

# City Council as Striking Committee Meeting Agenda



**Monday, November 14, 2016 – 5:30 p.m.**  
**Council Chambers, Guelph City Hall, 1 Carden Street**

Please turn off or place on non-audible all electronic devices during the meeting.

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## **Disclosure of Pecuniary Interest and General Nature Thereof**

### **2016-2018 Council Appointments to Local Boards and Agencies (ABCs) and Committee of the Whole Service Area Chairs**

#### **Recommendation**

##### **Audit**

1. That Councillor \_\_\_\_\_ be appointed as Committee of the Whole Audit Services Chair for a term ending November 30, 2018.
2. That Councillor \_\_\_\_\_ be appointed Committee of the Whole Audit Services Vice-Chair for a term ending November 30, 2018.

##### **Corporate Services**

3. That Councillor \_\_\_\_\_ be appointed as Committee of the Whole Corporate Services Chair for a term ending November 30, 2018.
4. That Councillor \_\_\_\_\_ be appointed as Committee of the Whole Corporate Services Vice-Chair for a term ending November 30, 2018.

##### **Infrastructure, Development and Enterprise**

5. That Councillor \_\_\_\_\_ be appointed as Committee of the Whole Infrastructure, Development and Enterprise Chair for a term ending November 30, 2018.

6. That Councillor \_\_\_\_\_ be appointed as Committee of the Whole Infrastructure, Development and Enterprise Vice-Chair for a term ending November 30, 2018.

**Public Services**

7. That Councillor \_\_\_\_\_ be appointed as Committee of the Whole Public Services Chair for a term ending November 30, 2018.
8. That Councillor \_\_\_\_\_ be appointed as Committee of the Whole Public Services Vice-Chair for a term ending November 30, 2018.

**Art Gallery of Guelph Board of Directors** (one Council member)

9. That Councillor \_\_\_\_\_ be appointed to the Art Gallery of Guelph Board of Directors for a term ending November 30, 2018.

**Board of Trustees of the Elliott Community** (Mayor or designate)

10. That \_\_\_\_\_ be appointed to the Board of Trustees of the Elliott for a term ending November 30, 2018.

**Downtown Guelph Business Association Board of Management** (one Council member from Ward 1; one Council member from another Ward)

11. That Councillors \_\_\_\_\_ and \_\_\_\_\_ be appointed to the Downtown Guelph Business Association Board of Management for a term ending November 30, 2018.

**Grand River Conservation Authority** (two Council members)

12. That Councillors \_\_\_\_\_ and \_\_\_\_\_ be appointed to the Grand River Conservation Authority for a term ending November 30, 2018.

**Guelph Police Services Board** (Mayor or designate and one Council member)

13. That \_\_\_\_\_ and Councillor \_\_\_\_\_ be appointed to the Guelph Police Service Board for a term ending November 30, 2018.

**Guelph Public Library Board** (one Council member)

14. That Councillor \_\_\_\_\_ be appointed to the Guelph Public Library Board for a term ending November 30, 2018.

**Well Interference Committee** (three Council members)

15. That Councillors \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ be appointed to the Well Interference Committee for a term ending November 30, 2018.

**Wellington-Dufferin-Guelph Public Health Board of Directors** (three members that may be public members or Council members)

16. That \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ be appointed to the Wellington-Dufferin-Guelph Public Health Board of Directors for a term ending November 30, 2018.

## **Adjournment**

# Staff Report



To City Council

Service Area Corporate Services

Date Monday, November 14, 2016

**Subject 2016-2018 Council Appointments to Agencies, Boards and Commissions (ABCs) and Committee of the Whole (CofW) Service Area Chairs**

Report Number CS-2016-90

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## **Executive Summary**

### **Purpose of Report**

To appoint members of Council to the Agencies, Boards and Commissions (ABCs) and Committee of the Whole Service Area Chairs.

### **Key Findings**

As stipulated in the City's Procedural By-law, appointments of Council shall be made to Agencies, Boards and Commissions (ABCs) and Committee of the Whole Service Area Chairs.

### **Financial Implications**

None

## **Report**

In November 2014, the City's functional Service Areas were streamlined to improve service to citizens by making the City better able to respond to community priorities and more readily understandable from a citizen perspective. The functional re-alignment created the following service areas: Corporate Services; Infrastructure, Development and Enterprise Services; and, Public Services.

At that time, Standing Committees were established to reflect the re-alignment. Council decided to approve appointments to the various Standing Committees and ABCs for a two year term.

In April 2016, Council transitioned from Standing Committees to a Committee-of-the-Whole structure. At that time, it was determined that the Chairs and Vice-Chairs of the former Standing Committees would assume the role of Service Area Chairs or Vice-Chair at the Committee of the Whole meetings.

As a result of the new governance structure, Council now must appoint members of Council as Service Area Chairs and Vice-Chairs for the remainder of this term of Council.

The Council positions on the ABCs must also be appointed for the remainder of this term of Council.

The scope of responsibilities of the Service Areas are as shown in Attachment 1 to this report.

The scope of responsibilities for the various ABCs are as follows:

### **Art Gallery of Guelph Board of Directors**

Meetings Held: Twice a year (May and October)

This Board governs the affairs of the Art Gallery of Guelph Board of Directors with regard to its mission, policy, financial management, facilities and governance. The liaison for this board is the Director of the Art Gallery of Guelph.

### **The Board of Trustees of the Elliott Community**

Meetings Held: The last Thursday of each month (except July and August) at 7:00 p.m.

The Board provides strategic direction, evaluation of The Elliott Community's financial and performance reports and supports the organization toward achieving its goals. Trustees are also required to advise and ensure legislative compliance of the organization and their reporting procedures. The liaison for this board is the Chief Executive Officer of The Elliott Community.

### **Downtown Guelph Business Association Board of Management**

Meetings Held: The third Tuesday of the month at 5:00 p.m.

The purpose of the Board is to ensure the Downtown is a vibrant urban center for the community and that it remains the Community's civic, cultural, social and economic center and to improve business through the creation of a unique environment Downtown and the promotion and advertising of the varied businesses. The liaison is the Executive Director, Downtown Guelph Business Association.

### **Grand River Conservation Authority**

Meetings Held: The morning of the first Friday of the month.

The objective of the Authority is to establish and undertake, in the area over which it has jurisdiction, a program designed to further the conservation, restoration, development and management of natural resources other than gas, oil, coal and minerals. The liaison is the Secretary Treasurer Grand River Conservation Authority

### **Guelph Police Services Board**

Meetings Held: The third Thursday of the month as well as various special meetings as required at 1:00 p.m. for closed meetings and 2:30 p.m. for open meetings.

The Board will govern the municipal police services and is responsible for overseeing the budget, setting policy and other administrative tasks. Applicants should be able to commit a minimum of 20 hours per month to board duties. Experience in policy making and budgeting, contract negotiation, volunteer work in community organizations, good written and verbal communication skills and

previous experience on boards or committees would be considered assets. The Executive Assistant, Guelph Police Services Board is the liaison for this committee.

### **Guelph Public Library Board of Directors**

Meetings Held: The third Tuesday of the month at 5:30 p.m.

The Board provides, in co-operation with other Boards, a comprehensive and efficient public library service that reflects the community's unique informational and recreational reading needs. The liaison for this board is the library's Chief Executive Officer.

### **Well Interference Committee**

Meetings Held: As required upon receipt of a well interference appeal.

The Committee shall review any received appeals of a well interference complaint and determine a course of action.

### **Wellington-Dufferin-Guelph Public Health Board of Directors**

Meetings Held: The first Wednesday of the month (except July and August) at 4:00 p.m. or at call of the Chair.

The Board of Directors superintends, provides or ensures the provision of communicable disease control, community sanitation, preventative dentistry, family health, nutrition, health education as regulated by the Health Protection and Promotion Act, 1983, Section 106; the Immunization of School Pupils Act, 1982 all sections; the Health Insurance Act, Regulation 452, Section 44; the Child and Family Services Act, 1984, Section 7 and the Environmental Protection Act, Part VII.

The Health Unit reports to the applicable Minister for operational issues. Whereas with financial matters the Board reports to the appropriate Minister for all cost-shared programs and member municipalities.

\*\* Please note: meeting times and days for all of the ABCs and CofW meetings are subject to change.

### **Corporate Strategic Plan**

1.3 Build robust systems, structures, and frameworks aligned to strategy.

2.3 Ensure accountability, transparency and engagement.



## Communications

The website will be updated to reflect the appointments and the applicable board liaisons and Deputy CAOs will be notified.

## Attachments

ATT-1 Scope of Responsibilities of the Service Areas

## Report Author

Dolores Black  
Council Committee Coordinator



## Approved By

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## Recommended By

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