Billings, Gibson, MacKinnon and O'Rourke (4)

Carried

### **Main Motion as Amended**

The Clauses were voted on separately.

13. Moved by Councillor Piper  
Seconded by Mayor Guthrie

That the terms of reference, agendas and meeting minutes for all non-Council-appointed working groups be shared on project webpages; that the names of organizations represented by participants on working groups be listed in meeting agendas and minutes.



**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (12)

**Voting Against:** (0)

Carried

14. Moved by Councillor Piper  
Seconded by Mayor Guthrie

That participants—whether representing an organization or participating as a private citizen—be given the choice as to whether they wish their name included on publicly posted working group agendas and minutes.

**Voting in Favour:** Mayor Guthrie, Councillors Bell, Billings, O'Rourke and Piper (5)

**Voting Against:** Councillors All, Gibson, Goller, Gordon, Hofland, MacKinnon and Salisbury (7)

Defeated

15. Moved by Councillor Piper  
Seconded by Mayor Guthrie

That the definition of 'committee' in section one of the Procedural By-law (2019)-20432 be amended in accordance with report CAO-2019-19, dated November 4, 2019.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (12)

**Voting Against:** (0)

Carried

16. Moved by Councillor Piper  
Seconded by Councillor Guthrie

That all participants on working groups be listed in reports to Council, including name and any organization represented.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Goller, Gordon, Hofland, Piper and Salisbury (9)

**Voting Against:** Councillors Gibson, MacKinnon and O'Rourke (3)

Carried

## **CS-2019-78 Guelph General Hospital Capital Funding Request**

The following individuals spoke to this item:  
Liz and Adam Hewitt

Gavin Webb, Guelph General Hospital Vice-President, Finance and Chief Information Officer and Melissa Skinner, Vice-President, Patient Services and Chief Nursing Executive provided information regarding the Guelph General Hospital's challenges and need for their funding request.

The following individuals spoke to this item:  
Susan Honeyman  
Samir Patel

Ian Digby was not present at this time.

17. Moved by Mayor Guthrie  
Seconded by Councillor Goller

That the request for capital funding from the Guelph General Hospital be referred to the 2020 Tax Supported Budget deliberations set for Tuesday December 3, 2019.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (12)

**Voting Against:** (0)

Carried

### **Chair and Staff Announcements**

Councillor O'Rourke announced there will be a Ward 6 Town Hall meeting on Thursday, November 7th from 7-9 p.m. at the Clair Road Emergency Services Centre, 160 Clair Road West.

Councillor Salisbury announced there will be a Ward 4 Town Hall meeting on Tuesday, November 27<sup>th</sup> at 7 p.m. at the West End Recreation Centre, 21 Imperial Road South.

Councillor Piper announced there will be a Ward 5 Town Hall meeting on Thursday, November 21<sup>st</sup> at 7 p.m. at Mary Phelan Catholic School, 8 Bishop Court.

Councillor Goller announced there will be a Ward 2 Town Hall meeting on Saturday, November 23<sup>rd</sup> from 1-4 p.m. at the Evergreen Senior Centre, 383 Woolwich Street.

### **Adjournment** (7:30 p.m.)

18. Moved by Mayor Guthrie  
Seconded by Councillor Allt

That the meeting be adjourned.

Carried

Minutes to be confirmed on December 16, 2019.

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Mayor Guthrie

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Stephen O'Brien - City Clerk