

**The Corporation of the City of Guelph
Corporate Administration, Finance, and Enterprise Committee
Monday May 14, 2012, 5:00 p.m.**

A meeting of the Corporate Administration, Finance and Enterprise Committee was held on May 14, 2012 in the Council Chambers at 5:00 p.m.

Present: Councillors Hofland, Kovach, Laidlaw, Wettstein and Mayor Farbridge

Also Present: Councillors Bell, Furfaro, Guthrie and Van Hellemond

Staff Present: Mr. M. Amorosi, Executive Director of Corporate & Human Resources; Mr. D. McCaughan, Executive Director of Operations, Transit & Emergency Services; Ms. S. Aram, Acting Treasurer; Ms. T. Agnello, Deputy Clerk; and Ms. J. Sweeney, Council Committee Co-ordinator

There was no disclosure of pecuniary interest.

1. Moved by Councillor Laidlaw
Seconded by Mayor Farbridge
THAT the minutes of the Corporate Administration, Finance and Enterprise Committee meeting held on April 10, 2012 be confirmed as recorded and without being read.

VOTING IN FAVOUR: Councillors Hofland, Kovach, Laidlaw, Wettstein and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

2. Moved by Mayor Farbridge
Seconded by Councillor Wettstein
THAT the Corporate Administration, Finance & Enterprise Committee now hold a meeting that is closed to the public with respect to:

Sale of City Land

S. 239 (2) (c) of the *Municipal Act* – proposed or pending acquisition or disposition of land.

Carried

3. Moved by Mayor Farbridge
Seconded by Councillor Wettstein
Staff were given direction relating to a proposed or pending acquisition or disposition of land.

Carried

The Corporate Administration, Finance & Enterprise Committee reconvened in open session at 5:18 p.m.

Consent Agenda

The Chair advised that the report "Sale of City Land – Beaumont Crescent" (CAFE-2012 A.20) has been withdrawn.

The following items were extracted from Corporate Administration, Finance & Enterprise Committee May 14, 2012 Consent Agenda:

- CAFE-2012 A.17 3-7 Gordon Street – Downtown Guelph Community Improvement Plan (DGCIP) – Major Downtown Activation Grant (DAG) Request and Development Charge (DC) Deferral Agreement
- CAFE-2012 A.18 Information Technology Annual Report
- CAFE-2012 A.19 Legal and Realty Services 2011 Annual Report
- CAFE-2012 A.21 2013 Budget Process
- CAFE-2012 A.23 2011 Development Charge Reserve Fund Statement
- CAFE-2012 A.24 Capital Budget Monitoring, Q1, 2012
- CAFE-2012 A.25 March 2012 Operating Variance Report

4. Moved by Mayor Farbridge
Seconded by Councillor Laidlaw

THAT the balance of the Corporate Administration, Finance & Enterprise Committee May 14, 2012 Consent Agenda, as identified below, be adopted:

a) 2011 Investment Performance Report

Ms. S. Aram

THAT report FIN 12-21 dated May 14, 2012 with respect to the 2011 Investment portfolio performance and holdings be received for information.

VOTING IN FAVOUR: Councillors Hofland, Kovach, Laidlaw, Wettstein and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

3 – 7 Gordon Street – Downtown Guelph Community Improvement Plan (DGCIP) – Major Downtown Activation Grant (DAG) Request and Development Charge (DC) Deferral Agreement

Mr. John Farley of Creating Homes Inc. was present on behalf of Gordon Street Co-operative Development Corporation with respect to
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the development of 3 – 7 Gordon Street. Mr. Farley provided an overview of the history of the property and the proposed development of the land. He requested that Council approve the financial tools for the development of this project.

5. Moved by Mayor Farbridge
Seconded by Councillor Laidlaw

THAT Downtown Renewal Report 12-03 dated May 14, 2012 regarding a Major DAG application for the property municipally known as 3-7 Gordon Street pursuant to the DGCIP, be received;

AND THAT the application by Creating Homes Inc. on behalf of Gordon Street Co-operative Development Corporation for the Major Downtown Activation Grant to an upset total limit of \$1,506,822 be approved;

AND THAT staff be directed to proceed with the finalization of the Major DAG agreement between Gordon Street Co-operative Development Corporation and the City of Guelph, subject to the satisfaction of the Corporate Manager of Downtown Renewal and the General Manager of Legal and Realty Services/City Solicitor, and that the Mayor and Clerk be authorized to sign the Major DAG Agreement;

AND THAT staff be directed to proceed with the finalization of a DC Late Payment agreement between Home Ownership Alternatives Non-Profit Corporation and the City of Guelph, subject to the satisfaction of the General Manager of Finance and the General Manager of Legal and Realty Services/City Solicitor, and that the Mayor and Clerk be authorized to sign the DC Late Payment agreement.

VOTING IN FAVOUR: Councillors Hofland, Laidlaw, Wettstein and Mayor Farbridge (4)

VOTING AGAINST: Councillor Kovach (1)

Carried

Information Technology Annual Report

The Executive Director of Corporate & Human Resources introduced the Information Technology Annual Report as contained in the agenda.

Mr. Gilles Dupuis, Manager of Information Technology reviewed the division's 2011 annual report and highlighted the information technology dashboard.

6. Moved by Councillor Kovach

Mr. M. Amorosi
Mr. G. Dupuis

Seconded by Councillor Wettstein
THAT the 2011 Information Technology Annual Report be received for information.

VOTING IN FAVOUR: Councillors Hofland, Kovach, Laidlaw, Wettstein and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

Legal and Realty Services 2011 Annual Report

The Executive Director of Corporate & Human Resources introduced the Legal and Realty Services 2011 Annual Report as contained in the agenda.

Ms. Donna Jaques, City Solicitor/General Manager of Legal & Realty Services reviewed the division's 2011 annual report and highlighted the Legal and Realty Services dashboard.

7. Moved by Mayor Farbridge

Seconded by Councillor Wettstein

Mr. M. Amorosi
Ms. D. Jaques

THAT the Legal and Realty Services 2011 Annual Report be received for information.

VOTING IN FAVOUR: Councillors Hofland, Kovach, Wettstein and Mayor Farbridge (4)

VOTING AGAINST: (0)

Councillor Laidlaw was not in the Council Chambers during the vote.

Carried

2013 Budget Process

8. Moved by Councillor Kovach

Seconded by Mayor Farbridge

Ms. S. Aram

THAT Finance Report FIN 12-17 "2013 Budget Process" dated May 14, 2012 be received for information.

VOTING IN FAVOUR: Councillors Hofland, Kovach, Laidlaw, Wettstein and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

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2011 Development Charge Reserve Fund Statement

Ms. S. Aram

9. Moved by Councillor Laidlaw
Seconded by Councillor Wettstein
THAT report FIN 12-22 dated May 14, 2012, with respect to the 2011 development charge reserve fund statement be received for information.

VOTING IN FAVOUR: Councillors Hofland, Laidlaw, Wettstein and Mayor Farbridge (4)

VOTING AGAINST: (0)
Councillor Kovach was not in the Council Chambers during the vote.

Carried

Capital Budget Monitoring, Q1, 2012

Ms. S. Aram

10. Moved by Councillor Wettstein
Seconded by Councillor Kovach
THAT the Finance report dated May 14, 2012 entitled "Capital Budget Monitoring, Q1 2012" be approved.

VOTING IN FAVOUR: Councillors Hofland, Kovach, Laidlaw, Wettstein and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

March 2012 Operating Variance Report

Mr. Rod Keller, General Manager of Public Works provided information on the increased fuel costs.

Ms. S. Aram

11. Moved by Councillor Laidlaw
Seconded by Mayor Farbridge
THAT the Finance report dated May 14, 2012 entitled "March 2012 Operating Variance Report" be received for information purposes.

VOTING IN FAVOUR: Councillors Hofland, Kovach, Laidlaw, Wettstein and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

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11. Moved by Mayor Farbridge
Seconded by Councillor Kovach

That the meeting of the Corporate Administration, Finance & Enterprise Committee of May 14, 2012 be adjourned.

Carried

The meeting adjourned at 7:40 p.m.

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Chairperson