

# committee AGENDA

TO **Striking Committee**

DATE January 25, 2010

LOCATION Council Chambers

TIME 7 p.m.

## disclosure of pecuniary interest

### CONSENT AGENDA

*The following resolutions have been prepared to facilitate the Committee's consideration of the various matters and are suggested for consideration. If the Committee wishes to address a specific report in isolation of the Consent Agenda, please identify the item. The item will be extracted and dealt with separately. The balance of the Striking Committee Consent Agenda will be approved in one resolution.*

Item	City Presentation	Delegations	To be Extracted
STRIKE-1 Council Appointments to Various Standing Committees			✓
STRIK-2 City of Guelph Land Ambulance Committee and Joint County / City Social Services Committee			

Resolution to adopt the balance of the Striking Committee Consent Agenda.

### ITEMS EXTRACTED FROM CONSENT agenda

Once extracted items are identified, they will be dealt with in the following order:

- 1) delegations (may include presentations)
- 2) staff presentations only
- 3) all others.

**STRIKING COMMITTEE - CONSENT AGENDA**

**January 25, 2010**

Her Worship the Mayor  
and  
Members of Guelph City Council.

**SUMMARY OF REPORTS:**

The following resolutions have been prepared to facilitate Council's consideration of the various matters and are suggested for consideration. If Council wishes to address a specific report in isolation of the Consent Agenda, please identify the item. The item will be extracted and dealt with immediately. The balance of the Consent Agenda will be approved in one resolution.

**A Reports from Administrative Staff**

**REPORT**

**DIRECTION**

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A-1) **COUNCIL APPOINTMENTS TO VARIOUS STANDING COMMITTEES**

Appoint

a) **Audit Committee**

THAT Councillors \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ and Mayor Farbridge be appointed to the Audit Committee for a term expiring November 30, 2010;

AND THAT Councillor \_\_\_\_\_ be appointed as Chair of the Audit Committee.

b) **Community Development & Environmental Services Committee**

THAT Councillors \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ and Mayor Farbridge be appointed to the Community Development & Environmental Services Committee for a term expiring November 30, 2010;

AND THAT Councillor \_\_\_\_\_ be appointed Chair of the Community Development & Environmental Services Committee.

c) **Emergency Services, Community Services & Operations Committee**

THAT Councillors \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ and Mayor Farbridge be appointed to the Emergency Services, Community Services & Operations Committee for a term expiring November 30, 2010;

AND THAT Councillor \_\_\_\_\_ be appointed Chair of the Emergency Services, Community Services & operations Committee.

d) **Finance, Administration & Corporate Services Committee**

THAT Councillors \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ and Mayor Farbridge be appointed to the Finance, Administration & Corporate Services Committee for a term expiring November 30, 2010;

AND THAT Councillor \_\_\_\_\_ be appointed as Chair of the Finance, Administration & Corporate Services Committee.

A-2) **CITY OF GUELPH LAND AMBULANCE COMMITTEE AND JOINT COUNTY / CITY SOCIAL SERVICES COMMITTEE**

Approve

THAT the Procedural By-law be amended to remove the Land Ambulance Committee as a Standing Committee of Guelph City Council, and that the general service area responsibilities of the Emergency Services, Community Services and Operations (ECO) Committee be amended to include responsibility for the City operated Guelph-Wellington Emergency Medical Service;

AND THAT the Procedural By-law be further amended to establish a new Social Services and Housing Committee as a Standing Committee of Guelph City Council, and that the general service area responsibility of this committee be as outlined in this report concerning the delivery of mandatory and discretionary social services (which include child care services) and social housing within Guelph;

AND THAT the development of a mandate and charter, terms of reference and 2010 work plan for the new Social Services and Housing Committee be referred to the Governance Committee;

AND THAT the request of County Councillor Gord Tosh, Chair of the County Social Services and Housing Committee, for an update on the Erin ambulance response time matter be referred to the Emergency Services, Community Services and Operations (ECO) Committee.

**B ITEMS FOR DIRECTION OF COUNCIL**

**C ITEMS FOR INFORMATION OF COUNCIL**

attach.

# COMMITTEE REPORT



TO **Striking Committee**

SERVICE AREA Information Services  
DATE January 25, 2010

**SUBJECT Standing Committee Appointments**  
REPORT NUMBER

## RECOMMENDATION

a) **Audit Committee**

THAT Councillors \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_ and Mayor Farbridge be appointed to the Audit Committee for a  
term expiring November 30, 2010;

AND THAT Councillor \_\_\_\_\_ be appointed as Chair of the  
Audit Committee.

b) **Community Development & Environmental Services Committee**

THAT Councillors \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_ and Mayor Farbridge be appointed to the Community  
Development & Environmental Services Committee for a term expiring  
November 30, 2010;

AND THAT Councillor \_\_\_\_\_ be appointed Chair of the Community  
Development & Environmental Services Committee.

c) **Emergency Services, Community Services & Operations Committee**

THAT Councillors \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_ and Mayor Farbridge be appointed to the  
Emergency Services, Community Services & Operations Committee for a  
term expiring November 30, 2010;

AND THAT Councillor \_\_\_\_\_ be appointed Chair of the Emergency  
Services, Community Services & operations Committee.

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d) **Finance, Administration & Corporate Services Committee**

THAT Councillors \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_ and Mayor Farbridge be appointed to  
the Finance, Administration & Corporate Services Committee for A term  
expiring November 30, 2010;

AND THAT Councillor \_\_\_\_\_ be appointed as Chair of the  
Finance, Administration & Corporate Services Committee.

## **BACKGROUND**

The Procedural By-law (1996)-15200, as amended, states that Council shall appoint the following standing committees:

- a) Audit Committee
- b) Community Development & Environmental Services Committee
- c) Emergency Services, Community Services & Operations Committee
- d) Finance, Administration & Corporate Services Committee
- e) Governance Committee

## **REPORT**

Council is required each year to appoint Members of Council to the various Standing Committees of Guelph City Council. At the same time, the Standing Committees are required to appoint a Chair for a one year term.

The Standing Committees shall be comprised of 4 Members of Council and the Mayor except for the Governance Committee which is composed of the Chairs of the 4 Standing Committees and the Mayor.

Pursuant to the Procedural By-law, the Governance Committee shall be composed of the Chairs of the Audit Committee; Community Development & Environmental Services Committee; Emergency Services, Community Services & Operations Committee; Finance, Administration & Corporate Services Committee and the Mayor. The Procedural By-law also states that the Governance Committee shall be chaired by the Mayor. As a result, it is not necessary to confirm the appointments to this Committee.

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## **CORPORATE STRATEGIC PLAN**

Goal 5: A community-focused, responsible and accountable government

“original signed by Joyce Sweeney”

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**Prepared By:**

Joyce Sweeney  
Council Committee Co-ordinator  
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joyce.sweeney@guelph.ca

“original signed by Lois Giles”

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**Recommended By:**

Lois A. Giles  
Director of Information Services /  
City Clerk  
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# COMMITTEE REPORT



TO **Striking Committee**  
SERVICE AREA Corporate Administration  
DATE January 25, 2010  
SUBJECT **City of Guelph Land Ambulance Committee and Joint  
County/City Social Services Committee**  
REPORT NUMBER

## RECOMMENDATION

That the Procedural By-law be amended to remove the Land Ambulance Committee as a Standing Committee of Guelph City Council, and that the general service area responsibilities of the Emergency Services, Community Services and Operations (ECO) Committee be amended to include responsibility for the City operated Guelph – Wellington Emergency Medical Service;

AND THAT the Procedural By-law be further amended to establish a new Social Services and Housing Committee as a Standing Committee of Guelph City Council, and that the general service area responsibility of this committee be as outlined in this report concerning the delivery of mandatory and discretionary social services (which includes child care services) and social housing within Guelph;

AND THAT the development of a mandate and charter, terms of reference and 2010 work plan for the new Social Services and Housing Committee be referred to the Governance Committee;

AND THAT the request of County Councillor Gord Tosh, Chair of the County Social Services and Housing Committee, for an update on the Erin ambulance response time matter be referred to the Emergency Services, Community Services and Operations (ECO) Committee.

## BACKGROUND

In November of 2008, City Council directed that the roles of the Land Ambulance Committee and the Joint Social Services Committee as standing committees in Council's new governance structure be reviewed.

In addition to this direction of Council, a number of other factors have resulted in the need to revisit the value of these committees to the City's governance structure including:

- termination of the City/County agreement relating to social services;
- expiration of the City/County agreement relating to land ambulance; and
- the recent arbitration relating to social services and social housing.



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## **REPORT**

### ***Need for Change***

Effective governance frameworks, processes and practices are directly linked to high levels of organizational effectiveness. Common benefits from strengthened governance include the clarification of roles and responsibilities, alignment around common goals, streamlined processes, effectiveness and efficiencies. With the existing governance structure of joint committees relating to Social Services, Social Housing and Land Ambulance, realization of such benefits is difficult to achieve for the City of Guelph.

### ***What will Change***

#### *Land Ambulance*

The City has been designated by the Province of Ontario as the delivery agent for land ambulance in Guelph and Wellington County. In 2000, the City entered into an agreement with the County of Wellington with respect to the provision of land ambulance service. This agreement has expired and, to date, has not been replaced by a new agreement. Initially this service was contracted out, however as of January 1, 2009, it now operates as part of the City of Guelph Emergency Services Department and is known as Guelph – Wellington Emergency Medical Service.

The current Land Ambulance Committee has joint membership from both Guelph City Council and Wellington County Council, even though it is a standing committee of the City. As the designated delivery agent, the City needs to have its own appropriate and effective functional governance structure in place with respect to the provision of this service. It is therefore recommended that the procedural by-law (1996)-5200, as amended, be further amended by deleting the Land Ambulance Committee as a separate Standing Committee of Guelph City Council, and that the general service area responsibilities of the Emergency Services, Community Services and Operations (ECO) Committee be amended to include responsibility for land ambulance service.

With respect to the delivery of ambulance services within the County, ongoing communication and response to inquiries will be the responsibility of the Director of Emergency Services reporting through the Emergency Services, Community Services and Operations Committee. County representatives and any other members of the public may also raise ambulance service and related issues as registered delegations before this Committee of Council.

#### *Social Services and Social Housing*

The County has been designated by the Province of Ontario as the delivery agent – Consolidated Municipal Service Manager (CMSM) - for the mandatory programs for social services, social housing and child care services. A joint agreement between the City and the County for the provision of these services has been terminated.

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The current Social Services Committee has joint membership from both Guelph City Council and Wellington County Council, but it is a standing committee of the County. The City acknowledges that as the County is the CMSM for the mandatory social services and housing programs, their governance structure for this service should apply. In keeping with that principle, it is recommended that City participation on the County's standing committee on Social Services should cease.

As part of the recent arbitration process, the City received new information and details regarding the County's annual funding request for the provision of social services and housing. In addition, it became clear through that process that significant funds in the annual request are for non-mandatory or discretionary programs which are funded in part or entirely by the City of Guelph for the citizens of Guelph.

The City is accountable to its taxpayers to ensure that the funds spent on mandatory programs are being spent according to provincial requirements, and that there are appropriate management and control procedures in place with respect to these services. In addition, the City needs to have its own appropriate and effective functional governance structure in place with respect to the funding and delivery of non-mandatory and discretionary services.

To directly address both of these issues, and ensure an appropriate and balanced focus on fiscal, resource management excellence and the delivery of services, it is further recommended that the procedural by-law be amended to establish a new standing committee known as the Social Services and Housing Committee within Council's governance structure.

A primary responsibility of the new Social Services and Housing Committee would be to receive reports from the CMSM regarding the delivery of mandatory social services and housing programs in Guelph. The Committee would also be responsible for the review of information and recommendations from the CMSM, as well as City staff, for the funding and provision of non-mandatory and discretionary programs which are funded by the City.

Recommendations will be brought forward to Council in accordance with regular procedural practice for open public debate. There will also be opportunity for members of the public and stakeholders to appear before Committee and Council to speak to matters regarding social services and housing programs in Guelph.

### **Benefits**

- Organizational Effectiveness and Accountability – the new Committee structures allows for defined processes, role clarification, appropriate procedures, greater involvement and will help ensure accountability to Guelph taxpayers with respect to social services and housing programs in Guelph.
- Sound Financial Management – municipal control over discretionary

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expenditures is a fundamental expectation of taxpayers. It is a mandated responsibility under the Municipal Act for councils to maintain the financial integrity of the municipality, and the proposed new governance structure will strengthen Council's role with respect to non-mandatory programs.

- o Improved Communications – the City will better understand and be able to effectively communicate and assess the wide range of programs currently funded by Guelph residents. The City will also clarify the fact that discretionary expenditures of City of Guelph funds require Council review and approval.

### **Next Steps**

An immediate next step for staff following Council approval of this report is to develop a Mandate and Charter for the new Social Services and Housing Committee consistent in terms of format with the established Standing Committees of Council. In addition to a mandate and charter, the Governance Committee should consider terms of reference for the new committee and approval of a 2010 work plan.

The City is in receipt of a request from County Councillor Gord Tosh, Chair of the County Social Services and Housing Committee, for an update on Town of Erin ambulance response times. This matter will be placed on the agenda for the next meeting of the Emergency Services, Community Services and Operations (ECO) Committee.

### **CORPORATE STRATEGIC PLAN**

This report addresses the Strategic Plan objective 5.5 – a strong financial position and 5.6 - organization excellence in planning and management.

### **FINANCIAL IMPLICATIONS**

n/a

### **DEPARTMENTAL CONSULTATION**

Information Services, Legal Services, Emergency Services, Finance and Community Services were consulted in development of this report.

### **COMMUNICATIONS**

Engagement of Guelph stakeholders with respect to recommendations included in this report will be ongoing to ensure broad awareness and understanding of the proposed changes.

### **ATTACHMENTS**

n/a

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“original signed by Brenda Boisvert”

“original signed by Hans Loewig”

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**Prepared By:**

Brenda Boisvert,  
Manager, Strategic Planning and Corporate  
Initiatives

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**Recommended By:**

Hans Loewig, CAO