City Council Meeting Agenda

Monday, November 25, 2019 – 5:30 p.m.
Council Chambers, Guelph City Hall, 1 Carden Street

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Authority to move into closed meeting
That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to the Municipal Act, to consider:

Confirmation of Minutes for the closed Council meeting held October 28, 2019.

CS-2019-93 November 2019 Public Appointments to Advisory Committees, Local Boards, Agencies, Commissions and Associations
Section 239 (2) (b) of the Municipal Act, subject to personal matters about an identifiable individual, including municipal or local board employees.

CS-2019-96 Conservation Authority Apportionment Judicial Decision
Section 239 (2) (e) and (f) of the Municipal Act, regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Open Meeting – 6:30 p.m.

Closed Meeting Summary

O Canada
Silent Reflection
First Nations Acknowledgement
Disclosure of Pecuniary Interest and General Nature Thereof
Confirmation of Minutes: (Councillor Piper)
That the minutes of the open Council Meetings held October 21, 23, 28 and 30, 2019, be confirmed as recorded and without being read.

Committee of the Whole Consent Report:

The following resolutions have been prepared to facilitate Council’s consideration of various matters and are suggested for consideration. If Council wishes to address a specific report in isolation of the Committee of the Whole Consent Report, please identify the item. It will be extracted and dealt with separately as part of the Items for Discussion.


Recommendation:

PS-2019-23  Allocation of New Buses

Correspondence:
Gillian Maurice

Recommendation:
1. That the capital funding for the five buses approved as part of the 2019 budget be amended and funded as follows: $1.67 million from the Transit Development Charge Reserve Fund, and $1.046 million from the City Building Reserve Fund.

2. That the allocation of the five buses and the total annual net operating impact of $1.72 million be referred to the 2020 operating budget for approval on December 3, 2019.


Recommendation:
1. That the terms of reference, agendas and meeting minutes for all non Council-appointed working groups be shared on project webpages; that the names of organizations represented by participants on working groups be listed in meeting agendas and minutes.

2. That the definition of ‘committee’ in section one of the Procedural By-law (2019)-20432 be amended in accordance with report CAO-2019-19, dated November 4, 2019.

3. That all participants on working groups be listed in reports to Council, including name and any organization represented.
CS-2019-78 Guelph General Hospital Capital Funding Request

Recommendation:
That the request for capital funding from the Guelph General Hospital be referred to the 2020 Tax Supported Budget deliberations set for Tuesday December 3, 2019.

PS-2019-24 Harm Reduction Housing Update

Recommendation:
That staff be directed to investigate options and required needs for Harm Reduction Housing on 106 Beaumont and report back by January, 2020.

Council Consent Agenda:

The following resolutions have been prepared to facilitate Council’s consideration of various matters and are suggested for consideration. If Council wishes to address a specific report in isolation of the Consent Agenda, please identify the item. It will be extracted and dealt with separately as part of the Items for Discussion.

CS-2019-94 November 2019 Public Appointments to Advisory Committees, Local Boards, Agencies, Commissions and Associations

Recommendation:
1. That __________, __________, __________, __________, and __________ be reappointed to the Accessibility Advisory Committee for a term ending November, 2022 or until such time as a successor is appointed.

2. That __________ and __________ be appointed to the Accessibility Advisory Committee for a term ending November, 2020 or until such time as a successor is appointed.

3. That __________ and __________ be reappointed to the Board of Trustees of The Elliott for a term ending November, 2022 or until such time as a successor is appointed.

4. That __________ be reappointed to the Board of Trustees of The Elliott for a term ending November, 2020 or until such time as a successor is appointed.

5. That __________, __________, __________, __________, __________, and __________ be reappointed to the Downtown Advisory Committee for a term ending November, 2020 or until such time as a successor is appointed.
6. That __________, __________, __________, __________ and __________ be reappointed to the Economic Development Advisory Committee for a term ending November, 2019 or until such time as a successor is appointed.

7. That __________ be reappointed to the Guelph Museums Advisory Committee for a term ending November, 2022 or until such time as a successor is appointed.

8. That __________ and __________ be appointed to the Guelph Museums Advisory Committee for a term ending November, 2020 or until such time as a successor is appointed.

9. That __________ be reappointed to the Guelph Police Services Board for a term ending November, 2022 or until such time as a successor is appointed.

10. That __________, __________, and __________ be reappointed to Heritage Guelph for a term ending November, 2022 or until such time as a successor is appointed.

11. That __________ be appointed to Heritage Guelph for a term ending November, 2020 or until such time as a successor is appointed.

12. That __________ be reappointed to the Municipal Property and Building Commemorative Naming Committee for a term ending November, 2022 or until such time as a successor is appointed.

13. That __________, __________, __________, __________, __________, __________, __________, __________ and __________ be reappointed to the Planning Advisory Committee for a term ending November, 2022 or until such time as a successor is appointed.

14. That __________ be appointed to the Planning Advisory Committee for a term ending November, 2020 or until such time as a successor is appointed.

15. That __________ and __________ be appointed to the Public Art Advisory Committee for a term ending November, 2022 or until such time as a successor is appointed.

16. That __________ be appointed to the Public Art Advisory Committee for a term ending November, 2020 or until such time as a successor is appointed.

17. That __________, __________, __________, __________, __________, __________, __________, __________ and __________ be appointed to the Solid Waste Management Master Plan Public Advisory Committee for a term ending November, 2020 or until such time as a successor is appointed.

18. That __________ be appointed to the Tourism Advisory Committee for a term ending November, 2020 or until such time as a successor is appointed.
19. That __________ be reappointed to the Transit Advisory Committee for a term ending November, 2022 or until such time as a successor is appointed.

20. That __________, and __________ be appointed to the Transit Advisory Committee for a term ending November, 2020 or until such time as a successor is appointed.

21. That __________ and __________ be reappointed to the Waste Resource Innovation Centre Public Liaison Committee for a term ending November, 2022 or until such time as a successor is appointed.

22. That __________ be appointed to the Waste Resource Innovation Centre Public Liaison Committee for a term ending November, 2020 or until such time as a successor is appointed.

23. That __________, __________, __________ be reappointed to the Water Conservation and Efficiency Public Liaison Advisory Committee for a term ending November, 2022 or until such time as a successor is appointed.

24. That __________ and __________ be appointed to the Water Conservation and Efficiency Public Liaison Advisory Committee for a term ending November, 2020 or until such time as a successor is appointed.

25. That staff be directed to conduct further recruitment for any advisory committees, local boards, agencies, commissions and associations that have remaining vacancies.

_______________________________________________________________

**Items for Discussion:**

The following items have been extracted from the Committee of the Whole Consent Report and the Council Consent Agenda and will be considered separately. These items have been extracted either at the request of a member of Council or because they include a presentation and/or delegations.

**Motion of Support for the Municipal Intervention Application in the Supreme Court of Canada Case Opposing the Greenhouse Gas Pollution Pricing Act (Carbon Tax)**

Councillor Piper will speak to this matter.

_______________________________________________________________

**Special Resolutions**

**By-laws**

Resolution to adopt the By-laws (Councillor Gibson)
**Mayor’s Announcements**

Please provide any announcements, to the Mayor in writing, by 12 noon on the day of the Council meeting.

**Adjournment**
Attendance

Council:  
Mayor C. Guthrie  
Councillor P. Allt  
Councillor B. Bell  
Councillor C. Billings  
Councillor D. Gibson  
Councillor J. Gordon  
Councillor M. MacKinnon  
Councillor D. Gibson  
Councillor L. Piper  
Councillor M. Salisbury

Absent:  
Councillor C. Downer  
Councillor D. O’Rourke

Staff:  
Mr. S. Stewart, Chief Administrative Officer  
Ms. C. Clack, Deputy Chief Administrative Officer, Public Services  
Ms. K. Dedman, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services  
Mr. T. Lee, Deputy Chief Administrative Officer, Corporate Services  
Mr. A. Vilkko, General Manager, Facilities Management  
Mr. C. Cooper, General Manager, Legal, Realty, and Court Services/City Solicitor  
Ms. K. Hughes, Associate Solicitor, Real Estate Development  
Mr. S. O’Brien, General Manager, City Clerk’s Office/City Clerk  
Ms. D. Black, Council and Committee Coordinator

Call to Order (6:02 p.m.)

Mayor Guthrie called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

IDE-2019-103  Real Estate Assets Information

Councillors MacKinnon and Piper arrived at 6:04 p.m.  
Councillor Salisbury arrived at 6:07 p.m.

Presentation:

Antti Vilkko, General Manager, Facilities Management, provided an overview of the real estate assets information report and addressed the challenges related to each of the City’s under-utilized properties.
1. Moved by Councillor Goller
   Seconded by Councillor Allt


   Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Gibson, Goller, Gordon, Hofland, MacKinnon, Piper and Salisbury (11)
   Voting Against: (0)

   Carried

2. Moved by Councillor Goller
   Seconded by Councillor Bell

   That staff be directed to report back regarding the status of the land use study and on minor variance requirements in relation to 106 Beaumont Crescent in order for the property to be used as a site for harm reduction housing, and that staff report back on these matters and associated requirements by the November 4, 2019 Committee of the Whole meeting.

   Amendment

3. Moved by Councillor Bell
   Seconded by Councillor Billings

   That staff be directed to report back regarding the status of the land use study and on minor variance requirements in relation to 106 Beaumont Crescent in order for the property to be used as a site for harm reduction housing, and that staff report back on these matters and associated requirements by the January 13, 2020 Committee of the Whole meeting.

   Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Goller, Gordon, Hofland, MacKinnon, Piper and Salisbury (10)
   Voting Against: Councillor Gibson (1)

   Carried

Main Motion as Amended

The main motion as amended was withdrawn.

The meeting recessed at 8:19 p.m. and resumed at 8:29 p.m.

Attendance

Council: Mayor C. Guthrie Councillor R. Goller
          Councillor P. Allt  Councillor J. Gordon
          Councillor B. Bell  Councillor J. Hofland
          Councillor C. Billings Councillor L. Piper
          Councillor D. Gibson Councillor M. Salisbury
Absent:  Councillor C. Downer  
Councillor M. MacKinnon  
Councillor D. O’Rourke

Staff:  Mr. S. Stewart, Chief Administrative Officer  
Ms. C. Clack, Deputy Chief Administrative Officer, Public Services  
Ms. K. Dedman, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services  
Mr. T. Lee, Deputy Chief Administrative Officer, Corporate Services  
Mr. A. Vilkko, General Manager, Facilities Management  
Ms. T. Baker, General Manager, Finance/Treasurer  
Mr. G. Clark, Manager, Financial Strategy and Long-Term Planning  
Mr. J. Krauter, Manager, Taxation and Revenue/Deputy Treasurer  
Ms. D. Evans, General Manager, Culture, Tourism and Community Investment  
Mr. J. Joginder, Manager, Complex Capital Projects, Facilities Management  
Mr. S. O’Brien, General Manager, City Clerk’s Office/City Clerk  
Ms. D. Black, Council and Committee Coordinator

Councillor Gordon arrived at the meeting. (8:30 p.m.)

IDE-2019-102  
City Operations Facilities Needs Assessment

4.  Moved by Councillor Allt  
Seconded by Councillor Billings

That the City Operations Facilities Needs Assessment report be referred to the Wednesday, October 23, 2019 Council Meeting.

Voting in Favour:  Mayor Guthrie, Councillors Allt, Billings, Gibson and Goller (5)  
Voting Against:  Councillors Bell, Gordon, Hofland, Piper and Salisbury (5)  
Defeated

Councillor Billings left the meeting. (8:33 p.m.)

Presentation:

Antti Vilkko, General Manager, Facilities Management provided details regarding the facilities needs assessment process and the proposed centralized operation campus.

5.  Moved by Councillor Gibson  
Seconded by Councillor Allt

That staff be directed to proceed with planning and design for a consolidated City Operations Campus consisting of operations facilities for Transit, Operations, Fleet Maintenance, and Corporate Building Maintenance located on the City owned Dunlop Drive property.
Amendment

6. Moved by Councillor Gibson
   Seconded by Councillor Salisbury

   That staff be directed to proceed with planning and design for a consolidated
   City Operations Campus consisting of operations facilities for Transit,
   Operations, Fleet Maintenance, and Corporate Building Maintenance located on
   the City owned Dunlop Drive property **and that the final decision on a new
   city operations campus be determined following the presentation of a
   detailed business case and staging plan being provided to Council.**

Point of Order

Councillor Hofland raised a point of order stating that the reading of a potential motion
in advance of dealing with the motion on the floor was not appropriate and should wait
until the motion currently under debate was dealt with.

The Mayor ruled that reading out the potential motion was in order.

Councillor Hofland appealed the Mayor’s ruling and requested that Council vote on the
appeal.

   That the Mayor’s procedural ruling with regard to the reading of a potential
   motion be confirmed.

**Voting in Favour:** Mayor Guthrie, Councillors Bell, Gibson, Goller, Gordon, Piper and
Salisbury (7)

**Voting Against:** Councillors Allt and Hofland (2)

Carried

The Mayor read aloud the potential motion of Councillor Salisbury.

Point of Order

Councillor Salisbury raised a point of order to request a ruling on whether the proposed
motion would be contrary to the motion on the floor for debate.

The Mayor ruled the motion would be contrary.

Amendment

7. Moved by Councillor Gibson
   Seconded by Councillor Salisbury

   That staff be directed to proceed with planning and design for a consolidated
   City Operations Campus consisting of operations facilities for Transit,
   Operations, Fleet Maintenance, and Corporate Building Maintenance located on
   the City owned Dunlop Drive property **and that the final decision on a new
   city operations campus be determined following the presentation of a
   detailed business case and staging plan being provided to Council.**
Voting in Favour: Mayor Guthrie, Councillors Allt, Gibson, Goller, Gordon, Hofland, Piper and Salisbury (8)
Voting Against: Councillor Bell (1)

Main Motion as Amended

8. Moved by Councillor Gibson
   Seconded by Councillor Allt

   That staff be directed to proceed with planning and design for a consolidated City Operations Campus consisting of operations facilities for Transit, Operations, Fleet Maintenance, and Corporate Building Maintenance located on the City owned Dunlop Drive property and that the final decision on a new city operations campus be determined following the presentation of a detailed business case and staging plan being provided to Council.

Voting in Favour: Mayor Guthrie, Councillors Allt, Gibson, Goller, Gordon and Hofland (6)
Voting Against: Councillors Bell, Piper and Salisbury (3)

Adjournment (10:28 p.m.)

9. Moved by Councillor Goller
   Seconded by Councillor Salisbury

   That the meeting be adjourned.

Minutes to be confirmed on November 25, 2019.

__________________________
Mayor Guthrie

__________________________
Stephen O’Brien - City Clerk
Minutes of Guelph City Council
Held in the Council Chambers, Guelph City Hall on
October 23, 2019 at 6:00 p.m.

Attendance

Council: Mayor C. Guthrie
         Councillor P. Allt
         Councillor B. Bell
         Councillor C. Billings
         Councillor C. Downer
         Councillor D. Gibson
         Councillor J. Hofland
         Councillor C. Billings

Absent: Councillor L. Piper

Staff: Mr. S. Stewart, Chief Administrative Officer
       Ms. C. Clack, Deputy Chief Administrative Officer, Public Services
       Mr. T. Lee, Deputy Chief Administrative Officer, Corporate Services
       Ms. K. Dedman, Deputy Chief Administrative Officer, Infrastructure,
       Development and Enterprise Services
       Ms. T. Baker, General Manager, Finance/City Treasurer
       Ms. J. Rose, General Manager, Environmental Services
       Mr. T. Salter, General Manager, Planning and Building Services
       Mr. A. Vilkko, General Manager, Facilities Management
       Mr. G. Clarke, Manager, Financial Strategy and Long Term Planning
       Mr. T. Gayman, Acting General Manager, Engineering and Transportation
       Services/City Engineer
       Mr. D. McMahon, Manager, Legislative Services/Deputy City Clerk
       Ms. D. Tremblay, Council and Committee Coordinator

Call to Order (6:00 p.m.)

Mayor Guthrie called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

CS-2019-79  2020-2029 Capital Budget and Forecast

Trevor Lee, Deputy CAO, Corporate Services provided opening remarks regarding the
2020-2029 capital budget and forecast.

Tara Baker, General Manager, Finance/City Treasurer outlined the 2020-2029 capital
budget and forecast.
The following delegates spoke regarding this item:
Susan Watson
John Farley
Mike Darmon

Pat Fung did not appear.

Councillor Salisbury raised a point of order regarding irregularities in the recommendations contained in the agenda compared to the staff report. The Chair advised that recommendations for approval are those contained in the staff report.

1. Moved by Councillor Gibson
Seconded by Councillor Allt

1. That the following recommendations from Report CS-2019-79 titled 2020–2029 Capital Budget and Forecast dated October 23, 2019 be referred to November 13, 2019:

   a) The 2020 Capital Budget in the gross expenditure amount of $151,590,100 and the required capital reserve fund transfers to capital projects as identified in Attachment-3 be approved;
   b) The 2021-2029 Capital Forecast in the gross amount of $1,732,967,110 be received;
   c) That the 2021 operating impacts from the 2020 Capital Budget totaling $1,461,710 for the both the tax and non-tax supported budgets be approved and included in the development of the 2021 base operating budgets;
   d) That the forecasted operating impacts from the 2021 and 2022 capital forecast totaling $15,284,175 and $6,397,000 respectively, be received;
   f) That the tax supported City Building Funding Strategy be approved, totaling an annual increase of $5,325,000 or 2.19 per cent levy impact, to be phased-in equally over a three-year period, starting with $1,775,000 in 2020 and that this increase be included in the base operating budget representing a 0.73 per cent levy increase, with future year impacts being reduced if the City is successful in securing grant or other revenues for this purpose;
   g) That the tax supported Growth Funding Strategy be approved, totaling an annual increase of $1,250,000 or 0.50 per cent levy impact, to be phased-in equally over a five-year period, starting with $250,000 in 2020 and that this increase be included in the base operating budget representing a 0.10 per cent levy increase;
   h) That a new reserve, 100RE Reserve (355), be created and Appendix A of the City’s General Reserve and Reserve Fund Policy be amended accordingly.

2. That the following recommendations from Report CS-2019-79 titled 2020–2029 Capital Budget and Forecast dated October 23, 2019 be referred to November 13, 2019:

   a) The Parking Services operating budget transfer to Parking Capital Reserve Fund (151) of $2,000,000 be approved;
b) The Stormwater Services operating budget transfer to Stormwater Capital Reserve Fund (165) of $5,546,060 be approved;

c) The Wastewater Services operating budget transfer to Wastewater Capital Reserve Fund (153) of $14,750,000 be approved;

d) The Water Services operating budget transfer to Water Capital Reserve Fund (152) of $15,150,000 be approved;

e) The Ontario Building Code operating budget transfer to Building Services OBC Stabilization Reserve Fund (188) of $53,360 be approved; and

f) The Court Services operating budget transfer to Courts Capital Reserve Fund (211) of $475,720 be approved.

3. That the following recommendations from Report CS-2019-79 titled 2020–2029 Capital Budget and Forecast dated October 23, 2019 be referred to December 3, 2019:

   The net tax supported operating budget transfer to the tax supported capital reserve funds of $38,104,345 be approved.

   **Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O’Rourke, Salisbury (12)

   **Voting Against** (0)  

Carried

2. Moved by Councillor Billings  
   Seconded by Councillor Gibson

   That Staff be directed to examine the capital items included in Attachment 2 titled “2020-2029 City Building Projects” to report CS-2019-79 titled 2020–2029 Capital Budget and Forecast dated October 23, 2019, for implications on possible deferral.

   **Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, O’Rourke, Salisbury (11)

   **Voting Against:** Councillor MacKinnon (1)  

Carried

**Adjournment** (9:30 p.m.)

3. Moved by Councillor O’Rourke  
   Seconded by Councillor Billings

   That the meeting be adjourned.  

Carried

Minutes to be confirmed on November 25, 2019.

__________________________  
Mayor Guthrie

__________________________  
Dylan McMahon - Deputy Clerk
Minutes of Guelph City Council
Held in the Council Chambers, Guelph City Hall on
Monday, October 28, 2019 at 6:00 p.m.

Attendance

Council:   Mayor C. Guthrie  Councillor J. Gordon
          Councillor B. Bell  Councillor J. Hofland
          Councillor C. Billings  Councillor M. MacKinnon
          Councillor C. Downer  Councillor D. O’Rourke
          Councillor R. Goller  Councillor M. Salisbury

Absent:  Councillor P. Allt
          Councillor D. Gibson
          Councillor L. Piper

Staff:  Mr. S. Stewart, Chief Administrative Officer
        Mr. K. Dedman, Deputy Chief Administrative Officer, Infrastructure,
        Development and Enterprise Services
        Mr. T. Lee, Deputy Chief Administrative Officer, Corporate Services
        Mr. S. O’Brien, City Clerk, General Manager, City Clerk’s Office/City Clerk
        Ms. D. Tremblay, Council and Committee Coordinator

Call to Order (6:00 p.m.)

Mayor Guthrie called the meeting to order.

Authority to Resolve into a Closed Meeting of Council

1. Moved by Councillor Hofland
   Seconded by Councillor Goller

   That the Council of the City of Guelph now hold a meeting that is closed to the
   public, pursuant to Section 239 (2) (d) of the Municipal Act with respect to
   labour relations or employee negotiations.

Voting in Favour: Mayor Guthrie, Councillors Billings, Goller, Gordon, Hofland,
MacKinnon, O’Rourke, Salisbury (8)
Voting Against: Councillor Bell and Downer (2)

Closed Meeting (6:03 p.m.)

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.
The following matters were considered:

**CS-2019-99** Memorandum of Settlement between the City of Guelph and the Ontario Public Service Employees Union (OPSEU), Local 231

**Rise and recess from Closed Meeting** (6:12 p.m.)

Council recessed.

**Attendance:**

**Council:** Mayor C. Guthrie  
Councillor B. Bell  
Councillor C. Billings  
Councillor C. Downer  
Councillor D. Gibson  
Councillor R. Goller  
Councillor J. Gordon  
Councillor J. Hofland  
Councillor M. MacKinnon  
Councillor D. O’Rourke  
Councillor M. Salisbury  

**Absent:** Councillor P. Allt  
Councillor L. Piper

**Staff:** Mr. S. Stewart, Chief Administrative Officer  
Ms. C. Clack, Deputy Chief Administrative Officer, Public Services  
Ms. K. Dedman, Chief Administrative Officer, Infrastructure, Development and Enterprise Services  
Mr. T. Lee, Deputy Chief Administrative Officer, Corporate Services  
Mr. S. O’Brien, City Clerk, General Manager, City Clerk’s Office/City Clerk  
Ms. D. Tremblay, Council and Committee Coordinator

**Open Meeting** (6:31 p.m.)

Mayor Guthrie called the meeting to order.

Mayor Guthrie spoke regarding the passing of former City Councillor, Sean Farrelly.

**Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

**Closed Meeting Summary**

Mayor Guthrie spoke regarding the matters addressed in closed and identified the following:

**CS-2019-99** Memorandum of Settlement between the City of Guelph and the Ontario Public Service Employees Union (OPSEU), Local 231
Special Resolution

2. Moved by Councillor Goller
   Seconded by Councillor MacKinnon

   That the Memorandum of Settlement between the City of Guelph and OPSEU Local 231 on file with Human Resources be approved.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, and Salisbury (11)
Voting Against: (0)

Carried

Confirmation of Minutes

3. Moved by Councillor Salisbury
   Seconded by Councillor Billings

   That the minutes of the Council Meetings held July 15, September 9, 16 and 23, 2019 and the open Committee of the Whole meetings held September 3, 2019 and October 7, 2019 be confirmed as recorded and without being read.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O’Rourke and Salisbury (11)
Voting Against: (0)

Carried

Committee of the Whole Consent Reports

The following items were extracted:

IDE-2019-104    Natural Heritage Advisory Committee Terms of Reference

Balance of Committee of the Whole Consent Items

4. Moved by Councillor Goller
   Seconded by Councillor MacKinnon

   That the balance of the October 28, 2019 Committee of the Whole Consent Report as identified below, be adopted:

OMC-2019-02    Funding to support Large Urban Mayors’ Caucus of Ontario (LUMCO)

   That costs associated with the Mayor’s role as Chair of the Large Urban Mayors’ Caucus (LUMCO) in 2019 and 2020 totaling $18,800 be approved and funded from the Operating Contingency Reserve.
IDE-2019-111  Servicing Policy for Properties Located Outside of Guelph Municipal Boundary


IDE-2019-106  Sign By-law Variances – 65 Gordon Street

1. That the request for variances from Table 2, Row 13 and Section 6 (1) of Sign By-law Number (1996)-15245, as amended, to permit one (1) electronic pre-sell menu board with a height of 3.4m above the adjacent roadway, with a sign face area of 0.92m² that has action, motion, animation and colour change on the property of 65 Gordon Street, be approved. (Sign 1)

2. That the request for variances from Table 2, Row 13 and Section 6 (1) of Sign By-law Number (1996)-15245, as amended, to permit one (1) electronic menu board with a height of 3.4 above the adjacent roadway, with a sign face area of 1.85m² that has action, motion, animation and colour change on the property of 65 Gordon Street, be approved. (Sign 2)

IDE-2019-107  Sign By-law Variances – 243 Woodlawn Road West

1. That the request for variances from Table 2, Row 13 and Section 6 (1) of Sign By-law Number (1996)-15245, as amended, to permit two (2) electronic pre-sell menu boards with a height of 2.29m above the adjacent roadway, with a sign face area of 0.92m² that has action, motion, animation and colour change on the property of 243 Woodlawn Road West, be approved. (Sign 1, Sign 2)

2. That the request for variances from Table 2, Row 13 and Section 6 (1) of Sign By-law Number (1996)-15245, as amended, to permit two (2) electronic menu boards with a height of 2.36m above the adjacent roadway, with a sign face area of 1.85m² that has action, motion, animation and colour change on the property of 243 Woodlawn Road West, be approved. (Sign 3, Sign 4)


That the request for variances from Table 1, Row 1 of Sign By-law Number (1996)-15245, as amended, to permit one (1) illuminated building sign with a sign face area of 10.18m² facing a public road allowance to be located on the second storey of the building at the property of 395 Southgate Drive, be approved.

IDE-2019-109  Sign By-law Variances – 32 Clair Road East

That the request for variance from Table 2, Row 2 of Sign By-law Number (1996)-15245, as amended, to permit one (1) non-illuminated freestanding sign to be located 52 meters from another freestanding sign at the property of 32 Clair Road East, be approved.
IDE-2019-91  Planning Our Future: Growth Plan Conformity Project Initiation


Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O’Rourke and Salisbury (11)
Voting Against: (0)

Carried

Items for Discussion

IDE-2019-104  Natural Heritage Advisory Committee Terms of Reference

5. Moved by Councillor Downer
   Seconded by Councillor MacKinnon

   That the terms of reference for the Natural Heritage Advisory Committee of Guelph City Council, included as Attachment 1 to the Council Memo titled “Natural Heritage Advisory Committee Terms of Reference IDE-2019-104” dated October 28, 2019, be approved.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O’Rourke and Salisbury (11)
Voting Against: (0)

Carried

By-laws

6. Moved by Councillor Bell
   Seconded by Councillor Gibson

   That By-laws Numbered (2019) -20441 to (2019) -20444, inclusive, are hereby passed.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O’Rourke, and Salisbury (11)
Voting Against: (0)

Carried
Mayor’s Announcement

Councillor O’Rourke advised that a Ward 6 Budget town hall meeting will be hosted by herself and Councillor MacKinnon on Thursday, November 7th from 7:00 to 9:00 p.m. at the Clair Road Emergency Services Centre located at 160 Clair Road West.

Adjournment (6:40 p.m.)

7. Moved by Councillor Hofland
   Seconded by Councillor Goller

That the meeting be adjourned.

Carried

Minutes to be confirmed on November 25, 2019.

__________________________
Mayor Guthrie

__________________________
Stephen O’Brien - City Clerk
Minutes of Guelph City Council  
Held in the Council Chambers, Guelph City Hall on  
October 30, 2019 at 5:31 p.m.

Attendance

Council: Mayor C. Guthrie  
Councillor B. Bell  
Councillor C. Billings  
Councillor C. Downer  
Councillor J. Gordon  
Councillor M. MacKinnon  
Councillor D. O’Rourke  
Councillor M. Salisbury  
Councillor J. Hofland  
Councillor L. Piper  
Councillor P. Allt  
Councillor R. Goller

Absent:  

Staff: Mr. T. Lee, Deputy Chief Administrative Officer, Corporate Services  
Mr. D. McMahon, Manager, Legislative Services/Deputy City Clerk  
Ms. L. Cline, Council and Committee Coordinator

Call to Order (5:31 p.m.)

Mayor Guthrie called the meeting to order.

Authority to Resolve into a Closed Meeting of Council

1. Moved by Councillor Billings  
Seconded by Councillor Downer

That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to Section 239 (2) (d) of the Municipal Act with respect to labour relations or employee negotiations.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Gordon, MacKinnon, O’Rourke and Salisbury (8)  
Voting Against: (0)

Carried

Closed Meeting (5:33 p.m.)

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

The following matter was considered:

CS-2019-89  
Non-union Employee Compensation Increase
**Rise and recess from Closed Meeting** (5:43 p.m.)

Council recessed.

**Attendance:**

Council:
- Mayor C. Guthrie
- Councillor B. Bell
- Councillor C. Billings
- Councillor C. Downer
- Councillor D. Gibson
- Councillor R. Goller
- Councillor J. Gordon
- Councillor J. Hofland
- Councillor M. MacKinnon
- Councillor D. O’Rourke
- Councillor M. Salisbury

Absent:
- Councillor P. Allt
- Councillor L. Piper

Staff:
- Mr. S. Stewart, Chief Administrative Officer
- Ms. C. Clack, Deputy Chief Administrative Officer, Public Services
- Ms. K. Dedman, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services
- Mr. T. Lee, Deputy Chief Administrative Officer, Corporate Services
- Ms. T. Baker, General Manager, Finance/City Treasurer
- Mr. T. Gayman, Acting General Manager, Engineering and Transportation Services/City Engineer
- Mr. W. Galliher, Divisional Manager, Water Services
- Mr. T. Robertson, Divisional Manager, Wastewater Services
- Ms. K. Newland, Manager, Finance Client Services
- Mr. J. Zettle, Program Manager, Parking
- Mr. D. McMahon, Manager, Legislative Services/Deputy City Clerk
- Ms. L. Cline, Council and Committee Coordinator

**Open Meeting** (6:00 p.m.)

Mayor Guthrie called the meeting to order.

**Closed Meeting Summary**

Mayor Guthrie spoke regarding the matters addressed in closed and identified the following:

**CS-2019-89 Non-union Employee Compensation Increase**

Information was received and this matter will come forward as a special resolution.

**Special Resolution**

2. Moved by Councillor Hofland
   Seconded by Councillor Downer
That non-union compensation adjustment in the amount of $839,000 or 1.9 per cent be approved for 2020 to maintain non-union employee salaries at the 56.6th percentile of the City’s comparator groups.

**Voting in Favour:** Mayor Guthrie, Councillors Bell, Billings, Downer, Gordon, Hofland, MacKinnon, O’Rourke and Salisbury (9)

**Voting Against:** (0) Carried

**Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

Councillor Gibson arrived at 6:06 p.m.

Councillor Goller arrived at 6:16 p.m.

**CS-2019-80 2020 Non-tax Supported Operating Budget**

The following delegates spoke regarding this matter:
Susan Watson
Samantha Lawson, Chief Administrative Officer, Grand River Conservation Authority
Sonja Radoja, Manager of Corporate Services, Grand River Conservation Authority

Trevor Lee, Deputy Chief Administrative Officer, Corporate Services, provided opening remarks regarding the 2020 proposed non-tax supported operating budget.

Kealy Dedman, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services, outlined various accomplishments achieved throughout the year with respect to the non-tax supported operating budget.

Terry Gayman, Acting General Manager, Engineering and Transportation Services/City Engineer, presented the 2020 non-tax supported budget for Stormwater Services and outlined the stormwater credit and rebate programs, 2020 initiatives, rate setting objectives and budget highlights.

Wayne Galliher, Divisional Manager, Water Services, presented the 2020 non-tax supported budget for Water Services, including 2020 initiatives, rate setting objectives, budget highlights, and the proposed preferred scenario for water rate change and forecast.

Tim Robertson, Divisional Manager, Wastewater Services, presented the 2020 non-tax supported budget for Wastewater Services, including 2020 initiatives, budget highlights, and the proposed preferred scenario for wastewater rate change and forecast.

Jamie Zettle, Program Manager, Parking, presented the 2020 non-tax supported budget for Parking Services, including 2020 initiatives, rate setting objectives, and budget highlights.
Trevor Lee, Deputy Chief Administrative Officer, Corporate Services, provided a summary of the 2020 non-tax supported operating budget and highlighted the 2020 proposed budgets for the Ontario Building Code Administration and Court Services.

3. Moved by Councillor Hofland
   Seconded by Councillor MacKinnon

1. That the following recommendations from report CS-2019-80 titled 2020 Non-tax Supported Operating Budget dated October 30, 2019 be referred for approval to November 13, 2019:

i. Stormwater Services:
   a) That the 2020 Stormwater Services operating budget in the gross amount of $7,903,600 inclusive of reserve and reserve fund transfers be approved.
   b) That a stormwater base charge of $5.80 per month per equivalent residential unit (ERU) effective January 1, 2020 be approved.
   c) That the 2020 Stormwater Fees and Services By-law be approved.

ii. Water and Wastewater Services:
   a) That the 2020 Water and Wastewater Services operating budgets in the gross amounts of $32,445,849 and $33,949,117 respectively, inclusive of reserve and reserve fund transfers be approved.
   b) That a wastewater volume charge of $1.92 per cubic meter, effective January 1, 2020 be approved.
   c) That a water volume charge of $1.77 per cubic meter, effective January 1, 2020 be approved.
   d) That the 2020 water and wastewater basic service charges be approved at the 2019 rate.
   e) That the 2020 Water Services and Wastewater Services Fees and Services By-law be approved.

iii. Parking Services:
   a) That the 2020 Parking Services operating budget in the gross amount of $6,337,502 inclusive of reserve and reserve fund transfers be approved.
   b) That the 2020 monthly off-street parking permit fees for the Arthur Street and Norwich Street lot be increased by 30.20 per cent and 42.60 per cent respectively to $100.00 per month and that all remaining parking fees be approved at the 2019 rate.
   c) That a Parking Services Operating Contingency Reserve (106) be created and that Appendix A to the General Reserve and Reserve Fund Policy be amended to reflect the policy language as identified in report CS-2019-80.
   d) That the 2020 Parking Services By-law be approved.

iv. Building Services:
   a) That 2020 Ontario Building Code Administration operating budget in the gross amount of $3,591,200 inclusive of reserve fund transfers be approved.
   b) That the 2020 Ontario Building Code Administration fees be approved with an increase of 2.20 per cent.
c) That the 2020 Ontario Building Code Administration fees by-law be approved.

v. That the 2020 Court Services operating budget in the gross amount of $4,202,100 inclusive of reserve fund transfers be approved.

**Voting in Favour:** Mayor Guthrie, Councillors Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O’Rourke and Salisbury (11)

**Voting Against:** (0)

Passed

**Adjournment** (8:28 p.m.)

4. Moved by Councillor O’Rourke
   Seconded by Councillor Goller

   That the meeting be adjourned.

Passed

Minutes to be confirmed on November 25, 2019.

__________________________
Mayor Guthrie

__________________________
Dylan McMahon - Deputy Clerk
Dear City Council,

I applaud the decision to support the current bus routes and schedule by purchasing new buses, especially the decision to have back-up buses, as I know bus failures have been behind many route delays and alterations.

I would also like to encourage the City of Guelph, council and staff, to continue moving forward strongly with this commitment to updating and growing our transit services. I look forward to a time when new bus purchases are required, not only for maintenance, but for expansion into new efficient routes and higher frequency services for all transit routes. The frequency of service for the 99 and 50*s routes is a welcome addition to our transit system, and I would love to see this level of service available to all city residents outside of student neighbourhoods.

Thanking you for your time,

Gillian Maurice
Recommendation

1. That __________, __________, __________, __________, and __________ be reappointed to the Accessibility Advisory Committee for a term ending November, 2022 or until such time as a successor is appointed.

2. That __________ and __________ be appointed to the Accessibility Advisory Committee for a term ending November, 2020 or until such time as a successor is appointed.

3. That __________ and __________ be reappointed to the Board of Trustees of The Elliott for a term ending November, 2022 or until such time as a successor is appointed.

4. That __________ be reappointed to the Board of Trustees of The Elliott for a term ending November, 2020 or until such time as a successor is appointed.

5. That __________, __________, __________, __________, __________, and __________ be reappointed to the Downtown Advisory Committee for a term ending November, 2020 or until such time as a successor is appointed.

6. That __________, __________, __________, __________ and __________ be reappointed to the Economic Development Advisory Committee for a term ending November, 2020 or until such time as a successor is appointed.

7. That __________ be reappointed to the Guelph Museums Advisory Committee for a term ending November, 2022 or until such time as a successor is appointed.

8. That __________ and __________ be appointed to the Guelph Museums Advisory Committee for a term ending November, 2020 or until such time as a successor is appointed.

9. That __________ be reappointed to the Guelph Police Services Board for a term ending November, 2022 or until such time as a successor is appointed.

10. That __________, __________, and __________ be reappointed to Heritage Guelph for a term ending November, 2022 or until such time as a successor is appointed.
11. That _________ be appointed to Heritage Guelph for a term ending November, 2020 or until such time as a successor is appointed.

12. That _________ be reappointed to the Municipal Property and Building Commemorative Naming Committee for a term ending November, 2022 or until such time as a successor is appointed.

13. That __________, __________, __________, __________, __________, __________, and __________ be reappointed to the Planning Advisory Committee for a term ending November, 2022 or until such time as a successor is appointed.

14. That _________ be appointed to the Planning Advisory Committee for a term ending November, 2020 or until such time as a successor is appointed.

15. That _________ and _________ be reappointed to the Public Art Advisory Committee for a term ending November, 2022 or until such time as a successor is appointed.

16. That _________ be appointed to the Public Art Advisory Committee for a term ending November, 2020 or until such time as a successor is appointed.

17. That __________, __________, __________, __________, __________, __________, __________, and __________, be appointed to the Solid Waste Management Master Plan Public Advisory Committee for a term ending November, 2020 or until such time as a successor is appointed.

18. That _________ be appointed to the Tourism Advisory Committee for a term ending November, 2020 or until such time as a successor is appointed.

19. That _________ be reappointed to the Transit Advisory Committee for a term ending November, 2022 or until such time as a successor is appointed.

20. That __________, and _________ be appointed to the Transit Advisory Committee for a term ending November, 2022 or until such time as a successor is appointed.

21. That _________ and _________ be reappointed to the Waste Resource Innovation Centre Public Liaison Committee for a term ending November, 2022 or until such time as a successor is appointed.

22. That _________ be appointed to the Waste Resource Innovation Centre Public Liaison Committee for a term ending November, 2020 or until such time as a successor is appointed.

23. That __________, __________, __________ be reappointed to the Water Conservation and Efficiency Public Liaison Advisory Committee for a term ending November, 2022 or until such time as a successor is appointed.

24. That _________ and _________ be appointed to the Water Conservation and Efficiency Public Liaison Advisory Committee for a term ending November, 2020 or until such time as a successor is appointed.

25. That staff be directed to conduct further recruitment for any advisory committees, local boards, agencies, commissions and associations that have remaining vacancies.
Executive Summary

Purpose of Report
To appoint members of the public to the various advisory committees, local boards, agencies, commissions and associations.

Key Findings
The current vacancies are a result of terms ending in November, 2019 or resignations recently received.
Staff liaisons have reviewed the applications and are recommending appointees.
The vacancies have been advertised in accordance with the City’s Public Appointment Policy.

Financial Implications
None.

Report
The current vacancies are a result of terms ending in November, 2019 or resignations recently received.
Vacancies were advertised in the Guelph MercuryTribune on September 19 and 26, 2019, posted on the City’s website and provided to the People and Information Network for posting. The advertisements included the number of vacancies, the term of office and contact information. Information regarding where to locate a summary of duties and the frequency of meetings was also provided.
Staff liaisons were provided with all of the applications and have provided recommendations for the appointments. The closed companion report CS-2019-93 titled November 2019 Public Appointments to Advisory Committees, Local Boards, Agencies, Commissions and Associations dated November 25, 2019 provides Council with the staff liaison recommendations.
Whenever a member of the public is being recommended to serve on more than one advisory committee, local board, agency, commission or association at the same time, consideration was given to the expertise required, availability of other applicants and the need to ensure continuity and succession planning. Each applicant will receive a letter advising of the outcome of their application.
First time appointments are for one year in keeping with the City’s Public Appointment Policy.
Reappointments are for the remainder of the term of Council unless otherwise stipulated by legislation or the maximum term allowed under the Public Appointment Policy.

Accessibility Advisory Committee
Meetings: the third Tuesday of every other month.
The Accessibility Advisory Committee (AAC) advises City Council on its accessibility plan and reviews selected site plans and drawings for new buildings or developments. The AAC consists of a maximum of 15 members. A majority of the
members must be persons with disabilities and a maximum of six members may not have a disability. The liaison for the AAC is the Accessibility Project Specialist.

**Downtown Advisory Committee**

Meetings: monthly on a Thursday.

The Downtown Advisory Committee (DAC) provides strategic input and advice to Council and staff on matters pertaining to issues impacting the economic, social, cultural, environmental, physical and educational conditions in downtown Guelph.

The DAC consists of 11 members of the public representing various sectors, including: one business management or finance, one information technology/innovation, one developer or property/facilities management, one storefront retail, one arts and culture/tourism/entertainment, one real estate, one marketing and promotion, one education/research, one major industry anchor and two residents in downtown and surrounding community.

In 2014, Council determined that some members of the DAC may also serve on the Downtown Guelph Business Association Board of Directors in order to provide continuity. The liaison for the DAC is the Program Manager, Downtown Renewal.

Staff are conducting reviews of the terms of reference for the Downtown Advisory Committee and the Economic Development Advisory Committee as staff develop the City’s new Economic Development Strategy to ensure alignment. As a result, appointments to these advisory committees are being recommended for one year terms only as we complete this strategy. Any changes to the terms of reference for these advisory committees will be brought to Council for approval.

**Economic Development Advisory Committee**

Meetings: once per month.

The Economic Development Advisory Committee (EDAC) champions and promotes City of Guelph economic development directions and programs by providing leadership in the development and implementation of strategic action plans to stimulate business growth, jobs and strong community linkages.

The EDAC consists of nine members of the public. The staff liaison for the EDAC is the Manager, Economic Development.

**The Elliott Board of Trustees**

Meetings: the last Thursday of each month (except July and August).

The Elliott Board of Trustees provides strategic direction and evaluation of The Elliott Community’s financial and performance reports and supports the organization toward achieving its goals. Trustees are also required to ensure legislative compliance of the organization and their reporting procedures.

The Board of Trustees consists of a minimum of five and maximum of 11 persons. The liaison for the board is the Chief Executive Officer of The Elliott Community.

The Elliott Act stipulates that the term of appointment is three years with a maximum term of ten years. There are currently six vacancies on the committee. Applications received for vacancies on this committee were forwarded to the liaison to provide to the Board of Trustees for The Elliott nominating committee for consideration. Based on the approval of the nominating committee, there is a
recommendation that one member be reappointed for a one year term. Further appointment recommendations will come forward after the nominating committee’s meeting on December 5, 2019.

Guelph Museums Advisory Committee
Meetings: the fourth Thursday of every month (except July, August and December).
The Guelph Museums Advisory Committee (GMAC) safeguards Guelph Museum assets, including the care of its collection, through strategic planning, fundraising, acting as ambassadors, advising on approaches to maintaining and increasing membership and approving operating policies as required by the Ministry of Culture, Sport and Tourism.
The GMAC consists of nine members of the public. The liaison for the GMAC is the Manager, Guelph Museums.

Guelph Police Services Board
Meetings: the third Thursday of the month as well as special meetings as required.
The Guelph Police Services Board determines the objectives and priorities for the provision of policing services in Guelph in consultation with the Chief of Police. The board gives orders and directions to the Chief but not to individual members. As a civilian oversight body, the board has general superintending authority over the municipal police service through policy development and specific administrative tasks but not day-to-day operations. The board is responsible for developing the operating and capital budget estimates for the police service. The board, as the employer, is also responsible for collective bargaining with the police association and other labour relations matters.
The Guelph Police Services Board includes one member of the public. The liaison for the board is the Executive Assistant to the Guelph Police Services Board.

Staff have been advised by the Board’s Executive Assistant that the Guelph Police Services Board approved by way of motion the reappointment of an individual as the municipal appointee for the time defined in order to coincide with the existing term of Council.

Heritage Guelph
Meetings: monthly on the second Monday of every month.
The Heritage Guelph assists Council and the public in the field of architectural preservation in order to recognize and reinforce the community value of heritage properties, provide protection against inappropriate changes to heritage properties, and assist heritage property owners accessing government-supported financial assistance.

Heritage Guelph consists of 12 members of the public. The liaison for the Heritage Guelph is the Senior Heritage Planner.

Municipal Property and Building Commemorative Naming Committee
Meetings: four times per year from January to March.
The Municipal Property and Building Commemorative Naming Committee (Naming Committee) helps select and approve a proposed naming or renaming of municipal
assets including: parkland, other open spaces, trails, structures and public buildings.

The Naming Committee consists of two members of the public. The liaison for the Naming Committee is the Landscape Planner.

**Planning Advisory Committee**
Meetings: between two and six times per year

The Planning Advisory Committee provides City Council with advice and assistance on major policy planning initiatives within the City of Guelph, specifically provincial plan and policy conformity, Official Plan reviews/updates, community plans and studies, and City-initiated Official Plan amendments and Zoning By-law amendments with city-wide impacts. The committee’s role is advisory and consultative.

The Planning Advisory Committee consists of nine members including: six resident members; one member that is a registered professional planner in Ontario; one member that is either a practicing architect and member of the Ontario Association of Architects or a practicing landscape architect and member of the Ontario Association of Landscape Architects; and one member that is a practicing professional in the development industry. The liaison for the Planning Advisory Committee is the Manager, Policy Planning and Urban Design

**Public Art Advisory Committee**
Meetings: a minimum of three times per year with additional meetings called as necessary to address specific project requirements.

The Public Art Advisory Committee (PAAC) provides strategic input and advice to Council and staff on matters pertaining to public art in the City of Guelph.

The PAAC consists of a minimum of seven members of the public. The liaison for the PAAC is the Cultural Program and Event Coordinator.

**Solid Waste Management Master Plan Public Advisory Committee**
Meetings: eight meetings held throughout the course of the review

The Solid Waste Management Master Plan Public Advisory Committee (SWMMPAC) facilitates greater collaboration and exchange of ideas between Council and the public with respect to the Solid Waste Management Master Plan’s process and outcomes. Allows for input and perspectives on related matters from members of the public and local business with an interest in solid waste management and/or the delivery of the City’s waste management programs.

The SWMMPAC consists of nine members of the public. The liaison for SWMMPAC is the Solid Waste Management Master Plan Project Specialist.

**Tourism Advisory Committee**
Meetings: a minimum of four times per year.

The Tourism Advisory Committee provides strategic input and advice to Council and City staff on the implementation of the recommendations of the 2014 Tourism Operational Review and matters affecting the tourism industry.
The Tourism Advisory Committee consists of nine members of the public including a representative from each of the following sectors of the Guelph Tourism Industry: accommodation, food and beverage, attractions, transportation, culture and events, outdoor/recreation, sport, retail and conference services. The liaison for the Tourism Advisory Committee is the Manager, Culture and Tourism.

**Transit Advisory Committee**

Meetings: once per month.

The Transit Advisory Committee (TAC) provides a forum for input, exchange of ideas and debate on conventional and mobility transit related issues with representation from all affected groups in the community.

The TAC consists of nine members of the public including: two regular users of Guelph Transit conventional services, one regular user of Guelph Transit mobility services, one Guelph and Wellington Task Force for Poverty Elimination member, one University of Guelph student, one University of Guelph member of administration, one member representing environmental interests and two community members at large.

The liaison for the TAC is the General Manager, Guelph Transit.

**Waste Resource Innovation Centre Public Liaison Committee**

Meetings: quarterly.

The Waste Resource Innovation Centre Public Liaison Committee (WRICC) reviews and provides recommendations with respect to the Organic Waste Processing Facility, annual operational and monitoring reports and other pertinent information. The WRICC also provides a forum for the dissemination, consultation, review and exchange of information regarding the operation of the Organic Waste Processing Facility, including environmental monitoring, maintenance, complaint resolutions and new approvals or amendments to existing approvals related to the operation of the site.

The WRICC consists of seven members of the public including: two residents or property owners within 2,000 metres of the Organic Waste Processing Facility, two members of interested non-governmental organizations and three interested people or representatives of groups (local businesses or residents who live greater than 2,000 metres from the Organic Waste Processing Facility). The liaison for the WRICC is the Operations Manager, Solid Waste Resources.

**Water Conservation and Efficiency Public Advisory Committee**

Meetings: quarterly.

The Water Conservation and Efficiency Public Advisory Committee provides an ongoing mechanism for feedback and advice to City staff and Council on key aspects of implementation of the 2016 Water Conservation and Efficiency Strategy.

The Committee consists of eight members of the public. The liaison for the Committee is the Supervisor, Water Efficiency.

**Financial Implications**

None.
Consultations
Staff from the various departments overseeing the advisory committees, local boards, agencies, commissions and associations were consulted.

Attachments
None.

Strategic Plan Alignment
This report supports the Strategic Plan – Working Together for our Future Priority, improving how the City communicates with residents and delivers services.

Advisory committees, local boards, agencies, commissions and associations are an important community engagement tool. Ensuring that citizen appointments are made to these groups enables them to continue their work.

Departmental Approval
Dylan McMahon, Manager, Legislative Services/Deputy City Clerk

Report Author
Donna Tremblay, Council and Committee Coordinator

Approved By
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