



**Minutes of Guelph City Council  
Held in the Council Chambers, Guelph City Hall on  
June 27, 2016 at 5:33 p.m.**

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**Attendance**

Council: Mayor Guthrie  
Councillor P. Allt  
Councillor B. Bell  
Councillor C. Billings  
Councillor C. Downer  
Councillor D. Gibson  
Councillor J. Gordon  
Councillor J. Hofland  
Councillor M. MacKinnon (*arrived at 8:30 p.m.*)  
Councillor L. Piper  
Councillor M. Salisbury  
Councillor A. Van Hellemond  
Councillor K. Wettstein

Staff: Mr. D. Thomson, CAO  
Mr. M. Amorosi, Deputy CAO of Corporate Services  
Ms. C. Clack, Deputy CAO of Public Services  
Ms. D. Jaques, City Solicitor/General Manager, Legal & Realty Services  
Ms. K. Dedman, City Engineer/General Manager, Engineering and Capital Infrastructure Services  
Ms. K. Hughes, Associate Solicitor, Realty Services  
Mr. P. Meagher, General Manager, Guelph Transit  
Mr. S. O'Brien, City Clerk  
Ms. D. Black, Council Committee Coordinator

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**Call to Order (5:33 p.m.)**

Mayor Guthrie called the meeting to order.

**Authority to Resolve into a Closed Meeting of Council**

1. Moved by Councillor Van Hellemond  
Seconded by Councillor Allt

That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to Section 239 (2) (b), (c) and (f) of the *Municipal Act* with respect to personal information about identifiable individuals, proposed or pending acquisition or disposition of land and advice that is subject to solicitor-client privilege.

CARRIED

**Closed Meeting (5:34 p.m.)**

**Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

The following matters were considered:

**C-2016.48 Solid Waste Management Follow-Up**

**C-2016.49 Citizen Appointments to The Elliott Community Board of Trustees**

**C-2016.50 Report of the Infrastructure, Development & Enterprise Committee  
– Potential Disposition or Acquisition of Downtown Property**

**C-2016.51 Report/Advice of City Solicitor – Council Privilege**

**Rise and recess from Closed Meeting (6:52 p.m.)**

*Council recessed.*

**Open Meeting (7:05 p.m.)**

Mayor Guthrie called the meeting to order.

**Closed Meeting Summary**

Mayor Guthrie spoke regarding the matters addressed in the closed meeting and identified the following:

**Minutes – Council Closed Session – May 9, 16, 24, 26, 30 and June 1, 2016**  
These minutes were adopted by Council.

**C-2016.48 Solid Waste Management Follow-Up**  
Information was received and no direction was given.

**C-2016.49 Citizen Appointments to The Elliott Community Board of Directors**  
There was direction given and there is a motion to be considered in open session regarding this matter and will be raised under Special Resolutions for consideration.

**C-2016.50 Report of the Infrastructure, Development & Enterprise Committee  
– Potential Disposition or Acquisition of Downtown Property**  
There was direction given and there is a motion to be considered in open session regarding this matter and will be raised under Special Resolutions for consideration.

**C-2016.51 Report/Advice of City Solicitor – Council Privilege**  
Information was received and no direction was given.

**Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

## **Council as Shareholder of Guelph Junction Railway**

Ian Brown, Chair, Guelph Junction Railway Board of Directors, provided a brief synopsis of the 2015 Guelph Junction Railway Limited Annual Report.

### **GJR-2016.3 Guelph Junction Railway Report to the City of Guelph**

2. Moved by Councillor Allt  
Seconded by Councillor Bell

That the 2015 Guelph Junction Railway Limited Annual Report be received.

*VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury, Van Hellemond and Wettstein (12)*

*VOTING AGAINST: (0)*

CARRIED

### **GJR-2016.1 Chief Financial Officer – 2015 Audited Financial Statements**

3. Moved by Councillor Bell  
Seconded by Councillor Allt

1. That the report from the Chief Financial Officer in respect of the 2015 Guelph Junction Railway Limited Financial Statements, be received.
2. That the Audited Financial Statements of Guelph Junction Railway Limited for the year ended December 31, 2015 be received.

*VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury, Van Hellemond and Wettstein (12)*

*VOTING AGAINST: (0)*

CARRIED

### **GJR-2016.2 Appointment of Auditors**

4. Moved by Councillor Bell  
Seconded by Councillor Allt

1. That the recommendation of the Guelph Junction Railway Board of Directors regarding the appointment of auditors for Guelph Junction Railway, be received.
2. That KPMG LLP are appointed as auditors for Guelph Junction Railway Limited for its 2016 fiscal year.

*VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury, Van Hellemond and Wettstein (12)*

*VOTING AGAINST: (0)*

CARRIED

This concluded the Council as Shareholder of Guelph Junction Railway portion of the meeting.

## **Presentations**

### **Special Olympics Athletes**

Representatives of the Special Olympics Athletes were not in attendance. The Mayor thanked City staff, Police staff, members of the public, the University of Guelph and all stakeholders involved for their contributions in making the Special Olympics in Guelph a success.

### **Ontario Historical Society Museum Award of Excellence in Community Programming**

Colleen Clack, Deputy CAO, Public Services, presented the Mayor with the Ontario Historical Society Museum Award of Excellence in Community Programming awarded to Guelph Museums for excellence in community involvement and programming.

### **Confirmation of Minutes**

5. Moved by Councillor Van Hellemond  
Seconded by Councillor Gibson

That the minutes of the Council Meetings held May 9, 16, 24, 26, 30 and June 1, 2016 be confirmed as recorded and without being read.

*VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury, Van Hellemond and Wettstein (12)*

*VOTING AGAINST: (0)*

CARRIED

## **Consent Reports**

### **Audit Committee Second Consent Report**

#### **Balance of Audit Committee Consent Items**

Councillor Wettstein presented the balance of the Audit Committee Second Consent Report.

6. Moved by Councillor Wettstein  
Seconded by Councillor Allt

That the balance of the June 27, 2016 Audit Committee Second Consent Report as identified below, be adopted:

#### **AUD-2016.8            2015 Draft Consolidated Financial Statements and External Audit Findings Report**

1. That report CS-2016-36 titled '2015 Draft Consolidated Financial Statements and External Audit Findings Report' be received.
2. That the 2015 Draft Consolidated Financial Statements be approved.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury, Van Hellemond and Wettstein (12)

VOTING AGAINST: (0)

CARRIED

**Corporate Services Committee Fifth Consent Report**

Councillor Hofland presented the balance of the Corporate Services Committee Fifth Consent Report.

- 7. Moved by Councillor Hofland  
Seconded by Councillor Allt

That the balance of the June 27, 2016 Corporate Services Committee Fifth Consent Report as identified below, be adopted:

**CS-2016.18      2015 Final Year-End Report on Operating Variance Surplus Allocation and Deficit Funding**

- 1. That the report CS-2016-40 dated June 8, 2016 entitled '2015 Final Year-End Report on Operating Variance Surplus Allocation and Deficit Funding' be received.
- 2. That the Tax Supported surplus of \$1,191,823 be allocated to reserves; 198 – Operating Contingency Reserve, and 180 – Tax Rate Stabilization Reserve as follows:

Operating Contingency Reserve (198)	\$177,177
Tax Rate Stabilization Reserve (180)	\$1,014,646
<b>Total allocation</b>	<b>\$1,191,823</b>

- 3. That the Water surplus of \$397,647 be allocated to reserve 106 – Water Contingency Reserve.
- 4. That the Wastewater surplus of \$1,342,190 be allocated to reserve 153 – Wastewater Capital Reserve.
- 5. That the OBC surplus of \$657,816 be allocated to reserve 188 – Building Services Stabilization Reserve.
- 6. That the Court Services deficit of \$198,534 be funded from reserve 211 – POA Contingency Reserve.
- 7. That the Treasurer be directed to respond to Guelph Police Services Board on behalf of Council that their request to allocate the police operating surplus of \$725,775 to the police capital reserve for the purpose of funding the Police Headquarter Expansion and Renovation project (PS0033) was not supported.

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**CS-2016.19      Operating Variance Reporting Recommendations**

1. That Report CS-2016.53 dated June 8, 2016 entitled 'Operating Variance Reporting Recommendations' be received for information.
2. That the following operating variance reporting recommendations be approved:
  - a. Operating variance reports will continue to be presented to Council on a quarterly basis;
  - b. Operating variance reports will continue to be presented to Council in the same time frame being Q1 in June, Q2 in September, Q3 in December and Q4 in April of the subsequent year;
  - c. Operating variance reports will be presented at a more detailed department level with enhanced financial data and statistical information to elevate the transparency of reporting and accuracy of projections.

**CS-2016.22      10 Carden Street Space Inc. – Community Bond and Tax Incentive Program Request**

1. That report CS-2016-31 dated June 8, 2016 entitled '10 Carden Shared Space Inc. – Community Bond and Tax Incentive Program Request', be received for information.
2. That staff be directed to report back as soon as possible on a scan of best practices in other downtown areas of municipalities parking relief programs regarding construction and/or renovation for implementation within Guelph.

*VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury, Van Hellemond and Wettstein (12)*

*VOTING AGAINST: (0)*

CARRIED

**Infrastructure, Development & Enterprise Committee Fifth Consent Report**

Councillor Bell presented the balance of the Infrastructure, Development & Enterprise Committee Fifth Consent Report.

8. Moved by Councillor Bell  
Seconded by Councillor Salisbury

That the June 27, 2016 Infrastructure, Development & Enterprise Committee Fifth Consent Report as identified below, be adopted:

**IDE-2016.18      Water and Wastewater Customer Accounts By-law, Phase 1**

1. That the report from Infrastructure, Development and Enterprise dated June 7, 2016, regarding the Water and Wastewater Customer Accounts By-law, be received.
2. That the Water and Wastewater Customer Accounts By-law and revisions to the Water Supply By-law as outlined in the report from Infrastructure, Development and Enterprise, dated June 7, 2016 be approved.

**IDE-2016.19 Sign By-law Variances – 175 Chancellors Way**

1. That Report 16-43 from Infrastructure, Development and Enterprise dated June 7, 2016 regarding sign by-law variances for 175 Chancellors Way, be received.
2. That the request for variances from the City of Guelph Sign By-law to permit one (1) illuminated freestanding sign with a sign face area of 6.14m<sup>2</sup> and a height of 4.87m above the adjacent roadway at 175 Chancellors Way, be approved.

**IDE-2016.20 Sign By-law Variances – 125 Chancellors Way**

1. That Report 16-42 from Infrastructure, Development and Enterprise dated June 7, 2016 regarding sign by-law variances for 125 Chancellors Way, be received.

*VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury, Van Hellemond and Wettstein (12)*

*VOTING AGAINST: (0)*

CARRIED

**Public Services Committee Fourth Consent Report**

The following items were extracted:

**PS-2016.10 Guelph Transit Growth Opportunities**

Councillor Downer presented the balance of the Public Services Committee Fourth Consent Report.

9. Moved by Councillor Downer  
Seconded by Councillor Gordon

That the June 27, 2016 Public Services Committee Fourth Consent Report as identified below, be adopted:

**PS-2016.9 Snow Disposal Facility Requirements**

1. That the Public Services Report # PS-16-12 "Snow Disposal Facility – Requirements" dated June 8, 2016, be received; and
2. That staff be directed to commence the necessary pre-design/pre-construction studies and data collection for an upgraded snow disposal facility at Site #1: Wellington Street Site in 2016 with a view that construction can begin in 2017.

*VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury, Van Hellemond and Wettstein (12)*

*VOTING AGAINST: (0)*

CARRIED

**Council Consent Agenda**

The following items were extracted:

**CON-2016.34 Meeting Management Review**  
**CON-2016.35 Guelph Transit – Extra Buses**

**Extracted Items**

Councillor MacKinnon arrived at the meeting. (8:30 p.m.)

**PS-2016.10 Guelph Transit Growth Opportunities**

Phil Meagher, General Manager, Guelph Transit provided a synopsis of the process and next steps.

The following person spoke on this matter:

- Steve Petric

10. Moved by Councillor Downer  
Seconded by Councillor Billings

1. That the Public Services Report # PS-16-13 "Guelph Transit Growth Opportunities" dated June 8, 2016, be received.
2. That Guelph Transit staff be directed to include proposed service improvements in the 2017 Tax Supported Budget as an expansion package.
3. That Guelph Transit staff work with staff throughout the organization to develop a multi-year plan and budget for the implementation of the recommendations in the Official Plan Review and the Transportation Master Plan review to ensure transit and alternative forms of transportation are considered in developing a comprehensive plan to support the City of Guelph's transportation and transit needs to 2035 and beyond.
4. That City of Guelph and Guelph Transit staff be directed to start discussions with the federal and provincial governments to secure recently announced Transit Infrastructure funding.
5. That staff be directed to consider alternative service delivery when developing the comprehensive plan to support the City of Guelph's transportation and transit needs to 2035 and beyond.

It was requested that the clauses be voted on separately.

**Referral**

11. Moved by Councillor Piper  
Seconded by Councillor Wettstein

That consideration of alternative service delivery to support the City of Guelph transportation and transit needs to 2035 and beyond be referred to the Service Review Framework Process.



*VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury and Wettstein (10)*

*VOTING AGAINST: Councillors Bell, MacKinnon and Van Hellemond (3)*

CARRIED

The request to vote on the remaining clauses separately was withdrawn.

### **Main Motion as Amended**

12. Moved by Councillor Downer  
Seconded by Councillor Billings

1. That the Public Services Report # PS-16-13 "Guelph Transit Growth Opportunities" dated June 8, 2016, be received.
2. That Guelph Transit staff be directed to include proposed service improvements in the 2017 Tax Supported Budget as an expansion package.
3. That Guelph Transit staff work with staff throughout the organization to develop a multi-year plan and budget for the implementation of the recommendations in the Official Plan Review and the Transportation Master Plan review to ensure transit and alternative forms of transportation are considered in developing a comprehensive plan to support the City of Guelph's transportation and transit needs to 2035 and beyond.
4. That City of Guelph and Guelph Transit staff be directed to start discussions with the federal and provincial governments to secure recently announced Transit Infrastructure funding.

*VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (13)*

*VOTING AGAINST: (0)*

CARRIED

Councillor Van Hellemond left the meeting 9:37 p.m.

*The meeting recessed at 9:37 p.m. and resumed at 9:50 p.m.*

### **CON-2016.34 Meeting Management Review**

Stephen O'Brien, City Clerk provided an overview of the Meeting Management Review report.

### **Procedural Motion**

13. Moved by Councillor MacKinnon  
Seconded by Councillor Bell

That Section 21 of the Procedural By-law be invoked to permit the meeting to extend beyond 11:00 p.m.

CARRIED

The following people spoke to this matter:

Susan Watson  
Brian Holstein  
Steve Petric,  
Hugh Whiteley  
Ted Pritchard

14. Moved by Councillor MacKinnon  
Seconded by Councillor Downer

1. That staff be directed to implement the recommendations contained in the Meeting Management Review Report.
2. That staff be directed to report back to City Council at their July 18, 2016 meeting with recommended changes to the Procedural By-law, Council Terms of Reference and any other policies to implement the Committee-of-the-Whole governance structure for September 2016.

#### **First Amendment**

15. Moved by Councillor MacKinnon  
Seconded by Councillor Downer

That Clause 10 of the Meeting Management Recommendations that states:  
*"That delegations be heard at Committee of the Whole or Council meetings. Delegations that spoke at at Committee of the Whole may delegate to Council only if new information has become available"*  
be removed.

*VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury and Wettstein (11)*  
*VOTING AGAINST: Councillor MacKinnon (1)*

CARRIED

#### **Procedural Bylaw**

16. Moved by Councillor Bell  
Seconded by Councillor Billings

That Section 20 of the Procedural By-law be suspended to extend the meeting beyond 11:00 p.m.

CARRIED

#### **Second Amendment**

17. Moved by Councillor Gibson  
Seconded by Councillor Bell

That Clause 6 of the Meeting Management Recommendations be amended to state as follows:

*"That Committee of the Whole meetings start at 3:30 p.m. on the first Monday of the month."*

*VOTING IN FAVOUR: Councillors Bell, Gibson and Piper (3)*

*VOTING AGAINST: Mayor Guthrie, Councillors Allt, Billings, Downer, Gordon, Hofland, MacKinnon, Salisbury and Wettstein (9)*

DEFEATED

It was requested that the clauses be voted on separately.

### **Clause 1**

18. Moved by Councillor MacKinnon  
Seconded by Councillor Downer

That staff be directed to implement the recommendations, **as amended**, contained in the Meeting Management Review Report.

*VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Downer, Gibson, Gordon, Salisbury and Wettstein (8)*

*VOTING AGAINST: Councillors Bell, Billings, Hofland and Piper (4)*

CARRIED

### **Clause 2**

19. Moved by Councillor MacKinnon  
Seconded by Councillor Downer

That staff be directed to report back to City Council at their July 18, 2016 meeting with recommended changes to the Procedural By-law, Council Terms of Reference and any other policies to implement the Committee-of-the-Whole governance structure for September 2016.

*VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Bell, Downer, Gibson, Gordon, Piper, Salisbury and Wettstein (10)*

*VOTING AGAINST: Councillors Billings and Hofland (2)*

CARRIED

### **New Motion**

20. Moved by Councillor Piper  
Seconded by Councillor Bell

That staff be directed to review the implementation of the Committee of the Whole structure within six months of implementation.

*VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury and Wettstein (12)*

*VOTING AGAINST: Councillor MacKinnon (1)*

CARRIED

## New Motion

21. Moved by Councillor Allt  
Seconded by Councillor Hofland

That, along with the singing of 'Oh Canada' and the moment of Silent Reflection, our City Council meetings include an acknowledgement that we are on the traditional territory of our first nations people, read aloud by the Chair of the meeting, with the official wording to be crafted in consultation with local indigenous elders and City legal staff and delivered to the Clerk's Office for inclusion in subsequent meetings.

*VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury and Wettstein (12)*

*VOTING AGAINST: (0)*

CARRIED

## CON-2016.35 Guelph Transit – Extra Buses

22. Moved by Councillor Billings  
Seconded by Councillor Bell

1. That the Public Services Report # PS-16-13 "Guelph Transit Growth Opportunities" dated June 8, 2016, be received.
2. That Guelph Transit staff be directed to include proposed service improvements in the 2017 Tax Supported Budget as an expansion package.
3. That Guelph Transit staff work with staff throughout the organization to develop a multi-year plan and budget for the implementation of the recommendations in the Official Plan Review and the Transportation Master Plan review to ensure transit and alternative forms of transportation are considered in developing a comprehensive plan to support the City of Guelph's transportation and transit needs to 2035 and beyond.
4. That City of Guelph and Guelph Transit staff be directed to start discussions with the federal and provincial governments to secure recently announced Transit Infrastructure funding.
5. That staff be directed to consider alternative service delivery when developing the comprehensive plan to support the City of Guelph's transportation and transit needs to 2035 and beyond.

*VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury and Wettstein (12)*

*VOTING AGAINST: (0)*

CARRIED

## Special Resolutions

### **Citizen Appointment to The Elliott Community Board of Trustees**

23. Moved by Councillor Gordon  
Seconded by Councillor Bell

That Jim Crocker be appointed to The Elliott Community Board of Trustees for a three year term ending June 30, 2019.

*VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury and Wettstein (12)*

*VOTING AGAINST: (0)*

CARRIED

### **Report of the Infrastructure Development & Enterprise Committee – Potential Disposition or Acquisition of Downtown Property**

24. Moved by Councillor Allt  
Seconded by Councillor Hofland

That staff be directed to declare the Old Quebec Street Mall Food Court as surplus land pursuant to the City's Surplus Lands Policy and list the food court for sale on the open market.

*VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury and Wettstein (12)*

*VOTING AGAINST: (0)*

CARRIED

### **By-laws**

25. Moved by Councillor Wettstein  
Seconded by Councillor Downer

That By-laws Numbered (2016) - 20072 to (2016) - 20075, inclusive, are hereby passed.

*VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury and Wettstein (12)*

*VOTING AGAINST: (0)*

CARRIED

### **Mayor's Announcements**

The Mayor publically acknowledged Colleen Clack as the new Deputy CAO of Public Services.

### **Notice of Motion**

There were no Notices of Motion

**Adjournment** (12:24 a.m.)

26. Moved by Councillor Bell  
Seconded by Councillor Gibson

That the meeting be adjourned.

CARRIED

*Minutes to be confirmed on July 18, 2016.*

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Mayor Guthrie

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Stephen O'Brien - City Clerk