



**Minutes of Committee of the Whole Meeting  
Held in the Council Chambers, Guelph City Hall on  
Monday, October 7, 2019 at 1:31 p.m.**

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**Attendance**

Council: Mayor Guthrie  
Councillor P. Allt  
Councillor B. Bell  
Councillor C. Billings  
Councillor D. Gibson  
Councillor J. Gordon  
Councillor J. Hofland  
Councillor M. MacKinnon  
Councillor D. O'Rourke  
Councillor M. Salisbury

Absent: Councillor C. Downer  
Councillor R. Goller  
Councillor L. Piper

Staff: Mr. S. Stewart, Chief Administrative Officer  
Ms. C. Clack, Deputy Chief Administrative Officer, Public Services  
Ms. K. Dedman, Deputy Chief Administrative Officer, Infrastructure,  
Development and Enterprise Services  
Mr. T. Lee, Deputy Chief Administrative Officer, Corporate Services  
Mr. S. O'Brien, General Manager, City Clerk's Office/City Clerk  
Ms. D. Black, Council and Committee Coordinator

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**Call to Order** (1:31 p.m.)

Mayor Guthrie called the meeting to order.

**Authority to Move into Closed Meeting**

1. Moved by Councillor O'Rourke  
Seconded by Councillor Gordon

That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to Section 239 (2) (f), of the Municipal Act with respect to advice that is subject to solicitor-client privilege including communications necessary for that purpose.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (13)

**Voting Against:** (0)

Carried

**Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

The following matter was considered:

**IDE-2019-113                      Environmental Testing – Victoria Road South Area**

**Rise and recess from Closed Meeting (2:04 p.m.)**

Council recessed.

**Open Meeting (2:06 p.m.)**

Council:	Mayor Guthrie	Councillor J. Gordon
	Councillor P. Allt	Councillor J. Hofland
	Councillor B. Bell	Councillor M. MacKinnon
	Councillor C. Billings	Councillor D. O'Rourke
	Councillor C. Downer	Councillor L. Piper
	Councillor D. Gibson	Councillor M. Salisbury
	Councillor R. Goller	

Staff:            Mr. S. Stewart, Chief Administrative Officer  
                    Ms. K. Dedman, Deputy Chief Administrative Officer, Infrastructure,  
                    Development and Enterprise Services  
                    Mr. T. Salter, General Manager, Planning and Building Services  
                    Ms. M. Aldunate, Manager, Policy Planning and Urban Design  
                    Mr. J. Elliott, Environmental Planner  
                    Mr. J. Laur, Chief Building Official  
                    Ms. N. Goss, Senior Policy Planner  
                    Mr. S. O'Brien, General Manager, City Clerk's Office/City Clerk  
                    Ms. D. Black, Council and Committee Coordinator

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**Closed Meeting Summary**

The following matter was considered.

**IDE-2019-113                      Environmental Testing – Victoria Road South Area**  
Information was received and staff were given direction on  
this matter.

**Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

**Staff Recognitions**

Councillor Gibson, Service Area Chair of Infrastructure, Development and Enterprise Services, recognized Christine Chapman for obtaining her Master of Economic Development and Innovation Degree.

Councillor Gibson, Service Area Chair of Infrastructure, Development and Enterprise Services, recognized Steve Anderson for becoming a Certified Engineering Technologist.

## **Presentation**

Anne Toner Fung, Executive Director of Innovation Guelph provided a summary of Innovation Guelph's recent activities, partnerships in the community and upcoming plans.

## **Items for Discussion - Governance**

### **OMC-2019-02                      Funding to Support Large Urban Mayors' Caucus of Ontario (LUMCO)**

2.     Moved by Councillor Allt  
       Seconded by Councillor Goller

That costs associated with the Mayor's role as Chair of the Large Urban Mayors' Caucus (LUMCO) in 2019 and 2020 totaling \$18,800 be approved and funded from the Operating Contingency Reserve.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (13)

**Voting Against:** (0)

Carried

## **Consent Agenda – Infrastructure, Development and Enterprise**

Councillor Gibson assumed the Chair

The following items were extracted:

### **IDE-2019-111                      Servicing Policy for Properties Located Outside of Guelph Municipal Boundary**

### **IDE-2019-106                      Sign By-law Variances – 65 Gordon Street**

Councillor Gibson presented the balance of the Infrastructure, Development and Enterprise Consent Agenda.

3.     Moved by Councillor Billings  
       Seconded by Councillor Goller

That the balance of the October 7, 2019 Consent Agenda – Infrastructure, Development and Enterprise as identified below, be adopted:

### **IDE-2019-107                      Sign By-law Variances – 243 Woodlawn Road West**

1. That the request for variances from Table 2, Row 13 and Section 6 (1) of Sign By-law Number (1996)-15245, as amended, to permit two (2) electronic pre-sell menu boards with a height of 2.29m above the adjacent roadway, with a sign

face area of 0.92m<sup>2</sup> that has action, motion, animation and colour change on the property of 243 Woodlawn Road West, be approved. (Sign 1, Sign 2)

2. That the request for variances from Table 2, Row 13 and Section 6 (1) of Sign By-law Number (1996)-15245, as amended, to permit two (2) electronic menu boards with a height of 2.36m above the adjacent roadway, with a sign face area of 1.85m<sup>2</sup> that has action, motion, animation and colour change on the property of 243 Woodlawn Road West, be approved. (Sign 3, Sign 4)

#### **IDE-2019-108 Sign By-law Variances – 395 Southgate Drive**

That the request for variances from Table 1, Row 1 of Sign By-law Number (1996)-15245, as amended, to permit one (1) illuminated building sign with a sign face area of 10.18m<sup>2</sup> facing a public road allowance to be located on the second storey of the building at the property of 395 Southgate Drive, be approved.

#### **IDE-2019-109 Sign By-law Variances – 32 Clair Road East**

That the request for variance from Table 2, Row 2 of Sign By-law Number (1996)-15245, as amended, to permit one (1) non-illuminated freestanding sign to be located 52 meters from another freestanding sign at the property of 32 Clair Road East, be approved.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (12)

**Voting Against:** Councillor Hofland (1)

Carried

#### **Items for Discussion – Infrastructure, Development and Enterprise**

#### **IDE-2019-111 Servicing Policy for Properties Located Outside of Guelph Municipal Boundary**

4. Moved by Mayor Guthrie  
Seconded by Councillor Billings

That a policy be approved for water and wastewater municipal servicing outside of the Guelph municipal boundary as outlined in Report IDE-2019-111, Servicing Policy for Properties Located Outside of Guelph Municipal Boundary' dated October 7, 2019.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (13)

**Voting Against:** (0)

Carried

#### **IDE-2019-104 Natural Heritage Advisory Committee Terms of Reference**

The following individual spoke to this item.  
Susan Watson

Lin Grist was not present.

5. Moved by Councillor Piper  
Seconded by Councillor Salisbury

That the terms of reference for the Natural Heritage Advisory Committee of Guelph City Council, included as Attachment 1 to Report IDE-2019-104 dated October 7, 2019 except for removing all references to not permitting delegations, be approved.

**Voting in Favour:** Councillors Bell, Gordon, Piper and Salisbury (4)

**Voting Against:** Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Goller, Hofland, MacKinnon and O'Rourke (9)

Defeated

6. Moved by Councillor Piper  
Seconded by Councillor Salisbury

That the terms of reference for the Natural Heritage Advisory Committee of Guelph City Council, included as Attachment 1 to Report IDE-2019-104 dated October 7, 2019 be approved.

**Voting in Favour:** Mayor Guthrie, Councillors Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon and O'Rourke (10)

**Voting Against:** Councillors Allt, Piper and Salisbury (3)

Carried

7. Moved by Councillor Bell  
Seconded by Mayor Guthrie

That staff be directed to create a subscription option for all agendas and minutes for all Council Advisory Committees online, with further options of enhancing communication.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (12)

**Voting Against:** Councillor Hofland (1)

Carried

## **IDE-2019-106 Sign By-law Variances – 65 Gordon Street**

8. Moved by Councillor MacKinnon  
Seconded by Mayor Guthrie

1. That the request for variances from Table 2, Row 13 and Section 6 (1) of Sign By-law Number (1996)-15245, as amended, to permit one (1) electronic pre-sell menu board with a height of 3.4m above the adjacent roadway, with a sign face area of 0.92m<sup>2</sup> that has action, motion, animation and colour change on the property of 65 Gordon Street, be approved. (Sign 1)
2. That the request for variances from Table 2, Row 13 and Section 6 (1) of Sign By-law Number (1996)-15245, as amended, to permit one (1) electronic menu

board with a height of 3.4 above the adjacent roadway, with a sign face area of 1.85m<sup>2</sup> that has action, motion, animation and colour change on the property of 65 Gordon Street, be approved. (Sign 2)

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (13)

**Voting Against:** (0)

Carried

**IDE-2019.91                      Planning Our Future: Growth Plan Conformity Project Initiation**

**Presentation:**

Natalie Goss, Planner III Senior Policy Planner, Planning & Building Services, provided information regarding the process, scope and next steps of the Growth Plan Conformity Project Initiation.

Hugh Handy, GSP Group was not present.

9. Moved by Mayor Guthrie  
Seconded by Councillor Goller

That the Planning Our Future: Growth Plan conformity project charter attached to Infrastructure, Development and Enterprise Services Report (IDE-2019-91), dated Monday, October 7, 2019 be approved.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (13)

**Voting Against:** (0)

Carried

**IDE-2019-92                      Comprehensive Zoning Bylaw Review Discussion Paper and Guelph Parking Standards Review Discussion Paper**

**Comprehensive Zoning Bylaw Review Discussion Paper**

Natalie Goss, Planner III Senior Policy Planner, Planning and Building Services outlined the project timelines, scope and next steps.

**Guelph Parking Standards Review Discussion Paper**

Peter Richards, Consultant, IBI Group provided details of Phases 1 and 2 of the Zoning By-law and Parking Standards Review.

Dave Galbraith, Consultant, IBI Group provided a brief summary of the potential recommendations for discussion at public workshops.

Peter Richards, Consultant, IBI Group, provided a summary of next steps for the review.

10. Moved by Councillor Piper  
Seconded by Councillor Billings

That the Comprehensive Zoning Bylaw Review Discussion Paper and Guelph Parking Standards Discussion Paper attached to Infrastructure, Development and Enterprise Services Report (IDE-2019-92), dated Monday, October 7, 2019 be released for the purpose of community engagement in the formulation of a new draft Zoning Bylaw.

**Voting in Favour:** Mayor Guthrie, Councillors Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (12)

**Voting Against:** (0)

Carried

**Adjournment** (5:40 p.m.)

11. Moved by Councillor Billings  
Seconded by Councillor Goller

That the meeting be adjourned.

Carried

Minutes to be confirmed on October 28, 2019.

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Mayor Guthrie

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Stephen O'Brien - City Clerk