



**Minutes of Guelph City Council  
Held in the Council Chambers, Guelph City Hall on  
September 25, 2017 at 5:30 p.m.**

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**Attendance**

Council: Mayor C. Guthrie  
Councillor P. Allt  
Councillor B. Bell  
Councillor C. Billings  
Councillor C. Downer  
Councillor J. Gordon  
Councillor D. Gibson

Councillor J. Hofland  
Councillor M. MacKinnon  
Councillor M. Salisbury  
Councillor A. Van Hellemond  
Councillor K. Wettstein

Absent: Councillor Piper

Staff: Mr. S. O'Brien, City Clerk  
C. Cooper, City Solicitor, Manger Legal and Realty Services  
Ms. D. Tremblay, Council Committee Coordinator

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**Call to Order (5:31 p.m.)**

Mayor Guthrie called the meeting to order.

**Authority to Resolve into a Closed Meeting of Council**

1. Moved by Councillor Allt  
Seconded by Councillor Gibson

That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to Section 239 (2)(b)(d)(e) and (f) of the Municipal Act with respect to personal matters about an identifiable individual, including municipal or local board employees and litigation or potential litigation , including matters before administrative tribunals, affecting the municipality or local board and advice that is subject to solicitor client privilege, including communications necessary for that purpose and labour relations or employee negotiations.

Carried

**Closed Meeting (5:33 p.m.)**

**Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

The following matters were considered:

- C-CON-2017.17 Successor to Wellbeing Grants Panel Member**  
**C-CON-2017.18 Solid Waste Resources Business Service Review Interim Report – Material Recovery Facility – Additional Information coming out of September 18, 2017 meeting**

## **Confirmation of Minutes**

Confirmation of minutes of the closed Council meetings held July 17 and 24, 2017.

## **Rise and recess from Closed Meeting (6:31p.m.)**

Council recessed.

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## **Open Meeting (6:38 p.m.)**

### **Attendance**

Council:	Mayor C. Guthrie	Councillor J. Hofland
	Councillor P. Allt	Councillor M. MacKinnon
	Councillor B. Bell	Councillor L. Piper
	Councillor C. Billings	Councillor M. Salisbury
	Councillor C. Downer	Councillor A. Van Hellemond
	Councillor J. Gordon	Councillor K. Wettstein
	Councillor D. Gibson	

Staff:	Mr. D. Thomson, CAO
	Ms. C. Clack, Deputy CAO
	Mr. T. Lee, Deputy CAO
	Mr. S. Stewart, Deputy CAO
	Ms. T. Baker, General Manager Finance & City Treasurer
	Mr. J. Krauter, Manager Taxation and Revenue
	Mr. S. O'Brien, City Clerk
	Ms. D. Tremblay, Council Committee Coordinator

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## **Call to Order (6:40 p.m.)**

Mayor Guthrie called the meeting to order.

## **Closed Meeting Summary**

Mayor Guthrie spoke regarding the matters addressed in closed and identified the following:

### **Minutes – Council Closed Session – July 17 and 24, 2017**

These minutes were adopted by Council.

### **C-CON-2017.17 Successor to Wellbeing Grants Panel Member**

Staff were given direction on this matter.

**C-CON-2017.18 Solid Waste Resources Business Service Review Interim Report – Material Recovery Facility – Additional Information coming out of September 18, 2017 meeting**

Council received information on this matter and the Mayor advised that staff will be providing their final report in March, 2018.

**Disclosure of Pecuniary Interest and General Nature Thereof**

Councillor MacKinnon declared a pecuniary interest regarding the Downtown Business Association Boundary Expansion – Report on Objections and Next Steps item because he owns a business in the downtown area.

**Confirmation of Minutes**

2. Moved by Councillor Bell  
Seconded by Councillor Salisbury

That the minutes of the Council Meetings held June 26, July 10, 17, and 24, 2017 and the Committee of the Whole meeting held September 5, 2017 be confirmed as recorded and without being read.

**Voting in Favour:** Mayor Guthrie, Councillors Alt, Bell, Billings, Downer, Gordon, Gibson, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (13)

**Voting Against:** (0)

Carried

**Committee of the Whole and Council Consent Reports**

3. Moved by Councillor Piper  
Seconded by Councillor MacKinnon

That the September 5, 2017 Committee of the Whole and Council Consent Reports as identified below be adopted:

**COW-PS-2017.11 Corporate Security Update**

That staff bring forward an expansion package for Council's consideration during the 2018 budget deliberations for the hiring of two full-time security guards

**COW-CS-2017.14 Reserve and Reserve Fund Review and Policy Update**

1. That the General Reserve and Reserve Fund Policy, included as Attachment 1, General Reserve and Reserve Fund Policy, be approved and adopted by By-law, and that By-law Number (2010)-18932 General Reserve and Reserve Fund Policy and the Compensation Reserve Policy dated June 25, 2012 be repealed and replaced.
2. That the consolidation, closing and renaming of the City's reserves and reserve funds in accordance with the recommendations included in report

CS-2017-19 entitled "Reserve and Reserve Fund Review and Policy Update" be approved.

3. That the reserve and reserve fund reallocation transfers, in accordance with the recommendations included in report CS-2017-19 entitled "Reserve and Reserve Fund Review & Policy Update", be approved.
4. That the Capital Asset Renewal Reserve Fund Policy, dated March 2013, be repealed and replaced with the Efficiency, Innovation and Opportunity Fund Reserve Policy (Attachment 3: Efficiency, Innovation and Opportunity Fund Reserve Policy).

**COW-CS-2017.15            Capital Transfer Allocation Policy**

1. That the Council endorsed ten year Dedicated Infrastructure Levy be allocated 90% to the Infrastructure Renewal Reserve Fund (150) and 10% to the City Building Reserve Fund (159).
2. That beginning with the 2018 budget, the annual capital transfer from operating budget be allocated 80% to the Infrastructure Renewal Reserve Fund (150), 10% to the Growth Reserve Fund (156) and 10% to the City Building Reserve Fund (159).

**COW-CS-2017.17            2017 Q2 Operating Variance Report**

1. That the report titled 2017 Q2 Operating Variance Report (CS-2017-27), and dated September 5, 2017, be received.
2. That a transfer of \$360,000 from the Tax Rate Operating Contingency Reserve for the projected Environmental Services (Solid Waste) variance due to organics processing be approved.
3. That a transfer of \$100,000 from the Insurance Reserve for lost recyclables revenue realized during early 2017 from the facility closure for equipment replacement resulting from the 2016 fire at the Material Recovery Facility be approved.

**COW-AUD-2017.9            Internal Audit Work Plan Update – 2017**

That staff bring forward an expansion package for Council's consideration during the 2018 budget deliberations for the hiring of one full-time internal auditor.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gordon, Gibson, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (13)

**Voting Against:** (0)

Carried

## **Presentations:**

### a) Guelph Public Library – New Main Library Business Plan Development

Steven Kraft, Chief Executive Officer, Guelph Library Board gave an overview of the current work completed on the new main library business plan development.

Bruce Peever, Director, Public Sector Advisory, KPMG Canada provided an overview of the stages in the development of a business case for a new main library.

### b) 2017 City of Guelph's United Way Campaign

Shawn Finlay, United Way Campaign Coordinator provided an overview of the City of Guelph's 2018 United Way Campaign.

Councillor Cathy Downer, Chair United Way Campaign thanked the campaign team and provided encouragement in attendance at the various fundraising events and contribution by way of donation to the campaign.

## **Items for Discussion**

### **CON-2017.40      Downtown Guelph Business Association Boundary Expansion – Report on Objections and Next Steps**

Marty Williams, Executive Director Downtown Business Association and Montana Wilfred-Brown provided a summary of the work that the Downtown Business Association undertook regarding the proposed expansion of the Downtown Business Improvement Area.

4.      Moved by Councillor Hofland  
          Seconded by Councillor Allt

That, in accordance with the legislative requirements of the Municipal Act, the request from the Downtown Guelph Business Association to expand the business improvement area be granted in accordance with ATT-1 to report CS-2017-77 'Downtown Guelph Business Association Boundary Expansion – Report on Objections and Next Steps', dated September 25, 2017 and that staff be directed to bring forward a by-law at the next regular Council meeting.

Councillor MacKinnon left the Council Chambers and did not partake in any discussion or voting on the matter.

**Voting in Favour:** Councillors Allt, Downer, Gordon, Hofland, Piper, Salisbury, and Wettstein (7)

**Voting Against:** Mayor Guthrie, Councillors Bell, Billings, Gibson, Van Hellemond (5)

Carried

## By-laws

5. Moved by Councillor MacKinnon  
Seconded by Councillor Van Hellemond

That By-laws Numbered (2017)-20210 and (2017)-20212 inclusive, are hereby passed.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (12)

**Voting Against:** (0)

Carried

## Adjournment (8:48 p.m.)

6. Moved by Councillor Bell  
Seconded by Councillor Piper

That the meeting be adjourned.

Carried

Minutes to be confirmed on October 23, 2017.

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Mayor Guthrie

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Stephen O'Brien - City Clerk