



**Minutes of Committee of the Whole Meeting
Held in the Council Chambers, Guelph City Hall on
Tuesday, July 2, 2019 at 2:01 p.m.**

Attendance

Council: Mayor Guthrie
Councillor B. Bell
Councillor C. Billings
Councillor C. Downer
Councillor D. Gibson
Councillor R. Goller
Councillor J. Gordon
Councillor J. Hofland
Councillor M. MacKinnon
Councillor D. O'Rourke
Councillor L. Piper
Councillor M. Salisbury

Absent: Councillor P. Allt

Staff: Mr. S. Stewart, Acting Chief Administrative Officer/Deputy CAO
Infrastructure, Development and Enterprise
Ms. K. Dedman, Acting Deputy CAO Infrastructure Development and
Enterprise/General Manager, Engineering and Transportation Services
Transportation, Engineering
Mr. T. Lee, Acting Chief Administrative Officer/Deputy CAO Corporate
Services
Mr. J. Laur, Chief Building Official
Mr. S. Anderson, Supervisor, Traffic Engineering
Ms. M. Grassi, Strategic Business Advisor
Ms. K. Pletch, Human Resource Manager, Talent Organizational
Development
Mr. B. Bond, Zoning Inspector III, Senior By-Law Administrator
Ms. J. Juste, Program Manager, Sustainable Development
Mr. S. O'Brien, General Manager, City Clerk's Office/City Clerk
Ms. D. Tremblay, Council and Committee Coordinator

Call to Order (2:01 p.m.)

Mayor Guthrie called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Staff Recognitions

Councillor O'Rourke introduced and presented the following staff recognitions.

Peter Busatto, retired General Manager, Environmental Services was recognized for receiving the Canadian Public Relations Society – Hamilton - Public Relations Champion of the Year Award.

William Bond, Zoning Inspector III and Nicholas Rosenberg, Program Manager, Building Permits were recognized for receiving the Association of Municipal Managers, Clerks and Treasurers - Executive Diploma in Municipal Management.

Peter Rider, Source Water Risk Management Official, Kristin Pressey, Source Water Prot'n Program Coordinator, Kealy Dedman, General Manager, Engineering and Transportation Services, Dave Belanger, Program Manager, Water Supply, Emily Stahl, Manager Technical Services Water Services, Scott Cousins and Wayne Galliher, Divisional Manager, Water Services were recognized for receiving the American Water Works Association - Exemplary Source Water Protection Award

Councillor Goller arrived at 2:03 p.m.

Consent Agenda – Governance

Mayor Guthrie resumed the Chair.

The following items were extracted:

- | | |
|-------------------|---|
| CS-2019-61 | 2018-2022 Council Composition and Employment Status Review |
| CS-2019-68 | 2020 Council and Committee Meeting Schedule |

Councillor Piper arrived at 2:12 p.m.

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| CS-2019-61 | 2018-2022 Council Composition and Employment Status Review |
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1. Moved by Councillor Salisbury
Seconded by Councillor Goller
 1. That a Council Composition and Employment Status Review be conducted by a third party subject matter expert during the 2018-2022 term of Council with the intent that any proposed changes to be subsequently approved by Council take effect for the 2022-2026 term of office.
 2. That the costs associated with the Council Composition and Employment Status Review, as outlined within report CS-2019-61, dated July 2, 2019, be referred to the 2020 budget process.

Voting in Favour: Mayor Guthrie, Councillors, Bell, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (12)

Voting Against: (0)

Carried

CS-2019-68 2020 Council and Committee Meeting Schedule

Amendment

2. Moved by Councillor Billings
Seconded by Councillor Piper

That the 2020 Council and Committee Meeting Schedule, included as Attachment-1 to Report CS-2019-68, titled 2020 Council and Committee Meeting Schedule, dated July 2, 2019, be approved with the following amendment:

July 27, 2020 Council meetings moved to July 20, 2019.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (12)

Voting Against: (0)

Carried

Main Motion as Amended

3. Moved by Councillor Billings
Seconded by Councillor Piper

That the 2020 Council and Committee Meeting Schedule, included as Attachment-1 to Report CS-2019-68, titled 2020 Council and Committee Meeting Schedule, dated July 2, 2019, be approved, as amended.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (12)

Voting Against: (0)

Carried

Consent Agenda – Infrastructure, Development and Enterprise

Councillor Gibson assumed the Chair

The following items were extracted:

IDE-2019-69 Sign By-law Variances - 43 Arthur Street South

Councillor Gibson presented the balance of the July 2, 2019 Infrastructure, Development and Enterprise Consent Agenda.

4. Moved by Councillor Piper
Seconded by Councillor Hofland

That the balance of the July 2, 2019 Consent Agenda – Infrastructure, Development and Enterprise as identified below, be adopted:

IDE-2019-68 Sign By-law Variance - 100 Gordon Street

That the request for a variance from Table 1, Row 6 of Sign By-law Number (1996)-15245, as amended, to permit a building sign with an area of 2.29m² to be located on the first storey of a building face fronting an adjacent property at a distance of 2.82m from the property line of 100 Gordon Street, be approved.

IDE-2019-16 On-Street Parking Policy Review

1. That following Traffic Investigation Policies dated June 16, 2003, be rescinded:
 - Parking and Stopping Restrictions at School Crossings Policy 019;
 - On-street Parking Changes (Convenience Request) Policy 020;
 - On-street Parking Changes (Safety Request) Policy 021;
 - Parking Restrictions at Kiss 'N Ride Zones Policy 022;
 - Parking on Multi-lane Highways (marked four or more lanes) Policy 023;
 - Parking Restrictions in New Subdivisions Policy 024;
 - Overnight Parking Prohibitions Policy 025;
 - Stopping Restrictions at School Bus Loading Zones Policy 026;
 - Parking and Stopping Restrictions at School Crossings Policy 027;
 - Public Loading Zones Policy 028;

2. That the On-Street Parking Policies as ATT 1 to Report IDE-2019-16 On Street Parking Policy Review dated July 2, 2019, be adopted by Council and be in effect as of August 1st, 2019.

IDE-2019-70 Private Well and Septic System Decommissioning Grant

1. That Council approves the Private Well and Septic Decommissioning Grant Program Terms and Conditions included as part of Attachment 1 to report IDE-2019-70 Private Well and Septic System Decommissioning Grant dated July 2, 2019.

2. That Council delegates authority to the Deputy CAO of Infrastructure, Development and Enterprise to approve, execute and amend related documents, including agreements, if any, required to implement and optimize the Private Well and Septic System Decommissioning Grant Program, subject to approved Council funding and the satisfaction of the Deputy CAO of Infrastructure, Development and Enterprise and the City Solicitor;

3. That staff be directed to report back to the Committee of a Whole as part of the Water Services Annual Report on program participation achieved through the Private Well and Septic System Decommissioning Grant Program.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (12)

Voting Against: (0)

Carried

5. Moved by Councillor Downer
Seconded by Councillor Hofland
 1. That the request for a variance from Table 1, Row 4 of Sign By-law Number (1996)-15245, as amended, to permit an illuminated building sign with an area of 16.03m² to be located on the third storey of a building face, fronting an adjacent property at 43 Arthur Street South, be approved.
 2. That the request for a variance from Table 1, Row 4 of Sign By-law Number (1996)-15245, as amended, to permit an illuminated building sign with an area of 12.48m² to be located on the first storey of a building face, fronting an adjacent property at 43 Arthur Street South, be approved.
 3. That the request for a variance from Table 1, Row 4 of Sign By-law Number (1996)-15245, as amended, to permit an illuminated building sign with an area of 3.77m² to be located above the first storey of a building face, fronting the road allowance at 43 Arthur Street South, be approved.
 4. That the request for a variance from Table 1, Row 4 of Sign By-law Number (1996)-15245, as amended, to permit a non-illuminated building sign with an area of 2.66m² to be located 1.32m above the ground at 43 Arthur Street South, be approved.

Amendment

6. Moved by Councillor Downer
Seconded by Councillor Hofland

That "illuminated" be removed from clause 2 as follows:

2. That the request for a variance from Table 1, Row 4 of Sign By-law Number (1996)-15245, as amended, to permit an ~~illuminated~~ building sign with an area of 12.48m² to be located on the first storey of a building face, fronting an adjacent property at 43 Arthur Street South, be approved.

Point of Order

Mayor Guthrie raised on a point of order regarding the necessity of "illumination" in recommendation 2. The Chair asked that staff clarify and staff advised that it was not required given their correspondence and communication with the sign vendor.

Amendment to the Amendment

7. Moved by Councillor Bell
Seconded by Councillor O'Rourke

That "non-illuminated" be added to recommendations 1 and 2 as follows:

1. That the request for a variance from Table 1, Row 4 of Sign By-law Number (1996)-15245, as amended, to permit a **non-illuminated** building sign with an area of 16.03m² to be located on the third storey of a building face, fronting an adjacent property at 43 Arthur Street South, be approved.
2. That the request for a variance from Table 1, Row 4 of Sign By-law Number (1996)-15245, as amended, to permit a **non-illuminated** building sign with an area of 12.48m² to be located on the first storey of a building face, fronting an adjacent property at 43 Arthur Street South, be approved.

Point of Privilege

Councillor Downer raised a point of privilege regarding comments made by Mayor Guthrie of "nit picking". The Mayor apologized and the comments were retracted. The Chair ruled that the apology was acceptable.

It was requested that the clauses be voted on separately.

8. Moved by Councillor Bell
Seconded by Councillor O'Rourke

1. That the request for a variance from Table 1, Row 4 of Sign By-law Number (1996)-15245, as amended, to permit an **non-illuminated** building sign with an area of 16.03m² to be located on the third storey of a building face, fronting an adjacent property at 43 Arthur Street South, be approved.

Voting in Favour: Councillors Bell, Billings, Downer, Hofland, Goller, Gordon, MacKinnon, O'Rourke and Piper (9)

Voting Against: Mayor Guthrie, Councillor Gibson and Salisbury (3)

Carried

Point of Order

Mayor Guthrie raised on a point of order regarding clarity in which recommendations were being voted on. The Chair sought advice of the Clerk who advised that, as there had been a request to separate the votes for the two amended clauses, the vote was with respect to the amendment to recommendation 1 and that the following vote would be on the amendment to recommendation 2 which would then be followed by a vote on all four recommendations as amended.

9. Moved by Councillor Bell
Seconded by Councillor O'Rourke

2. That the request for a variance from Table 1, Row 4 of Sign By-law Number (1996)-15245, as amended, to permit a **non-illuminated** building sign with an area of 12.48m² to be located on the first storey of a building face, fronting an adjacent property at 43 Arthur Street South, be approved.

Voting in Favour: Councillors Billings, Hofland, Gordon, MacKinnon, O'Rourke (5)

Voting Against: Mayor Guthrie, Councillors Bell, Downer, Gibson, Goller, Piper and Salisbury (7)

Defeated

Main Motion as Amended

It was requested that the clauses be voted on separately.

10. Moved by Councillor Downer
Seconded by Councillor Hofland

1. That the request for a variance from Table 1, Row 4 of Sign By-law Number (1996)-15245, as amended, to permit a non-illuminated building sign with an area of 16.03m² to be located on the third storey of a building face, fronting an adjacent property at 43 Arthur Street South, be approved.

Voting in Favour: Councillors Bell, Goller, MacKinnon, O'Rourke, and Salisbury (5)

Voting Against: Mayor Guthrie, Councillors Billings, Downer, Hofland, Gibson, Gordon and Piper (7)

Defeated

Point of Order

Mayor Guthrie raised on a point of order seeking clarification of the carried and defeated votes. The Chair provided clarification that the vote on the amendment to recommendation 1 was carried, the vote on the main motion to recommendation 1, as amended, was defeated. The Clerk clarified that recommendation 1 would not come forward for Council's approval at the end of the month.

11. Moved by Councillor Downer
Seconded by Councillor Hofland

2. That the request for a variance from Table 1, Row 4 of Sign By-law Number (1996)-15245, as amended, to permit an illuminated building sign with an area of 12.48m² to be located on the first storey of a building face, fronting an adjacent property at 43 Arthur Street South, be approved.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Gibson, Goller, MacKinnon, O'Rourke, Piper and Salisbury (10)

Voting Against: Councillors Hofland and Gordon (2)

Carried

12. Moved by Councillor Downer
Seconded by Councillor Hofland

3. That the request for a variance from Table 1, Row 4 of Sign By-law Number (1996)-15245, as amended, to permit an illuminated building sign with an area of 3.77m² to be located above the first storey of a building face, fronting the road allowance at 43 Arthur Street South, be approved.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Gibson, MacKinnon, O'Rourke, Piper and Salisbury (9)

Voting Against: Councillors Gordon, Goller and Hofland (3)

Carried

13. Moved by Councillor Downer
Seconded by Councillor Hofland

4. That the request for a variance from Table 1, Row 4 of Sign By-law Number (1996)-15245, as amended, to permit a non-illuminated building sign with an area of 2.66m² to be located 1.32m above the ground at 43 Arthur Street South, be approved.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (12)

Voting Against: (0)

Carried

Point of Privilege

Councillor Piper raised on a point of privilege relating to comments that Council should make themselves aware of the contents of the staff report and come forward to Council with a different opinion and that staff should assist Council with wording on the recommendation. Councillor Piper advised that she believed that these comments were inappropriate as it does not provide clear direction to staff. The Chair provided clarification of his comments, advised that he was encouraging members to ensure they were aware of a resource chart that was included in the report and ruled that they were in order.

Point of Order

Councillor Downer raised on a point of order stating that any member of council could bring a motion relating to recommendation 1 to the Council meeting at the end of the month. The Chair confirmed and ruled that would be in order.

Items for Discussion – Infrastructure, Development and Enterprise

IDE-2019-73 Setting the Course: A Continuous Improvement and Employee Engagement Service Area Initiative

Marina Grassi, Strategic Business Advisor and Kerry Pletch, Human Resource Manager, Talent Organizational Development summarized the setting the course: a continuous improvement and employee engagement service area initiative.

14. Moved by Councillor Piper
Seconded by Councillor MacKinnon

That Report IDE-2019-73 "Setting the Course: A Continuous Improvement and Employee Engagement Service Area Initiative" dated July 2, 2019 be received.

Voting in Favour: Mayor Guthrie, Councillors, Bell, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (12)

Voting Against: (0)

Carried

**IDE-2019-71 Downey Road Transportation Improvement Plan –
Implementation Update**

Steve Anderson, Supervisor, Traffic Engineering provided an update on the implementation of the Downey Road Transportation Improvement Plan.

15. Moved by Councillor MacKinnon
 Seconded by Mayor Guthrie
1. That staff be directed to develop plans by the end of Q4 2019 for the removal of curb bump-outs from Downey Road and realign the on-street parking and bicycle lanes to account for these removals.
 2. That staff be directed to implement Phase 2 of the recommendations proposed in the 2017 Downey Road Transportation Improvement Plan (COW-IDE-2016.5), with the exception of the installation of speed cushions which shall not be undertaken at this time.
 3. That staff be directed to continue monitoring the traffic operations along Downey Road including intersection operations at Niska Road following the road re-opening.

Point of Order

Mayor Guthrie requested to remove his second from the motion. The Chair sought advice from the Clerk. The Clerk advised that it may be more appropriate for the mover to withdraw the motion.

The Motion was withdrawn.

Deferral Motion

16. Moved by Councillor Bell
 Seconded by Councillor Billings
1. That the decision with respect to Staff Report IDE-2019-71 titled "Downey Road Transportation Improvement Plan – Implementation Update" dated July 2, 2019, be deferred until the Niska Bridge opens and radar is installed; and
 2. That staff continue to monitor.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Gibson, MacKinnon, O'Rourke, Piper and Salisbury (9)

Voting Against: Councillors Goller, Gordon and Hofland (3)

Carried

17. Moved by Councillor O'Rourke
 Seconded by Councillor MacKinnon

That staff be directed to consult with the community regarding future traffic measures on Downey Road including, but not limited to, potentially removing curb outs.

Point of Order

Councillor Goller raised on a point of order regarding whether the motion was in order as it related to the deferral motion. The Chair sought advice from the Clerk and ruled that the motion was not in order.

Committee recessed at 5:14 p.m. and reconvened at 5:23p.m.
Councillors Gibson and Salisbury left the meeting at 5:14 p.m.

Infrastructure, Development and Enterprise Chair and Staff Announcements

Consent Agenda –Corporate Services

Councillor MacKinnon assumed the Chair

18. Moved by Mayor Guthrie
Seconded by Councillor Billings

That the July 2, 2019 Consent Agenda –Corporate Services as identified below, be adopted:

CS-2019-69 Vacant and Excess Land Subclass Review

That the commercial and industrial vacant and excess land subclass discounts be phased out over two years beginning in 2020; reducing the discount from 30 per cent to 15 per cent in 2020 and fully eliminating the discount in 2021.

CS-2019-21 2019 First Tri-annual Capital Variance Report

1. That the report CS-2019-21, titled 2019 First Tri-annual Capital Variance Report and dated July 2, 2019, be received.
2. That \$1,100,000 be transferred from capital account WT0013 Burke Treatment to WT0041 Membro Well Facility Upgrades for the new works required as per the Ministry of Environment, Conservation and Parks change in the Water Street Wellfield permit to take water (PTTW).

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Hofland, Goller, Gordon, MacKinnon, O'Rourke, and Piper (10)

Voting Against: (0)

Carried

Councillors Gibson and Salisbury arrived at 5:23

Adjournment (5:24 p.m.)

19. Moved by Mayor Guthrie
Seconded by Councillor Billings

That the meeting be adjourned.

Carried

Minutes to be confirmed on Monday, July 22, 2019.

Mayor Guthrie

Stephen O'Brien - City Clerk