



**Minutes of Guelph City Council – Special Meeting
Held in the Council Chambers, Guelph City Hall on
February 7, 2019 at 4:08 p.m.**

Attendance

- Council:
- | | |
|------------------------|-------------------------|
| Mayor C. Guthrie | |
| Councillor P. Allt | Councillor R. Goller |
| Councillor B. Bell | Councillor J. Hofland |
| Councillor C. Billings | Councillor M. MacKinnon |
| Councillor C. Downer | Councillor D. O’Rourke |
| Councillor D. Gibson | Councillor L. Piper |
| Councillor J. Gordon | Councillor M. Salisbury |
- Staff:
- Ms. C. Clack, Deputy CAO, Public Services/Acting CAO
 - Mr. T. Lee, Deputy CAO, Corporate Services
 - Mr. S. Stewart, Deputy CAO, Infrastructure, Development and Enterprise Services
 - Ms. T. Baker, General Manager, Finance/City Treasurer
 - Ms. K. Newland, Manager, Finance Client Services
 - Mr. G. Clark, Manager, Financial Strategy and Long Term Planning
 - Ms. B. Swartzentruber, Executive Director, Strategy Innovation and Intergovernmental Services
 - Ms. K. Gray, Program Manager, Business Process Management
 - Mr. S. Dewar, General Manager Guelph-Wellington Paramedic Services/Chief
 - Ms. T. Sprigg, General Manager, Corporate Communications, Customer Service
 - Ms. K. Dedman, General Manager Engineering and Transportation Services
 - Mr. P. Busatto, General Manager, Environmental Services
 - Mr. C. Walsh, Divisional Manager, Solid Waste Resources
 - Ms. D. Evans, General Manager, Culture Tourism Community Investment
 - Ms. H. Flaherty, General Manager Parks and Recreation
 - Mr. S. O’Brien, General Manager, City Clerk’s Office/City Clerk
 - Ms. D. Black, Council Committee Coordinator

Special Council – Presentation o-Tax Supported Operating Budget

Mayor Guthrie called the special meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

Councillor Downer advised she plans to disclose a pecuniary interest regarding the LEAP/Career Path budget line item because she has a family member who is a City staff person and who is involved in the program.

Councillor Gibson arrived at the meeting at 4:11 p.m.

Trevor Lee, Deputy CAO, Corporate Services, provided opening remarks and an overview and timeline of the overall 2019 Budget process.

Point of Order

Councillor MacKinnon declared a point of order and declared a pecuniary interest regarding the revised recommendations which included the Downtown Guelph Business Association levy because he is a co-owner of a business situated within the downtown core.

Councillor Goller also declared a pecuniary interest on the Downtown Guelph Business Association levy because he is a principal shareholder of a business situated within the downtown core.

Tara Baker, General Manager, Finance/City Treasurer provided an overview of the components of the tax supported budget, highlights and breakdown.

Mayor Guthrie left the Chair and Councillor O'Rourke assumed the Chair. (4:32)

Mayor Guthrie provided information regarding the Office of the Mayor and City Council budget. He advised he is having a funding meeting regarding the Mayor's Task Force and noted his intention to bring forward an ask regarding affordable housing.

Mayor Guthrie resumed the Chair (4:49 p.m.)

Colleen Clack, Deputy CAO, Public Services/Acting Chief Administrative Officer, provided a summary of the 2018 accomplishments and highlights of the proposed 2019 tax supported operating budget for the CAO's office.

Scott Stewart, Deputy CAO, Infrastructure, Development and Enterprise Services, provided a summary of the 2018 accomplishments and highlights of the proposed 2019 tax supported operating budget for the Service Area.

Colleen Clack, Deputy CAO, Public Services, provided a summary of 2018 accomplishments and highlights of the proposed 2019 tax supported operating budget highlights for the Service Area.

Trevor Lee, Deputy CAO, Corporate Services provided a summary of the 2018 accomplishments and highlights of the proposed 2019 tax supported operating budget highlights for the Service Area.

Tara Baker, General Manager, Finance/City Treasurer provided a summary of the highlights, budget drivers and summary of the recommended 2019 Tax Supported Operating Budget.

The meeting recessed at 6:18 p.m. and resumed at 6:34 p.m.

Councillor Gibson left the meeting during the recess.

1. Moved by Councillor Allt
Seconded by Councillor Hofland

That the following recommendations from Report CS-2019-06 titled 2019 Tax Supported Operating Budget be referred to March 5, 2019:

1. That the 2019 tax supported operating budget be approved with a property tax increase net of assessment growth of 3.93 per cent over 2018 and a property tax levy of \$243,330,620 inclusive of the following:
 - a) a departmental base operating budget including reserve and reserve fund transfers and user fee increases, totaling a net levy requirement of \$2,427,604 or 1.04 per cent
 - b) capital financing and general revenues including a 1.00 per cent dedicated infrastructure levy, totaling a net levy requirement of \$3,867,656 or 1.65 per cent
 - c) a local boards and shared services operating budget, totaling a net levy requirement of \$1,568,904 or 0.67 per cent
 - d) Council in-year decisions totaling a net levy requirement of \$2,247,886 or 0.96 per cent
 - e) assessment growth revenue of \$3,700,000 or 1.58 per cent
 - f) Department growth budget requests totaling a net levy requirement of \$1,274,905 or 0.54 per cent
 - g) local board growth budget requests totaling a net levy requirement of \$558,200 or 0.24 per cent
 - h) department service enhancements and service review requests totaling a net levy requirement of \$1,030,800 or 0.44 per cent
 - i) a departmental base operating budget reduction for 2019 NUME compensation of \$75,300 or 0.03 per cent
 - j) reserve and reserve fund transfers (page 120 to 127) in the tax supported operating budget.
2. That the proposed user fees posted at <https://guelph.ca/city-hall/budget-and-finance/city-budget/2019-proposed-budget/> be approved and enacted through by-law.
3. That a new Rental Property Reserve to align City-owned rental property revenue with associated maintenance and capital expenditures be created and that Appendix A of the General Reserve and Reserve Fund Policy be updated and referred to the 2018 Year-end Reserve and Reserve Fund report for approval.
4. That a new Parking Capital Reserve Fund to support the Council approved Parking Master Plan financial model be created and that Appendix A of the General Reserve and Reserve Fund Policy be updated and referred to the 2018 Year-end Reserve and Reserve Fund report for approval.
5. That the 2019 Downtown Guelph Business Association budget with gross expenditures of \$673,910 and a total levy of \$630,000 be approved.

It was requested that clauses 1 and 5 be voted on separately and that clauses 2, 3 and 4 be voted on together.

Clause 1

2. Moved by Councillor Allt
Seconded by Councillor Hofland

That the 2019 tax supported operating budget be approved with a property tax increase net of assessment growth of 3.93 per cent over 2018 and a property tax levy of \$243,330,620 inclusive of the following:

- a) a departmental base operating budget including reserve and reserve fund transfers and user fee increases, totaling a net levy requirement of \$2,427,604 or 1.04 per cent
- b) capital financing and general revenues including a 1.00 per cent dedicated infrastructure levy, totaling a net levy requirement of \$3,867,656 or 1.65 per cent
- c) a local boards and shared services operating budget, totaling a net levy requirement of \$1,568,904 or 0.67 per cent
- d) Council in-year decisions totaling a net levy requirement of \$2,247,886 or 0.96 per cent
- e) assessment growth revenue of \$3,700,000 or 1.58 per cent
- f) Department growth budget requests totaling a net levy requirement of \$1,274,905 or 0.54 per cent
- g) local board growth budget requests totaling a net levy requirement of \$558,200 or 0.24 per cent
- h) department service enhancements and service review requests totaling a net levy requirement of \$1,030,800 or 0.44 per cent
- i) a departmental base operating budget reduction for 2019 NUME compensation of \$75,300 or 0.03 per cent
- j) reserve and reserve fund transfers (page 120 to 127) in the tax supported operating budget.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (12)

Voting Against: (0)

Carried

Clauses 2, 3 and 4

3. Moved by Councillor Piper
Seconded by Councillor Allt

1. That the proposed user fees posted at <https://guelph.ca/city-hall/budget-and-finance/city-budget/2019-proposed-budget/> be approved and enacted through by-law.
2. That a new Rental Property Reserve to align City-owned rental property revenue with associated maintenance and capital expenditures be created and that Appendix A of the General Reserve and Reserve Fund Policy be updated and referred to the 2018 Year-end Reserve and Reserve Fund report for approval.

3. That a new Parking Capital Reserve Fund to support the Council approved Parking Master Plan financial model be created and that Appendix A of the General Reserve and Reserve Fund Policy be updated and referred to the 2018 Year-end Reserve and Reserve Fund report for approval.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (12)

Voting Against: (0)

Carried

Clause 5

Councillors Goller and MacKinnon did not discuss or vote on the matter.

4. Moved by Councillor Gordon
Seconded by Councillor Allt

That the 2019 Downtown Guelph Business Association budget with gross expenditures of \$673,910 and a total levy of \$630,000 be approved.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gordon, Hofland, O'Rourke, Piper and Salisbury (10)

Voting Against: (0)

Carried

Adjournment (6:59 p.m.)

5. Moved by Councillor Bell
Seconded by Councillor O'Rourke

That the meeting be adjourned.

Carried

Minutes to be confirmed on February 25, 2019.

Mayor Guthrie

Stephen O'Brien—City Clerk