



**The Corporation of the City of Guelph
Corporate Administration, Finance and Enterprise Committee
Monday July 15, 2013 at 5:30 p.m.**

Attendance

Members: Chair Hofland, Mayor Farbridge, Councillors Kovach, Laidlaw and Wettstein

Councillors: Councillors Bell, Dennis, Furfaro, Guthrie and Van Hellemond

Staff: Ms. A. Pappert, Chief Administrative Officer; Mr. A. Horsman, Executive Director, Finance & Enterprise/Chief Financial Officer; Mr. M. Amorosi, Executive Director, Corporate & Human Resources; Mr. D. McCaughan, Executive Director, Operations, Transit & Emergency Services; Mr. D. Wyman, General Manager Solid Waste Resources; Ms. T. Agnello, Deputy Clerk; and Ms. J. Sweeney, Council Committee Coordinator

Call to Order (5:30 p.m.)

Chair Hofland called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Confirmation of Minutes

1. Moved by Councillor Laidlaw
Seconded by Councillor Wettstein

That the open meeting minutes of the Corporate Administration, Finance and Enterprise Committee held on June 10, 2013 be confirmed as recorded.

*VOTING IN FAVOUR: Mayor Farbridge, Councillors Hofland, Kovach, Laidlaw and Wettstein (5)
VOTING AGAINST: (0)*

CARRIED

Consent Agenda

The following items were extracted:

- CAFE-2013.24 2013 Efficiency Target Progress Update**
- CAFE-2013.26 2014 Capital Budget Framework**
- CAFE-2013.28 Property Taxes for Condominiums**

Balance of Consent Items

2. Moved by Councillor Kovach
Seconded by Mayor Farbridge

That the balance of the Corporate Administration, Finance and Enterprise Committee July 15, 2013 Consent Agenda, as identified below, be adopted:

CAFE-2013.25 Budget Monitoring Policy

1. That the FIN-13-29 Budget Monitoring Policy dated July 15, 2013, be received.
2. That the Budget Monitoring Policy, attached as Appendix 1, be approved and adopted through by-law.

CAFE-2013.27 Outstanding CAFÉ Committee Motions for the Finance & Enterprise Service Area

1. That report FIN-13-28 dated July 15, 2013, regarding outstanding motions of the Corporate Administration, Finance & Enterprise Committee, be received.
2. THAT the following motions, previously passed by the Corporate Administration, Finance & Enterprise Committee of Council, be eliminated from staff work plans and from the outstanding motion list, based on reasons provided.

04/07/2011; "THAT Councillor Furfaro's Notice of Motion which was passed by Council July 4, 2011, be received and referred to staff; THAT staff develop and provide options to Council for promoting the Market Square area, the options to include potential programs, initiatives and partnerships with our neighbours, and that the program use \$175,000 as a guideline budget limit; AND THAT this request be referred to the CAFES Committee with a direction that staff bring these options back for review by Council in Sept. 2011 taking into consideration: differentiation and weighting of businesses; if the funding can be found in the current budget; highlighting if any of the delays that were beyond the City's control."

03/03/2011; "THAT the matter of the budget format and process be referred to the CAFES Committee for consideration."

09/08/2010; "THAT the request from St. Joseph's Health Centre Foundation for a \$1.2 million contribution to their capital campaign be referred to the 2011 budget process; AND THAT staff prepare a report prior to the budget deliberations outlining the history of health care funding in the City and previous capital campaign contributions the City had made."

15/06/2009; "THAT staff be directed to report back to FACS with a response to the request from Westminster Square Ltd. to waive development charges for the medical clinic in Westminster Woods (33 Farley)."

05/11/2008; *"THAT the request from the Guelph & District Labour Council with respect to adopting a procurement policy with respect to Buy Canadian – Build Communities", be received; AND THAT the correspondence be referred to staff to consider in conjunction with the procurement procedures review."*

05/12/2007; *"THAT staff be directed to develop a policy addressing requests from community organizations for relief from development costs."*

03/10/2007; *"THAT staff report back to FACS with a strategy on how to address health related capital funding needs proactively."*

CAFE-2013.29 Outstanding CAFE Committee Motions

1. That the report, dated July 15, 2013, regarding outstanding motions of the Corporate, Administration, Finance & Enterprise Committee, be received.
2. THAT the following motions, previously passed by the Corporate, Administration, Finance & Enterprise Committee of Council, be eliminated from staff work plans and from the outstanding motion list, based on reasons provided:

05/12/2012; "Councillor Furfaro's motion be referred to Committee for a broad discussion around the management of FTEs and gapping. (Councillor Furfaro's motion – implement a hiring adjustment for 2013 as an effective means of reducing operating costs, and this hiring adjustment will operate on the principle of attrition, namely not replacing individuals choosing to retire)"

VOTING IN FAVOUR: Mayor Farbridge, Councillors Hofland, Kovach, Laidlaw and Wettstein (5)

VOTING AGAINST: (0)

CARRIED

Presentation

Fair Taxes Campaign- Guelph

Ms. Echo Oliver of the Fair Taxes Campaign-Guelph petitioned the City on behalf of condominium owners to provide equal services and/or financial compensation in the form of a tax rebate, to all residential properties without regard to whether they are condominium residences or non-condominium residences. She said there are inequities in the provision of services but they are focusing on the delivery of solid waste services. She requested that the City allocate monies in the 2014 budget to address this inequity and to provide access to solid waste services for all condominium owners.

Mr. Cavan Acheson of the Fair Taxes Campaign-Guelph advised of difficulties condominium corporations face as they have responsibilities to provide services similar to those provided by local municipalities, albeit on a different scale. He advised that condominium owners have no choice but to pay for services provided twice, through the condominium while paying taxes to provide the same service. He requested that the City establish an Advisory Committee charged with oversight of condominium related issues under the Chairmanship of either a senior member of staff or a Councillor to review inequitable situations.

Mr. Dean Wyman, General Manager Solid Waste Resources, provided information on solid waste services provided to condominiums.

CAFE-2013.28 Property Taxes for Condominiums

Main Motion

3. Moved by Councillor Laidlaw
Seconded by Mayor Farbridge

That FIN-13-32 Property Taxes for Condominiums be received for information.

Amendment

4. Moved by Mayor Farbridge
Seconded by Councillor Laidlaw

That the matter of "willing properties", those who want to three stream their waste, be referred to the Waste Management Master Plan Update to consider options.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Hofland, Kovach, Laidlaw and Wettstein (5)
VOTING AGAINST: (0)

CARRIED

Main Motion as Amended

5. Moved by Councillor Laidlaw
Seconded by Mayor Farbridge

1. That FIN-13-32 Property Taxes for Condominiums be received for information.

2. **That the matter of "willing properties", those who want to three stream their waste, be referred to the Waste Management Master Plan Update to consider options.**

VOTING IN FAVOUR: Mayor Farbridge, Councillors Hofland, Kovach, Laidlaw and Wettstein (5)
VOTING AGAINST: (0)

CARRIED

Extracted Items

CAFE-2013.26 2014 Capital Budget Framework

Mr. Greg Clark, Senior Corporate Analyst, outlined the internal staff capital budget process and the points of Council input.

Mr. George Jackson on behalf of the Guelph Coalition for Active Transportation, advised the group has been endorsed by Wellington-Dufferin-Guelph Public Health. He requested that a portion of the capital budget be directed to high active transportation objectives that are not aligned with roadwork. He further requested priority be given to a multi-use path along Woodlawn Road prior to any roadwork.

Mr. Bryan McPherson, member of the Guelph Coalition for Active Transportation, expressed concern with the decreasing funds allocated for sidewalk infrastructure and connectivity of paths and trails. He requested that funding be allocated for road growth related multi-use paths and better signage of paths and trails.

6. Moved by Councillor Laidlaw
Seconded by Mayor Farbridge
 1. That the Corporate Administration, Finance and Enterprise Services Committee receive FIN-13-30 Capital Framework report.
 2. That no changes be made to the Capital Priority Model Criteria used in the development of the 2014 Capital Budget.
 3. That the current framework reflects the appropriate role and participation of Council and management in the Capital Budget process.
 4. That the Capital Budget be integrated with the Corporate Strategic Plan starting in the 2015 planning process.
 5. **That correspondence received with respect to active transportation capital budget funding requests be referred to the October 1st capital budget meeting.**

VOTING IN FAVOUR: Mayor Farbridge, Councillors Hofland, Kovach, Laidlaw and Wettstein (5)
VOTING AGAINST: (0)

CARRIED

CAFE-2013.24 2013 Efficiency Target Progress Update

7. Moved by Mayor Farbridge
Seconded by Councillor Kovach
 1. That FIN-13-31 2013 Efficiency Target Progress Update be received for information.
 2. **That new revenue not be included in the reporting on the 2013 Efficiency Target.**
 3. **That staff include in their reporting on the 2013 Efficiency Target a summary of their approaches to engage employees in identifying opportunities for efficiency and continuous improvement.**

VOTING IN FAVOUR: Mayor Farbridge, Councillors Hofland, Kovach, Laidlaw and Wettstein (5)
VOTING AGAINST: (0)

CARRIED

Staff Updates and Announcements

Mr. Al Horsman, Executive Director Finance & Enterprise, recognized Sylvia Kirkwood for her work on the Integrated Operational Review of Planning, Building, Engineering and Enterprise.

Mr. Mark Amorosi, Executive Director Corporate & Human Resources, advised he will report to Committee in September or October on the initiatives status of the Corporate Information Technology Strategic Plan.

Adjournment (7:00 p.m.)

8. Moved by Councillor Kovach
Seconded by Mayor Farbridge

That the meeting be adjourned.

CARRIED

Tina Agnello – Deputy Clerk