



**Minutes of Committee of the Whole Meeting
Held in the Council Chambers, Guelph City Hall on
Tuesday, June 4, 2019, 2019 at 2:16 p.m.**

Attendance

Council: Mayor Guthrie
Councillor P. Allt
Councillor B. Bell
Councillor C. Billings
Councillor C. Downer
Councillor D. Gibson
Councillor R. Goller
Councillor J. Gordon
Councillor J. Hofland
Councillor M. MacKinnon
Councillor D. O'Rourke
Councillor M. Salisbury

Also Present: Mr. M. Betik, CPA, CA, KPMG Chartered Professional Accountants

Staff: Mr. S. Stewart, Acting Chief Administrative Officer/Deputy CAO
Infrastructure and Development
Ms. C. Clack, Acting Chief Administrative Officer/Deputy CAO Public Services
Mr. T. Lee, Acting Chief Administrative Officer/Deputy CAO Corporate
Services
Ms. H. Flaherty, Acting Deputy CAO, Public Services
Ms. C. Spence, Internal Auditor
Mr. R. Jelacic, Internal Audit Specialist
Ms. J. Francone, Senior Corporate Analyst
Ms. T. Baker, General Manager, Finance/City Treasurer
Ms. J. Surgeoner, Manager, Financial Reporting Accounting
Mr. L. Jefferson, Manager, Open Space Planning
Mr. D. Godfrey, General Manager, Operations
Mr. S. O'Brien, General Manager, City Clerk's Office/City Clerk
Ms. D. Tremblay, Council and Committee Coordinator

Call to Order (2:16 p.m.)

Councillor Allt called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Mayor Guthrie requested that item "City of Waterloo Motion regarding Unsanctioned Large Public Gatherings" be removed from the June 4, 2019 Committee of the Whole Agenda given that this matter is not of a time sensitive nature and that information from Guelph Police Services will be received before this matter appears before Council.

Staff Recognitions

Councillor Hofland introduced and presented the following staff recognitions.

Ms. Dawn Owen, Curator, Guelph Museums and Alex Jacobs-Blum, Indigenous Curatorial Assistant, Guelph Museums were recognized for receiving the 2019 Emilie Hayes Award for Community Partnerships.

Dave Boehmer, Lead Hand for Parks Operations and Forestry was recognized for receiving the Sports Turf Canada, Turf Manager of the Year Award.

Presentations

Local Immigration Partnership Annual Presentation and Strategic Plan

Sandra Cocco, Executive Director, Immigrant Services Guelph Wellington and Trish McComb, Children's Early Years Division, County of Wellington provided a summary of the Local Immigration Partnership.

Consent Agenda – Audit

Councillor Allt presented the June 4, 2019 Audit Consent Agenda.

The following items were extracted:

CAO-2019-09	Internal Audit Work plan Update - 2019
CAO-2019-10	Status of Outstanding Management Action Plans –Q1 2019
CAO-2019-11	Project Management Process Audit Report

Councillor Downer left the meeting at 2:58 p.m.

Councillor Piper left the meeting at 2:58 p.m.

CAO-2019-09 Internal Audit Work plan Update - 2019

1. Moved by Councillor Hofland
Seconded by Councillor Billings

That the report CAO-2019-09, "Internal Audit Work Plan Update – 2019" dated June 4, 2019 be received.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke and Salisbury (11)

Voting Against: (0)

Carried

Councillor Salisbury left the meeting at 3:10 p.m.

CAO-2019-10 Status of Outstanding Management Action Plans –Q1 2019

2. Moved by Mayor Guthrie
Seconded by Councillor MacKinnon

That the report CAO-2019-10, "Status of Outstanding Management Action Plans – Q1-2019" dated June 4, 2019 be received.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Hofland, Gibson, Goller, Gordon, MacKinnon and O'Rourke (10)

Voting Against: (0)

Carried

CS-2019-11 Project Management Process Audit Report

3. Moved by Councillor Hofland
 Seconded by Mayor Guthrie

That the report CAO-2019-11, "Project Management Process Audit Report" dated June 4, 2019 be received.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Hofland, Gibson, Goller, Gordon, MacKinnon and O'Rourke (10)

Voting Against: (0)

Carried

Councillor Salisbury returned at 3:26 p.m.

Items for Discussion – Audit

CAO-2019-19 2018 Unconsolidated Financial Statements

Tara Baker, General Manager, Finance/City Treasurer provided opening and closing remarks regarding the 2018 Unconsolidated Financial Statements.

Jade Surgeoner, Manager, Financial Reporting Accounting provided a summary of the 2018 Unconsolidated Financial Statements.

4. Moved by Councillor Hofland
 Seconded by Mayor Guthrie

That report CS-2019-19 titled, 2018 Unconsolidated Financial Statements and dated June 4, 2019 be received for information.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Hofland, Goller, Gordon, MacKinnon, O'Rourke and Salisbury (9)

Voting Against: Councillor Gibson (1)

Carried

Mayor Guthrie left the meeting at 3:50 p.m.

CS-2019-20 2018 Consolidated Financial Statements and External Audit Findings Report

Tara Baker, General Manager, Finance/City Treasurer introduced Mr. Matthew Betik, CPA, CA, KPMG, Chartered Professional Accountant.

Matthew Betik, CPA, CA, KPMG, Chartered Professional Accountant provided a summary of the 2018 Consolidated Financial Statements and External Audit Findings.

5. Moved by Councillor Goller
Seconded by Councillor Hofland

That report CS-2019-20 titled, 2018 Consolidated Financial Statements and External Audit Findings Report, dated June 4, 2019, be approved.

Voting in Favour: Councillors Allt, Bell, Billings, Hofland, Gibson, Goller, Gordon, MacKinnon and O'Rourke (10)

Voting Against: (0)

Carried

Authority to Move into Closed Session

6. Moved by Councillor O'Rourke
Seconded by Councillor Hofland

That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to Section 239 (2) (b) of the Municipal Act with respect to personal matters about an identifiable individual.

Voting in Favour: Councillors Allt, Bell, Billings, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke and Salisbury (10)

Voting Against: (0)

Carried

Closed Meeting (3:56 p.m.)

The following matter was considered:

CS-2019-20 2018 Consolidated Financial Statements and External Audit Findings Report

Rise and recess from Closed Meeting (3:59 p.m.)

Closed Meeting Summary

The following matter was considered:

CS-2019-20 2018 Consolidated Financial Statements and External Audit Findings Report
Information was received.

Council recessed at 4:03 p.m. and resumed at 4:11 p.m.

Councillor Allt left the meeting at 4:11 p.m.

Councillor Piper returned at 4:11 p.m.

Consent Agenda- Corporate Services

Councillor MacKinnon assumed the Chair.

Councillor MacKinnon presented the June 4, 2019 Corporate Services Consent Agenda.

7. Moved by Councillor Hofland
Seconded by Councillor Billings

That the June 4, 2019 Corporate Services Consent Agenda as identified below, be adopted:

CS-2019-31 2019 Debenture Issue

1. That capital projects identified in Table 1 of report CS-2019-31 dated June 4, 2019 be approved for debt financing in the amounts as listed.
2. That the City Treasurer be authorized to proceed with the marketing through the City's fiscal agent, of a debenture issue in the principal aggregate amount of \$33,074,500 for a term not exceeding twenty years.
3. That the 2019 debt servicing costs estimated at \$417 thousand be approved to be funded from the City's applicable capital reserve funds in accordance with Table 2 in report CS-2019-31.

CS-2019-18 First Quarter 2019 Operating Variance Report

That report CS-2019-18 First Quarter 2019 Operating Variance Report dated June 4, 2019 be received for information.

Voting in Favour: Mayor Guthrie, Councillors, Bell, Billings, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (11)

Voting Against: (0)

Carried

Announcements

Councillors MacKinnon and O'Rourke will be holding a Ward 6 Town Hall focusing on development on Thursday, June 6, 2019 at the Clair Road Emergency Services Centre at 160 Clair Road West.

Consent Agenda – Public Services

Councillor Hofland assumed the Chair.

Councillor Hofland presented the June 4, 2019 Corporate Services Consent Agenda.

The following items were extracted:

PS-2019-10 Business Licence Fees 2019

8. Moved by Councillor Billings
Seconded by Councillor Piper

That the balance of the June 4, 2019 Public Services Consent Agenda as identified below, be adopted:

PS-2019-09 Paramedic Services Response Time Performance Plan for 2020

1. That Report PS-2019-09 "Paramedic Services Response Time Performance Plan for 2020" be received.
2. That the Response Time Performance Plan for 2020 be set as recommended by staff in Report PS-2019-09.

PS-2019-07 Agreements with Guelph Community Sports and Soccer Incorporated

1. That staff be directed to terminate the Municipal Capital Facility Agreement and Lease between the City of Guelph and Guelph Community Sports dated September 11, 2006.
2. That the loan outstanding to Royal Bank of Canada, owed by Guelph Community Sports, and guaranteed by the City of Guelph, in the amount of approximately \$255,000, be paid in full upon termination of the agreement referenced in recommendation #1 (plus related charges including, if applicable, accrued interest, termination fees, and outstanding arrears) and funded from the Tax Rate Operating Contingency Reserve.
3. That the City, through the Parks and Recreation Department, shall assume full operational control of the dome facility on June 30, 2019.
4. That the dome facility operations for the 2019-2020 indoor season be incorporated into the Parks and Recreation Department and any net operating variance be subject to the City's ongoing financial processes governed by the City's Budget Monitoring Policy and Year-End Surplus Allocation Policy.
5. That staff be directed to prepare a report to Council in Q2 2020 to consider options for the future of the dome facility, including a facility assessment, capital plan, operating model, and recommendations for future use.

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (11)

Voting Against: Councillor Bell (1)

Carried

PS-2019-10 Business Licence Fees 2019

9. Moved by Councillor Gordon
Seconded by Councillor Allt
 1. That staff be directed to prepare the necessary amendments to Business Licence Bylaw (2009)-18855, to incorporate the 2019 fees as identified in Public Services Report PS-2019-10 dated June 4, 2019.
 2. That staff be directed to review the payday loan businesses and bring forward possible amendments to Business Licence Bylaw (2009)-18855 for Council's consideration.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (12)

Voting Against: (0)

Carried

Items for Discussion – Public Services

Councillor Allt returned at 4:20 p.m.

PS-2019-08 Leash Free Program Policy

The following delegates spoke regarding this item:

Tina Widowski

Melanie James

Christi Cooper

10. Moved by Councillor O'Rourke
 Seconded by Councillor Piper

1. That Council approve the implementation plan outlined in the Leash Free Study for the construction of leash free facilities at Bristol Street Park and Peter Misersky Park in 2019 and Lee Street Park in 2020 included as ATT-2 to the report PS-2019-06.
2. That Council direct staff to seek further leash free policy input as part of the community engagement of the Parks and Recreation Master Plan update so future leash free decisions can be evaluated with consideration for overall community priorities for outdoor recreation space.

A separate vote was requested.

11. Moved by Councillor O'Rourke
 Seconded by Councillor Piper

1. That Council approve the implementation plan outlined in the Leash Free Study for the construction of leash free facilities at Bristol Street Park and Peter Misersky Park in 2019 and Lee Street Park in 2020 included as ATT-2 to the report PS-2019-06.

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (12)

Voting Against: Councillor Bell (1)

Carried

12. Moved by Councillor O'Rourke
 Seconded by Councillor Piper

2. That Council direct staff to seek further leash free policy input as part of the community engagement of the Parks and Recreation Master Plan update so

future leash free decisions can be evaluated with consideration for overall community priorities for outdoor recreation space.

Voting in Favour: Councillors Allt, Hofland, Gibson, Gordon, O'Rourke, Piper and Salisbury (7)

Voting Against: Mayor Guthrie, Councillor Bell, Billings, Goller and MacKinnon (5)

Carried

City of Waterloo Motion regarding Unsanctioned Large Public Gatherings

This item was removed at the request of Mayor Guthrie.

Announcement

Mayor Guthrie advised that with respect to the CN horn complaints, he has been advised that CN has agreed to stop horns between midnight and 6:00 a.m. and will be hiring staff to monitor crossings. He advised that CN had apologized for any disruptions.

Adjournment (5:57 p.m.)

13. Moved by Councillor Piper
Seconded by Councillor Goller

That the meeting be adjourned.

Carried

Minutes to be confirmed on June 24, 2019.

Mayor Guthrie

Stephen O'Brien - City Clerk