



**Minutes of Committee of the Whole Meeting
Held in the Council Chambers, Guelph City Hall on
Monday, April 1, 2019 at 2:05 p.m.**

Attendance

Council: Mayor Guthrie
Councillor P. Allt
Councillor B. Bell
Councillor C. Billings
Councillor C. Downer
Councillor D. Gibson
Councillor R. Goller
Councillor J. Gordon
Councillor J. Hofland
Councillor M. MacKinnon
Councillor D. O'Rourke
Councillor M. Salisbury

Absent: Councillor L. Piper

Staff: Mr. T. Lee, Acting Chief Administrative Officer
Ms. C. Clack, Acting Chief Administrative Officer
Ms. B. Swartzentruber, Executive Director, Strategy, Innovation and Intergovernmental Services
Ms. T. Sprigg, General Manager, Corporate Communications and Customer Service
Ms. C. Spence, Internal Auditor
Mr. R. Jelacic, Internal Audit Specialist
Ms. T. Baker, General Manager, Finance/City Treasurer
Ms. K. Newland, Manager, Finance Client Services
Mr. J. Krauter, Manager, Taxation and Revenue/Deputy Treasurer
Mr. G. Bedard, Supervisor, Property Tax
Ms. J. Slater, Manager, Information, Privacy and Elections/Deputy Clerk
Mr. S. O'Brien, General Manager, City Clerk's Office/City Clerk
Ms. D. Black, Council and Committee Coordinator

Call to Order (2:05 p.m.)

Mayor Guthrie called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Councillor Goller arrived at the meeting. (2:06 p.m.)

Staff Recognitions

Councillor Hofland introduced and presented the following staff recognitions.

Recreation Services and Community Development staff were recognized for receiving the 2019 Parks and Recreation Ontario Award of Excellence Access and Equity (for Community Population Size Over 30,000) – Limitless Guelph.

Tourism staff were recognized for receiving the Economic Developers Council of Ontario 2018 Awards of Excellence Promotional Award for the City of Guelph Tourism's "Sounds of Guelph" video series.

Communications and Parks and Recreation staff were recognized for receiving the Canadian Public Relations Society Gold Pinnacle Award for Media Relations Campaign of the Year.

Communications and By-law Compliance, Security and Licensing staff were recognized for receiving the Canadian Public Relations Society Gold Pinnacle Award for Community Relations Campaign of the Year.

Presentations

Local Immigration Partnership Annual Presentation and Strategic Plan

This presentation will be provided at the June 2019 Committee of the Whole meeting.

Office of the Chief Administrative Officer Council Orientation

Trevor Lee, Acting Chief Administrative Officer provided an overview of the role of the Office of the CAO and highlighted trends, opportunities and influences affecting the City and noted key projects.

Tara Sprigg, General Manager, Corporate Communications and Customer Service highlighted their core services, the internal communications plan and digital communications services provided by the department.

Catherine Spence, Internal Auditor, outlined the role of internal audit and the types of services and audits they provide.

Robert Jelacic, Internal Audit Specialist, explained the internal audit process, their key responsibilities and their authority and reporting responsibilities.

Barbara Swartzentruber, Executive Director, Strategy, Innovation and Intergovernmental Services explained the status of the Community Plan, the City's Strategic Plan, intergovernmental relations and advocacy, infrastructure funding, the City's innovation programs and local and national partnerships.

The meeting recessed at 3:01 p.m. and resumed at 3:12 p.m.
Councillor Salisbury left the meeting during the recess.

Councillor MacKinnon assumed the Chair.

Consent Agenda – Corporate Services

The following items were extracted:

CS-2019-09
CS-2019-40

2019 Property Tax Policies
2020 Budget Plan and Multi-year Budget Update

Items for Discussion – Corporate Services

CS-2019-40 2020 Budget Plan and Multi-year Budget Update

1. Moved by Mayor Guthrie
Seconded by Councillor Gibson
 1. That the 2020 budget plan be approved.
 2. That the revised phased-in multi-year budget process for both the operating and the capital budgets commencing with a three-year budget in 2021 and a subsequent four-year budget in 2024 be adopted in principle.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon and O'Rourke (11)

Voting Against: (0)

Carried

CS-2019-09 2019 Property Tax Policies

2. Moved by Mayor Guthrie
Seconded by Councillor Allt

That the 2019 City of Guelph Property Tax Policy set out in ATT-1 to report CS-2019-09 entitled 2019 Property Tax Policy Report dated April 1, 2019 be approved and incorporated into tax ratio, tax rate and capping parameter by-laws.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon and O'Rourke (11)

Voting Against: (0)

Carried

CS-2019-37 2018 Municipal and School Board Election Report

Stephen O'Brien, General Manager, City Clerk's Office/City Clerk provided statistics and highlights of the 2018 municipal and school board election.

Jennifer Slater, Manager, Information, Privacy and Elections/Deputy Clerk outlined challenges faced during the election process and addressed potential solutions.

Stephen O'Brien advised of next steps and preparations for the 2022 election. He also provided information regarding the ranked ballot experience in London.

3. Moved by Councillor Gibson
Seconded by Mayor Guthrie

That the report number CS-2019-27, titled 2018 Municipal and School Board Election Report, be received.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon and O'Rourke (11)

Voting Against: (0)

Carried

Announcements

Councillor Downer announced there will be a Ward 5 Town Hall meeting on Thursday, April 11th at Harcourt Church at 87 Dean Avenue from 7-9 p.m. hosted by herself and Councillor Piper.

Adjournment (4:32 p.m.)

4. Moved by Mayor Guthrie
Seconded by Councillor Billings

That the meeting be adjourned.

Carried

Minutes to be confirmed on April 23, 2019.

Mayor Guthrie

Stephen O'Brien - City Clerk