

# CITY COUNCIL AGENDA

Consolidated as of April 22, 2016



Council Chambers, Guelph City Hall, 1 Carden Street

**DATE** Monday April 25, 2016 – 5:00 p.m.

Please turn off or place on non-audible all cell phones, PDAs, Blackberrys and pagers during the meeting.

## AUTHORITY TO MOVE INTO CLOSED MEETING

*THAT the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to The Municipal Act, to consider:*

- C-2016.27 City of Guelph Contribution Agreement with Metrolinx**  
Section 239(2) (c) proposed or pending acquisition or disposition of land
- C-2016.32 Ontario Municipal Board Hearing – 1159 Victoria Road South (Victoria Park Village) – Update on Appeals of Zoning By-law Amendment and Applications for Site Plan Approval – Ward 6**  
Section 239(2) (e) litigation or potential litigation, including matters before administrative tribunals
- C-2016.30 Solid Waste Resources 2015 Negative Variance**  
Section 239(2) (b) personal matters about an identifiable individual
- C-2016.25 DE Decision Making: Terms of Reference/Scope**  
Section 239(2) (a) and (b) security of the property and personal matters about identifiable individuals
- C-2016.31 CAO Performance Objectives**  
Section 239(2) (b) personal matter about an identifiable individual
- C-2016.33 Downtown Property**  
Section 239(2) (c) proposed or pending acquisition or disposition of land

## CLOSED MEETING

**OPEN MEETING – 7:00 P.M.**

**O Canada**

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**Silent Reflection**

**Disclosure of Pecuniary Interest and General Nature Thereof**

**CLOSED MEETING SUMMARY**

**PRESENTATION**

- a) Dr. Franco Vaccarino, President & Vice Chancellor, University of Guelph –  
**The University and City – Building Community Together.**

**CONFIRMATION OF MINUTES** (Councillor Downer)

***"THAT** the minutes of the Council Meetings held March 7, 9 and 21, 2016 be confirmed as recorded and without being read."*

**CONSENT REPORTS/AGENDA – ITEMS TO BE EXTRACTED**

*The following resolutions have been prepared to facilitate Council's consideration of the various matters and are suggested for consideration. If Council wishes to address a specific report in isolation of the Consent Reports/Agenda, please identify the item. The item will be extracted and dealt with separately. The balance of the Consent Reports/Agenda will be approved in one resolution.*

**Consent Reports/Agenda from:**

<b>Report of the Integrity Commissioner</b>			
<b>Item</b>	<b>City Presentation</b>	<b>Delegations</b>	<b>To be Extracted</b>
IC-2016.2 Complaint Against 5 Members of Council	Robert Swayze, Integrity Commissioner will be available to answer any questions		✓

Adoption of the Second Report of the Integrity Commissioner.

<b>Corporate Services Committee</b>			
<b>Item</b>	<b>City Presentation</b>	<b>Delegations</b>	<b>To be Extracted</b>
CS-2016.7 2015 Preliminary Year End Operating Variance Report (Unaudited)			
CS-2016.10 2016 Property Tax Policy			

Adoption of balance of Corporate Services Committee Third Consent Report -  
Councillor Hofland, Chair

<b>Governance Committee</b>			
<b>Item</b>	<b>City Presentation</b>	<b>Delegations</b>	<b>To be Extracted</b>
GOV-2016.2 Corporate Strategic Plan (2012-16) Priority Project Update			
GOV-2016.3 Council Committee Structure – Committee-of-the-Whole		<ul style="list-style-type: none"> <li>• Hugh Whiteley</li> <li>• Steven Petric</li> </ul> <p>Correspondence: - Yvette Tendick, Guelph Coalition for Active Transportation</p>	✓
GOV-2016.4 Community Energy Initiative Update – Proposed Scope		<ul style="list-style-type: none"> <li>• Kithio Mwanzia, President &amp; CEO, Guelph Chamber of Commerce</li> <li>• Hugh Whiteley</li> <li>• Michael Finoro, President Finterra Realty Inc.</li> <li>• Maria Finoro, President MF Property Management Ltd.</li> <li>• Sally Ludwig</li> <li>• Susan Watson</li> <li>• Steve Dyck, President Guelph Solar</li> <li>• Jonathan Knowles</li> <li>• Cynthia Bragg</li> <li>• Mike Darmon</li> <li>• David McAuley</li> <li>• Mike Schreiner</li> <li>• Maggie Laidlaw</li> <li>• Mary-Kate Gilbertson, Anwaatin Inc.</li> <li>• Evan Ferrari</li> </ul>	✓

Adoption of balance of Governance Committee Second Consent Report –  
Mayor Guthrie, Chair

<b>Infrastructure, Development &amp; Enterprise Committee</b>			
<b>Item</b>	<b>City Presentation</b>	<b>Delegations</b>	<b>To be Extracted</b>
IDE-2016.8 Sign By-law Variances – 197 Hanlon Creek Boulevard			

Adoption of balance of Infrastructure, Development & Enterprise Committee Third Consent Report – Councillor Bell, Chair

<b>Public Services Committee</b>			
<b>Item</b>	<b>City Presentation</b>	<b>Delegations</b>	<b>To be Extracted</b>
PS-2016.4 Canada Summer Games 2021 Update and Regional Bid Investigation			
PS-2016.5 Harvard Road Transit Service		Correspondence: - Harvard Road Residents	
Wellington Guelph Drug Strategy			

Adoption of balance of Public Services Committee Second Consent Report – Councillor Downer, Chair

<b>Council Consent Agenda</b>			
<b>Item</b>	<b>City Presentation</b>	<b>Delegations</b>	<b>To be Extracted</b>
CON-2016.15 Annual Asphalt, Contract 2- 1601			
CON-2016.16 Stevenson Street Reconstruction Phase II (Grange Street to Bennett Avenue) Contract 2-1609			
CON-2016.17 Restated Resolutions: Municipal Council Support Resolution (Blanket): Notice to Proceed (NTP) for Projects Previously Supported by Council Under Feed-In-Tariff Program 3.1			

Adoption of balance of the Council Consent Agenda.

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## ITEMS EXTRACTED FROM COMMITTEES OF COUNCIL REPORTS AND COUNCIL CONSENT AGENDA (Chairs to present the extracted items)

*Once extracted items are identified, they will be dealt with in the following order:*

- 1) *delegations (may include presentations)*
- 2) *staff presentations only*
- 3) *all others.*

Reports from:

- Corporate Services Committee– Councillor Hofland
- Governance Committee – Mayor Guthrie
- Infrastructure, Development & Enterprise Committee – Councillor Bell
- Public Services Committee– Councillor Council Downer
- Consent – Mayor Guthrie

## SPECIAL RESOLUTIONS

### BY-LAWS

Resolution – Adoption of By-laws (Councillor Gibson)

***“THAT By-law Numbers (2016)-20041 to (2016)-20048, inclusive,  
are hereby passed.”***

By-law Number (2016)-20048 A by-law to confirm the proceedings of meetings of Guelph City Council held April 18, 20 and 25, 2016.	To confirm the proceedings of meetings of Guelph City Council.
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### MAYOR’S ANNOUNCEMENTS

*Please provide any announcements, to the Mayor in writing, by 12 noon on  
the day of the Council meeting.*

### NOTICE OF MOTION

Notice of Motion from Councillor Van Hellemond.

### ADJOURNMENT

# Council Committee Structure – Committee-of-the-Whole

Presentation to Guelph City Council

By Hugh Whiteley

April 25 2016

# City Council Meetings

## Selection Criteria for meeting format

1. Facilitates efficient, effective, prompt and open decision making
2. Provides City Council with timely access to pertinent information
3. Facilitates community engagement in the decision-making process

# Guiding principles for community engagement

- **1. Inclusive:** The City designs engagement processes that allow all community members a reasonable opportunity to contribute and to develop a balanced perspective. The City builds relationships with stakeholders by using a range of activities to engage diverse participants.
- **2. Early Involvement:** The City involves community as early as possible in the engagement process so stakeholders have time to learn about the issue and actively participate.
- **3. Access to Decision Making:** The City designs processes that will give participants the opportunity to influence decisions.
- **4. Coordinated Approach:** The City coordinates community engagement activities to use community and City resources effectively.
- **5. Transparent and Accountable:** The City designs engagement processes so that stakeholders understand their role, the level of engagement and the outcome of the process.
- **6. Open and Timely Communication:** The City provides information that is timely, accurate, objective, easily understood, accessible, and balanced.
- **7. Mutual Trust and Respect:** The City engages community in an equitable and respectful way that fosters understanding between diverse views, values, and interests.
- **8. Evaluation and Continuous Improvement:** The City evaluates engagement activities to ensure engagement processes are effective.



# Example of Community Engagement

## City of Guelph *Recreation Parks and Culture Strategic Plan* (1997)

### *Vision 2007 Group*

---

John Armstrong

Nancy Coates

David Creech

Dennis Cuomo

David Duke

Don Duncan

Brenda Elliot

Jan Fischer

Allan R. Holmes

Paul Kraehling

Harry Lawry

Bill McKie

David Nasby

Teresa Paul

Larry Pearson

Nancy Shoemaker

Jim Whaley

Sally Wismer

Clover Woods

# Example of Community Engagement

## City of Guelph *Recreation Parks and Culture Strategic Plan* (1997)

### Community Forum Participants

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Oxanna Adams	Councillor Gloria Kovach
Dima Al Dajani	Paul Kraehling
Brenda Armstrong	Tom Krizsan
John Armstrong	Marjorie LaTouche
Tom Ashby	Tanya Lonsdale
Wendy Asseltine	Steven Love
Paul Blake	Wendy MacDonald
Dan Boyle	Chris Margetson
Lenna Bradburn	Gary Martin
Andrew Bruce	Gail McCormack
Pat Buckley	Frank McCowan
Tom Carroll	Lyn McGuigan
Chris Clark	Bill McKie
Bill Clausen	Dorothy McMichan
Nancy Coates	Peter Meisenheimer
Mary Collins	Chuck Miller
Margaret Connors	Mary Pat Mombourquette
David Creech	Emily Moodie

# Example of Community Engagement

## City of Guelph *Recreation Parks and Culture Strategic Plan* (1997)

### Community Forum Participants (continued)

Lois Cudmore	Dennis Moore
Dennis Cuomo	Bill Mungall
Darin Dinsmore	David Nasby
Larry Dobbie	John Newstead
Kathleen Doerner-Miller	Ella Pauls
Mary DuQuesnay	Lois Payne
Charline Edwards	Cathy Phillips
John Edwards	Chris Pickard
Kathleen Fernandez	Marc Quinn
Evan Ferrari	Rhonda Rathburn
Jan Fischer	Carolynn Riddell
Cynthia Folzier	Gillian Siddal
Jim Forbes	Councillor James Sinclair
John Forestell	Marty Sharpe
Dorothy Frank	Nancy Shoemaker
Richard Frank	Alexandra Smith
Mieke Fraser	Michelle Smith
Raymond Funnell	Tony Smith

# Example of Community Engagement

## City of Guelph *Recreation Parks and Culture Strategic Plan* (1997)

### Community Forum Participants (continued)

Dudley Gibbs	Fred Steiger
Bob Gilham	Frieda Steiger
Laurence Grant	Shannon Sufron
Steve Hall	Paul Taylor
Mark Hayward	Jay Thatcher
Terry Hearn	Wanda Thompson
Nancy Hebert	Sherrie Tryon
Pat Holody	Morris Twist
Bev Izillo-Eustation	Gary Vatour
Pat Joannie	Frank Vigor
Gertrude Johnson	Jake Vriend
Nick Kaetler	Mark Waldron
Donna Kahn	Bea Weber
Tim Kelly	Hugh Whiteley
Shahana Khan	Ken Winer
Larry Kich	Sally Wismer
Kit Knap	Clover Woods
Henry Kock	

# Example of Community Engagement

## City of Guelph *Recreation Parks and Culture Strategic Plan* (1997)

### The Community Response Panels

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Brenda Armstrong	Dave Massey
Dennis Aymont	Pat Matisz
Shawna Berry	Gail McCormack
Lenna Bradburn	Geoff Morgan
Jenni Brooks	Jassy Narayan
Michelle Broome	Rick Nigol
Ross Butler	David Paisley
Susan Carey	Lois Payne
Chris Clark	Cathy Phillips
Bill Clausen	Chris Pickard
Mary Cocivera	Barbara Carter Scott
Kim Denstedt	Marty Sharpe
Chris Drohand	Nancy Shoemaker
Mary DuQuesnay	Jeremy Shute
Don Duncan	Morag Spencer
Craig Dyer	James Taylor
Councillor Karen Farbridge	Joe Trakalo
Jan Fischer	Rob Tremblay

# Example of Community Engagement

## City of Guelph *Recreation Parks and Culture Strategic Plan* (1997)

### The Community Response Panels (continued)

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Jeremy Hayward

Mark Hayward

Peter Hicks

Donna Kahn

Larry Kelly

Harry Kihs

Paul Kraehling

Marie Leone

Gary Martin

Sue Trerise

Gail Valeriotte

Mark Waldron

Bea Weber

Hugh Whiteley

Ken Winer

Sally Wismer

Clover Woods

# Example of Community Engagement

## City of Guelph *Recreation Parks and Culture Strategic Plan* (1997)

### Greenway Plan & Open Space Planning & Development Criteria/Process Participants

Oxanna Adams

Tom Ashby

Paul Blake

Pat Buckley

Margaret Connors

Sharon Connors

Councillor Cathy Downer

John Edwards

James Etienne

Evan Ferrari

Cynthia Folzier

Dorothy Frank

Richard Frank

Stan Kozak

Paul Kraehling

Tom Krizsan

Lucy Manno

Gail McCormack

David Paisley

Helen Powers

Stephen Rodd

Councillor Dan Schnurr

Jeremy Shute

Frieda Steiger

Lynda Walters

# Example of Community Engagement

## City of Guelph *Recreation Parks and Culture Strategic Plan* (1997)

### Submissions from the Public

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John Armstrong

Dennis Aymont

Pat Buckley

Lorie Delane

John Edwards

Dorothy Frank

Richard Frank

Scott Hannah

Jeremy Hayward

Mark Hayward

Doug Johnson

Paul Kraehling

Lucy Manno

Gary Martin

Gail McCormack

Frank McCowan

Fred Natolochny

Chris Pickard

Cindy Richardson

Stephen Rodd

Wanda Thompson

Jeremy Shute

Sally Wismer



# Corporate Strategic Plan Framework

- Strategic Focus Area 2 - Innovation in Local Government

→ Ensure accountability, transparency and engagement

- Strategic Focus Area 3 - City Building

→ Strengthen citizen and stakeholder engagement

# Meeting Structure Requirement to foster Community Engagement

- Use best practices for meetings as demonstrated in (some) Planning Act applications and Master Plan approvals.
- Community engagement is much broader than making submissions to City Council.
- Minimum meeting requirement for major decisions: Two Public Meetings for information (no decision) One - at beginning of process and Two - prior to decision meeting with preferred actions identified.

**From:** YVETTE TENDICK

**Sent:** April 21, 2016 6:02 AM

**To:** Clerks

**Subject:** Please include this letter for City councillors in package for Apr. 25 council meeting re: recommendations on changes for public input



Dear Mayor Guthrie and City Councillors,

We read with serious concern the new recommendations that delegations would have to appear at "committee-of-the-whole" meetings, which would replace standing committee meetings and would probably be held during daytime hours. This narrowing of public participation opportunity will greatly impact the the public's ability to effectively advocate successfully about important issues concerning them in this city.

Even if the system were changed to "committee as a whole," where all councillors are present, it still would not allow for proper public engagement. Since these meetings would occur during the day when most people in our group work, the ability to delegate will suddenly become highly exclusive and unavailable to many of us. This is not "democracy at work" when delegations to council are limited only to those people who have the afternoon off.

As well, it is important that citizens get an opportunity to delegate at the actual council meeting, where decisions are finalized. Written correspondence does not have the same impact.

As well, some of the concerns about "Council meetings extending into the late evening hours" are exaggerated. The only meetings that extend into the late evening hours are those with special significance, such as budget time, or very controversial subjects like the Niska Bridge reconstruction. When topics are particularly significant to the public, there should be ample opportunity for public input and discussion in order for council to come to an informed decision.

It is also our understanding that at present, there is very little duplication of public input in what is being said at committee meetings compared to Monday night full council meetings. Most people have difficulty attending one meeting, let alone taking time and energy to present twice on the same subject. Therefore the fears that the public is taking up too much of city council time because of duplication is again exaggerated.

Guelph has a high rate of civic engagement and volunteerism because we like our city and want to participate in making it better. It is one of the reasons why we were featured on TVO Agenda, as a model for other communities. Don't take this away. Continue to allow the public as much access to participate in municipal issues as they can, instead of going backwards by limiting access.

Thank you,  
Yvette Tendick  
President, Guelph Coalition for Active Transportation

# Community Energy Initiative Update – Proposed Scope

Presentation to  
Guelph City Council  
April 25 2016

# Community Energy Initiative Update

- Update is timely and should concentrate, as suggested, on incorporating evidence-based decision making into all project evaluations and on ensuring community engagement in all facets of the Initiative.
- Tasking a Community-Based Advisory Committee with **Governance** is problematic as governance is the role of City Council

# GEERS and the CEI Update

- There appears to be no reason for delaying implementation of GEERS until the CEI Update is completed.
- GEERS supports energy efficient homes – an objective that has been widely-supported in the community for a long time and is an increasingly-promoted feature for new housing.

# GEERS - Objectives

- To create incentives for homeowners to do energy retrofits to their homes
- Allow homeowners to pay for their new furnace, or new windows, or additional insulation in installments over time along with their tax bill.
- To connect payment to the house and not the homeowner, to lessen personal risk to the homeowner.



# Benefits of GEERS

- Reduced energy use results in lower long-term ownership costs to homeowner.
- Helps meet community goal of sustainability
- Creates employment and investment in Guelph businesses

# Support in the Community ?

- it "mobilizes private capital and offers local businesses an opportunity to grow."
- "It's timely and important from a competitive standpoint as well,"
- "I believe there's a pent-up demand for this,"
- "Environmentally, economically and reputationally, it will have a positive impact on our city.
- "Talk about putting Guelph on the map. This captures all that perfectly."

# Evaluating GEERS

- Use evidence-based decision making
- Evaluate risks and benefits to the City using a set of scenarios based on differing take-up rates

April 10, 2016

To Mayor Guthrie, counselors Piper, Downer, Phil Meagher and Derrick Thompson

Thank you for meeting with the representative of Harvard Road. We, the residents of Harvard Road are aggravated and frustrated by the demonstrated lack of fairness from the city.

The removal of the 57 bus on a trial basis still leaves 6 buses per hour on Harvard Road whereas Ironwood, between Edinburgh and Scottsdale has 3 buses per hour, 8 months of the year and none for the rest. The number 6 bus loop west of Scottsdale on Ironwood runs in one direction with 3 buses per hour. The indisputable fact that 95% of the passengers load on both bus routes is generated by students who live on Ironwood, west of Edinburgh and yet they only receive 1/3 of the bus traffic, clearly illustrate that they are the only stakeholders that count.

We expected the transit review committee to come up with different options for both routes, not 7 options for one route. It would have been acceptable to have the 6 west bound run as is, but have it return on Kortright via Rickson and Harvard to the university. This way, the residents of Rickson would have their bus service back and the students would essentially have the same service they have now. This would then reduce the number of buses on Harvard to 3 buses per hour, thereby creating a level playing field, an equal share of the burden for all stakeholders.

We, the residents of Harvard Road, are appealing to your sense of fair play to do the right thing for all concerned.

Mr. Mayor, at the meeting, you mentioned that you have received calls from residents on Harvard Road that use the buses. If you return to the existing route which was removed from Rickson, these residents will still be serviced and not inconvenience.

Again, we say to you the Mayor, WHO ARE YOU SERVICING? THE STUDENTS OR THE RESIDENTS?

We voted for you MAYOR GUTHRIE and counselors PIPER and DOWNER, to see a positive change in our neighborhood.

We would ask and deserve an answer. Why will you not reroute the buses back to Rickson?

Why do we, the taxpaying citizens of Harvard Road, have to continue fighting for a situation that could easily be corrected and resolved to the satisfaction of all?

NOTE: We have a petition signed by all but two (2) residents from the corner of Youngman and Harvard to Rickson that do not want the buses.

FYI: see attached document

Mississauga and Oakville rationalizing transit by running buses on a grid system on arterial roads thereby attracting more riders. Can Guelph grasp the future?

Tony Roth  
Frank Marucci  
John Heely

Brent Hoff  
Louis Varady  
Pat Murray

We, the tax paying residents of 92-150 Harvard Road, have the following concerns that we would like to have addressed.

- 1) The speed of traffic on Harvard Road
- 2) The number of buses traveling on Harvard Road

Both of these concerns have a major factor with the safety of the residents on the street.

Name

Address

E-mail

*Signed by 51 people*

## Mississauga moves to make transit competitive with the car

Tess Kalinowski

Mississauga News | Apr 04, 2016

Mississauga is moving its meandering MiWay buses out of the suburbs and onto a grid that will feed the city's new transitway and, eventually, the Hurontario LRT.

It means some riders will have to walk farther to the nearest bus stop. But the payoff will be quicker, more reliable trips and longer service hours.

"Straightening" of the routes is part of a five-year plan, developed after research showed residents want shorter bus trips, more frequent service and more buses on the weekends and evenings.

The first phase of the transition begins with about half a dozen route changes on April 11. Ultimately, about 45 of MiWay's 85 routes will be affected, said transit director Geoff Marinoff.

Mississauga's bus service has grown with the city's trademark sprawling suburbs and dead-end residential streets. It's resulted in routes that typically don't attract many riders because the frequencies and the lengthy trips make them poor performers.

The MiWay route map "looks like somebody dropped a bunch of spaghetti on the table," said Marinoff.

But a map of the future grid is more streamlined.

"By straightening it out, we can take those resources and reinvest them into frequency. Because we don't go on these neighbourhood tours, we can get you to your destination faster," he said.

Like many of the communities surrounding Toronto, Mississauga was built for the car. But evolving commuting patterns, millennial lifestyles, technology and environmental concerns are forcing a rethink.

Improving bus service isn't a magic formula for getting more people to take transit.

"We need to make sure there are some disincentives to taking your car. Right now we have free parking all over the place. GO's been adding these parking structures. It's so convenient to hop in your car and drive to free parking at a GO lot rather than to walk out and take the bus. You have to manage all these things in concert. Just fixing one of them isn't going to solve the problem," said Marinoff.

Office and industrial buildings are also surrounded by giant parking lots.

"Bring the building up to the road face with the parking lot behind it, and all of a sudden somebody can wait in the lobby with the real-time app on their phone and the air conditioning in the summer and the heat in the winter, and they see the bus coming and then they just step out onto the road, because they don't have to fight through a parking lot," he said.

Instead of waiting 10 or 15 minutes for a bus in the cold, proximity means they're outside for just a minute and a half.

There isn't much you can do about the existing buildings, but as the city develops, it needs to reconsider how it builds new structures that go along with incremental improvements to transit.

Mississauga's transitway won't be fully functional for at least another year. But the 4.4 kilometres and four stations that opened last year — along with two more this year — are already shaving four or five minutes off bus trips.

That's 10 minutes a day, or 45 to 50 minutes a week — time savings which will grow as more stations come online.

"It may not be completely competitive with the car in terms of travel time. But it can get close. That's the sweet spot you have to hit — that reliability, consistency and competitive travel time. You don't have to beat the car. You just have to get within spitting distance," said Marinoff.

The economic advantage, particularly to millennials (who aren't as enamoured of driving and car ownership as their elders) are obvious. A transit pass costs \$1,400 a year. Owning and running a car could cost 10 times as much.

In Mississauga, many families have two or three cars, which mostly sit in the driveway all weekend. That's why Marinoff

"If we can get this mix right in terms of how people move and make public transit more attractive, it frees up resources that are available to many other things that maybe have a lower impact on the environment and maybe impact our quality of life."

#### OAKVILLE ON THE GRID

Oakville Transit began moving to a grid system in 2009. With all the service previously oriented to the Oakville and Clarkson GO stations, it was virtually impossible to get across town.

But once routes were operating east-west on major arteries, riders could get across town without going to the GO first.

The effect on ridership was immediate.

"It was pretty amazing. You should see the graph," said transit director Barry Cole.

"In that 36-month period before we made the change, ridership had only gone up about 1.8 per cent over the three-year period. And then we changed in September '09 to the grid system, and ridership increased over the next 36-month period by just over 20 per cent. That 36 months included 32 consecutive months of increase," he said.

The gains extended to all demographic groups, as opposed to working commuters, which would have been the result if only GO connections were improved.

"Transit ridership is about convenience, reduced travel time, more frequent service. A bus almost needs to be the car in the garage for the person using it, so once we went to the grid system, it meant people could move across the town, north, south, east, west, uninterrupted," said Cole.

Now Oakville has a new five-year plan designed to goose ridership again by refining the grid and adding connections to key destinations such as the new hospital.

It is reallocating service from poorer performing routes to provide higher frequency buses along major thoroughfares.

Frequencies on key routes will increase from a bus every 20, 30 or 40 minutes to 15-minute service in the rush hours and 30 minutes in the off-peak.

The plan should also drive the bus system's cost recovery up from 30 per cent at the fare box to 36 per cent.

Like Mississauga, Oakville is setting its sights on raising the percentage of total trips taken on transit, from about 5 per cent now to about 20 per cent in the next 20 years.

Toronto Star

## CONSENT AGENDA

April 25, 2016

Consolidated as of April 22, 2016

His Worship the Mayor  
and  
Members of Guelph City Council.

### **SUMMARY OF REPORTS:**

The following resolutions have been prepared to facilitate Council's consideration of the various matters and are suggested for consideration. If Council wishes to address a specific report in isolation of the Consent Agenda, please identify the item. The item will be extracted and dealt with immediately. The balance of the Consent Agenda will be approved in one resolution.

### **A REPORTS FROM ADMINISTRATIVE STAFF**

<b>REPORT</b>	<b>DIRECTION</b>
<b>CON-2016.15 Annual Asphalt, Contract 2-1601</b>  1. That the tender of Brantco Construction, Cambridge be accepted for Contract 2-1601 for the Annual Asphalt Contract at a tendered price of \$2,258,956.15.  2. A contingency amount of \$500,000 be added to the total contract value.  3. The Mayor and Clerk be authorized to sign the agreement for Contract 2-1601 for the Annual Asphalt Contract for a total tendered plus contingency price of \$2,758,956.15 with actual payment to be made in accordance with the terms of the contract.	Approve
<b>CON-2016.16 Stevenson Street Reconstruction Phase II (Grange Street to Bennett Avenue) Contract 2-1609</b>  1. That the tender from Blue Con Construction be accepted and that the Mayor and Clerk be authorized to sign the agreement for Contract 2-1609 for the Stevenson Street Reconstruction Phase II Contract for a total tendered price of \$4,331,661.52 including HST with actual payment to be made in accordance with the terms of the contract.	Approve



2. That Council approve a budget increase in the amount of \$760,000 for project SC0003 WW12 Stevenson– York-Eramosa.
3. That the additional budget be funded via \$202,000 from the Wastewater Development Charge Reserve Fund and \$558,000 from the Wastewater Rate Capital Reserve.
4. Prepare a by-law for the temporary closure of Stevenson Street between Grange Street and Bennett Avenue during the period of construction.

**CON-2016.17 Restated Resolutions: Municipal Council Support Resolution (Blanket): Notice to Proceed (NTP) for Projects Previously Supported by Council Under Feed-In-Tariff Program 3.1**

Approve

WHEREAS capitalized terms not defined herein have the meanings ascribed to them in the FIT Contract, Version 3.1;

AND WHEREAS the Province's FIT Program encourages the construction and operation of rooftop solar PV and ground mount solar PV generation projects (the "Projects");

AND WHEREAS one or more Projects may be subject to FIT Contracts and may be constructed and operated in the City of Guelph ("Local Municipality");

AND WHEREAS in accordance with the FIT Rules, Version 3.0, the Council of the Local Municipality ("Council") had previously indicated, by a resolution, its support for Projects in the Local Municipality (the "Prior Resolution");

AND WHEREAS Council now indicates, by a resolution dated no earlier than June 10, 2015, Council's continued support for the construction and operation of the Projects anywhere in the Local Municipality (the "New Resolution");

AND WHEREAS, pursuant to the FIT Contract, where a New Resolution is received in respect of the Projects in the Local Municipality, Suppliers will be recognized as fulfilling the requirements under Section 2.4(d)(vii) of the FIT Contract, which may result in Suppliers being offered Notice to Proceed in accordance with the terms of their respective FIT Contract(s);

NOW THEREFORE BE IT RESOLVED THAT:

The Council of the City of Guelph supports the construction and operation of the Projects anywhere in the City of Guelph.

This resolution's sole purpose is to enable Suppliers to achieve Notice to Proceed under their FIT Contracts and may not be used for the purpose of any other form of municipal approval in relation to a FIT Contract or Project or for any other purpose.

This resolution shall expire twelve (12) months after its adoption by Council.

That Report IDE-BDE-1607 from Infrastructure, Development and Enterprise, dated April 25, 2016 be received.

That Council direct the City Clerk to facilitate the signing by two elected officials of the attached "MUNICIPAL COUNCIL SUPPORT RESOLUTION (BLANKET) - NOTICE TO PROCEED" (Attachment #1).

That Council direct the Manager, Community Energy to provide a completed and signed "MUNICIPAL COUNCIL SUPPORT RESOLUTION (BLANKET) - NOTICE TO PROCEED" (Attachment #1) to applicants requesting same for the purposes of completing their contract obligations to the Independent Electricity System Operator's Feed-In-Tariff 3.1 Program.

attach.

# STAFF REPORT



TO Guelph City Council

SERVICE AREA Infrastructure, Development and Enterprise

DATE April 25, 2016

**SUBJECT                RESTATED RESOLUTIONS:  
MUNICIPAL COUNCIL SUPPORT RESOLUTION (BLANKET):  
NOTICE TO PROCEED (NTP) FOR PROJECTS PREVIOUSLY  
SUPPORTED BY COUNCIL UNDER FEED-IN-TARIFF  
PROGRAM 3.1**

REPORT NUMBER    IDE-BDE- 1607

## EXECUTIVE SUMMARY

### PURPOSE OF REPORT

To seek Council's approval of a MUNICIPAL COUNCIL SUPPORT RESOLUTION (BLANKET) - NOTICE TO PROCEED (Attachment #1) in support of construction and operation of renewable energy projects within the City of Guelph that have been approved by Version 3.1 of the Independent Electricity System Operator's (IESO) Feed-In-Tariff (FIT) program.

#### **NOTE:**

*This report is being re-presented to Council. The original form of resolutions as provided in original Report IDE-BDE-1511 (Attachment #2) were not accepted by the IESO. Their reasons are strictly administrative. The IESO requires that the resolutions embedded in their prescribed form (Attachment #1) be incorporated into the body of an approved staff report (this Report IDE-BDE-1607).*

*The original Report IDE-BDE-1511 is re-presented here, with restated recommendations, to reflect IESO's requirements. The original Report IDE-BDE-1511 is attached (Attachment #2).*

### KEY FINDINGS

A MUNICIPAL COUNCIL SUPPORT RESOLUTION (BLANKET) - NOTICE TO PROCEED (Attachment #1) will assist proponents of local renewable energy generation projects in obtaining final contracts from the IESO for projects previously approved under FIT 3.1. Where such projects are successful in obtaining final contracts with the IESO, they will in turn contribute to goals for

# STAFF REPORT

renewable energy generation contained in the Community Energy Initiative.

## **FINANCIAL IMPLICATIONS**

N/A

## **ACTION REQUIRED**

With Council's support, through the recommendations below, renewable energy projects that contribute to the goals of the Community Energy Initiative will be supported.

## **RECOMMENDATIONS**

***Note:** The following items are listed verbatim from Attachment #1. The Independent Electricity System Operator (IESO) requires them to be in the body of a Council approved staff to Council.*

**[WHEREAS]** capitalized terms not defined herein have the meanings ascribed to them in the FIT Contract, Version 3.1;

**[AND WHEREAS]** the Province's FIT Program encourages the construction and operation of rooftop solar PV and ground mount solar PV generation projects (the "Projects");

**[AND WHEREAS]** one or more Projects may be subject to FIT Contracts and may be constructed and operated in the City of Guelph ("Local Municipality");

**[AND WHEREAS]** in accordance with the FIT Rules, Version 3.0, the Council of the Local Municipality ("Council") had previously indicated, by a resolution, its support for Projects in the Local Municipality (the "Prior Resolution");

**[AND WHEREAS]** Council now indicates, by a resolution dated no earlier than June 10, 2015, Council's continued support for the construction and operation of the Projects anywhere in the Local Municipality (the "New Resolution");

**[AND WHEREAS]**, pursuant to the FIT Contract, where a New Resolution is received in respect of the Projects in the Local Municipality, Suppliers will be recognized as fulfilling the requirements under Section 2.4(d)(vii) of the FIT Contract, which may result in Suppliers being offered Notice to Proceed in accordance with the terms of their respective FIT Contract(s);

# STAFF REPORT



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## [NOW THEREFORE BE IT RESOLVED THAT]:

Council of the City of Guelph supports the construction and operation of the Projects anywhere in the City of Guelph.

This resolution's sole purpose is to enable Suppliers to achieve Notice to Proceed under their FIT Contracts and may not be used for the purpose of any other form of municipal approval in relation to a FIT Contract or Project or for any other purpose.

This resolution shall expire twelve (12) months after its adoption by Council.

**Note:** *The following resolutions are recommended by City staff to approve and distribute the attached "MUNICIPAL COUNCIL SUPPORT RESOLUTION (BLANKET) - NOTICE TO PROCEED" (Attachment #1). These resolutions are similar to those originally presented in IDE-BDE-1511 (Attachment #2) with the exception that the IESO requires the signature of TWO elected officials on their prescribed form (Attachment #1).*

**That** Report IDE-BDE-1607 from Infrastructure, Development and Enterprise, dated April 25, 2016 be received; and

**That** Council direct the City Clerk to facilitate the signing by two elected officials of the attached "MUNICIPAL COUNCIL SUPPORT RESOLUTION (BLANKET) - NOTICE TO PROCEED" (Attachment #1); and

**That** Council direct the Manager, Community Energy to provide a completed and signed "MUNICIPAL COUNCIL SUPPORT RESOLUTION (BLANKET) - NOTICE TO PROCEED" (Attachment #1) to applicants requesting same for the purposes of completing their contract obligations to the Independent Electricity System Operator's Feed-In-Tariff 3.1 Program.

## BACKGROUND

Council endorsed the Guelph Community Energy Plan, now the Community Energy Initiative (CEI), in April 2007. Among its goals is a number of targets related to local renewable energy generation.

**"Within fifteen years, at least a quarter of Guelph's total energy requirement will be competitively sourced from locally created renewable resources."**

"Renewable" energy sources, in the context of the CEI and the Independent Electricity System Operator (IESO) Municipal Council Blanket Support Resolution, means rooftop solar photovoltaic and ground mount solar photovoltaic generation.

# STAFF REPORT



At the time of the CEI endorsement, it was expected that renewable energy activities would start evolving sometime in the second half of the 15 year timeframe as market conditions became favourable to the development of projects.

However, in May 2009, the Province of Ontario passed Bill 150, The Green Energy and Economy Act, to expand renewable energy generation, encourage energy conservation and promote the creation of clean energy jobs.

In September, 2009, as directed by the Ontario Minister of Energy, the Ontario Power Authority (OPA) announced the Feed-In-Tariff Program that provided fixed pricing for electricity generated by renewable sources. In January of 2015, the OPA merged with the IESO and resumed operation under the latter name.

The Province continues to manage their Feed-In-Tariff program under three categories of solar photovoltaic system capacity:

1. MicroFIT (under 10 kW);
2. Small FIT (10 kW to 500 kW);
3. Large Renewables Procurement (500 kW to 10 MW).

**This report is focused on the second category – Small FIT (10 kW to 500 kW).**

Council has previously received a report recommending approval of a blanket support resolution for proposed solar projects under the initial application process under the Version 3.1 of the FIT program.

Guelph-based projects that were successful in their application under FIT 3.1 are subsequently required to obtain a second Council support resolution (MUNICIPAL COUNCIL SUPPORT RESOLUTION (BLANKET) - NOTICE TO PROCEED) prior to finalizing their solar electricity supply contracts with the IESO.

## REPORT

The attached "MUNICIPAL COUNCIL SUPPORT RESOLUTION (BLANKET) - NOTICE TO PROCEED" (Attachment #1) is provided by the IESO. Municipalities who pass a resolution that reflects the wording in the Template can provide a copy to the successful applicants to Version 3.1 of the Feed-In-Tariff Program.

The Rules to the FIT 3.1 Program are rigorous in ensuring appropriate development of renewable energy projects, particularly in an urban environment. Projects that are on, or abut, residential property are not allowed. Projects that are on industrial employment lands are not allowed. Also projects on provincially-defined Agricultural Land, Levels 1, 2 or 3 (as is the case in some of the City's Urban Reserve lands) are not allowed.

# STAFF REPORT



Staff is confident that the FIT 3.1 rules are rigorous in ensuring appropriate renewable energy development. Because of this, the risk of the City inadvertently supporting, and providing a program advantage, to renewable energy projects that are inappropriate remains extremely low.

Under the FIT 3.1 rules, ground-mounted solar energy projects require an additional formal confirmation from the City of the proposed ground-based solar project site's zoning status, along with an opinion of a registered Land Use Planner. In such cases, the Manager, Community Energy will liaise with the City's Chief Building Official and General Manager of Planning and Building Services to complete the required forms.

At the time of writing this report, staff is aware of two solar developers who are seeking "Notice To Proceed" support from Council.

Further requests for the resolution may come from other successful FIT 3.1 applicants. This is the main reason for the request from a blanket resolution rather than a project(s) specific resolution.

Through this mechanism of formally indicating municipal support for renewable energy projects across the community, the City of Guelph has a significant opportunity to accelerate progress toward the renewable energy goals of the Community Energy Initiative.

## **CORPORATE STRATEGIC PLAN**

### **Innovation in Local Government**

- Build an adaptive environment for government innovation to ensure fiscal and service sustainability.

### **City Building**

- Be economically viable, resilient, diverse and attractive for business.
- Strengthen citizen and stakeholder engagement and communications.

## **DEPARTMENTAL CONSULTATION**

Community Energy  
Legal and Realty Services  
City Clerk's Office  
Planning Services

## **FINANCIAL IMPLICATIONS**

N/A

## **COMMUNICATIONS**

N/A

# STAFF REPORT

## ATTACHMENTS

Attachment 1: "MUNICIPAL COUNCIL SUPPORT RESOLUTION (BLANKET) - NOTICE TO PROCEED"

Attachment 2: Original Report "IDE-BDE-1511 MUNICIPAL COUNCIL SUPPORT RESOLUTION (BLANKET): NOTICE TO PROCEED (NTP) FOR PROJECTS PREVIOUSLY SUPPORTED BY COUNCIL UNDER FEED-IN-TARIFF PROGRAM 3.1"

### Report Author

Rob Kerr  
Manager, Community Energy



### Approved By

Peter Cartwright  
General Manager  
Business Development and Enterprise  
519-822-1260 ext. 2820  
peter.cartwright@guelph.ca



### Recommended By

Scott Stewart  
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**TEMPLATE: MUNICIPAL COUNCIL SUPPORT RESOLUTION (BLANKET) - NOTICE TO PROCEED**

(Section 2.4(d)(vii) of the FIT Contract, Version 3.1)

Resolution NO: \_\_\_\_\_

Date: \_\_\_\_\_

[WHEREAS] capitalized terms not defined herein have the meanings ascribed to them in the FIT Contract, Version 3.1;

[AND WHEREAS] the Province's FIT Program encourages the construction and operation of  
\_\_\_\_\_ rooftop solar PV and ground mount solar PV \_\_\_\_\_ generation projects (the "Projects");

[AND WHEREAS] one or more Projects may be subject to FIT Contracts and may be constructed and operated in  
\_\_\_\_\_ the City of Guelph \_\_\_\_\_ ("Local Municipality");

[AND WHEREAS] in accordance with the FIT Rules, Version 3.0, the Council of the Local Municipality ("Council") had previously indicated, by a resolution, its support for Projects in the Local Municipality (the "Prior Resolution");

[AND WHEREAS] Council now indicates, by a resolution dated no earlier than June 10, 2015, Council's continued support for the construction and operation of the Projects anywhere in the Local Municipality (the "New Resolution");

[AND WHEREAS], pursuant to the FIT Contract, where a New Resolution is received in respect of the Projects in the Local Municipality, Suppliers will be recognized as fulfilling the requirements under Section 2.4(d)(vii) of the FIT Contract, which may result in Suppliers being offered Notice to Proceed in accordance with the terms of their respective FIT Contract(s);

**[NOW THEREFORE BE IT RESOLVED THAT]:**

Council of the \_\_\_\_\_ City of Guelph \_\_\_\_\_ supports the construction and operation of the Projects  
anywhere in the \_\_\_\_\_ City of Guelph \_\_\_\_\_.

This resolution's sole purpose is to enable Suppliers to achieve Notice to Proceed under their FIT Contracts and may not be used for the purpose of any other form of municipal approval in relation to a FIT Contract or Project or for any other purpose.

This resolution shall expire twelve (12) months after its adoption by Council.

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Title:

*(signature lines for elected representatives.)*

FIT Contract ID #:

## **INSTRUCTIONS: TEMPLATE: MUNICIPAL COUNCIL SUPPORT RESOLUTION (BLANKET) - NOTICE TO PROCEED** **(Sections 2.4(d)(vii) of the FIT Contract, Version 3.1)**

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Capitalized terms not defined herein have the meanings ascribed to them in the FIT Contract.

### **INSTRUCTIONS SPECIFIC TO THE TEMPLATE: MUNICIPAL COUNCIL SUPPORT RESOLUTION (BLANKET) - NOTICE TO PROCEED (THE "TEMPLATE")**

1. Where a Prior Resolution (as defined in the Template) was passed in respect of a Project and a Municipal Council Support Resolution is required as per the FIT Contract Cover Page, a New Resolution must be provided to the IESO for the purposes of achieving Notice to Proceed ("NTP") under Section 2.4(d)(vii) of the FIT Contract, Version 3.1.
2. Local municipal councils have the option of drafting the New Resolution (as defined in the Template) on the council or equivalent governing body letterhead or submitting a completed Template.
3. Words in between square brackets (i.e. "[" and "]") are immaterial to the intent of the Template and may be modified to follow standard procedure of the issuing body. Wording not contained within square brackets must not be changed in order for the New Resolution to be acceptable for the purposes of achieving NTP. No additional wording (aside from completing the blanks) may be added.
4. All information provided in the New Resolution must be consistent with the information contained in the Prior Resolution. The Local Municipality named in the New Resolution must be the Local Municipality in which the Project is located. The Renewable Fuel type named in the New Resolution must be the same as that contained on the Supplier's FIT Contract Cover Page.
5. No Prior Resolution related to the Project will be accepted for the purposes of achieving NTP.
6. The entirety of the Template (all blanks) must be completed and it must be signed by authorized individual(s). There should be no delegation of authority contained in the New Resolution.
7. This instruction page is not required to be submitted to the IESO.

# STAFF REPORT



TO Infrastructure, Development and Enterprise Committee

SERVICE AREA Infrastructure, Development and Enterprise

DATE November 3, 2015

SUBJECT **MUNICIPAL COUNCIL SUPPORT RESOLUTION (BLANKET):  
NOTICE TO PROCEED (NTP) FOR PROJECTS PREVIOUSLY  
SUPPORTED BY COUNCIL UNDER FEED-IN-TARIFF  
PROGRAM 3.1**

REPORT NUMBER IDE-BDE-1511

## EXECUTIVE SUMMARY

### PURPOSE OF REPORT

To seek Council's approval of a Municipal Council Support Resolution (Blanket) – Notice to Proceed (Attachment #1) in support of construction and operation of renewable energy projects within the City of Guelph that have been approved by Version 3.1 of the Independent Electricity System Operator's (IESO) Feed-In-Tariff (FIT) program.

### KEY FINDINGS

A Municipal Council Support Resolution (Blanket) – Notice to Proceed (Attachment #1) will assist proponents of local renewable energy generation projects in obtaining final contracts from the IESO for projects previously approved under FIT 3.1. Where such projects are successful in obtaining final contracts with the IESO, they will in turn contribute to goals for renewable energy generation contained in the Community Energy Initiative.

### FINANCIAL IMPLICATIONS

N/A

### ACTION REQUIRED

With Council's support, through the recommendations below, renewable energy projects that contribute to the goals of the Community Energy Initiative will be supported.

# STAFF REPORT

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## RECOMMENDATIONS

WHEREAS the Province's FIT Program encourages the construction and operation of rooftop solar photovoltaic and ground mount solar photovoltaic projects (the "Projects");

AND WHEREAS certain projects approved under the Province's FIT Program 3.1 will be constructed and operated in the City of Guelph;

AND WHEREAS, pursuant to the FIT Rules, Version 3.1, successful applicants whose Projects have been approved require Municipal Council resolutions, referred to as "Notice to Proceed" in order to complete their contract obligations with the Independent Electricity System Operator

## NOW THEREFORE BE IT RESOLVED:

That Report IDE-BDE-1511 from Infrastructure, Development and Enterprise, dated November 3, 2015 be received.

That Council of the City of Guelph supports without reservation the construction and operation of the Projects anywhere in the City of Guelph.

That Council direct the City Clerk to sign the attached "Municipal Council Support Resolution (Blanket) – Notice to Proceed" (Attachment #1).

That Council direct the Manager, Community Energy to provide a completed and signed "Municipal Council Support Resolution (Blanket) – Notice to Proceed" (Attachment #1) to applicants requesting same for the purposes of completing their contract obligations to the Independent Electricity System Operator's Feed-In-Tariff 3.1 Program.

That the Municipal Council Blanket Support Resolution remain in effect for one year from the date of adoption.

## BACKGROUND

Council endorsed the Guelph Community Energy Plan, now the Community Energy Initiative (CEI), in April 2007. Among its goals is a number of targets related to local renewable energy generation.

**"Within fifteen years, at least a quarter of Guelph's total energy requirement will be competitively sourced from locally created renewable resources."**

"Renewable" energy sources, in the context of the CEI and the Independent Electricity System Operator (IESO) Municipal Council Blanket Support Resolution, means rooftop solar photovoltaic and ground mount solar photovoltaic generation.

At the time of the CEI endorsement, it was expected that renewable energy activities would start evolving sometime in the second half of the 15 year timeframe as market conditions became favourable to the development of projects.

However, in May 2009, the Province of Ontario passed Bill 150, The Green Energy and Economy Act, to expand renewable energy generation, encourage energy conservation and promote the creation of clean energy jobs.

In September, 2009, as directed by the Ontario Minister of Energy, the Ontario Power Authority (OPA) announced the Feed-In-Tariff Program that provided fixed pricing for electricity generated by renewable sources. In January of 2015, the OPA merged with the IESO and resumed operation under the latter name.

The Province continues to manage their Feed-In-Tariff program under three categories of solar photovoltaic system capacity:

1. MicroFIT (under 10 kW);
2. Small FIT (10 kW to 500 kW);
3. Large Renewables Procurement (500 kW to 10 MW).

**This report is focused on the second category – Small FIT (10 kW to 500 kW).**

Council has previously received a report recommending approval of a blanket support resolution for proposed solar projects under the initial **application** process under the Version 3.1 of the FIT program.

Guelph-based projects that were successful in their application under FIT 3.1 are subsequently required to obtain a second Council support resolution (Municipal Council Support Resolution (Blanket) – Notice to Proceed) prior to finalizing their solar electricity supply contracts with the IESO.

## REPORT

The attached "Municipal Council Support Resolution (Blanket) – Notice to Proceed" (Attachment #1) is provided by the IESO. Municipalities who pass a resolution that reflects the wording in the Template can provide a copy to the successful applicants to Version 3.1 of the Feed-In-Tariff Program.

The Rules to the FIT 3.1 Program are rigorous in ensuring appropriate development of renewable energy projects, particularly in an urban environment. Projects that are on, or abut, residential property are not allowed. Projects that are on industrial employment lands are not allowed. Also projects on provincially-defined Agricultural

# STAFF REPORT



Land, Levels 1, 2 or 3 (as is the case in some of the City's Urban Reserve lands) are not allowed.

Staff is confident that the FIT 3.1 rules are rigorous in ensuring appropriate renewable energy development. Because of this, the risk of the City inadvertently supporting, and providing a program advantage, to renewable energy projects that are inappropriate remains extremely low.

Under the FIT 3.1 rules, ground-mounted solar energy projects require an additional formal confirmation from the City of the proposed ground-based solar project site's zoning status, along with an opinion of a registered Land Use Planner. In such cases, the Manager, Community Energy will liaise with the City's Chief Building Official and General Manager of Planning, Urban Design and Building Services to complete the required forms.

At the time of writing this report, staff is aware of one solar developer with two specific projects, approved under FIT 3.1 located at:

- 367 Michener Rd.
- 32 Airpark Place

Further requests for the resolution may come from other successful FIT 3.1 applicants. This is the main reason for the request from a blanket resolution rather than a project(s) specific resolution.

Through this mechanism of formally indicating municipal support for renewable energy projects across the community, the City of Guelph has a significant opportunity to accelerate progress toward the renewable energy goals of the Community Energy Initiative.

## **CORPORATE STRATEGIC PLAN**

### **Innovation in Local Government**

- Build an adaptive environment for government innovation to ensure fiscal and service sustainability.

### **City Building**

- Be economically viable, resilient, diverse and attractive for business.
- Strengthen citizen and stakeholder engagement and communications.



# STAFF REPORT

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## DEPARTMENTAL CONSULTATION

Community Energy  
Legal and Realty Services  
City Clerk's Office  
Planning Services

## FINANCIAL IMPLICATIONS

N/A

## COMMUNICATIONS

N/A

## ATTACHMENTS

Attachment 1: "Municipal Council Support Resolution (Blanket) – Notice to Proceed"

### Report Author

Rob Kerr  
Manager, Community Energy

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### Approved By

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General Manager  
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### Recommended By

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**TEMPLATE: MUNICIPAL COUNCIL SUPPORT RESOLUTION (BLANKET) - NOTICE TO PROCEED**  
**(Section 2.4(d)(vii) of the FIT Contract, Version 3.1)**

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Resolution NO: \_\_\_\_\_

Date: \_\_\_\_\_

[WHEREAS] capitalized terms not defined herein have the meanings ascribed to them in the FIT Contract, Version 3.1;

[AND WHEREAS] the Province's FIT Program encourages the construction and operation of  
insert renewable fuel (e.g., rooftop solar PV and ground mount solar PV) \_\_\_\_\_ generation projects (the "Projects");

[AND WHEREAS] one or more Projects may be subject to FIT Contracts and may be constructed and operated in  
The City of Guelph \_\_\_\_\_ ("Local Municipality");

[AND WHEREAS] in accordance with the FIT Rules, Version 3.0, the Council of the Local Municipality ("Council") had previously indicated, by a resolution, its support for Projects in the Local Municipality (the "Prior Resolution");

[AND WHEREAS] Council now indicates, by a resolution dated no earlier than June 10, 2015, Council's continued support for the construction and operation of the Projects anywhere in the Local Municipality (the "New Resolution");

[AND WHEREAS], pursuant to the FIT Contract, where a New Resolution is received in respect of the Projects in the Local Municipality, Suppliers will be recognized as fulfilling the requirements under Section 2.4(d)(vii) of the FIT Contract, which may result in Suppliers being offered Notice to Proceed in accordance with the terms of their respective FIT Contract(s);

**[NOW THEREFORE BE IT RESOLVED THAT]:**

Council of the \_\_\_\_\_ The City of Guelph \_\_\_\_\_ supports the construction and operation of the Projects  
anywhere in the \_\_\_\_\_ The City of Guelph \_\_\_\_\_ .

This resolution's sole purpose is to enable Suppliers to achieve Notice to Proceed under their FIT Contracts and may not be used for the purpose of any other form of municipal approval in relation to a FIT Contract or Project or for any other purpose.

This resolution shall expire twelve (12) months after its adoption by Council.

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Title:

*(signature lines for elected representatives.)*

FIT Contract ID #: \_\_\_\_\_



**INSTRUCTIONS: TEMPLATE: MUNICIPAL COUNCIL SUPPORT RESOLUTION (BLANKET) - NOTICE TO PROCEED**  
(Sections 2.4(d)(vii) of the FIT Contract, Version 3.1)

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Capitalized terms not defined herein have the meanings ascribed to them in the FIT Contract.

**INSTRUCTIONS SPECIFIC TO THE TEMPLATE: MUNICIPAL COUNCIL SUPPORT RESOLUTION (BLANKET) - NOTICE TO PROCEED**  
**(THE "TEMPLATE")**

1. Where a Prior Resolution (as defined in the Template) was passed in respect of a Project and a Municipal Council Support Resolution is required as per the FIT Contract Cover Page, a New Resolution must be provided to the IESO for the purposes of achieving Notice to Proceed ("NTP") under Section 2.4(d)(vii) of the FIT Contract, Version 3.1.
2. Local municipal councils have the option of drafting the New Resolution (as defined in the Template) on the council or equivalent governing body letterhead or submitting a completed Template.
3. Words in between square brackets (i.e. "[" and "]") are immaterial to the intent of the Template and may be modified to follow standard procedure of the issuing body. Wording not contained within square brackets must not be changed in order for the New Resolution to be acceptable for the purposes of achieving NTP. No additional wording (aside from completing the blanks) may be added.
4. All information provided in the New Resolution must be consistent with the information contained in the Prior Resolution. The Local Municipality named in the New Resolution must be the Local Municipality in which the Project is located. The Renewable Fuel type named in the New Resolution must be the same as that contained on the Supplier's FIT Contract Cover Page.
5. No Prior Resolution related to the Project will be accepted for the purposes of achieving NTP.
6. The entirety of the Template (all blanks) must be completed and it must be signed by authorized individual(s). There should be no delegation of authority contained in the New Resolution.
7. This instruction page is not required to be submitted to the IESO.