

City Council Meeting Agenda



Monday, December 9, 2019 – 5:00 p.m.
Council Chambers, Guelph City Hall, 1 Carden Street

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Authority to move into closed meeting

That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to the Municipal Act, to consider:

CS-2019-101

Canadian Union of Public Employees Collective Bargaining Mandate

Section 239 (2) (d) of the Municipal Act, subject to labour relations or employee negotiations

Open Meeting – 6:00 p.m.

Closed Meeting Summary

O Canada

Silent Reflection

First Nations Acknowledgement

Disclosure of Pecuniary Interest and General Nature Thereof

Confirmation of Minutes: (Councillor Salisbury)

That the minutes of the open Council Meetings held October 16, 2019, November 12, 13, 18, and 20, 2019, and Committee of the Whole meeting held November 4, 2019, and revised May 27, 2019 Council Minutes be confirmed as recorded and without being read.

Presentation:

Digital Agenda Management Demonstration

Stephen O'Brien, General Manager, City Clerk's Office, City Clerk

Dylan McMahon, Manager Legislative Services, Deputy City Clerk

Committee of the Whole Consent Report:

The following resolutions have been prepared to facilitate Council's consideration of various matters and are suggested for consideration. If Council wishes to address a specific report in isolation of the Committee of the Whole Consent Report, please identify the item. It will be extracted and dealt with separately as part of the Items for Discussion.

IDE-2019-106 Sign By-law Variances –350 Speedvale Avenue West

Recommendation:

That the request for variances from Table 2, Row 2 of Sign By-law Number (1996)-15245, as amended, to permit one (1) internally illuminated freestanding sign with an area of 12.37m² and a height of 7m above an adjacent roadway to be setback 5.6m from the nearest public road allowance at the property of 350 Speedvale Avenue West, be approved.

Special Resolutions

By-laws

Resolution to adopt the By-laws (Councillor Hofland)

Mayor's Announcements

Please provide any announcements, to the Mayor in writing, by 12 noon on the day of the Council meeting.

Adjournment



**Minutes of Guelph City Council
Held in the Council Chambers, Guelph City Hall on
October 16, 2019 at 6:30 p.m.**

Attendance

Council:	Mayor C. Guthrie	Councillor J. Gordon
	Councillor P. Allt	Councillor R. Goller
	Councillor B. Bell	Councillor J. Hofland
	Councillor C. Billings	Councillor M. MacKinnon
	Councillor C. Downer	Councillor D. O'Rourke
	Councillor D. Gibson	Councillor M. Salisbury
Absent:	Councillor L. Piper	
Staff:	Ms. K. Dedman, Deputy CAO, Infrastructure, Development and Enterprise Services	
	Mr. T. Salter, General Manager, Planning and Building Services	
	Mr. T. Gayman, Acting General Manager, Engineering and Transportation Services/City Engineer	
	Mr. C. DeVriendt, Manager, Development Planning	
	Ms. J. Juste, Manager, Transportation Planning	
	Mr. M. Witmer, Senior Development Planner	
	Mr. D. McMahon, Manager, Legislative Services/Deputy City Clerk	
	Ms. L. Cline, Council and Committee Coordinator	

Call to Order (6:30 p.m.)

Mayor Guthrie called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Council Consent Agenda

The Mayor advised that report IDE-2019-105 Proposed Provincial Policy Statement Changes, City of Guelph Response was moving from Items for Discussion to the Council Consent Agenda.

1. Moved by Councillor Hofland
Seconded by Councillor Salisbury

That the October 16, 2019 Consent Agenda as identified below, be adopted:

IDE-2019-98**Request for an Extension of Draft Plan Approval
Victoria Park Village Subdivision 1159 Victoria Road
South File: 23T-07506 Ward 6**

1. That in accordance with Section 51(33) of the Planning Act, the application by Victoria Park Village Limited for an extension to the Victoria Park Village Draft Plan of Subdivision (23T-07506), municipally known as 1159 Victoria Road South be approved with a three (3) year lapsing date to November 22, 2022, subject to the original draft plan conditions approved by the former Ontario Municipal Board in its Decision/Order, issued on November 22, 2013 contained in Attachment 4 of the Infrastructure, Development and Enterprise Services Report 2019-98, dated October 16, 2019.
2. That in accordance with Section 51(45) of the Planning Act, administrative and technical revisions have been made to draft plan conditions approved by the former Ontario Municipal Board in its Decision/Order, issued on November 22, 2013 to update standard wording and new service area names and staff titles, update By-law number and allow transition to the City's assumption model.
3. That in accordance with Section 51(47) of the Planning Act, City Council has determined that no public notice is required as changes to the draft plan conditions are administrative and technical in nature and are therefore considered to be minor.

IDE-2019-112**12 Forbes Avenue – Heritage Permit Application
(HP19-0014)**

That heritage permit application HP19-0014 be approved to allow the construction of a new dwelling at 12 Forbes Avenue as described in Report IDE-2019-112.

IDE-2019-105**Proposed Provincial Policy Statement Changes, City of
Guelph Response**

1. That Report IDE-2019-105 dated October 16, 2019 regarding proposed Provincial Policy Statement Changes be approved.
2. That the response prepared by staff and included as Attachment 1 be endorsed and submitted to the City of Guelph's response to the proposed Provincial Policy Statement changes for consideration.
3. That any written comments received by the City of Guelph from residents and stakeholders at or before the Council meeting be forward to the Province of Ontario for consideration.

Voting in Favour: Mayor Guthrie, Councillors Alt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke and Salisbury (12)

Voting Against: (0)

Carried

Items for Discussion

IDE-2019-89

**Decision Report 1533-1557 Gordon Street and 34
Lowes Road West Proposed Zoning By-law Amendment
File: ZC1710 Ward 6**

Michael Witmer, Senior Development Planner, provided an overview of the proposed Zoning By-law amendment.

The following delegates spoke regarding this item:

Hugh Handy, GSP Group, on behalf of applicants

Andrew Vlcek, MartinSimmons Architects Inc.

Jennifer Mondell, Reid's Heritage Homes Ltd.

Trevor Fraser, Stantec

Peter Wechselmann

Peter Kastner

Peter Schwerdt

Michele Berg

2. Moved by Councillor MacKinnon
Seconded by Councillor Gibson

1. That the application from GSP Group on behalf of Reid's Heritage Homes Ltd., RHH Property Management Ltd. and 883928 Ontario Ltd. for a Zoning By-law Amendment (ZC1710) to change the zoning from the current "Residential Single Detached" (R.1B) Zone to a "Specialized General Apartment" (R.4A-54) Zone to permit the development of an 86-unit, 6 (six) storey apartment building on the properties municipally known as 1533-1557 Gordon Street and 34 Lowes Road West and legally described as Part of Lots 7 and 8, Registered Plan 74, Lot 1, Registered Plan 467, City of Guelph, be approved in accordance with Attachment 3 of the Infrastructure, Development and Enterprise Report 2019-89 dated October 16, 2019.
2. That in accordance with Section 34(17) of the Planning Act, City Council has determined that no further public notice is required related to the minor modifications to the proposed Zoning By-law Amendment affecting 1533-1557 Gordon Street and 34 Lowes Road West.

Voting in Favour: Mayor Guthrie, Councillors Billings, Downer, Gibson, MacKinnon and Salisbury (6)

Voting Against: Councillors Allt, Bell, Goller, Gordon, Hofland and O'Rourke (6)

Defeated

3. Moved by Councillor Gibson
Seconded by Councillor MacKinnon

That report IDE-2019-89, Decision Report 1533-1557 Gordon Street and 34 Lowes Road West Proposed Zoning By-law Amendment, dated October 16, 2019, be referred to the November 12, 2019 Council Planning meeting.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon and O'Rourke (11)

Voting Against: Councillor Salisbury (1)

Carried

By-laws

4. Moved by Councillor Allt
Seconded by Councillor Hofland

That By-law Numbered (2019)-20435 and By-laws Numbered (2019)-20437 to (2019)-20440, inclusive, are hereby passed.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke and Salisbury (12)

Voting Against: (0)

Carried

Adjournment (8:38 p.m.)

5. Moved by Councillor Goller
Seconded by Councillor O'Rourke

That the meeting be adjourned.

Carried

Minutes to be confirmed on Monday, October 28, 2019.

Mayor Guthrie

Dylan McMahon – Deputy City Clerk



**Minutes of Guelph City Council
Held in the Council Chambers, Guelph City Hall on
November 12, 2019 at 6:35 p.m.**

Attendance

Council:	Mayor C. Guthrie	Councillor R. Goller
	Councillor P. Allt	Councillor J. Hofland
	Councillor B. Bell	Councillor M. MacKinnon
	Councillor C. Billings	Councillor D. O'Rourke
	Councillor C. Downer	Councillor L. Piper
	Councillor D. Gibson	Councillor M. Salisbury
	Councillor J. Gordon	
Staff:	Ms. K. Dedman, Deputy CAO, Infrastructure, Development and Enterprise Services	
	Mr. T. Salter, General Manager, Planning and Building Services	
	Mr. C. DeVriendt, Manager, Development Planning	
	Ms. L. Sulatycki, Senior Development Planner	
	Mr. M. Witmer, Senior Development Planner	
	Mr. D. McMahon, Manager, Legislative Services/Deputy City Clerk	
	Ms. L. Cline, Council and Committee Coordinator	

Call to Order (6:35 p.m.)

Mayor Guthrie called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Council Consent Agenda

1. Moved by Councillor O'Rourke
Seconded by Councillor Allt

That the November 12, 2019 Consent Agenda as identified below, be adopted:

IDE-2019-119 14 Forbes Avenue – Heritage Permit Application (HP19-0019)

That heritage permit application HP19-0019 be approved to allow the construction of a new detached garage with overhang at 14 Forbes Avenue as described in Report IDE-2019-119.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (13)

Voting Against: (0)

Carried

Planning Public Meeting

Mayor Guthrie announced that in accordance with The Planning Act, Council is now in a public meeting for the purpose of informing the public of various planning matters. The Mayor asked if there were any delegations in attendance with respect to the planning matters listed on the agenda.

IDE-2019-114 Statutory Public Meeting Report 166 and 178 College Avenue West Proposed Official Plan and Zoning By-law Amendments File: OZS19-010 Ward 5

Lindsay Sulatycki, Senior Development Planner, advised that the applicant has submitted applications for Official Plan and Zoning By-law amendments to permit the development of a six-storey apartment building containing 116 dwelling units and a seniors day use and/or day care centre use on the subject lands. She also outlined the specialized zoning regulations that are being requested through the application.

Jurgen Rodrigues, neighbouring resident, expressed concerns related to increased traffic, safety of pedestrians, congestion, shadowing, capacity of existing infrastructure, insufficient parking, an increase in noise, and a decrease in privacy.

Hugh Handy, GSP Group, speaking on behalf of the owner, provided an overview of the application, including site context, current Official Plan and Zoning By-law designations, application process and timeline. He addressed some of the comments and concerns that have been raised to date, including traffic, building management, and net-zero targets.

Roland Rom Colthoff, architect working on the project, provided details of the development proposal including vehicular access, amenity areas, building materials, and parking.

James Drage, Precision Health Limited, provided clarification with respect to the relocation of College Place's existing residents.

Ed Kruis, area resident, expressed concerns related to increased density leading to an increase in vehicular traffic, insufficient parking, safety of pedestrians, and affordable housing.

2. Moved by Councillor Billings
 Seconded by Councillor MacKinnon

That Report IDE-2019-114 regarding proposed Official Plan and Zoning By-law Amendment applications submitted by GSP Group Inc. on behalf of the owner, 2689865 Ontario Limited to permit the development of a six-storey apartment building containing 116 dwelling units and a seniors day use and/or day care centre use on the ground floor on lands municipally known as 166 and 178

College Avenue West, and legally described as Part of Lot 6, Concession 4, Division 'G', Geographic Township of Guelph, City of Guelph from Infrastructure, Development and Enterprise dated November 12, 2019, be received.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (12)

Voting Against: Councillor Allt (1)

Carried

**IDE-2019-116 Statutory Public Meeting Report 1354 Gordon Street
Proposed Official Plan Amendment and Zoning By-law
Amendment File: OZS19-008 Ward 6**

Michael Witmer, Senior Development Planner, advised that the applicant has submitted applications for Official Plan and Zoning By-law amendments to permit the development of an eight storey mixed use building with 88 apartment units, commercial uses on the ground floor and a stand-alone gas station on the subject property. He outlined the site context and surrounding land uses, the current and proposed official plan and zoning designations, and site-specific regulations that are being requested.

Robert Walters, Weston Consulting, speaking on behalf of the owner, outlined the project team, history of the site, surrounding area and developments, and the proposed official plan and zoning by-law amendments. He also outlined the proposed surface-level and underground parking, as well as the sustainability measures that are being considered within the development.

Mike Bedrosian, speaking on behalf of the owner, provided information regarding affordable housing as part of the proposed development.

3. Moved by Councillor Bell
 Seconded by Councillor MacKinnon

That Report IDE-2019-116 regarding proposed Official Plan Amendment and Zoning By-law Amendment applications (File: OZS19-008) by Weston Consulting, on behalf of the owner, 1354 Gordon Street Inc., to permit the development of an eight storey mixed use building with 88 apartment units, commercial uses at grade and a gas service station on the property municipally known as 1354 Gordon Street and legally described as Part of Southwest Part of Lot 7, Concession 8 (Geographic Township of Puslinch), as in RO708553, Except Parts 1, 2 and 3, 61R-9367 from Infrastructure, Development and Enterprise dated November 12, 2019, be received.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (13)

Voting Against: (0)

Carried

Council recessed at 8:54 p.m. and reconvened at 9:05 p.m.

Items for Discussion

IDE-2019-89

**Decision Report 1533-1557 Gordon Street and 34
Lowes Road West Proposed Zoning By-law Amendment
File: ZC1710 Ward 6**

The following delegates spoke regarding this item:

Peter Wechseltmann

Peter Kastner

Peter Schwerdt

Adam Campbell

Ron Wilson

Eleanor Langdon

Hugh Handy, GSP Group

Jason Martin, MartinSimmons Architects Inc.

Jennifer Mondell, Reid's Heritage Homes

4. Moved by Councillor MacKinnon
Seconded by Councillor Gibson
 1. That the application from GSP Group on behalf of Reid's Heritage Homes Ltd., RHH Property Management Ltd. and 883928 Ontario Ltd. for a Zoning By-law Amendment (ZC1710) to change the zoning from the current "Residential Single Detached" (R.1B) Zone to a "Specialized General Apartment" (R.4A-54) Zone to permit the development of an 86-unit, 6 (six) storey apartment building on the properties municipally known as 1533-1557 Gordon Street and 34 Lowes Road West and legally described as Part of Lots 7 and 8, Registered Plan 74, Lot 1, Registered Plan 467, City of Guelph, be approved in accordance with Attachment 3 of the Infrastructure, Development and Enterprise Report 2019-89 dated October 16, 2019.
 2. That in accordance with Section 34(17) of the Planning Act, City Council has determined that no further public notice is required related to the minor modifications to the proposed Zoning By-law Amendment affecting 1533-1557 Gordon Street and 34 Lowes Road West.

Voting in Favour: Mayor Guthrie, Councillors Billings, Downer, Gibson, Goller, Hofland, MacKinnon and Salisbury (8)

Voting Against: Councillors Allt, Bell, Gordon, O'Rourke and Piper (5)

Carried

By-laws

5. Moved by Councillor Billings
Seconded by Councillor Salisbury

That By-law Numbered (2019)-20436 and By-laws Numbered (2019)-20445 to (2019)-20446, inclusive, are hereby passed.

Voting in Favour: Mayor Guthrie, Councillors Alt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (13)

Voting Against: (0)

Carried

Mayor's Announcements

Councillor Gibson announced there will be two public open houses regarding the comprehensive zoning by-law review on November 26, 2019 from 1:30 to 3:30 p.m. at the Salvation Army Guelph Citadel and on November 28, 2019 from 3:30 to 6:30 p.m. at the Royal Canadian Legion.

Mayor Guthrie announced the relaunch of the 2020 Guelph Urban Design Awards with a deadline to apply of March 2, 2020.

Councillor Downer announced there will be a Ward 5 Town Hall meeting on Thursday, November 21, 2019 at 7:00 p.m. at Mary Phelan Catholic School

Councillor O'Rourke announced a Clair-Maltby Parks and Open Spaces workshop on Tuesday, November 19, 2019 from 1:30 to 3:30 p.m. and 6:30 to 8:30 p.m. at the Salvation Army Guelph Citadel.

Adjournment (10:56 p.m.)

6. Moved by Councillor Gordon
Seconded by Councillor Goller

That the meeting be adjourned.

Carried

Minutes to be confirmed on Monday, December 16, 2019.

Mayor Guthrie

Dylan McMahon – Deputy City Clerk



**Minutes of Guelph City Council
Held in the Council Chambers, Guelph City Hall on
November 13, 2019 at 4:04 p.m.**

Attendance

Council:	Mayor C. Guthrie	
	Councillor P. Allt	Councillor R. Goller
	Councillor B. Bell	Councillor J. Hofland
	Councillor C. Billings	Councillor L. Piper
	Councillor C. Downer	Councillor M. MacKinnon
	Councillor D. Gibson	Councillor D. O'Rourke
	Councillor J. Gordon	Councillor M. Salisbury
Staff:	Mr. S. Stewart, Chief Administrative Officer	
	Ms. C. Clack, Deputy Chief Administrative Officer, Public Services	
	Ms. K. Dedman, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services	
	Mr. T. Lee, Deputy Chief Administrative Officer, Corporate Services	
	Ms. T. Baker, General Manager, Finance/City Treasurer	
	Ms. D. Evans, General Manager, Culture Tourism Community Investment	
	Ms. H. Flaherty, General Manager Parks & Recreation	
	Ms. K. Newland, Manager, Finance Client Services	
	Mr. G. Clarke, Manager, Financial Strategy and Long Term Planning	
	Mr. D. McMahon, Manager, Legislative Services/Deputy City Clerk	
	Ms. D. Tremblay, Council and Committee Coordinator	

Call to Order (4:04 p.m.)

Mayor Guthrie called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Special Council – Deliberation and Approval of Capital and Non-Tax Supported Operating Budget

CS-2019-79

**2020-2029 Capital Budget and Forecast
Council Memo – Capital Strategy for 110 Dunlop Drive
Council Memo – City Building Funding Implications**

1. Moved by Councillor MacKinnon
Seconded by Councillor Hofland

1. That the following recommendations from Report CS-2019-79 titled 2020–2029 Capital Budget and Forecast dated October 23, 2019 be referred to November 13, 2019:
 - a) The 2020 Capital Budget in the gross expenditure amount of \$151,590,100 and the required capital reserve fund transfers to capital projects as identified in Attachment-3 be approved;
 - b) The 2021-2029 Capital Forecast in the gross amount of \$1,732,967,110 be received;
 - c) That the 2021 operating impacts from the 2020 Capital Budget totaling \$1,461,710 for the both the tax and non-tax supported budgets be approved and included in the development of the 2021 base operating budgets;
 - d) That the forecasted operating impacts from the 2021 and 2022 capital forecast totaling \$15,284,175 and \$6,397,000 respectively, be received;
 - e) The Capital Transfer Allocation Policy as approved in report CS-2017-68 Capital Transfer Allocation Policy dated September 5, 2017 be repealed;
 - f) That the tax supported City Building Funding Strategy be approved, totaling an annual increase of \$5,325,000 or 2.19 per cent levy impact, to be phased-in equally over a three-year period, starting with \$1,775,000 in 2020 and that this increase be included in the base operating budget representing a 0.73 per cent levy increase, with future year impacts being reduced if the City is successful in securing grant or other revenues for this purpose;
 - g) That the tax supported Growth Funding Strategy be approved, totaling an annual increase of \$1,250,000 or 0.50 per cent levy impact, to be phased-in equally over a five-year period, starting with \$250,000 in 2020 and that this increase be included in the base operating budget representing a 0.10 per cent levy increase;
 - h) That a new reserve, 100RE Reserve (355), be created and Appendix A of the City's General Reserve and Reserve Fund Policy be amended accordingly.
 - i) The Parking Services operating budget transfer to Parking Capital Reserve Fund (151) of \$2,000,000 be approved;
 - j) The Stormwater Services operating budget transfer to Stormwater Capital Reserve Fund (165) of \$5,546,060 be approved;
 - k) The Wastewater Services operating budget transfer to Wastewater Capital Reserve Fund (153) of \$14,750,000 be approved;
 - l) The Water Services operating budget transfer to Water Capital Reserve Fund (152) of \$15,150,000 be approved;
 - m) The Ontario Building Code operating budget transfer to Building Services OBC Stabilization Reserve Fund (188) of \$53,360 be approved; and
 - n) The Court Services operating budget transfer to Courts Capital Reserve Fund (211) of \$475,720 be approved.

First Amendment

2. Moved by Councillor MacKinnon
Seconded by Councillor Hofland

f) That the tax supported City Building Funding Strategy be approved, totaling an annual increase of \$5,325,000 or 2.19 per cent levy impact, to be phased-in ~~equally~~ over a three-year period, starting with **\$0 in 2020 and \$2,662,500 in each of 2021 and 2022** ~~that this increase be included in the base operating budget representing a 0.73 per cent levy increase,~~ and that future year budget impacts be reduced if the City is successful in securing grant or other revenues for this purpose.

Amendment to the First Amendment

3. Moved by Councillor MacKinnon
Seconded by Councilor Hofland

f) That the tax supported City Building Funding Strategy be approved, totaling a **projected** annual increase of \$5,325,000 or 2.19 per cent levy impact, to be phased-in over a three-year period, starting with \$0 in 2020 and \$2,662,500 in each of 2021 and 2022, and that future year budget impacts be reduced if the City is successful in securing grant or other revenues for this purpose.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper, Salisbury (13)

Voting Against (0)

Carried

First Amendment as Amended

It was requested that the first amendment be split and voted on separately.

4. Moved by Councillor MacKinnon
Seconded by Councillor Hofland

That the tax supported City Building Funding Strategy be approved, totaling a projected annual increase of \$5,325,000 or 2.19 per cent levy impact, to be phased-in over a three-year period, starting with \$0 in 2020 and \$2,662,500 in each of 2021 and 2022.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper, Salisbury (12)

Voting Against Councillor Billings (1)

Carried

5. Moved by Councillor MacKinnon
Seconded by Councillor Hofland

That future year budget impacts be reduced if the City is successful in securing grant or other revenues for this purpose.

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper, Salisbury (12)

Voting Against Councillor Bell (1)

Carried

Second Amendment

6. Moved by Councillor Goller
Seconded by Councillor O'Rourke

That staff be directed to seek an alternative organization, in accordance with museum deaccessioning practices, to which the locomotive could be gifted and therefore moved from its current location, at no net cost to the City of Guelph. If no suitable organization is found by July 1, 2020, then staff be directed to proceed with dismantling of the Locomotive, with key historical elements being retained within Museum collection.

Authority to Resolve into a Closed Meeting of Council

7. Moved by Councillor Bell
Seconded by Councillor Piper

That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to Section 239 (2)(c) of the Municipal Act with respect to a proposed or pending acquisition or disposition of land by the municipality or local board.

Voting in Favour: Councillors Bell, Downer, Goller, Gibson, O'Rourke, Piper and Salisbury (7)

Voting Against: Mayor Guthrie, Councillors Allt, Billings, Gordon, Hofland and MacKinnon (6)

Carried

Closed Meeting (5:01 p.m.)

The following matters were considered:

Locomotive 6167 Relocation

Rise and recess from Closed Meeting (5:15 p.m.)

Open Meeting

Closed Meeting Summary

Mayor Guthrie spoke regarding the matters addressed in closed and identified the following:

Locomotive 6167 Relocation

Information was received and no direction was given.

8. Moved by Councillor Goller
Seconded by Councillor O'Rourke

That staff be directed to seek an alternative organization, in accordance with museum deaccessioning practices, to which the locomotive could be gifted and therefore moved from its current location, at no net cost to the City of Guelph. If no suitable organization is found by July 1, 2020, then staff be directed to proceed with dismantling of the Locomotive, with key historical elements being retained within Museum collection.

Voting in Favour: Mayor Guthrie, Councillors Goller and MacKinnon (3)

Voting Against: Councillor Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland O'Rourke, Piper and Salisbury (10)

Defeated

Third Amendment

9. Moved by Councillor Salisbury
Seconded by Councillor Goller

That staff report back to Council by the end of Q1, 2020 detailing what parks projects will be impacted with the construction of the bicycle skills facility in 2021.

Point of Order

Councillor Allt raised a point of order suggesting that the amendment was out of order. The Chair ruled that the amendment was in order.

10. Moved by Councillor Salisbury
Seconded by Councillor Goller

That Staff report back to Council by the end of Q1 2020 detailing what parks projects will be impacted with the construction of the bicycle skills facility in 2021.

Voting in Favour: Mayor Guthrie, Councillors Bell, Gibson, Goller, Gordon, Piper and Salisbury (7)

Voting Against Councillors Allt, Billings, Downer, Hofland, O'Rourke and Mackinnon (6)

Carried

Fourth Amendment

11. Moved by Councillor Bell
Seconded by Councillor Goller

That the ward to downtown bridge (PK-0075) be deferred to 2021 and, if possible, coordinated with the replacement of the Guelph Junction Railway Bridge.

Withdrawn

Point of Privilege

Councillor Downer raised a point of privilege that this motion is impeding the integrity of staff's advice. The Chair ruled that the comments be withdrawn.

Fifth Amendment

12. Moved by Councillor Salisbury
Seconded by Councillor Goller

That the ward to downtown bridge (PK-0075) be referred to PN-0875.

Voting in Favour: Councillors Bell, Goller and Salisbury (3)

Voting Against Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, O'Rourke and Piper (10)

Defeated

Sixth Amendment

13. Moved Councillor Bell
Seconded by Councillor O'Rourke

That the transit operational facility (TC-0059) description be amended to "Conceptual Development".

Authority to Resolve into a Closed Meeting of Council

14. Moved by Councillor Bell
Seconded Councillor O'Rourke

That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to Section 239 (2)(c) of the Municipal Act with respect to a proposed or pending acquisition or disposition of land by the municipality or local board.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Gibson, Goller, O'Rourke, Piper, Salisbury (8)

Voting Against: Councillors Allt, Downer, Gordon, Hofland and MacKinnon (5)

Carried

Closed Meeting (7:16 p.m.)

The following matters were considered:

Transit Operational Facility

Rise and recess from Closed Meeting (7:38 p.m.)

Open Meeting

Closed Meeting Summary

Mayor Guthrie spoke regarding the matters addressed in closed and identified the following:

Transit Operational Facility

Information was received and no direction was given.

15. Moved Councillor Bell
Seconded by Councillor O'Rourke

That the transit operational facility (TC-0059) description be amended to "Conceptual Development".

Withdrawn

Main Motion as Amended

16. Moved Councillor MacKinnon
Seconded by Councillor Hofland

- a) The 2020 Capital Budget in the gross expenditure amount of \$151,590,100 and the required capital reserve fund transfers to capital projects as identified in Attachment-3 be approved;
- b) The 2021-2029 Capital Forecast in the gross amount of \$1,732,967,110 be received;
- c) That the 2021 operating impacts from the 2020 Capital Budget totaling \$1,461,710 for the both the tax and non-tax supported budgets be approved and included in the development of the 2021 base operating budgets;
- d) That the forecasted operating impacts from the 2021 and 2022 capital forecast totaling \$15,284,175 and \$6,397,000 respectively, be received;
- e) The Capital Transfer Allocation Policy as approved in report CS-2017-68 Capital Transfer Allocation Policy dated September 5, 2017 be repealed;
- f) That the tax supported City Building Funding Strategy be approved, totaling a projected annual increase of \$5,325,000 or 2.19 per cent levy impact, to be phased-in over a three-year period, starting with \$0 in 2020 and \$2,662,500 in each of 2021 and 2022.
- g) That future year budget impacts be reduced if the City is successful in securing grant or other revenues for this purpose.
- h) That the tax supported Growth Funding Strategy be approved, totaling an annual increase of \$1,250,000 or 0.50 per cent levy impact, to be phased-in equally over a five-year period, starting with \$250,000 in 2020 and that this increase be included in the base operating budget representing a 0.10 per cent levy increase;
- i) That a new reserve, 100RE Reserve (355), be created and Appendix A of the City's General Reserve and Reserve Fund Policy be amended accordingly.
- j) The Parking Services operating budget transfer to Parking Capital Reserve Fund (151) of \$2,000,000 be approved;
- k) The Stormwater Services operating budget transfer to Stormwater Capital Reserve Fund (165) of \$5,546,060 be approved;
- l) The Wastewater Services operating budget transfer to Wastewater Capital Reserve Fund (153) of \$14,750,000 be approved;

- m) The Water Services operating budget transfer to Water Capital Reserve Fund (152) of \$15,150,000 be approved;
- n) The Ontario Building Code operating budget transfer to Building Services OBC Stabilization Reserve Fund (188) of \$53,360 be approved; and
- o) The Court Services operating budget transfer to Courts Capital Reserve Fund (211) of \$475,720 be approved.
- p) That Staff report back to Council by the end of Q1 2020 detailing what parks projects will be impacted with the construction of the bicycle skills facility in 2021.

Voting in Favour: Mayor Guthrie, Councillors Alt, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (12)

Voting Against Councillor Bell (1)

Carried

CS-2019-80 2020 Non-tax Supported Operating Budget

17. Moved Councillor Goller
Seconded by Councillor Hofland

1. Stormwater Services:

- a) That the 2020 Stormwater Services operating budget in the gross amount of \$7,903,600 inclusive of reserve and reserve fund transfers be approved.
- b) That a stormwater base charge of \$5.80 per month per equivalent residential unit (ERU) effective January 1, 2020 be approved.
- c) That the 2020 Stormwater Fees and Services By-law be approved.

2. Water and Wastewater Services:

- a) That the 2020 Water and Wastewater Services operating budgets in the gross amounts of \$32,445,849 and \$33,949,117 respectively, inclusive of reserve and reserve fund transfers be approved.
- b) That a wastewater volume charge of \$1.92 per cubic meter, effective January 1, 2020 be approved.
- c) That a water volume charge of \$1.77 per cubic meter, effective January 1, 2020 be approved.
- d) That the 2020 water and wastewater basic service charges be approved at the 2019 rate.
- e) That the 2020 Water Services and Wastewater Services Fees and Services By-law be approved.

3. Parking Services:

- a) That the 2020 Parking Services operating budget in the gross amount of \$6,337,502 inclusive of reserve and reserve fund transfers be approved.
- b) That the 2020 monthly off-street parking permit fees for the Arthur Street and Norwich Street lot be increased by 30.20 per cent and 42.60 per cent respectively to \$100.00 per month and that all remaining parking fees be approved at the 2019 rate.

- c) That a Parking Services Operating Contingency Reserve (106) be created and that Appendix A to the General Reserve and Reserve Fund Policy be amended to reflect the policy language as identified in report CS-2019-80.
 - d) That the 2020 Parking Services By-law be approved.
- 4. Building Services:
 - a) That 2020 Ontario Building Code Administration operating budget in the gross amount of \$3,591,200 inclusive of reserve fund transfers be approved.
 - b) That the 2020 Ontario Building Code Administration fees be approved with an increase of 2.20 per cent.
 - c) That the 2020 Ontario Building Code Administration fees by-law be approved.
- 5. That the 2020 Court Services operating budget in the gross amount of \$4,202,100 inclusive of reserve fund transfers be approved.

First Amendment

- 18. Moved By Councillor Gibson
Seconded by Councillor MacKinnon

Parking Services

- 3.(b) That the 2020 monthly off-street parking permit fees for the Arthur Street and Norwich Street lot be increased by 30.20 per cent and 42.60 per cent respectively to \$100.00 per month **and that all remaining parking permit fees be increased by 2 per cent with a financial impact of \$42,600, and that the off-street hourly rates be increased by 0.25 cents per hour and the special event parking fees be increased by 0.50 cents with a financial impact of \$16,000.**

First Amendment to the First Amendment

- 19. Moved by Councillor MacKinnon
Seconded by Councillor Goller

That the off-street hourly rates be increased from 0.25 cents per hour to 0.50 cents per hour.

Voting in Favour: Councillors Goller and MacKinnon (2)

Voting Against: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, O'Rourke, Piper and Salisbury (11)

Defeated

Second Amendment to the First Amendment

- 20. Moved by Councillor MacKinnon
Seconded by Councillor Goller

That the special event parking fees be increased from 0.50 cents to 1.00 dollar.

Voting in Favour: Councillors Billings, Goller and MacKinnon (3)

Voting Against: Mayor Guthrie, Councillors Allt, Bell, Downer, Gibson, Gordon, Hofland, O'Rourke, Piper and Salisbury (10)

Defeated

It was requested that the first amendment be split and voted on separately.

21. Moved by Councillor Gibson
Seconded by Councillor MacKinnon

That the 2020 monthly off-street parking permit fees for the Arthur Street and Norwich Street lot be increased by 30.20 per cent and 42.60 per cent respectively to \$100.00 per month.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Hofland, MacKinnon, Piper and Salisbury (11)

Voting Against: Councillor Gordon and Councillor O'Rourke (2)

Carried

Third Amendment to the First Amendment

22. Moved by Councillor Gibson
Seconded by Councillor MacKinnon

That all remaining parking **permit** fees be increased by 2 per cent with the financial impact of \$42,600.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (13)

Voting Against: (0)

Carried

First Amendment as Amended

23. Moved by Councillor Gibson
Seconded by Councillor MacKinnon

That all remaining parking permits fees be increased by 2 per cent with the financial impact of \$42,600.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Hofland, MacKinnon, Piper and Salisbury (11)

Voting Against: Councillor Gordon and O'Rourke (2)

Carried

24. Moved by Councillor Gibson
Seconded by Councillor MacKinnon

That the off-street hourly rates be increased by 0.25 cents per hour and that the special event parking fees be increased by 0.50 cents with a financial impact of \$16,000.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (12)

Voting Against: Councillor Gordon (1)

Carried

Seconded Amendment

25. Moved by Councillor Billings
Seconded by Councillor Gibson

3(a) That the 2020 Parking Services operating budget in the gross amount of \$6,337,502, inclusive of reserve and reserve fund transfers be approved,
and that staff report back to Council prior to the 2021 budget with options to reduce the tax component.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Gibson, Goller, MacKinnon, O'Rourke and Salisbury (8)

Voting Against: Councillor Allt, Downer, Gordon, Hofland and Piper (5)

Carried

Main Motion as Amended

26. Moved by Councillor Goller
Seconded By Councillor Hofland

1. Stormwater Services:

- a) That the 2020 Stormwater Services operating budget in the gross amount of \$7,903,600 inclusive of reserve and reserve fund transfers be approved.
- b) That a stormwater base charge of \$5.80 per month per equivalent residential unit (ERU) effective January 1, 2020 be approved.
- c) That the 2020 Stormwater Fees and Services By-law be approved.

2. Water and Wastewater Services:

- a) That the 2020 Water and Wastewater Services operating budgets in the gross amounts of \$32,445,849 and \$33,949,117 respectively, inclusive of reserve and reserve fund transfers be approved.
- b) That a wastewater volume charge of \$1.92 per cubic meter, effective January 1, 2020 be approved.
- c) That a water volume charge of \$1.77 per cubic meter, effective January 1, 2020 be approved.
- d) That the 2020 water and wastewater basic service charges be approved at the 2019 rate.
- e) That the 2020 Water Services and Wastewater Services Fees and Services By-law be approved.

3. Parking Services:

- a) That the 2020 Parking Services operating budget in the gross amount of \$6,337,502 inclusive of reserve and reserve fund transfers be approved and that staff report back to Council prior to the 2021 budget with options to reduce the tax component.
- b) That the 2020 monthly off-street parking permit fees for the Arthur Street and Norwich Street lot be increased by 30.20 per cent and 42.60 per cent respectively to \$100.00 per month.
- c) That all remaining parking permit fees be increased by 2 per cent with the financial impact of \$42,600.
- d) That the off-street hourly rates be increased by 0.25 cents per hour and the special event parking fees be increased by 0.50 cents with a financial impact of \$16,000.
- e) That a Parking Services Operating Contingency Reserve (106) be created and that Appendix A to the General Reserve and Reserve Fund Policy be amended to reflect the policy language as identified in report CS-2019-80.
- f) That the 2020 Parking Services By-law be approved.

4. Building Services:

- a) That 2020 Ontario Building Code Administration operating budget in the gross amount of \$3,591,200 inclusive of reserve fund transfers be approved.
- b) That the 2020 Ontario Building Code Administration fees be approved with an increase of 2.20 per cent.
- c) That the 2020 Ontario Building Code Administration fees by-law be approved.

5. That the 2020 Court Services operating budget in the gross amount of \$4,202,100 inclusive of reserve fund transfers be approved.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (13)

Voting Against: (0)

Carried

Main Motion

27. Moved by Councillor O'Rourke
Seconded by Councillor Hofland

That Staff be directed to review the budget allocated to Downtown Streetscapes and the proposed civic square to identify good, better and best options for consideration.

First Amendment

28. Moved by Councillor O'Rourke
Seconded Councillor Goller

That Staff be directed to review the budget allocated to Downtown Streetscapes and the proposed civic square to identify good, better and best options for consideration **and report back in 2022.**

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke and Piper (12)

Voting Against: Councillor Salisbury (1)

Carried

Main Motion as Amended

29. Moved by Councillor O'Rourke
Seconded by Councillor Goller

That Staff be directed to review the budget allocated to Downtown Streetscapes and the proposed civic square to identify good, better and best options for consideration and report back in 2022.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Gibson, Goller, Hofland, MacKinnon and O'Rourke (9)

Voting Against: Councillors Allt, Gordon, Piper and Salisbury (4)

Carried

Main Motion

29. Moved by Councillor O'Rourke
Seconded by Councillor Billings

That staff be directed to outline scenarios and implications of not taking the full amount of federal grants for transit in order to expand transit and electrification of transit on a longer time horizon.

Withdrawn

Main Motion

30. Moved by Councillor O'Rourke
Seconded by Councillor Hofland

Specifically, with respect to Digital signs TC0060-001 with capital budget allocations of \$410,000 in 2021 and \$1,58Min 2022 – return to council with more detail on the scope of the project

Withdrawn

Main Motion

31. Moved by Councillor O'Rourke
Seconded by Councillor Gibson

That staff be directed to provide options to meet the needs in various ways and/or options to phase in over a longer time horizon after completing the business case for the operations hub.

Voting in Favour: Mayor Guthrie, Councillors Alt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (13)

Voting Against: (0)

Carried

By-laws

32. Moved by Councillor Downer
Seconded by Councillor Piper

That By-law Numbers (2019)-20447 to (2019)-20451, inclusive, as amended, are hereby passed.

Voting in Favour: Mayor Guthrie, Councillors Alt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (13)

Voting Against: (0)

Carried

Adjournment (9:22 p.m.)

33. Moved by Councillor Piper
Seconded by Councillor Salisbury

That the meeting be adjourned.

Carried

Minutes to be confirmed on December 16, 2019.

Mayor Guthrie

Dylan McMahon – City Deputy Clerk



**Minutes of Guelph City Council – Special Meeting
Held in the Council Chambers, Guelph City Hall on
November 18, 2019 at 4:04 p.m.**

Attendance

Council: Mayor C. Guthrie
Councillor R. Goller
Councillor B. Bell
Councillor C. Billings
Councillor C. Downer
Councillor D. Gibson
Councillor J. Gordon
Councillor M. Salisbury
Councillor J. Hofland
Councillor M. MacKinnon
Councillor D. O'Rourke
Councillor L. Piper

Absent: Councillor P. Allt

Staff: Mr. S. Stewart, Chief Administrative Officer
Ms. C. Clack, Deputy Chief Administrative Officer, Public Services
Ms. K. Dedman, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services
Mr. T. Lee, Deputy Chief Administrative Officer, Corporate Services
Ms. T. Baker, General Manager, Finance/City Treasurer
Ms. K. Newland, Manager, Finance Client Services
Mr. R. Maeresera, Senior Corporate Analyst Financial Planning
Mr. C. Walsh, Division Manager, Solid Waste Resources
Mr. A. Vilko, General Manager, Facilities Management
Ms. H. Flaherty, General Manager, Parks and Recreation
Mr. D. Godfrey, General Manager, Operations
Mr. S. O'Brien, General Manager, City Clerk's Office/City Clerk
Mr. J. da Silva, Council and Committee Assistant

Call to Order (4:04 p.m.)

Mayor Guthrie called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

The following matters were considered:

CS-2019-81 2020 Tax Supported Operating Budget

Trevor Lee, Deputy Chief Administrative Officer, Corporate Services provided opening remarks and an overview and timeline of the overall 2019 Budget process.

Councillor Piper arrived at the meeting at 4:07 p.m.

Councillor Gibson arrived at the meeting at 4:08 p.m.

Tara Baker, General Manager, Finance/City Treasurer provided an overview of the components of the tax supported budget, highlights and breakdown.

Mayor Guthrie left the Chair and Councillor Goller assumed the Chair at 4:18 p.m.

Mayor Guthrie provided information regarding the Office of the Mayor and City Council budget and highlighted budget pressures and opportunities with respect to this budget.

Mayor Guthrie resumed the Chair at 4:36 p.m.

Scott Stewart, Chief Administrative Officer, provided a summary of the 2019 accomplishments of the Office of the Chief Administrative Officer. He highlighted the link between the overall budget and the City's new Strategic Plan. He also explained planned 2020 initiatives coming out of the Office of the Chief Administrative Officer.

Kealy Dedman, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services, provided a summary of the 2019 accomplishments and highlights of the proposed 2020 tax supported operating budget for Infrastructure, Development and Enterprise Services.

Colleen Clack, Deputy Chief Administrative Officer, Public Services, provided a summary of the 2019 accomplishments and highlights of the proposed 2020 tax supported operating budget highlights for Public Services.

Trevor Lee, Deputy Chief Administrative Officer, Corporate Services provided a summary of the 2019 accomplishments and highlights of the proposed 2020 tax supported operating budget highlights for Corporate Services.

Tara Baker, General Manager, Finance/City Treasurer provided a summary of the highlights, budget drivers and summary of the recommended 2020 Tax Supported Operating Budget.

1. Moved by Councillor Hofland
Seconded by Councillor MacKinnon

That the following recommendations from Report CS-2019-81 titled 2020 Tax Supported Operating Budget dated Monday, November 18, 2019 be referred to December 3, 2019:

1. That the 2020 tax supported operating budget be approved with a property tax and payment in lieu of taxes levy of \$254,928,624 which is an increase of 3.08 per cent over the 2019 levy inclusive of the following:
 - a. a departmental base operating budget including reserve and reserve fund transfers, contractual obligations, inflationary adjustments, and user fee increases, totaling an increased net levy requirement of \$1,656,247 or 0.68 per cent
 - b. operating impacts from 2019 approved capital projects totaling an increased net levy requirement of \$969,750 or 0.40 per cent

- c. Council in-year decisions totaling an increased net levy requirement of \$408,119 or 0.17 per cent
 - d. net increase in transfer to tax supported capital reserve and reserve funds of \$4,800,000 offset by increased investment and dividend income to reduce the net levy requirement to 1.02 per cent
 - e. increase in City corporate programs of \$324,993 or 0.13 per cent
 - f. department service enhancement budget requests totaling an increased net levy requirement of \$26,150 or 0.01 per cent due to legislative changes
 - g. local boards and shared services operating budget, totaling an increased net levy requirement of \$4,928,773 or 2.02 per cent
 - h. increased assessment growth revenue of \$3,284,157 or 1.35 per cent
 - i. reserve and reserve fund transfers (page 67 and 68) in the tax supported operating budget (as amended by Council Memo - Council Composition, Employment Status and Ward Boundary Review - Request for Additional Funding dated November 18, 2019)
2. That the proposed user fees posted at Guelph.ca be approved and enacted through by-law.

Voting in Favor: Mayor Guthrie, Councillors Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (12)

Voting Against: (0)

Carried

Adjournment (6:20 p.m.)

2. Moved by Councillor Gordon
Seconded by Councillor Hofland

That the meeting be adjourned.

Carried

Mayor Guthrie

Stephen O'Brien - City Clerk



**Minutes of Guelph City Council
Held in the Council Chambers, Guelph City Hall on
November 20, 2019 at 4:00 p.m.**

Attendance

Council: Mayor C. Guthrie
Councillor B. Bell
Councillor C. Billings
Councillor C. Downer
Councillor D. Gibson
Councillor R. Goller

Councillor J. Gordon
Councillor J. Hofland
Councillor M. MacKinnon
Councillor D. O'Rourke
Councillor L. Piper
Councillor M. Salisbury

Absent: Councillor P. Allt

Staff: S. Stewart, Chief Administrative Officer
C. Clack, Deputy Chief Administrative Officer, Public Services
K. Dedman, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services
T. Lee, Deputy Chief Administrative Officer, Corporate Services
T. Baker, General Manager, Finance/City Treasurer
K. Newland, Manager, Finance Client Services
D. McMahon, Manager of Legislative Services/Deputy Clerk
D. Black, Council and Committee Coordinator

Special Council – Presentation of the 2020 Local Boards and Shared Service Budgets

Call to Order (4:00 p.m.)

Mayor Guthrie called the meeting to order.

Councillors Billings and Salisbury arrived at the meeting at 4:02 p.m.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

CON-2019.07 2020 Local Boards and Shared Services Budgets

Tara Baker, General Manager, Finance/City Treasurer, provided introductory remarks on the budget process and local boards and shared services budgets presentations.

Wellington-Dufferin-Guelph Public Health

Nicola Mercer, Medical Officer of Health, provided background information regarding the Wellington-Dufferin-Guelph Public Health proposed 2020 budget.

Councillor Gibson arrived at the meeting at 4:10 p.m.

David Kingma, Director, Administrative Services, presented the Wellington-Dufferin-Guelph Public Health 2020 budget.

Councillor Piper arrived at the meeting at 4:15 p.m.

The Elliott Community

Michelle Karker, Chief Executive Officer, provided information regarding the Elliott Community.

Mark Coburn, Director of Finance and David Kennedy, Secretary/Treasurer, Board of Trustees, presented the proposed 2020 budget for the Elliott Community.

Michelle Karker presented a one-time funding request.

Wellington County

Shanna O'Dwyer, Manager of Finance, presented the 2020 proposed shared services budget for Wellington County.

Eddie Alton, Director of Social Services, presented an overview of social services provided within the County.

Downtown Guelph Business Association

Marty Williams, Executive Director, Downtown Guelph Business Association, presented the proposed 2020 budget for the Downtown Guelph Business Association.

Guelph Public Library

Lisa Maslove, Chair, Board of Trustees, provided information regarding the Guelph Public Library.

Steve Kraft, Chief Executive Officer, Guelph Public Library, presented the proposed 2020 budget for the Guelph Public Library.

Council recessed at 5:57 p.m. and reconvened at 6:08 p.m.

Councillor MacKinnon left the meeting at 5:57 p.m.

Guelph Police Services

Don Drone, Chair, Guelph Police Services Board, provided information regarding the Guelph Police Services.

Gordon Cobey, Chief of Police, Guelph Police Services, presented the proposed 2020 Guelph Police Services budget.

Lisa Pelton, Acting Manager, Financial Services, Guelph Police Services, provided financial information regarding the proposed 2020 Guelph Police Services budget.

Councillor Piper left the meeting at 8:00 p.m.

1. Moved by Councillor Hofland
Seconded by Councillor Gordon
 1. That report CS-2019-82 titled 2020 Local Boards and Shared Services Budgets dated November 20, 2019 be referred to the December 3, 2019 Council meeting for final deliberation and approval (as amended by Council Memo – 2020 County Provided Social Services Budget dated November 20, 2019).
 2. That the 2020 Downtown Guelph Business Association budget with gross expenditures of \$695,450 and a total levy of \$660,000 be referred to the December 3, 2019 Council meeting for final deliberation and approval.

Voting in Favor: Mayor Guthrie, Councillors Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland and O'Rourke (9)

Voting Against: Councillor Salisbury (1)

Carried

Adjournment (8:22 p.m.)

2. Moved by Councillor Billings
Seconded by Councillor Gordon

That the meeting be adjourned.

Carried

Minutes to be confirmed on Monday, December 9, 2019.

Mayor Guthrie

Dylan McMahon - Deputy Clerk



**Minutes of Committee of the Whole Meeting
Held in the Council Chambers, Guelph City Hall on
Monday, November 4, 2019 at 1:30 p.m.**

Attendance

Council:	Mayor Guthrie	Councillor R. Goller
	Councillor P. Allt	Councillor J. Gordon
	Councillor B. Bell	Councillor J. Hofland
	Councillor C. Billings	Councillor M. MacKinnon
	Councillor C. Downer	Councillor D. O'Rourke
	Councillor D. Gibson	Councillor M. Salisbury
Absent:	Councillor L. Piper	
Staff:	Mr. T. Lee, Deputy Chief Administrative Officer, Corporate Services	
	Ms. C. Clack, Deputy Chief Administrative Officer, Public Services	
	Mr. S. O'Brien, General Manager, City Clerk's Office/City Clerk	
	Ms. D. Black, Council and Committee Coordinator	

Call to Order (1:30 p.m.)

Mayor Guthrie called the meeting to order.

Authority to Move into Closed Meeting

1. Moved by Councillor Allt
Seconded by Councillor Goller

That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to Section 239 2 (b), (c), (d) and (i) of the Municipal Act subject to personal matters about identifiable individuals, a proposed or pending acquisition or disposition of land by the municipality or local board; employee relations and labour negotiations; and a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke and Salisbury (12)

Voting Against: (0)

Carried

Closed Meeting (1:33 p.m.)

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

The following matters were considered:

CS-2019-90 Wellington-Dufferin-Guelph Public Health Amalgamation Planning

Employee Relations and Staffing Update

Rise and recess from Closed Meeting (2:05 p.m.)

Council recessed.

Open Meeting (2:13 p.m.)

Attendance

Council:	Mayor Guthrie	Councillor J. Gordon
	Councillor P. Allt	Councillor J. Hofland
	Councillor B. Bell	Councillor M. MacKinnon
	Councillor C. Billings	Councillor D. O'Rourke
	Councillor C. Downer	Councillor L. Piper
	Councillor D. Gibson	Councillor M. Salisbury
	Councillor R. Goller	

Staff:

- Ms. K. Dedman, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services
- Ms. C. Clack, Deputy Chief Administrative Officer, Public Services
- Mr. T. Lee, Deputy Chief Administrative Officer, Corporate Services
- Ms. T. Baker, General Manager, Finance/City Treasurer
- Ms. D. Evans, General Manager, Culture, Tourism and Community Investment
- Mr. R. Gerus, General Manager, Guelph Transit
- Mr. J. Simmons, Manager, Transit Operations
- Mr. S. O'Brien, General Manager, City Clerk's Office/City Clerk
- Ms. D. Black, Council and Committee Coordinator

Closed Meeting Summary

Mayor Guthrie spoke regarding the matters addressed in closed and identified the following:

CS-2019-90 Wellington-Dufferin-Guelph Public Health Amalgamation Planning

Information was received and no direction was given.

Employee Relations and Staffing Update

Information was received and no direction was given.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Staff Recognitions

1. Councillor Hofland recognized Kevin Way, By-law Compliance Officer, who has received the Ontario Municipal Law Enforcement Long Service Medal: 15 years and Ontario Municipal Management Institute - Certified Municipal Manager Level 1.
2. Councillor Hofland recognized Gar FitzGerald, Paramedic, Guelph-Wellington and John Kirkconnell, Retired Paramedic, Guelph-Wellington who received the Governor General of Canada's Emergency Medical Services Exemplary Service Medal for providing 20 years of exemplary paramedic services.
3. Councillor Hofland recognized paramedics Greg Ballah and Derek Bridgewater and paramedic superintendent Michelle Gow for receiving the Governor General of Canada's Emergency Medical Services Exemplary Service Medal for providing 30 years of exemplary paramedic service.

Presentation:

Cyndy Moffat Forsyth, Volunteer, Rotary Club of Guelph provided details regarding the Integrated Youth Services Network, Guelph and Wellington County program.

Councillor Allt assumed the Chair.

Consent Agenda – Audit Services

Councillor Allt presented the balance of the Audit Services Consent Report.

2. Moved by Councillor Downer
Seconded by Councillor Billings

That the balance of the November 4, 2019 Consent Agenda – Audit Services as identified below, be adopted:

CAO-2019-18 Internal Audit Work Plan – 2020-2022

That report CAO-2019-18, Internal Audit Work Plan – 2020-2022, dated November 4, 2019 be approved.

CAO-2019-17 Court Services Cash Handling Audit Report

That report CAO-2019-17, Court Services Cash Handling Audit Report dated November 4, 2019 be received.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (13)

Voting Against: (0)

Carried

Items for Discussion – Audit Services

CS-2019-30 2019 External Audit Plan

Matthew Betik, Partner, KPMG, presented the 2019 External Audit Plan.

3. Moved by Councillor Hofland
 Seconded by Councillor O'Rourke

That report titled 2019 External Audit Plan dated Monday, November 4, 2019 and numbered CS-2019-30 be received.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (13)

Voting Against: (0)

Carried

Items for Discussion – Public Services

Councillor Hofland assumed the Chair.

PS-2019-23 Allocation of New Buses

Colleen Clack, Deputy Chief Administrative Officer, Public Services and Robin Gerus, General Manager, Guelph Transit provided information regarding the service changes proposed for the allocation of the five new buses.

The following individuals spoke to this item:

Morgan Malinski

Justine Kraemer, Chair, Transit Advisory Committee

4. Moved by Mayor Guthrie
 Seconded by Councillor Allt
 1. That the capital funding for the five buses approved as part of the 2019 budget be amended and funded as follows: \$1.67 million from the Transit Development Charge Reserve Fund, and \$1.046 million from the City Building Reserve Fund.
 2. That the allocation of the five buses and the total annual net operating impact of \$1.72 million be referred to the 2020 operating budget for approval on December 3, 2019.

It was requested that the clauses be voted on separately.

5. Moved by Mayor Guthrie
Seconded by Councillor Allt

That the capital funding for the five buses approved as part of the 2019 budget be amended and funded as follows: \$1.67 million from the Transit Development Charge Reserve Fund, and \$1.046 million from the City Building Reserve Fund.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (13)

Voting Against: (0)

Carried

6. Moved by Mayor Guthrie
Seconded by Councillor Allt

That the allocation of the five buses and the total annual net operating impact of \$1.72 million be referred to the 2020 operating budget for approval on December 3, 2019.

Voting in Favour: Mayor Guthrie, Councillors Allt, Downer, Hofland, Goller, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (10)

Voting Against: Councillors Bell, Billings and Gibson (3)

Carried

PS-2019-24 Harm Reduction Housing Update

Councillor Bell advised there have been updates to the Harm Reduction Housing situation since the August report and deferred to the delegate, Adrienne Crowder, Manager, Wellington Guelph Drug Strategy, to explain.

The following individual spoke to this time.
Adrienne Crowder, Manager, Wellington Guelph Drug Strategy

Point of Order

Mayor Guthrie raised a Point of Order to request to call the vote as permitted under Section 4.10(f)v of the Procedural By-law.

Chair Hofland called the vote on the request to cease discussion and call the vote.

That the vote on the motion be called as permitted under Section 4.10(f)v of the Procedural By-law.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Hofland, Goller, Gordon, MacKinnon, O'Rourke and Salisbury (11)

Voting Against: Councillors Gibson and Piper (2)

Carried

Chair Hofland called the vote for the motion regarding Harm Reduction Housing Updates.

7. Moved by Councillor Goller
Seconded by Councillor Salisbury

That staff be directed to investigate options and required needs for Harm Reduction Housing on 106 Beaumont and report back by January, 2020.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (12)

Voting Against: Councillor Gibson (1)

Carried

The meeting recessed at 5:30 p.m. and reconvened at 5:40 p.m.

Attendance

Council:	Mayor Guthrie	Councillor J. Gordon
	Councillor P. Allt	Councillor J. Hofland
	Councillor B. Bell	Councillor M. MacKinnon
	Councillor C. Billings	Councillor D. O'Rourke
	Councillor D. Gibson	Councillor L. Piper
	Councillor R. Goller	Councillor M. Salisbury

Absent: Councillor C. Downer

Staff: Ms. K. Dedman, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services
Ms. C. Clack, Deputy Chief Administrative Officer, Public Services
Mr. T. Lee, Deputy Chief Administrative Officer, Corporate Services
Ms. T. Baker, General Manager, Finance/City Treasurer
Mr. J. Krauter, Manager, Taxation Revenue, Deputy Treasurer
Ms. T. Sprigg, General Manager, Corporate Communications and Customer Service
Mr. S. O'Brien, General Manager, City Clerk's Office/City Clerk
Ms. D. Black, Council and Committee Coordinator

Councillor MacKinnon assumed the Chair.

Consent Agenda – Corporate Services

Councillor MacKinnon presented the balance of the Corporate Services Consent Report.

8. Moved by Mayor Guthrie
Seconded by Councillor Piper

That the balance of the November 4, 2019 Consent Agenda – Corporate Services as identified below, be adopted:

That the report CS-2019-26, titled 2019 Second Tri-annual Capital Variance Report and dated November 4, 2019, be received.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke and Piper (10)

Voting Against: (0)

Carried

Councillors Billings and Salisbury arrived at the meeting. (5:43 p.m.)

Items for Discussion – Corporate Services

CS-2019-19

Transparency and Removal of Barriers Related to Non-Council-appointed Working Groups

The following individual spoke to this item.
Lin Grist

9. Moved by Councillor Piper
Seconded by Mayor Guthrie
 1. That the terms of reference, agendas and meeting minutes for all non-Council-appointed working groups be shared on project webpages; that the names of organizations represented by participants on working groups be listed in meeting agendas and minutes; and that participants—whether representing an organization or participating as a private citizen—be given the choice as to whether they wish their name included on publicly posted working group agendas and minutes.
 2. That the definition of 'committee' in section one of the Procedural By-law (2019)-20432b e amended in accordance with report CAO-2019-19, dated November 4, 2019.

Point of Order

Mayor Guthrie raised a point of order to request clarification on whether the recommendation on the floor to ensure the anonymity would also include Council agendas, minutes and reports.

Chair MacKinnon ruled that the recommendation referred only to working group agendas and minutes.

It was requested that Clause 1 be divided into two parts to separate organizations and participants and that the clauses be voted on separately.

10. Moved by Councillor Piper
Seconded by Mayor Guthrie

1. That the terms of reference, agendas and meeting minutes for all non-Council-appointed working groups be shared on project webpages; that the names of organizations represented by participants on working groups be listed in meeting agendas and minutes.
2. That participants—whether representing an organization or participating as a private citizen—be given the choice as to whether they wish their name included on publicly posted working group agendas and minutes.
3. That the definition of 'committee' in section one of the Procedural By-law (2019)-20432 be amended in accordance with report CAO-2019-19, dated November 4, 2019.

Amendment

11. Moved by Councillor Salisbury
Seconded by Councillor Piper

That all participants on working groups be listed in reports to Council, including name and any organization represented.

Point of Order

Councillor Salisbury clarified that his amendment was intended to be a separate clause and not form part of Clause 1.

The Chair ruled the amendment would be a separate Clause and called the vote on the amendment.

12. Moved by Councillor Salisbury
Seconded by Councillor Piper

That all participants on working groups be listed in reports to Council, including name and any organization represented.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Hofland, Goller, Gordon, Piper and Salisbury (8)

Voting Against: Councillor Billings, Gibson, MacKinnon and O'Rourke (4)

Carried

Main Motion as Amended

The Clauses were voted on separately.

13. Moved by Councillor Piper
Seconded by Mayor Guthrie

That the terms of reference, agendas and meeting minutes for all non-Council-appointed working groups be shared on project webpages; that the names of organizations represented by participants on working groups be listed in meeting agendas and minutes.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Hofland, Gibson, Goller, Gordon, MacKinnon, O'Rourke, Piper and Salisbury (12)

Voting Against: (0)

Carried

14. Moved by Councillor Piper
Seconded by Mayor Guthrie

That participants—whether representing an organization or participating as a private citizen—be given the choice as to whether they wish their name included on publicly posted working group agendas and minutes.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, O'Rourke and Piper (5)

Voting Against: Councillors Allt, Gibson, Goller, Gordon, Hofland, MacKinnon and Salisbury (7)

Defeated

15. Moved by Councillor Piper
Seconded by Mayor Guthrie

That the definition of 'committee' in section one of the Procedural By-law (2019)-20432 be amended in accordance with report CAO-2019-19, dated November 4, 2019.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (12)

Voting Against: (0)

Carried

16. Moved by Councillor Piper
Seconded by Councillor Guthrie

That all participants on working groups be listed in reports to Council, including name and any organization represented.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Goller, Gordon, Hofland, Piper and Salisbury (9)

Voting Against: Councillors Gibson, MacKinnon and O'Rourke (3)

Carried

CS-2019-78 Guelph General Hospital Capital Funding Request

The following individuals spoke to this item:
Liz and Adam Hewitt

Gavin Webb, Guelph General Hospital Vice-President, Finance and Chief Information Officer and Melissa Skinner, Vice-President, Patient Services and Chief Nursing Executive provided information regarding the Guelph General Hospital's challenges and need for their funding request.

The following individuals spoke to this item:
Susan Honeyman
Samir Patel

Ian Digby was not present at this time.

17. Moved by Mayor Guthrie
Seconded by Councillor Goller

That the request for capital funding from the Guelph General Hospital be referred to the 2020 Tax Supported Budget deliberations set for Tuesday December 3, 2019.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (12)

Voting Against: (0)

Carried

Chair and Staff Announcements

Councillor O'Rourke announced there will be a Ward 6 Town Hall meeting on Thursday, November 7th from 7-9 p.m. at the Clair Road Emergency Services Centre, 160 Clair Road West.

Councillor Salisbury announced there will be a Ward 4 Town Hall meeting on Tuesday, November 27th at 7 p.m. at the West End Recreation Centre, 21 Imperial Road South.

Councillor Piper announced there will be a Ward 5 Town Hall meeting on Thursday, November 21st at 7 p.m. at Mary Phelan Catholic School, 8 Bishop Court.

Councillor Goller announced there will be a Ward 2 Town Hall meeting on Saturday, November 23rd from 1-4 p.m. at the Evergreen Senior Centre, 383 Woolwich Street.

Adjournment (7:30 p.m.)

18. Moved by Mayor Guthrie
Seconded by Councillor Allt

That the meeting be adjourned.

Carried

Minutes to be confirmed on December 16, 2019.

Mayor Guthrie

Stephen O'Brien - City Clerk



**Minutes of Guelph City Council
Held in the Council Chambers, Guelph City Hall on
May 27 and 28, 2019 at 6:36 p.m.**

Attendance

Council:	Mayor C. Guthrie	Councillor R. Goller
	Councillor P. Allt	Councillor J. Hofland
	Councillor B. Bell	Councillor M. MacKinnon
	Councillor C. Billings	Councillor D. O'Rourke
	Councillor C. Downer	Councillor L. Piper
	Councillor D. Gibson	Councillor M. Salisbury
	Councillor J. Gordon	
Staff:	Mr. T. Lee, Acting CAO/Deputy CAO, Corporate Services	
	Mr. S. Stewart, Acting CAO/Deputy CAO, Infrastructure, Development and Enterprise Services	
	Ms. H. Flaherty, General Manager, Parks and Recreation	
	Ms. T. Baker, General Manager, Finance/City Treasurer	
	Mr. T. Salter, General Manager, Planning and Building Services	
	Mr. A. Vilko, General Manager, Environmental Services	
	Ms. M. Aldunate, Manager, Policy Planning and Urban Design	
	Mr. A. Chapman, Manager, Climate Change Office	
	Mr. A. van Eck, Program Manager, Inspection Services	
	Mr. S. O'Brien, General Manager, City Clerk's Office/City Clerk	
	Ms. L. Cline, Council and Committee Coordinator	

Call to Order (6:36 p.m.)

Mayor Guthrie called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Confirmation of Minutes

1. Moved by Councillor Downer
Seconded by Councillor Piper

That the minutes of the open Council Meetings held April 8 and 23, 2019, and the Committee of the Whole Meeting held May 6, 2019, be confirmed as recorded and without being read.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (13)

Voting Against: (0)

Carried

Special Resolution

2. Moved by Councillor Gordon
Seconded by Councillor Piper

That the following resolution that was adopted by Council on May 28, 2018, be reconsidered:

1. That the Corporation of the City of Guelph will strive to achieve one hundred percent of its energy needs through renewable sources by 2050.
2. That Staff be directed to report back to the next term of Council on the most effective way for the Corporation to work towards achieving this goal, including information on, but not limited to, the impact on capital budget planning, potential resource needs, and a recommended process for the review of new program and policy development initiatives.

Voting in Favour: Councillors Allt, Bell, Goller, Gordon, Piper and Salisbury (6)

Voting Against: Mayor Guthrie, Councillors Billings, Downer, Gibson, Hofland, MacKinnon and O'Rourke (7)

Defeated

Committee of the Whole Consent Reports

The following items were extracted:

IDE-2019-45 New Outdoor Swimming Pool and Hot Tub By-Law
CS-2019-11 2018 Year-end Operating Variance Report and Surplus
Allocation

Balance of Committee of the Whole Consent Items

3. Moved by Councillor Hofland
Seconded by Councillor Gibson

That the balance of the May 27, 2019 Committee of the Whole Consent Report as identified below, be adopted:

IDE-2019-21 Sign By-Law Variances - 950 Paisley Road

1. That the request for variances from Table 1, Row 1 of Sign By-law Number (1996)-15245, as amended, to permit three (3) interchangeable building signs, each with an area of 1.99m², to be located 1m from the ground at 950 Paisley Road, be approved.

2. That the request for variances from Table 2, Row 12 of Sign By-law Number (1996)-15245, as amended, to permit 2 menu boards; one with a height of 3.64m above the adjacent roadway and a distance of 3m from the nearest road allowance; and one with a height of 3.96m above the adjacent roadway, a sign face area of 3.6m² and a distance of 3.5m from the nearest road allowance at 950 Paisley Road, be approved.

IDE-2019-48**Sign By-law Variances - 630 Scottsdale Drive**

That the request for variances from Sign By-law Number (1996)-15245, as amended, to permit an illuminated building sign with an area of 3.07m² to be a height of .61m above the ground surface at 630 Scottsdale Drive, be approved.

IDE-2019-43**2018 Building Permit Revenue and Expenditures, Building Services OBC Stabilization Reserve Fund and Annual Setting of Building Permit Fees**

1. That Council approve the recommended building permit fees, included as Attachment 2, report IDE-2019-43 titled "2018 Building Permit Revenue and Expenditures, Building Services OBC Stabilization Reserve Fund and Annual Setting of Building Permit Fees" dated May 6, 2019, effective June 1, 2019.
2. That Council approve adjusting the Building Services OBC Stabilization Reserve Fund target to be within the range of 100 to 150 per cent of prior year budget operating expenditures and that Appendix A of the General Reserve and Reserve Fund Policy be updated accordingly.
3. That Council approve the recommended automatic fee indexing methodology for 2020 and subsequent years, as described in report IDE-2019-43.

CS-2019-12**2018 Year-end Capital Variance Report**

That report CS-2019-12, 2018 Year-end Capital Variance Report, dated May 6, 2019, be received.

CS-2019-13**2018 General Reserve and Reserve Fund Report**

That the City's General Reserve and Reserve Fund Policy be amended to reflect the addition of the Ontario Municipal Commuter Cycling Reserve Fund (350) as at December 31, 2018.

CS-2019-56**Dividend Allocation Policy**

1. That the one-time special dividend to be declared by Guelph Municipal Holdings Inc. (GMHI) be allocated as follows:
 - a. 45 per cent, to a maximum of \$6 million, be directed to the City Building Reserve Fund; and
 - b. 10 per cent, to a maximum of \$1.3 million, be directed to the Community Investment Program; and
 - c. \$700 thousand be directed to support the Community Energy Initiative; and

- d. The remaining funds be directed to the Infrastructure Renewal Reserve Fund.
2. That any net new ongoing dividend revenues from the City's municipal services corporations be directed to the City's Infrastructure Renewal Reserve Fund and be approved until such time that sustainable tax supported capital funding levels are achieved.
3. That a strategy, to redirect the base operating dividend revenue (\$1.9 million in 2019) from the City's municipal services corporations into the Infrastructure Renewal Reserve Fund, be approved.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (13)

Voting Against: (0)

Carried

Items for Discussion

CS-2019-11 2018 Year-end Operating Variance Report and Surplus Allocation

4. Moved by Hofland
Seconded by Allt

1. That the tax supported surplus of \$3,255,971 be allocated to the reserves and reserve funds as follows:

Tax Rate Operating Contingency Reserve (180)	\$816,000
Environment and Utility Contingency Reserve (198)	\$400,000
Police Operating Contingency Reserve (115)	\$39,000
Infrastructure Renewal Reserve Fund (150)	\$2,000,971
Total	\$3,255,971

2. That the Water Services surplus of \$578,081 be allocated to the Water Capital Reserve Fund (152).
3. That the Wastewater Services surplus of \$2,787,381 be allocated to the Wastewater Capital Reserve Fund (153).
4. That the Stormwater Services surplus of \$313,835 be allocated to the Stormwater Capital Reserve Fund (165).
5. That the Ontario Building Code (OBC) deficit of \$608,582 be funded from the Building Services OBC Stabilization Reserve Fund (188).
6. That the Court Services surplus of \$88,950 be allocated to the Court Contingency Reserve (211).

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (13)

Voting Against: (0)

Carried

IDE-2019-45

New Outdoor Swimming Pool and Hot Tub By-Law

5. Moved by Councillor O'Rourke
Seconded by Councillor MacKinnon

That Council approve the recommended Outdoor Swimming Pool and Hot Tub By-law included as Attachment-1 to Report Number IDE-2019-45 titled "New Outdoor Swimming Pool and Hot Tub By-law".

Amendment

6. Moved by Councillor O'Rourke
Seconded by Councillor Allt

That Council approve the recommended Outdoor Swimming Pool and Hot Tub By-law included as Attachment-1 to Report Number IDE-2019-45 titled "New Outdoor Swimming Pool and Hot Tub By-law" **with the exception of the requirement for an audible alarm, which should be removed from the bylaw along with all references thereto.**

Voting in Favour: Councillors Allt, Gibson, O'Rourke and Piper (4)

Voting Against: Mayor Guthrie, Councillors Bell, Billings, Downer, Goller, Gordon, Hofland, MacKinnon and Salisbury (9)

Defeated

Main Motion

7. Moved by Councillor O'Rourke
Seconded by Councillor MacKinnon

That Council approve the recommended Outdoor Swimming Pool and Hot Tub By-law included as Attachment-1 to Report Number IDE-2019-45 titled "New Outdoor Swimming Pool and Hot Tub By-law".

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, Piper and Salisbury (12)

Voting Against: Councillor O'Rourke (1)

Carried

Motion to Oppose Bill 108, More Homes, More Choice Act, 2019

8. Moved by Councillor Allt
Seconded by Councillor Downer

WHEREAS the legislation that abolished the OMB and replaced it with LPAT received unanimous – all party support; and

WHEREAS All parties recognized that local governments should have the authority to uphold their provincially approved Official Plans; to uphold their community driven planning; and

WHEREAS Bill 108 will once again allow an unelected, unaccountable body make decisions on how our communities evolve and grow; and

WHEREAS On August 21, 2018 Minister Clark once again signed the MOU with the Association of Municipalities of Ontario and entered into "...a legally binding agreement recognizing Ontario Municipalities as a mature, accountable order of government."; and

WHEREAS This MOU is "enshrined in law as part of the Municipal Act" and recognizes that as "...public policy issues are complex and thus require coordinated responses...the Province endorses the principle of regular consultation between Ontario and municipalities in relation to matters of mutual interest"; and

WHEREAS By signing this agreement, the Province made "...a commitment to cooperating with its municipal governments in considering new legislation or regulations that will have a municipal impact"; and

WHEREAS Bill 108 will impact 15 different Acts - Cannabis Control Act, 2017, Conservation Authorities Act, Development Charges Act, Education Act, Endangered Species Act, 2007, Environmental Assessment Act, Environmental Protection Act, Labour Relations Act, 1995, Local Planning Appeal Tribunal Act, 2017, Municipal Act, 2001, Occupational Health and Safety Act, Ontario Heritage Act, Ontario Water Resources Act, Planning Act, Workplace Safety and Insurance Act, 1997.

Now Therefore Be it Hereby Resolved That the City of Guelph oppose Bill 108 which in its current state will have negative consequences on community building and proper planning; and

Be it further resolved that the City of Guelph call upon the Government of Ontario to halt the legislative advancement of Bill 108 to enable fulsome consultation with Municipalities to ensure that its objectives for sound decision making for housing growth that meets local needs will be reasonably achieved; and

Be It Further Resolved That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, The Honourable Christine Elliott, Deputy Premier, the Honourable Steve Clark, Minister of Municipal Affairs, the Honourable Andrea Horwath, Leader of the New Democratic Party, and all MPPs in the Province of Ontario; and

Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (13)

Voting Against: (0)

Carried

IDE-2019-52**Solid Waste Management Master Plan Advisory Committee**

The following delegate spoke regarding this item:
Joe Hruska, Canadian Plastics Industry Association

9. Moved by Councillor Billings
Seconded by Councillor Gibson
 1. That the terms of reference for the Solid Waste Management Master Plan Public Advisory Committee included as Attachment 1 to IDE-2019-52, dated May 6, 2019, be approved.
 2. That staff partner with the University of Guelph IdeasCongress (ICON) Program to explore viable solutions to reduce single use plastics across Guelph, and report back to Council with updates or further recommendations as part of Solid Waste Management Master Plan update.
 3. That the following be referred to and considered as part of the Solid Waste Master Plan process and scope of activity:
 - a) That staff investigate any required changes to the current agreements between the City and/or vendors/leaseholders resulting from the sale of single use plastics.
 - b) That staff facilitate further engagement internally on reducing or eliminating single use plastics through the Solid Waste Management Master Plan process.
 - c) That staff explore the issue of single-use plastics and packaging as an opportunity to leverage the Civic Accelerator, to help realize further options to reduce waste in the City of Guelph.

Voting in Favour: Mayor Guthrie, Councillors Altt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (13)

Voting Against: (0)

Carried

IDE-2019-60**Funding Requests from the Affordable Housing Reserve to Support Applications to the National Housing Co-Investment Fund**

Melissa Aldunate, Manager, Policy Planning and Urban Design, presented two requests for funding to the affordable housing reserve.

The following delegates spoke regarding this item:
David Wormald, St. Joseph's Health Centre Guelph
Pete Waters, Rockwater on Janefield

It was requested that clauses one through four be voted on separately from clauses five through eight.

10. Moved by Councillor Gibson
Seconded by Councillor Bell

1. That a financial incentive in the amount of \$924,000 be provided to Rockwater on Janefield Inc. for an affordable housing project as generally describe in IDE Report 2019-60 subject to CMHC approval of their application to the National Housing Co-Investment Fund and entering into an agreement with the City.
2. That staff be directed to prepare a Municipal Capital Facilities By-law to authorize the financial incentives for Rockwater on Janefield Inc.
3. That staff be directed to enter into an agreement with Rockwater on Janefield Inc., to implement the municipal incentives, to the satisfaction of the DCAO of Public Services, the City Solicitor and the Chief Financial Officer.
4. That the Mayor be authorized to provide a letter of support for the Rockwater on Janefield Inc. proposal to satisfy the National Housing Co-Investment Fund application requirements.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (12)

Voting Against: Councillor Allt (1)

Carried

11. Moved by Councillor Gibson
Seconded by Councillor Bell

5. That a financial incentive in the amount of \$364,000 be provided to St. Joseph's Housing Corporation for an affordable housing project as generally described in IDE Report 2019-60 subject to CMHC approval of their application to the National Housing Co-Investment Fund and entering into an agreement with the City.
6. That staff be directed to enter into an agreement with St. Joseph's Housing Corporation, to implement the municipal incentives, to the satisfaction of the DCAO of Public Services, the City Solicitor and the Chief Financial Officer.
7. That the Mayor be authorize to provide a letter of support for the St. Joseph's Housing Corporation proposal to satisfy the National Housing Co-Investment Fund application requirements.
8. That the Mayor and Clerk be authorized to execute the Municipal Incentives Agreements.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (13)

Voting Against: (0)

Carried

IDE-2019-47 Community Energy Initiative Update: Pathway to Net Zero Carbon

The following delegate spoke regarding this item:
Susan Watson

12. Moved by Councillor Piper
Seconded by Councillor Gibson

That staff pursue a service agreement with Our Energy Guelph (OEG) to act as the City's Community Energy Initiative (CEI) delivery partner.

First Amendment

13. Moved by Councillor Piper
Seconded by Councillor Allt

2. That the service agreement between OEG and the City of Guelph come back to Council for approval.
3. That the Service Agreement include the following conditions:
Prior to execution of the agreement:
 - a) That the OEG board be established;
 - b) That letters of incorporation be approved and in effect;
 - c) That a one-year budget breakdown be established; and
 - d) That funding for years 2 through 5 be approved after a one-year follow up report demonstrating that the year one goals have been achieved.

Amendment to the First Amendment

14. Moved by Councillor Gibson
Seconded by Councillor Bell

3. That the Service Agreement include the following conditions:
Prior to execution of the agreement:
 - a) That the OEG board be established;
 - b) That letters of incorporation be approved and in effect;
 - c) That a one-year budget breakdown be established; and
 - d) That funding for years **3 through 5** be approved after a **two-year** follow up report demonstrating that the **year two** goals have been achieved.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Gibson, Goller, MacKinnon, O'Rourke, Piper and Salisbury (10)

Voting Against: Councillors Allt, Gordon and Hofland (3)

Carried

First Amendment as Amended

15. Moved by Councillor Piper
Seconded by Councillor Allt

2. That the service agreement between OEG and the City of Guelph come back to Council for approval.
3. That the Service Agreement include the following conditions:
Prior to execution of the agreement:
 - a) That the OEG board be established;
 - b) That letters of incorporation be approved and in effect;
 - c) That a one-year budget breakdown be established; and
 - d) That funding for years **3 through 5** be approved after a **two-year** follow up report demonstrating that the **year two** goals have been achieved.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (13)

Voting Against: (0)

Carried

Second Amendment

16. Moved by Councillor Downer
Seconded by Councillor O'Rourke

4. Consistent with the level of urgency around climate change mitigations expressed by the International Panel on Climate Change (IPCC), that staff be directed to include in the service agreement with Our Energy Guelph an obligation to report against the "45% reduction by 2030" timeline that the IPCC recommends, in addition to the net zero by 2050.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (13)

Voting Against: (0)

Carried

Main Motion as Amended

17. Moved by Councillor Piper
Seconded by Councillor Gibson

1. That staff pursue a service agreement with Our Energy Guelph (OEG) to act as the City's Community Energy Initiative (CEI) delivery partner.
2. That the service agreement between OEG and the City of Guelph come back to Council for approval.
3. That the Service Agreement include the following conditions:
Prior to execution of the agreement:
 - e) That the OEG board be established;
 - f) That letters of incorporation be approved and in effect;
 - g) That a one-year budget breakdown be established; and
 - h) That funding for years 3 through 5 be approved after a two-year follow up report demonstrating that the year two goals have been achieved.

4. Consistent with the level of urgency around climate change mitigations expressed by the International Panel on Climate Change (IPCC), that staff be directed to include in the service agreement with Our Energy Guelph an obligation to report against the "45% reduction by 2030" timeline that the IPCC recommends, in addition to the net zero by 2050.

Voting in Favour: Mayor Guthrie, Councillors Alt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (13)

Voting Against: (0)

Carried

New Motion

18. Moved by Councillor O'Rourke
Seconded by Councillor Gordon

That Council direct staff to review the municipal tools for catalyzing net-zero energy development identified in the Federation of Canadian Municipalities/GMF Feasibility study, consult with community partners as needed, and return to Council with implementation options and recommendations.

Voting in Favour: Mayor Guthrie, Councillors Alt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (13)

Voting Against: (0)

Carried

Council recessed at 9:01 p.m. and reconvened at 9:10 p.m.

IDE-2019-44

Corporate 100% Renewable Energy Target by 2050

The following delegates spoke regarding this item:

Mark Berardine

Morgan Hannah

Sian Matwey

John Lawson

Bill McLellan

Susan Watson

Paul Costello, Council of Canadians

Pamela Richardson

Matt Saunders

Steve Dyck

Horeen Hassan, Central Students Association, University of Guelph

Doug Prest

Susan Carey

Sauna McCabe

Charles Castillo

Michael Dube

Evan Ferrari, eMERGE Guelph

The following delegates were not present:

Joe Brook

Donna Jennison
Michele Vernet
Norah Chaloner
Diane Hurst
Jax Thornton

Extension of Meeting per Procedural By-law

19. Moved by Councillor Piper
Seconded by Councillor Goller

That Section 4.13 (a) and (b) of the Procedural By-law be invoked to allow Council to continue to 11:59 p.m.

Voting in Favour: Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (12)

Voting Against: Mayor Guthrie (1)

Carried

IDE-2019-44 Corporate 100% Renewable Energy Target by 2050

20. Moved by Councillor Piper
Seconded by Councillor Gordon

1. That the Corporate 100% Renewable Energy Target (100RE Target) definition be received, adopted and reviewed every 5 years.
2. That staff be directed to develop a capital reserve fund strategy to support the Corporate energy optimization projects through the 2020 capital budget process.
3. That the capital and operating costs to enable progress towards the 100RE Target be referred to the 2020 budget process.
4. That staff provide a Corporate Energy Progress Report on an annual basis.
5. That staff through their annual reporting to Council, provide Council with further opportunities and initiatives to realize the 2050, 100% renewable energy target sooner.

First Amendment

21. Moved by Councillor Piper
Seconded by Councillor Gordon

- 1. That the City of Guelph acknowledges the impacts of climate change and joins citizens, cities and countries around the world in declaring a climate emergency.**
- 2. That in response, commits to the collaborative implementation of the Community Energy Initiative net zero and corporate renewable energy goals.**

3. **That the Community Energy Initiative/Our Energy Guelph Pathway and 100RE to Net Zero Action Plan be sent to our respective Provincial and Federal Ministers of the Environment as an example of community collaboration to combat the climate crisis.**
4. **That all future reports to council contain a section titled Climate Change Implications that will identify how the recommendations will contribute toward meeting the objectives of the CEI and/or Corporate Energy Plan.**
5. That the Corporate 100% Renewable Energy Target (100RE Target) definition be received, adopted and reviewed every 5 years.
6. That staff be directed to develop a capital reserve fund strategy to support the Corporate energy optimization projects through the 2020 capital budget process.
7. That the capital and operating costs to enable progress towards the 100RE Target be referred to the 2020 budget process.
8. That staff provide a Corporate Energy Progress Report on an annual basis.
9. That staff through their annual reporting to Council, provide Council with further opportunities and initiatives to realize the 2050, 100% renewable energy target sooner.

Suspending the Procedural By-law

23. Moved by Councillor Hofland
Seconded by Councillor Goller

That Section 4.8 (b) of the Procedural By-law be suspended to allow three additional delegates to speak without registering.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (13)

Voting Against: (0)

Carried

The following delegates spoke regarding this item:

Sequoia Kim
Indigo Kim
Thea Armstrong

Amendment to the First Amendment

22. Moved by Councillor Gibson
Seconded by Councillor Goller

That the City of Guelph acknowledges the impacts of climate change and joins citizens, cities and countries around the world in **acknowledging** a climate **crisis**. It was requested that the wording be voted on separately.

24. Moved by Councillor Gibson
Seconded by Councillor Goller

1. That the City of Guelph acknowledges the impacts of climate change and joins citizens, cities and countries around the world in **acknowledging** a climate emergency.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Gibson, Goller, MacKinnon and O'Rourke (7)

Voting Against: Councillors Allt, Downer, Gordon, Hofland, Piper and Salisbury (6)
Carried

25. Moved by Councillor Gibson
Seconded by Councillor Goller

1. That the City of Guelph acknowledges the impacts of climate change and joins citizens, cities and countries around the world in acknowledging a climate **crisis**.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Gibson, Goller, MacKinnon and O'Rourke (7)

Voting Against: Councillors Allt, Downer, Gordon, Hofland, Piper and Salisbury (6)
Carried

Suspending the Procedural By-law

26. Moved by Councillor Piper
Seconded by Councillor Gibson

That Section 4.13 of the Procedural By-law be suspended to allow Council to continue beyond 12:00 a.m.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (13)

Voting Against: (0)

Carried

Second Amendment

27. Moved by Councillor Downer
Seconded by Councillor MacKinnon

4. That all future reports to council contain a section titled Climate Change Implications that will identify how the recommendations will contribute toward meeting the objectives of the CEI and/or Corporate Energy Plan **and that staff report back with a policy and procedure for reporting.**

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (13)

Voting Against: (0)

Carried

Main Motion as Amended

It was requested that clause one be voted on separately.

29. Moved by Councillor Piper
Seconded by Councillor Gordon

1. That the City of Guelph acknowledges the impacts of climate change and joins citizens, cities and countries around the world in acknowledging a climate crisis.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Gibson, Goller, Hofland, MacKinnon and O'Rourke (9)

Voting Against: Councillors Allt, Gordon, Piper and Salisbury (4)

Carried

30. Moved by Councillor Piper
Seconded by Councillor Gordon

2. That in response, commits to the collaborative implementation of the Community Energy Initiative net zero and corporate renewable energy goals.
3. That the Community Energy Initiative/Our Energy Guelph Pathway and 100RE to Net Zero Action Plan be sent to our respective Provincial and Federal Ministers of the Environment as an example of community collaboration to combat the climate crisis.
4. That all future reports to council contain a section titled Climate Change Implications that will identify how the recommendations will contribute toward meeting the objectives of the CEI and/or Corporate Energy Plan and that staff report back with a policy and procedure for reporting.
5. That the Corporate 100% Renewable Energy Target (100RE Target) definition be received, adopted and reviewed every 5 years.
6. That staff be directed to develop a capital reserve fund strategy to support the Corporate energy optimization projects through the 2020 capital budget process.
7. That the capital and operating costs to enable progress towards the 100RE Target be referred to the 2020 budget process.
8. That staff provide a Corporate Energy Progress Report on an annual basis.
9. That staff through their annual reporting to Council, provide Council with further opportunities and initiatives to realize the 2050, 100% renewable energy target sooner.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (12)

Voting Against: Councillor Allt (1)

Carried

New Motion

28. Moved by Councillor Hofland
Seconded by Councillor O'Rourke

That a Project Manager, Renewable Energy be approved effective July 1, 2019 for a total 2020 base budget impact of \$126,000 and a one-time 2019 impact totaling \$67,500 to be funded from the Tax Rate Operating Contingency Reserve.

Voting in Favour: Mayor Guthrie, Councillors Alt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (13)

Voting Against: (0)

Carried

By-laws

31. Moved by Councillor Gibson
Seconded by Councillor Goller

That By-laws numbered (2019)-20408 to (2019)-20410, inclusive, are hereby passed as amended.

Voting in Favour: Mayor Guthrie, Councillors Alt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (13)

Voting Against: (0)

Carried

Adjournment (12:18 a.m.)

32. Moved by Councillor Bell
Seconded by Councillor O'Rourke

That the meeting be adjourned.

Carried

Minutes to be confirmed on Monday, June 24, 2019.

Mayor Guthrie

Stephen O'Brien - City Clerk

Improving Agenda Management and Public Access to Council Materials

December 16, 2019

Working together for our future

Improving how the City communicates with residents and delivers services

- Improving public access to Council decision-making
- Utilizing technology to provide new digital services to City Council and the Executive Team
- Reducing administrative work associated with the meeting management process

Sustaining our future

Mitigate climate change by reducing Guelph's carbon footprint

- Reducing reliance on printing by shifting to electronic agendas
- Eliminating the printing of City Council agendas will save 20,000 or more pieces of paper each year

Implementation schedule

Digital Agendas – January 1, 2020

- public facing digital agendas
- digital agenda app for City Council and Executive Team

Digital Report Workflows – April 1, 2020

- reports authored in digital system
- digital report workflows and approvals

Benefits of digital agendas

Improving public access to the City Council decision making process

- No more reliance on long, unwieldy and inaccessible PDF agendas
- Instead, easy to navigate and accessible HTML agendas that let residents, City Council and staff access agendas that link reports, minutes and video together

Benefits of digital agendas

Utilizing technology to provide new digital services to City Council and the Executive Team

- Members of City Council and the Executive Team have access to an agenda app that allows for digital mark-up of agendas
- Staff administering the meeting management process will save time by relying on software to reduce duplication
- Staff authoring reports will benefit from an electronic report approval process that is clear and reduces the amount of back-and-forth required in an e-mail based system

Digital Agenda Demo