



**Minutes of Committee of the Whole Meeting  
Held in the Council Chambers, Guelph City Hall on  
September 3, 2019 at 2:06 p.m.**

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**Attendance**

Council: Mayor Guthrie  
Councillor P. Allt  
Councillor C. Billings  
Councillor C. Downer  
Councillor D. Gibson  
Councillor R. Goller  
Councillor J. Gordon  
Councillor J. Hofland  
Councillor M. MacKinnon  
Councillor D. O'Rourke  
Councillor L. Piper  
Councillor M. Salisbury

Absent: Councillor B. Bell

Staff: Mr. S. Stewart, Chief Administrative Officer  
Ms. C. Clack, Deputy Chief Administrative Officer, Public Services  
Ms. K. Dedman, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise  
Mr. T. Lee, Deputy Chief Administrative Officer, Corporate Services  
Mr. C. Cooper, General Manager Legal, Realty and Court Services/City Solicitor  
Ms. J. Smith, Manager, Corporate and Community Strategic Initiatives  
Ms. C. Spence, Internal Auditor  
Ms. D. Evans, General Manager, Culture, Tourism and Community Investment  
Mr. A. Goss, Manager, Community Investments  
Ms. T. Baker, General Manager, Finance/City Treasurer  
Mr. J. Krauter, Manager, Taxation and Revenue/Deputy Treasurer  
Mr. G. Bedard, Supervisor, Property Tax  
Mr. S. O'Brien, General Manager, City Clerk's Office/City Clerk  
Ms. D. Black, Council and Committee Coordinator

Others

Present: Mr. J. Matheson, Principal, Strategy Corp

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**Call to Order (2:06 p.m.)**

Mayor Guthrie called the meeting to order.

**Disclosure of Pecuniary Interest and General Nature Thereof**

Councillors Goller, MacKinnon and O'Rourke disclosed a pecuniary interest regarding report OMC-2019-01 'Councillors' Request for Additional Training Funding, 2019' because they are requesting the additional funding.

Councillor MacKinnon assumed the Chair and presented the following recognitions:

## Staff Recognitions

Kerry Pletch, Human Resources Manager, Talent and Organizational Development, Daryush Esmaili, Manager, Design and Construction, David Gordon, Organic Waste Contract Manager, Emily Stahl, Manager of Technical Services, Water Services, Mohsin Talpur, Development Environmental Engineer, Prasoon Adhikari, Environmental Engineer, Vivian DeGiovanni, Supervisor, Program Development, Alex Goss, Manager, Community Investment, Andrea Harvie, Service Performance Development Analyst, Guelph-Wellington Paramedic Service, Muhammed Ismail, Program Manager, Corporate Security, and Tammy Adkin, Manager, Guelph Museums were recognized for receiving the 2019 Mentorship for Internationally Trained Professionals Award from Employment Coordination Committee of Guelph-Wellington.

Jade Surgeoner, Manager, Financial Reporting and Accounting, was recognized for receiving the Six Sigma Lean Black Belt in Governance Certification from the Management and Strategy Institute.

Misty Taylor, Human Resources Advisor, was recognized for being a Graduate of Conestoga College Human Resources Course and Guelph Y Woman of Distinction Honouree.

The Mayor congratulated Kealy Dedman for becoming the Deputy Chief Administrative Officer for Infrastructure, Development and Enterprise Services.

Councillor Allt assumed the Chair.

## Consent Agenda – Audit

The following items were extracted from the Audit Consent Agenda:

- |                    |  |
|--------------------|--|
| <b>CAO-2019-14</b> | <b>Driver Certification Program Compliance Audit Report – 2019</b> |
| <b>CAO-2019-15</b> | <b>Status of Outstanding Management Action Plans – Q2 2019</b>     |

## Items for Discussion – Audit

- |                    |  |
|--------------------|--|
| <b>CAO-2019-14</b> | <b>Driver Certification Program Compliance Audit Report – 2019</b> |
|--------------------|--|

1. Moved by Mayor Guthrie  
Seconded by Councillor Goller

That the Report CAO-2019-14, Driver Certification Program Compliance Audit Report – 2019, dated September 3, 2019 be received.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (12)

**Voting Against:** (0)

Carried

**CAO-2019-15                      Status of Outstanding Management Action Plans – Q2  
2019**

2.     Moved by Mayor Guthrie  
       Seconded by Councillor Hofland

That the report CAO-2019-15, Status of Outstanding Management Action Plans – Q2 2019, dated September 3, 2019 be received.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (12)

**Voting Against:** (0)

Carried

**Service Area Chair and Staff Announcements**

Councillor Allt congratulated Catherine Spence on her upcoming retirement at the end of December and announced her last day will of work will be November 18, 2019.

**Consent Agenda – Governance**

Mayor Guthrie resumed the Chair.

The following item was extracted:

**OMC-2019-01                      Councillors' Request for Additional Training Funding,  
2019**

**Items for Discussion - Governance**

**OMC-2019-01                      Councillors' Request for Additional Training Funding,  
2019**

Councillors Goller, MacKinnon and O'Rourke did not vote or discuss this matter.

3.     Moved by Councillor Billings  
       Seconded by Councillor Hofland

That Councillors Rodrigo Goller, Mark MacKinnon, Dominique O'Rourke each be authorized to exceed their 2019 Training Funding allocation of \$4,875.00 in order to cover costs associated with attendance at the Association of Municipalities of Ontario (AMO) conference, 2019.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Billings, Downer, Hofland, Gibson, Gordon, Piper and Salisbury (9)

**Voting Against:** (0)

Carried

## **GOV-2019.62                      Procedural By-law Update**

The following delegates spoke regarding this item:

Susan Watson

Ron East

Lin Grist

4.     Moved by Councillor Hofland  
       Seconded by Councillor Allt

That the Procedural by-law update report CS-2019-62 entitled 'Procedural By-law Update' dated September 3, 2019, be referred to the City Clerk to develop a council workshop to update the procedural by-law.

### **Amendment**

5.     Moved by Councillor Gordon  
       Seconded by Councillor Piper

That the Procedural By-law Update report CS-2019-62 entitled 'Procedural By-law Update' dated September 3, 2019, be referred to the City Clerk to develop a council workshop **with a public engagement component** to update the procedural by-law.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Billings, Downer, Hofland, Gibson, Goller, Gordon, O'Rourke, Piper and Salisbury (11)

**Voting Against:** Councillor MacKinnon (1)

Carried

### **Main Motion as Amended**

6.     Moved by Councillor Hofland  
       Seconded by Councillor Allt

That the Procedural By-law Update report CS-2019-62 entitled 'Procedural By-law Update' dated September 3, 2019, be referred to the City Clerk to develop a council workshop with a public engagement component to update the procedural by-law.

**Voting in Favour:** Councillors Allt, Gordon, Hofland, O'Rourke and Salisbury (5)

**Voting Against:** Mayor Guthrie, Councillors Billings, Downer, Gibson, Goller, MacKinnon and Piper (7)

Defeated

## Motion

7. Moved by Councillor Piper  
Seconded by Councillor Salisbury

That the proposed administrative changes to the Procedural By-law, as outlined in report CS-2019-62 entitled 'Procedural By-law Update' dated September 3, 2019, with the exception of Appendix 1, be approved, and that by-law (2018)-20352 be repealed.

## Amendment

8. Moved by Councillor Allt  
Seconded by Councillor Billings

That administrative changes within report CS-2019-62 entitled 'Procedural By-law Update' dated September 3, 2019, Sections 3.3 and 4.6.6 being clauses to permit electronic devices in closed meetings for the purpose of accessing electronic agenda management systems, be removed.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Billings, Gibson, Goller, Gordon and Hofland (7)

**Voting Against:** Councillors Downer, MacKinnon, Piper, O'Rourke and Salisbury (5)  
Carried

## Main Motion as Amended

9. Moved by Councillor Piper  
Seconded by Councillor Salisbury

That the proposed administrative changes to the Procedural By-law, as outlined in report CS-2019-62 entitled 'Procedural By-law Update' dated September 3, 2019, with the exception of Appendix 1, and **Sections 3.3 and 4.6.6** be approved, and that by-law (2018)-20352 be repealed.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Billings, Downer, Hofland, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (10)

**Voting Against:** Councillors Gibson and Goller (2)

Carried

The meeting recessed at 4:48 p.m. and resumed at 5:03 p.m.

## CAO—2019-16 City of Guelph Strategic Plan 2019-2023

Scott Stewart, Chief Administrative Officer introduced the Strategic Plan.

Colleen Clack, Deputy Chief Administrative Officer, Public Services, summarized the purpose of the Strategic Plan and the process used to develop the strategy.

John Matheson, Principal, Strategy Corp., explained details of the scope of the strategic plan and the process thus far and next steps.

Scott Stewart, Chief Administrative Officer, provided a breakdown of the strategic plan and goals.

Jennifer Smith, Manager, Corporate and Community Strategic Initiatives advised of next steps and the timeline of the strategic plan.

Scott Stewart, Chief Administrative Officer summarized how staff intend to meet the goals of the strategic plan.

The following delegation spoke regarding this matter:  
Mike Darmon

Yvette Tendick withdrew her request to delegate on this matter before the meeting.

Councillor Piper left the meeting at 5:35 p.m.

10. Moved by Councillor Hofland  
Seconded by Councillor Allt

1. That the City of Guelph Strategic Plan 2019-2023 be approved.
2. That staff be directed to develop a series of Strategic Plan action plan proposals and report back to Council with these proposals by the end of Q2 2020.
3. That the costs associated with the implementation of the Strategic Plan as outlined within report number CA0-2019-16, dated September 3, 2019 be referred to the 2020 budget process.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (12)

**Voting Against:** (0)

Carried

## **Consent Agenda – Public Services**

Councillor Hofland assumed the Chair

The following items were extracted:

<b>PS-2019-18</b>	<b>Update on the Brant Community Hub</b>
<b>PS-2019-21</b>	<b>Centennial Pool License Agreement with the Upper Grand District School Board</b>

Councillor Hofland presented the balance of the Public Services Consent Agenda.

11. Moved by Councillor Gibson  
Seconded by Councillor Allt

That the balance of the September 3, 2019 Consent Agenda – Public Services as identified below, be adopted:

**PS-2019-19                      Tourism Entity Negotiation**

That staff be directed to enter into negotiations with a potential eligible tourism entity, as outlined in Report PS-2019-19, with regard to implementing a Municipal Accommodation Tax.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke, and Salisbury (11)

**Voting Against:** (0)

Carried

**Items for Discussion – Public Services**

**PS-2019-18                      Update on the Brant Community Hub**

12. Moved by Councillor Billings  
Seconded by Councillor Goller

That recommendation number one associated with the closed Report PS-16-30 entitled Brant Community Hub Update, adopted on Monday, November 28, 2016, be rescinded and that the associated resolution be removed from any outstanding Council motion lists.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke and Salisbury (11)

**Voting Against:** (0)

Carried

**PS-2019-21                      Centennial Pool License Agreement with the Upper Grand District School Board**

13. Moved by Mayor Guthrie  
Seconded by Councillor Gibson

1. That staff be directed to approve and execute a mutual surrender and amicable termination of the Centennial Pool License Agreement commencing January 4, 2020 with the Upper Grand District School Board.
2. That staff be directed to relocate City of Guelph programs, rental contracts and staff at Centennial Pool to other City-owned aquatic facilities as of the 2020 winter season.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Hofland, Gibson, Goller, MacKinnon and O'Rourke (7)

**Voting Against:** Councillors Billings, Downer, Gordon and Salisbury (4)

Carried

**PS-2019-17                      Locomotive 6167 Move**

Danna Evans, General Manager, Culture, Tourism and Community Investment provided the history of the locomotive, the reasons for needing to move it and the rationale for the staff recommendation.

Keith Gebhardt withdrew his request to delegate on this matter before the meeting.

- 14.    Moved by Mayor Guthrie  
      Seconded by Councillor Goller

That Report PS-2019-17, titled Locomotive 6167, dated September 3, 2019 be received.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke and Salisbury (11)

**Voting Against:** (0)

Carried

**PS-2019-20                      Revised Community Investment Strategy**

Danna Evans, General Manager, Culture, Tourism and Community Investment provided background information, details of the current program and updates made to the investment strategy.

- 15.    Moved by Councillor Allt  
      Seconded by Mayor Guthrie

**Recommendation:**

1. That the Community Investment Strategy, included as Attachment-1 of Report PS-2019-20, be approved.
  
2. That the new Community Investment Strategy programs, as listed in Attachment-2 to Report PS-2019-20, be funded from the Community Investment Reserve.
  
3. That Appendix A of the City's General Reserve and Reserve Fund Policy be amended to reflect the updated language for the Community Investment Reserve as identified in Report PS-2019-20.

It was requested that Clause 1 be voted on separately from Clauses 2 and 3.

- 16.    Moved by Councillor Allt  
      Seconded by Mayor Guthrie

1. That the Community Investment Strategy, included as Attachment-1 of Report PS-2019-20, be approved.



**Voting in Favour:** Mayor Guthrie, Councillors Allt, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke and Salisbury (11)

**Voting Against:** (0)

Carried

17. Moved by Councillor Allt  
Seconded by Mayor Guthrie

2. That the new Community Investment Strategy programs, as listed in Attachment-2 to Report PS-2019-20, be funded from the Community Investment Reserve.
3. That Appendix A of the City's General Reserve and Reserve Fund Policy be amended to reflect the updated language for the Community Investment Reserve as identified in Report PS-2019-20.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke and Salisbury (10)

**Voting Against:** Councillor Billings (1)

Carried

## **Public Services Chair and Staff Announcements**

Councillor O'Rourke announced that on September 14<sup>th</sup> there will be a Community Tree Planting from 9:30 a.m. - 12:30 p.m. across from Jensen Park, 11 Jensen Boulevard.

Councillor O'Rourke also announced that on September 14<sup>th</sup> there is a rebuild of the Hanlon Creek Boardwalk scheduled from 9:00 a.m. - 5:00 p.m. People may enter Preservation Park via Rogers Road or off Southgate Drive and need to take labelled tools and wear appropriate clothes and footwear.

## **Consent Agenda – Corporate Services**

Councillor MacKinnon assumed the Chair.

The following items were extracted from the Corporate Services Consent Agenda:

**CS-2019-23                      Second Quarter 2019 Operating Variance Report**  
**CS-2019-84                      The City of Guelph Workplace Diversity and Inclusion**  
**Plan**

Councillor MacKinnon presented the balance of the Corporate Services Consent Report.

18. Moved by Mayor Guthrie  
Seconded by Councillor Billings

That the balance of the September 3, 2019 Consent Agenda – Corporate Services as identified below, be adopted:

**CS-2019-77                      Property Tax By-law Update**

1. That pursuant to Section 23.1(1) of the Municipal Act, By-law (2013)-19529 Schedule "P" be amended by adding delegated authority to the Assessment Review Board to hear Municipal Act Section 357 (1) (d.1) applications as set out in Attachment-1 hereto and by adding delegated authority to staff for the apportionment of taxes under Municipal Act Section 356.
2. That pursuant to Section 342(1) of the Municipal Act, By-law (2015)-19987 be amended by changing the payment schedule of the 11 month pre-authorized payment plan to January through November.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke and Salisbury (11)

**Voting Against:** (0)

Carried

**Items for Discussion – Corporate Services**

**CS-2019-23                      Second Quarter 2019 Operating Variance Report**

19. Moved by Councillor Billings  
Seconded by Mayor Guthrie

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke and Salisbury (11)

**Voting Against:** (0)

Carried

**CS-2019-84                      The City of Guelph Workplace Diversity and Inclusion Plan**

Trevor Lee, Deputy Chief Administrative Officer, Corporate Services, provided information regarding the purpose of the plan, a summary of the process and highlights.

20. Moved by Mayor Guthrie  
Seconded by Councillor O'Rourke

That report CS-2019-84, The City of Guelph Workplace Diversity and Inclusion Plan dated September 3, 2019 be received.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke and Salisbury (11)

**Voting Against:** (0)

Carried

Councillor Gibson assumed the Chair.

## **Extension of Meeting Per Procedural By-law**

21. Moved by Mayor Guthrie  
Seconded by Councillor O'Rourke

That Section 4.14 (a) and (b) of the Procedural By-law be invoked to allow the Committee of the Whole meeting Council to continue beyond 8:00 p.m.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke and Salisbury (11)

**Voting Against:** (0)

Carried

## **Items for Discussion – Infrastructure, Development and Enterprise**

### **IDE-2019-55                      Downtown Community Improvement Plan – Background Report: 2010-2018 and Potential CIP Review Directions**

22. Moved by Mayor Guthrie  
Seconded by Councillor Allt

That the IDE-2019-55 Report entitled 'Downtown Community Improvement Plan- Background Report: 2010-2018 and Potential CIP Review Directions', dated June 21, 2019, be received

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (13)

**Voting Against:** (0)

Carried

Mayor Guthrie resumed the Chair

## **Chair and Staff Announcements**

Councillor Goller advised there will be a Ward Two Town Hall meeting at Brant Avenue Public School on September 14, 2019 from 1:00 p.m. – 3:00 p.m.

The Mayor announced that the City is in the process of appointing members of the public to various advisory boards and committees and advised the positions will be advertised September 12<sup>th</sup> and 19<sup>th</sup> in the GuelphMercury Tribune. Details will be available on the City's website and applications will be received until Thursday, September 26<sup>th</sup>, 2019.

## **Adjournment (8:12 p.m.)**

23. Moved by Councillor Billings  
Seconded by Councillor Downer

That the meeting be adjourned.

Carried

Minutes to be confirmed on October 28, 2019.

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Mayor Guthrie

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Stephen O'Brien - City Clerk