

Committee Room C
December 7, 2010

Council convened in an informal session at 5:30 p.m. for the purpose of receiving training on the Planning Act.

Present: Mayor Farbridge, Councillors Bell (arrived 5:45 p.m.), Burcher, Findlay, Furfaro, Guthrie, Hofland, Kovach, Laidlaw, Piper, Van Hellemond and Wettstein

Staff Present: Mr. H. Loewig, Chief Administrative Officer; Dr. J. Laird, Executive Director of Planning, Engineering & Environmental Services; Mr. J. Riddell, General Manager of Planning & Building Services; Mr. S. Hannah, Manager of Development Planning; Mr. M. Amorosi, Executive Director of Human Resources & Legal Services; and Ms. T. Agnello, Deputy Clerk

The Manager of Development Planning outlined the following provincial documents that influence planning: Planning Act, Provincial Policy Statement and Places to Grow.

He provided information on the City's Official Plan and Zoning By-law and the process for amending the documents. He highlighted the planning process.

He provided information on other delegated planning responsibilities:

- Site Plan Approval
- Committee of Adjustment applications
- Standard condominium applications
- Part Lot Control exemption requests
- Demolition requests (except for residential).

The meeting recessed at 7:10 p.m.

The meeting reconvened at 7:20 p.m.

Staff Present: Mr. H. Loewig, Chief Administrative Officer; Mr. M. Amorosi, Executive Director of Human Resources & Legal Services; Dr. J. Laird, Executive Director of Planning, Engineering & Environmental Services; Mr. D. McCaughan, Executive Director of Operations & Transit; Ms. M. Neubauer, Executive Director of Financial Services; Ms. A. Pappert, Executive Director of Community & Social Services; and Ms. T. Agnello, Deputy Clerk.

The Mayor introduced the Executive Team and provided an overview of the Chief Administrative Officer's responsibilities.

The Chief Administrative Officer provided an overview the organization functional model and the CAO office responsibilities.

Dr. Janet Laird, Executive Director of Planning, Engineering & Environmental Services provided an overview of the department's responsibilities.

Ann Pappert, Executive Director of Community & Social Services provided an overview of the department's responsibilities.

Mark Amorosi, Executive Director of Human Resources & Legal Services provided an overview of the department's responsibilities.

Derek McCaughan, Executive Director of Operations & Transit provided an overview of the department's responsibilities.

Margaret Neubauer, Executive Director of Financial Services, provided an overview of the department's responsibilities.

ADJOURNMENT

The meeting adjourned at 9:15 o'clock p.m.

Minutes read and confirmed December 20, 2010.

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Mayor

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Deputy Clerk