

# CITY COUNCIL AGENDA



**Consolidated as of May 20, 2016**

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**Council Chambers, Guelph City Hall, 1 Carden Street**

**DATE Tuesday, May 24, 2016 – 5:30 p.m.**

Please turn off or place on non-audible all cell phones, PDAs, Blackberrys and pagers during the meeting.

## **AUTHORITY TO MOVE INTO CLOSED MEETING**

*THAT the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to the Municipal Act, to consider:*

**C-2016.38 Meeting of the Shareholders of Guelph Municipal Holdings Inc.**

**(a) Report from the Chair of GMHI re Actions and Decisions**  
Section 239 (2)(a) and (b) the security of the property of the municipality and personal matters about identifiable individuals, respectively.

**(b) GMHI-GHESI Shareholder Declaration**  
Section 239 (2)(b) personal matters about identifiable individuals

**C-2016.39 Report from the Infrastructure, Development & Enterprise Committee - Resident Appointments to the Waste Innovation Centre Public Liaison Committee**  
Section 239 (2)(b) personal matters about identifiable individuals

~~**C-2016.40 Report of the Nominating Committee – Council Appointment to the Joint Social Services Terms of Reference Advisory Committee**~~  
~~Section 239 (2)(b) personal matters about identifiable individuals~~

~~Confidential report withdrawn from closed meeting~~

**C-2016.41 Dolime Update**  
Section 239 (2)(e) litigation or potential litigation including matters before administrative tribunals

**C-2016.42 Snow Disposal Facility**  
Section 239 (2)(a) the security of the property of the municipality

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## CLOSED MEETING

## OPEN MEETING – 7:00 P.M.

**O Canada  
Silent Reflection  
Disclosure of Pecuniary Interest and General Nature Thereof**

## CLOSED MEETING SUMMARY

### PRESENTATION

- a) Presentation of City of Guelph Medals to the following members of the Guelph Royals BU14 Blue Soccer Team in recognition of winning gold at the OSA Provincial Futsal Cup in February 2016: Tate Campbell, Sam Costanzo, Luke Creighton, Tyler Grondinger, Ryan Jack, Ola Ognnote, Devon Corbit, Jacob McBride, Chase Slotboom, Jaydon Troke, Antonio Vrbanac, Gray Yates; Coaches – Matt McBride, Chad Campbell, Bogdan Bonescu; Team Managers – Sue Jack and Pam Costanzo.
- b) Presentation of “Mayor’s for the Day” by Amy Greatorex, grade 12 student at John F. Ross CVI and Lexi Braund, grade 10 student at GCVI.

### CONFIRMATION OF MINUTES (Councillor Hofland)

*“THAT the minutes of the Council Meetings held April 7, 11, 18, 20, 25 and 27, 2016 be confirmed as recorded and without being read.”*

## **SPECIAL MEETING OF CITY COUNCIL AS SHAREHOLDER OF GUELPH MUNICIPAL HOLDINGS INC.**

Guelph Municipal Holdings Incorporated		
Item	City Presentation	To be Extracted
GMHI-2016.3 Report from the Chair of GMHI re Actions and Decisions		

### CONSENT REPORTS/AGENDA – ITEMS TO BE EXTRACTED

*The following resolutions have been prepared to facilitate Council's consideration of the various matters and are suggested for consideration. If Council wishes to address a specific report in isolation of the Consent Reports/Agenda, please identify the item. The item will be extracted and dealt with separately. The balance of the Consent Reports/Agenda will be approved in one resolution.*

**Consent Reports/Agenda from:**

<b>Corporate Services Committee</b>			
<b>Item</b>	<b>City Presentation</b>	<b>Delegations</b>	<b>To be Extracted</b>
CS-2016.12 Transfer of Railway Right of Way and Assignment of Other Interests to Guelph Junction Railway Limited			
CS-2016.14 2015 Reserve and Reserve Fund Statement			
CS-2016.16 Budget Impacts per Ontario Regulation 284/09 and Budget PSAB Reconciliation			

Adoption of balance of Corporate Services Committee Fourth Consent Report - Councillor Hofland, Chair

<b>Governance Committee</b>			
<b>Item</b>	<b>City Presentation</b>	<b>Delegations</b>	<b>To be Extracted</b>
GOV-2016.5 Project Charter to Update the City's Affordable Housing Reserve Policy			

Adoption of balance of Governance Committee Third Consent Report – Mayor Guthrie, Chair

<b>Infrastructure, Development &amp; Enterprise Committee</b>			
<b>Item</b>	<b>City Presentation</b>	<b>Delegations</b>	<b>To be Extracted</b>
IDE-2016.12 Guelph Energy Efficiency Retrofit Strategy (GEERS) Pilot Implementation		<ul style="list-style-type: none"> <li>• Kirby Calvert</li> <li>• Susan Watson</li> <li>• Dennis Galon</li> <li>• Brenda Dyack</li> <li>• Evan Ferrari</li> <li>• Steve Dyck, President, Guelph Solar</li> <li>• Mike Schreiner</li> </ul> <p>Correspondence:</p> <ul style="list-style-type: none"> <li>• Maggie Laidlaw</li> </ul>	✓
IDE-2016.13 Update on Source Water			

Protection Plan and Appointment of the Risk Management Official and Risk Management Inspectors			
IDE-2016.15 2015 Building Permit Revenue & Expenditures, Building Stabilization Reserve Fund, Annual Setting of Building Permit Fees and Building By-law Amendments			
IDE-2016.16 180 Gordon Street Brownfield Tax Increment-Based Grant Agreement Extension			

Adoption of balance of Infrastructure, Development & Enterprise Committee Fourth Consent Report – Councillor Bell, Chair

<b>Nominating Committee</b>			
<b>Item</b>	<b>City Presentation</b>	<b>Delegations</b>	<b>To be Extracted</b>
NOM-2016.1 Council Appointment to the Joint Social Services Terms of Reference Advisory Committee			

Adoption of balance of Nominating Committee First Consent Report – Mayor Guthrie, Chair

<b>Public Services Committee</b>			
<b>Item</b>	<b>City Presentation</b>	<b>Delegations</b>	<b>To be Extracted</b>
PS-2016.8 Cultural Property Category A Designation for Guelph Museums			

Adoption of balance of Public Services Committee Third Consent Report – Councillor Downer, Chair

<b>Council Consent Agenda</b>			
<b>Item</b>	<b>City Presentation</b>	<b>Delegations</b>	<b>To be Extracted</b>
CON-2016.24 York Road Reconstruction from Wyndham Street East to Ontario Street, Contract No. 16-020			

Adoption of balance of the Council Consent Agenda.

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**ITEMS EXTRACTED FROM COMMITTEES OF COUNCIL REPORTS AND COUNCIL CONSENT AGENDA** (Chairs to present the extracted items)

*Once extracted items are identified, they will be dealt with in the following order:*

- 1) *delegations (may include presentations)*
- 2) *staff presentations only*
- 3) *all others.*

Reports from:

- Corporate Services Committee– Councillor Hofland
- Governance Committee – Mayor Guthrie
- Infrastructure, Development & Enterprise Committee – Councillor Bell
- Nominating Committee – Mayor Guthrie
- Public Services Committee– Councillor Council Downer
- Consent – Mayor Guthrie

**SPECIAL RESOLUTIONS**

Councillor Van Hellemond’s motion for which notice was given April 25, 2016.

That the following motion be referred to the Public Services Committee for consideration:

“That staff be directed to undertake a by-law review of the Bed & Breakfast Schedule within the City of Guelph’s Licensing By-law, commencing in 2017.”

**BY-LAWS**

Resolution – Adoption of By-laws (Councillor MacKinnon)

***“THAT By-law Numbers (2016)-20058 to (2016)-20061, inclusive, are hereby passed.”***

By-law Number (2016)-20061 A by-law to confirm the proceedings of meetings of Guelph City Council held May 16 and May 24, 2016.	To confirm the proceedings of meetings of Guelph City Council.
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**MAYOR’S ANNOUNCEMENTS**

*Please provide any announcements, to the Mayor in writing, by 12 noon on the day of the Council meeting.*

**NOTICE OF MOTION**

**ADJOURNMENT**

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TO Council as the Shareholder of GMHI

SERVICE AREA GUELPH MUNICIPAL HOLDINGS INC.

DATE May 24, 2016

**SUBJECT CHAIR'S REPORT**

REPORT NUMBER GMHI-2016-03

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**RESOLUTION:**

That the report of the Chair of GMHI dated May 24, 2016 be received.

**REPORT:**

Thank you for the opportunity to serve as Chair of the GMHI Board. I am pleased to provide this report with highlights of Board meetings.

The Board has strengthened oversight and communications and is becoming more transparent with Council as the shareholder and the public. This will accomplish a better outlook for the assets we oversee and ultimately better returns for the shareholder. From a budget perspective, we have looked over what is required at present, and I am satisfied that this is the right course of action to take.

Looking out over the next several years, I am pleased with the opportunities to increase dividends by lowering overhead costs, paying down debt sooner and minimizing risk. I am proud of the renewed dialogue between GMHI and its group of companies. Joint meetings have led to a healthy sharing of information and ideas and have demonstrated that we are better together than divided.

I'm thankful to staff and the board of directors for moving quickly on recruitment for our group of companies. I'm confident the new individuals coming on board will continue to move us in the right direction.

The Board of GMHI has held four meetings since the last report to Council on February 26, 2016. The following are the highlights of the decisions made at the meetings and actions taken:

## **Communications Protocol**

A communications protocol, attached, was approved by the Board at its April 6 meeting. New formats for the agendas and minutes have been developed and they will be posted on the City and GMHI websites following approval. This is the first of the monthly reports.

## **GMHI Work Plan**

The Board approved a Board work plan for Q2 and Q3 of 2016, highlights of which include:

- GMHI Committee Terms of Reference
- Recruitment of new Board and Committee members
- Approval of Audited Financial Statements
- Development of 2016 Restated Budget
- GHESI and GMHI Annual General Meetings and Annual Report
- Review of Memorandum of Intentions between the City and GMHI
- Organization of DevCo

## **GMHI Committee**

The terms of reference for a new GMHI Committee were developed by the Board and reviewed by Council at its April closed meeting.

## **GMHI Annual General Meeting**

The Board has set June 20, 2016 as the date for the GMHI Annual Shareholder Meeting. The Shareholder will approve appointments to the GMHI Committees, receive the audited financial statements and confirm the auditor of the Corporation. The Annual Report will also be presented on this date.

## **Recruitment of Members**

Recruitment of members for the GHESI and Envida Boards and the GMHI Committee was commenced in April with an advertisement in the Guelph Tribune and posted on the GMHI websites. The recommendation for appointments will be brought to the June 13, 2016 Council meeting. The formal appointments will be made at the GHESI, Envida and GMHI Annual General Meetings to be held in June.

## **Financial Statements and Dividend**

The Board approved the Audited 2015 Financial Statements which will be presented to the shareholder at the AGM. The Board also approved the declaration of a dividend in the amount of \$375,000 for Q1 2016.

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### **Financial History of the GMHI Group of Companies**

Management and employees of GMHI, GHESI and the City worked together to develop the financial history of GMHI and its group of companies that was presented to Council on May 16, 2016. This work is indicative of the GMHI Board's commitment to being transparent and accountable to its Shareholder and the community.

### **GMHI Restated 2016 Budget**

GMHI's 2016 budget needed to be revised as a result of the restructuring, which included the transfer of existing GMHI employees to GHESI. This budget was approved by the Board and presented to Council on May 16, 2016 for Council approval which was obtained.

### **GMHI-GHESI Shareholder Declaration**

The GMHI Board held discussions, including a joint Board meeting, with the GHESI Board regarding amendments to the GMHI-GHESI Shareholder Declaration made to reflect the objectives of Council. The amended declaration was approved by the GMHI Board on May 12, 2016 and will be presented to Council on May 24, 2016.

Guelph Municipal Holdings Inc.

Per:



Cam Guthrie, Chair

### **ATTACHMENT:**

Communication Protocol



## **COMMUNICATION PROTOCOL**

Regular and predictable reporting is one of the key focus areas for the new City-GMHI Shareholder Declaration and GMHI Board members. As such, the following communication protocol is recommended for public and shareholder communications.

1. GMHI Board agendas, minutes and information reports will be developed with open and closed sections.
2. Information reports will be developed on a monthly basis to provide broader context and insight to the minutes. The monthly reports will be developed with open and closed sections consistent with the Board agendas and contain information related to all the GMHI Board meetings that take place in any given month. The corporate secretary will draft the report. The GMHI CEO will review/edit the report. And the GMHI Chair will have final sign off and be responsible for distribution to Guelph City Councillors.
3. Once approved by GMHI Board, the open sections of the agendas and information reports will be posted online to [guelphholdings.com](http://guelphholdings.com) and linked to from [guelph.ca](http://guelph.ca).
4. Council, as shareholder, has the right to see the open and closed portions of the GMHI Board agendas and minutes and will receive them in confidence.
5. Quarterly reporting is the City of Guelph's CAO responsibility to report on the implementation of Council direction regarding GMHI and will be added to the closed Council agenda.

Quarterly reporting as per 7.02 of the City-GMHI Shareholder Declaration

GMHI shall report quarterly to Council regarding:

- a) Compliance with Applicable Law;
- b) Achievement of strategic and performance objectives established by the City;
- c) Any variances from financial plans or Strategic Plans; and
- d) Material developments in GMHI or its Subsidiaries.

The first quarterly report will be prepared after the GMHI annual general meeting in June.

In the early 1990s, then NDP provincial government began funding Guelph 2000, under the auspices of Ontario's Green Communities Initiative. Guelph Hydro, Union Gas and others also contributed, both financially and in-kind. Guelph 2000 provided a home visit service that encouraged City of Guelph residents to undertake a wide variety of conservation-related actions in their homes, including sustainable landscaping practices.

Over a three-year period, Guelph 2000 undertook over 3,300 home visits and generated the following results among participating households:

- 25 percent began to practise alternatives to avoid generating household hazardous wastes.
- 65 percent performed a major energy saving measure such as replacing windows, adding insulation, or replacing the furnace.
- Over 50 percent undertook air sealing activities.

These verifiable facts are taken directly from the Tools of Change website:

(<http://www.toolsofchange.com/English/CaseStudies/default.asp?ID=12>). Sponsors of the website include FCM, Environment Canada, Suncor, Health Canada, The National Round Table on the Environment and the Economy, CMHC, Transport Canada, etc.

For several years I was the co-chair of the Board of Guelph 2000, and my co-chair was none other than Peter Busatto, manager of Guelph's Water Services. Guelph 2000 was not only very successful with regard to its environmental initiatives, but it also created many jobs for Guelph residents involved in all aspects of home renovation. In fact, if I recollect correctly, the return on investment was somewhere in the region of 7:1, although Evan Ferrari could probably give you a more accurate figure, given that he was the general manager of Guelph 2000.

I was extremely disappointed with the Staff Report on the Guelph Energy Efficiency Retrofit Strategy (GEERS). Why is this being called a pilot program? We had the pilot program 15 years ago; it was called Guelph 2000 and it worked (see above)! Equally important, the recommendation that the GEERS program be tested in a mere 20 homes is not nearly enough to be able to statistically evaluate the outcomes. An example of a pilot program would be perhaps one ward, or possibly 1,000 homes.

However, given the urgent need for communities large and small to contribute whatever they can to mitigating the effects of the most important issue of our time, climate change, a go-slow approach is simply not acceptable, particularly while wildfires continue to rage in our northern forests, and thousands of people remain out of their homes, some of which no longer exist! A go-slow approach is precisely the wrong approach. I strongly suggest that council take the lead in moving forward quickly, and in a more comprehensive manner, with the very valuable GEERS initiative. As I mentioned, we do not need to do "Environmental scans of activity provincially, Canada-wide and in the US of similar programs", to quote the staff report. We already have our home-grown scan, and we know it works, so let us get on with it *tout de suite!*

Maggie Laidlaw

**CONSENT REPORT OF  
THE NOMINATING COMMITTEE**

**REVISED as of May 20, 2016**

May 24, 2016

His Worship the Mayor and  
Councillors of the City of Guelph.

Your Nominating Committee beg leave to present their FIRST CONSENT REPORT as recommended at its meeting on May 16, 2016.

*If Council wishes to address a specific report in isolation please identify the item. The item will be extracted and dealt with immediately. The balance of the Consent Report of the Nominating Committee will be approved in one resolution.*

**NOM-2016.1 Council Appointments to the Social Services Terms of Reference Advisory Committee**

That **Mayor Guthrie** be appointed to the Social Services Terms of Reference Advisory Committee as the City of Guelph's Council representative for such time as the mandate of the Committee has been met, to end no later than November 30, 2018.

All of which is respectfully submitted.