

Special City Council Meeting Agenda



Tuesday, September 26, 2017 – 6:00 p.m.
Council Chambers, Guelph City Hall, 1 Carden Street

Please turn off or place on non-audible all electronic devices during the meeting.

Please note that an electronic version of this agenda is available on guelph.ca/agendas.

Open Meeting– 6:00 p.m.

Disclosure of Pecuniary Interest and General Nature Thereof

Special Council - 2018 Budget Information Session

CON-2017.41 2018 Budget Information Session

Presentation:

Introduction: Derrick Thomson, Chief Administrative Officer
Trevor Lee, Deputy CAO Corporate Services
Tara Baker, Treasurer, GM Finance

Operating: Karen Newland, Manager Finance Client Services

Special Topics: James Krauter, Manager Taxation and Revenue

Capital: Greg Clark, Program Manager Capital Planning
Daryush Esmaili, Manager Corporate Asset Management

Recommendation:

That the report titled 2018 Budget Information Session (CS-2017-71), and dated September 26, 2017 be received.

Adjournment

Staff Report



To **City Council**

Service Area Corporate Services

Date Tuesday, September 26, 2017

Subject **2018 Budget Information Session**

Report Number CS-2017-71

Recommendation

That the report titled 2018 Budget Information Session (CS-2017-71), and dated September 26, 2017 be received.

Executive Summary

Purpose of Report

The purpose of this report is to outline the content of a 2018 Budget Information Presentation for Council and provide Council with background information that will assist them during the 2018 Budget deliberations and approval.

Key Findings

Finance staff will present an overview to Council on the 2018 Budget. Key topics to be discussed include:

- General Budget Overview;
- 2018 Operating Budget;
- Financial Incentives and how they impact the City Budget;
- Delinking the Budget and Tax Policy; and
- 2018 Capital Budget and Forecast.

Financial Implications

There are no financial impacts. Financial impacts related to the 2018 Budget will be included in subsequent budget reports to Council.

Report

The approval of the City's budget is one of the most important financial approvals that Council makes. The budget ensures that the financial resources are in place to meet the City's Corporate Administrative Plan and mission to be "the City that makes a difference". Staff has been working on preparing the 2018 Budget to be presented to Council for approval throughout October, November and December

2017. This report provides an opportunity for staff to inform Council on the 2018 Budget and ensure Council is engaged in the process and has a solid foundation for future decision making as the budget is deliberated and approved.

The accompanying presentation for the Council 2018 Budget Information Session includes the agenda for this meeting. Key topics that will be presented to Council include:

- General Budget Overview;
- 2018 Operating Budget;
- Financial Incentives and how they impact the City Budget;
- -Delinking the Budget and Tax Policy; and
- 2018 Capital Budget and Forecast.

The next steps in the 2018 Budget process for Council are:

Non-Tax Operating & City Capital

October 12	Release Non-Tax Supported Operating Budget & 2018 City Capital Budget to Council
October 26	Presentations & Public Delegations Non-Tax Operating Budget and City Capital Budget
November 2	Council Deliberations & Approval Non-Tax Operating Budget & full City Capital Budget

Operating, Local Boards & Shared Services

October 26	Release Tax Supported Operating Budget to Council
November 2	Release Local Boards & Shared Services Budget to Council
November 8	Presentation Tax Supported Operating Budget
November 15	Presentations Local Boards & Shared Services
November 22	Public Delegations Tax Supported Operating Budget
December 5 & 6	Council Deliberations & Approval Tax Supported Budget

Financial Implications

There are no financial impacts related to this report. Additional budget reports will be forthcoming to Council in October, November and December that will outline the financial implications of the 2018 Non-Tax Supported Operating Budget, 2018 full City Capital Budget and Forecast and the 2018 Tax Supported Operating Budget.

Consultations

Separate stakeholder engagement sessions have been planned as part of the budget schedule and approval.

- October 26, 2017 – Delegates for both the 2018 Non-Tax Supported Operating Budget and 2018 Capital Budget and Forecast
- November 22, 2017 – Delegates for the 2018 Tax Supported Operating Budget

Public meeting notifications will be placed on the City's web page and will be advertised in the local newspaper.

Corporate Administrative Plan

Overarching Goals

Financial Stability

Service Area Operational Work Plans

Our Services - Municipal services that make lives better

Our People- Building a great community together

Our Resources - A solid foundation for a growing city

Presentation

2018 Budget Information Session

Departmental Approval

None noted.

Report Author

Karen Newland, BBA, CPA, CMA, Manager, Finance Client Services

Greg Clark, CPA, CMA, Program Manager, Capital Accounting and Planning

James Krauter, Deputy Treasurer/Manager of Taxation and Revenue

Tara Baker

Trevor Lee

Approved By

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