

Committee of the Whole Meeting Agenda

Consolidated as of June 29, 2018

Tuesday, July 3, 2018 – 1:00 p.m.
Council Chambers, Guelph City Hall, 1 Carden Street

Please turn off or place on non-audible all electronic devices during the meeting.

Please note that an electronic version of this agenda is available on guelph.ca/agendas.

Changes to the original agenda have been highlighted.

Call to Order – Mayor

Disclosure of Pecuniary Interest and General Nature Thereof

Authority to move into Closed Meeting

That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to The Municipal Act, to consider:

CAO-2018-21

Litigation Update

Section 239 2 (e) and (f) of the Municipal Act relating to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

IDE-2018-82

Acquisition of 110 Gordon Street under the Downtown Secondary Plan Parkland

Section 239 (c) of the Municipal Act relating to a proposed or pending acquisition or disposition of land by the municipality or local board

Closed Meeting

Open Meeting - 2:00 p.m.

Mayor in the Chair

Closed Meeting Summary

Disclosure of Pecuniary Interest and General Nature Thereof

Presentations:

1. University of Guelph "2017 Top Co-Op Employer" Award
City of Guelph Water Services Department.
2. Standing Committee on Energy Efficiency (SC-EE) for the National Energy Code for Buildings.
Appointment of Patrick Andres, P. Eng.
3. Consulting Engineers of Ontario (CEO) "2018 CEO Grand River Consulting Engineering Award of Merit" for the beneficial reuse of sediment from an existing Stormwater management pond.
City of Guelph Engineering Team.
4. Association of Municipal Clerk's and Treasurers of Ontario (AMCTO)
Accredited Ontario Municipal Clerk (AOMC) professional designation.
Stephen O'Brien, City Clerk.

Consent Agenda – Governance

Chair - Mayor Guthrie

The following resolutions have been prepared to facilitate Council's consideration of various matters and are suggested for consideration. If Council wishes to address a specific report in isolation of the Consent Agenda, please identify the item. It will be extracted and dealt with separately as part of the Items for Discussion.

CS-2018-54 2018-2019 Council and Committee Meeting Schedule

Recommendation:

That the 2018 - 2019 Council and Committee Meeting Schedule, as shown in ATT-1 to Report CS-2018-54, titled 2018 - 2019 Council and Committee Meeting Schedule, dated July 3, 2018, be approved.

Items for Discussion – Governance

The following items have been extracted from the Governance Consent Agenda and will be considered separately. These items have been extracted either at the request of a member of Council or because they include a presentation and/or delegations.

CAO-2018-23 CAO Annual Update to Council

Presentation:

Derrick Thomson, Chief Administrative Officer (presentation)

Recommendation:

That the CAO Annual Update Report to Council dated July 3, 2018 be received.

Service Area Chair and Staff Announcements

Consent Agenda –Infrastructure, Development and Enterprise**Chair – Councillor Gibson**

The following resolutions have been prepared to facilitate Council's consideration of various matters and are suggested for consideration. If Council wishes to address a specific report in isolation of the Consent Agenda, please identify the item. It will be extracted and dealt with separately as part of the Items for Discussion.

IDE-2018-95 Sign By-Law Variances - 26 Clair Road West**Recommendation:**

1. That the request for a variance from Table 1, Row 1 of Sign By-law Number (1996)-15245, as amended, to permit a 0.9m² illuminated building sign at 26 Clair Road West to be a height of 2.2m above the ground surface, be approved.
2. That the request for a variance from Table 1, Row 1 of Sign By-law Number (1996)-15245, as amended, to permit a 6.2m² non-illuminated building sign painted directly onto a wall at 26 Clair Road West to be a height of 2.2m above the ground surface, be approved.
3. That the request for a variance from Table 1, Row 1 of Sign By-law Number (1996)-15245, as amended, to permit a 5m² illuminated building sign painted directly onto a wall structure at 26 Clair Road West to be a height of 1.7m above the ground surface, be approved.
4. That the request for variances from Table 1, Row 1 of Sign By-law Number (1996)-15245, as amended, to permit two 5.5m² illuminated building signs painted directly onto a wall structure at 26 Clair Road West to be a height of 2.3m above the ground surface, be approved.

IDE-2018-96 Sign By-Law Variance - 465 Woodlawn Road West**Recommendation:**

That the request for a variance from Table 2, Row 13 of Sign By-law Number (1996)-15245, as amended, to permit a menu board with a height of 2.5m above the adjacent roadway and sign face of 4.5m² on the property of 465 Woodlawn Road West, be approved.

IDE-2018-97 Sign By-Law Variances - 197 Hanlon Creek Boulevard**Recommendation:**

1. That the request for a variance from Table 1, Row 6 of Sign By-law Number (1996)-15245, as amended, to permit a 9.8m² illuminated building sign to be

located on the second storey of a building face fronting an adjacent property, be approved.

2. That the request for a variance from Table 1, Row 6 of Sign By-law Number (1996)-15245, as amended, to permit a 11.4m² illuminated building sign to be located on the second storey of a building face fronting an adjacent property, be approved.

Items for Discussion –Infrastructure, Development and Enterprise

The following items have been extracted from the Infrastructure, Development and Enterprise Consent Agenda and will be considered separately. These items have been extracted either at the request of a member of Council or because they include a presentation and/or delegations.

IDE-2018-92 Draft Natural Heritage Action Plan

Presentation:

April Nix, Planner II, Environmental Planner

Delegation:

Victoria MacPhail, Pollination Guelph

Recommendation:

That the draft Natural Heritage Action Plan, included as Attachment 1, to the Infrastructure, Development & Enterprise Services Report IDE 2018-92, dated July 3, 2018 be received.

IDE-2018-103 South End Community Centre – Update

(extracted from the June 8, 2018 Items for Information as requested by Councillor MacKinnon)

Councillor MacKinnon will speak to this item.

Service Area Chair and Staff Announcements

Consent Agenda – Corporate Services

Chair – Councillor MacKinnon

The following resolutions have been prepared to facilitate Council's consideration of various matters and are suggested for consideration. If Council wishes to address a specific report in isolation of the Consent Agenda, please identify the item. It will be extracted and dealt with separately as part of the Items for Discussion.

CS-2018-23

First 2018 Tri-Annual Capital Variance Report

Recommendation:

That report CS-2018-23, First Tri-annual Capital Variance Report, dated July 3, 2018 be received.

Items for Discussion –Corporate Services

The following items have been extracted from the Corporate Services Consent Agenda and will be considered separately. These items have been extracted either at the request of a member of Council or because they include a presentation and/or delegations.

CS-2018-34

Multi-Year Budget Process

Presentation:

Trevor Lee, Deputy CAO, Corporate Services

Tara Baker, General Manager of Finance/City Treasurer (presentation)

Recommendation:

1. That the City adopts a multi-year budgeting process for both the operating and capital budgets commencing with the 2020 budget.
2. That staff develop the required multi-year budgeting policies for Council approval in early 2019.

Consent Agenda – Audit

Chair – Councillor Billings

The following items have been extracted from the Audit Consent Agenda and will be considered separately. These items have been extracted either at the request of a member of Council or because they include a presentation and/or delegations.

CAO-2018-19

Driver Certification Program Compliance Audit Report

Recommendation:

That the report CAO-2018-19, Driver Certification Program Compliance Audit Report–2018 dated July 3, 2018 be received.

Mayor as Chair

Chair and Staff Announcements

Please provide any announcements, to the Chair in writing, by 12 noon on the day of the Council meeting.

Adjournment

CAO Annual Update Report

delivered by Chief Administrative Officer,
Derrick Thomson
July 3, 2018

Integrated reporting framework



Data from 9 sources

The Count (BETA testing phase)
The City of Guelph's performance reporting dashboard

Welcome to the City of Guelph Dashboard
BETA This is the first version of our reporting dashboard and with your help it will continue to improve. There's more to come. Pick out in how we offer services and facilities.

Guelph Open Data Portal

Search for Datasets
E.g. assessment

Dataset Groups

- City Government
- Community Services
- Economic Development
- Energy and Environment

Corporate Administrative Plan
Initiative status dashboard

We are a City that makes a difference and our mission is to build an exceptional city by providing outstanding municipal services and value. The Corporate Administrative Plan has three main programs of work. Together they will help us deliver service excellence, innovation and financial stability to support the needs of our growing community.

Capital projects
Over the next 10 years, the City will spend more than \$900 million to plan, design and build over 300 capital projects.

Living
Construction projects
Annual paving program
Pavley Road/Unionville, Waterloo Avenue to Silvercreek Parkway
Construction map
Arthur Street walking track, sewer and road reconstruction
Berkshire House upgrades
Bridal Street road, water and sewer construction
Downey Road repaving
East and West Parkade Repairs

Annual reports
The City of Guelph is committed to annual performance reporting to City Council and the community to ensure accountability, transparency and engagement in local government. Please see below links to our Corporate Strategic Plan Progress reports and departmental annual reports.

2017 Departmental Annual Reports

2017	2016	2015	2014	2013	2012
Building Services 2017 Status Report	1.8M				
Corporate Project Management Office	2.8M				
Water Services Annual and Summary Report	3.8M				

2017 Citizen Survey results

Related news
Meet our Mayor for the City of Guelph
Guelph Transit's Special Events Program
Guelph's show with Ben City
Council approves Boardwalk
Maintenance business service centres

Business service reviews
As community expectations around our service delivery and value for money increase, the financial constraints associated with providing these services also increase.

Service reviews and audits
Guelph Transit business service review
Solid Waste Assessment Business Service Review

Financial reports
2017 Consolidated Financial Statements: 6.8M
2016 Consolidated Financial Statements: 436.5M
2015 Consolidated Financial Statements: 190.5M
2014 Consolidated Financial Statements: 201.6M

City Government
Budget and Finance
2018 Budget
Annual grant program
Development Charges
Financial Reports
Property Taxes

Internal Audit
Internal audit adds value by providing independent and objective assurance to Council's Audit Committee, senior management and staff that the City of Guelph's internal controls are adequate to mitigate risk, governance and risk management processes are effective and efficient and the City's goals and strategic objectives are met.

City Administrator's Office
Smart Cities Challenge
Strategic Planning and Corporate Initiatives
Interorganizational Relations and Public
Internal Audit
Corporate plans and strategies
Communications Plan
Corporate Administrative Plan
Corporate Technology Strategy

Multi-year Budget Process

CS-2018-34

Committee of the Whole – July 3, 2018

Overview

- Staff recommendation:
 - Council adopt a four-year operating and capital budget
 - Start with the 2020-2023 budget
- Staff met with 11 of 13 council members to discuss
- Council to approve budget policies

Highlights

- Council's Shared Agenda and the Corporate Administrative Plan informs the four-year budget
- Multi-year budgets are a powerful tool for communicating priorities, and operating/capital connectivity
- Long-term budgeting and financial planning leads to improved credit rating

Proposed Budget Schedule

2019	2020	2021	2022 *	2023
Approve 1-year budget (Jan - Mar 2019)	Approve 4-year budget (Jan - Mar 2020)	Confirm annual budget (Dec 2020)	Confirm annual budget (Dec 2021)	Confirm annual budget (Jan 2023)

*Election year

2024	2025	2026 *	2027
Approve 4-year budget (Dec 2023)	Confirm annual budget (Dec 2024)	Confirm annual budget (Dec 2025)	Confirm annual budget (Jan 2027)

*Election year

You asked?

- How does Council address changes to a set 4-year budget?
- Does Council still have oversight of the budget on an annual basis?
- How do we get a new Council ready to approve a 4-year budget?
- What is the impact of a 4-year budget process on staff capacity?

Conclusion

- The Executive Team and senior staff are excited and support the move to multi-year budgeting
- Council to provide input through budget policy development
- Staff is aware of Council's concerns and will address through process development
- Multi-year budgeting moves Guelph into a new phase of strategic financial management that is required for a large urban City